

SAUK COUNTY BOARD OF ADJUSTMENT

Thursday, November 21, 2024

County Board Room/Gallery

West Square Building

PRESENT: R. Meier, J Evert, R. Klitzke, D. Allen,

ABSENT: J. Phephles

OTHERS PRESENT: B. Simmert, R. Meyer, T. Hillmann

Call to order and certify compliance with open meetings law

At 9:00 a.m. Chair R. Meier called the meeting to order and introduced the members of the Board, explained the procedures and order of business for the day. LRE Staff certified that the legally required notices were posted for the scheduled public hearings.

Adopt agenda

Motion by Klitzke / Allen to adopt the November 21, 2024, Agenda. Motion carried, unanimously.

Adopt minutes of previous meeting – October 24, 2024

Motion by Allen / Klitzke to adopt the minutes from the October 24, 2024, BOA meeting. Motion carried, unanimously. Evert abstained

Communications

No communications were reported.

Motion by Evert / Klitzke to accept the meeting dates for 2025. Motion carried unanimously.

APPEALS:

Chair R. Meier announced the process for the public hearing portion. Public hearing called to order at 9:02 a.m.

R. Meyer read the public hearing notice for Petition 10-24.

- a. **Petition 10-2024.** Granting of a special exception permit pursuant to s. 7.036(5)(i) and s. 7.036(5)(e) to authorize the operation of a lodging house. This property is located on real estate described as: S5667 Old Lake Rd, located in part of the SE ¼, SW ¼, Section 12, T11N, R6E, Town of Baraboo, as further described in Petition 10-2024. Tax parcel 002-0350-30000, owned by D Mitchell LLC.

T. Hillmann presented the staff report, background, and history. Town of Baraboo Plan Commission and Town Board recommended approval of the special exception permit without any further input. Sauk County LRE recommended approval of the special exception permit.

Applicant, D. Mitchell, provided information regarding the request to operate a lodging house in the Town of Baraboo.

R. Puttkamer, Town of Baraboo supervisor, spoke in favor of the special exception permit, noting that the Town of Baraboo Plan Commission and Town Board has recommended approval of special exception permit petition 10-2024 to authorize operation of a lodging house contingent of an occupancy maximum noted.

No one spoke in opposition or as an interested party of Petition 10-2024.

Seeing no one else wishes to speak, Chair R. Meier, closed the public hearing for this appeal and the Board went into deliberation at 9:20 a.m.

Motion by Klitzke / Evert to approve Petition 10-2024 to authorize the operation of a lodging house with the conditions set forth by staff, based upon the findings of fact and conclusion of law, subject to the staff analysis, and recommend conditions as noted within the staff report. Motion carried, unanimously.

R. Meyer read the public hearing notice for Petition 11-24.

- b. **Petition 11-2024.** Granting of a special exception permit pursuant to s. 7.036(5)(i) to authorize the operation of a lodging house. This property is located on real estate described as: S5655 Old Lake Rd, located in part of the SE ¼, SW ¼, Section 12, T11N, R6E, Town of Baraboo, as further described in Petition 11-2024. Tax parcel 002-0350-31000, owned by D Mitchell LLC.

T. Hillmann presented the staff report, background, and history. Town of Baraboo Plan Commission and Town Board recommended approval of the special exception permit without any further input. Sauk County LRE recommended approval of the special exception permit.

Applicant, D. Mitchell, provided information regarding the request to operate a lodging house in the Town of Baraboo.

R. Puttkamer, Town of Baraboo supervisor, spoke in favor of the special exception permit, noting that the Town of Baraboo Plan Commission and Town Board has recommended approval of the special exception permit petition 11-2024 to authorize operation of a lodging house with the recommendation of a listing of contact information of the owner inside the rental unit.

No one spoke in opposition or as an interested party of Petition 11-2024.

Seeing no one else wishes to speak, Chair R. Meier, closed the public hearing for this appeal and the Board went into deliberation at 9:35 a.m.

Motion by Evert / Klitzke to approve Petition 10-2024 to authorize the operation of a lodging house with the conditions set forth by staff, based upon the findings of fact and conclusion of law, subject to the staff analysis, and recommend conditions as noted within the staff report. Motion carried, unanimously.

R. Meyer read the public hearing notice for Petition 12-24.

- c. **Petition 12-2024.** Granting of a special exception permit pursuant to s. 7.036(5)(i) to authorize the operation of a lodging house. This property is located on real estate described as: E11092 Yanke Dr, located in part of the SW ¼, NE ¼, and SE ¼, NW ¼, Section 15, T10N, R6E, Town of Sumpter, as further described in Petition 12-2024. Tax parcel 034-0170-07000, owned by Marx Family Enterprises LLC.

T. Hillmann presented the staff report, background, and history. Town of Sumpter Plan Commission and Town Board recommended approval of the special exception permit without any further input. Sauk County LRE recommended approval of the special exception permit.

Applicant, David Marx, provided information regarding the request to operate a lodging house in the Town of Sumpter.

No one spoke in Favor, opposition or as an interested party of Petition 12-2024.

Seeing no one else wishes to speak, Chair R. Meier, closed the public hearing for this appeal and the Board went into deliberation at 9:51 a.m.

Motion by Klitzke / Allen to approve Petition 12-2024 to authorize the operation of a lodging house

with the conditions set forth by staff, based upon the findings of fact and conclusion of law, subject to the staff analysis, and recommend conditions as noted within the staff report. Motion carried, unanimously.

Next meeting date – Thursday, December 26, 2024 at 9:00 am

Adjournment – R. Meier called for a motion to adjourn. Motion by Klitzke / Evert to adjourn the meeting at 9:52 a.m. Motion carried, unanimously.

Respectfully submitted,

Jennifer Evert, Secretary

