

**AGENDA**  
**Notice of Regular Meeting**  
**Sauk County Board of Supervisors**  
**Tuesday, March 18, 2025 – 6:00 p.m.**  
**County Board Meeting Room 326, 3<sup>rd</sup> Floor**  
**West Square Building, Baraboo, WI 53913**

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact the Sauk County Clerk's Office at 608-355-3286, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

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**1. CALL TO ORDER AND CERTIFY COMPLIANCE WITH OPEN MEETING LAW**

**2. ROLL CALL**

**3. INVOCATION AND PLEDGE OF ALLEGIANCE**

**4. ADOPT AGENDA**

**5. ADOPT MINUTES OF PREVIOUS MEETING**

**6. GENERAL CONSENT AGENDA ITEMS**

**a. HEALTH AND HUMAN SERVICES COMMITTEE:**

- i. **Resolution 8-2025** To Commend Jeff Weiler For Over 26 Years Of Service To The People Of Sauk County. (Pages 4-5)

**7. SCHEDULED APPEARANCES**

- a. Melanie Platt-Gibson - Building a Sauk County Brand, Growing Sauk County's Economy.

**8. PUBLIC COMMENT**

- a. Registration form located on the table in the gallery of County Board Room 326 – turn in to the County Board Vice-Chair. During Public Comment, any person who is not a member of the body may comment on a specific item or issue that is on the agenda. Any comments not related to the agenda should be sent to the County Clerk to forward to the County Board.

**9. COMMUNICATIONS *(All communications are attached to Granicus)***

**10. APPOINTMENTS**

**a. Pink Lady Rail Transit Committee:**

- i. Supervisor Brian Peper, New Appointment  
Term concurrent with the Board of Supervisors: 03/18/2025 to 04/20/2026

**b. Sauk County Housing Authority:**

- i. Pat Satterstrom, Re-Appointment, Citizen Member  
5 – Year Term: 03/18/2025 to 03/19/2030

**c. Ethics Inquiry Board:**

- i. Joseph Viney, New Appointment, Citizen Member  
3 – Year Term: 03/19/2025 to 03/21/2028  
ii. John Gaedke, New Appointment, Citizen Member  
3 – Year Term: 03/19/2025 to 03/21/2028

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**d. Aging & Disability Resource Center Director:**

- i. Quinn Hause

11. **BILLS**

12. **CLAIMS**

- a. Waukesha County Case No. 2025CV000335: Tax Foreclosure Lawsuit - John Elliot, et al. v. State of Wisconsin, et al. (*Attached to Granicus*)

13. **ELECTIONS**

14. **PROCLAMATIONS**

15. **REPORTS – INFORMATIONAL, NO ACTION REQUIRED**

- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
- b. Lisa Wilson, Sauk County Administrator
- i. Administrator’s Report.
- c. Tim McCumber, County Board Chair
- i. Board Chair Update.
- ii. Special Board Meeting for Strategic Planning with The Lakota Group.

16. **UNFINISHED BUSINESS**

17. **NEW BUSINESS**

a. **AGING AND DISABILITY RESOURCE GOVERNING COMMITTEE & FINANCE, PERSONNEL AND INSURANCE COMMITTEE:**

- i. **Resolution 9-2025** To Approve The Aging Disability Resource Center (ADRC) Hire A 1.0 Full Time Equivalent (FTE) Disability Benefit Specialist To Overlap For Transition And Training Purposes Due To The ADRC Director Retirement And Amend The 2025 Budget. (Pages 6-8)

b. **FINANCE, PERSONNEL AND INSURANCE COMMITTEE:**

- i. **Resolution 10-2025** Designating County Depositories; Establishing Investment And Related Financial Procedures. (Pages 9-11)
- ii. **Resolution 11-2025** Gratefully Accepting Donations And Gifts Presented To Sauk County In 2024. (Pages 12-16)
- iii. **Ordinance 2-2025** Amendment To Ordinance Section 43.06 Assessing Service Fee On Worthless Checks And Processing Overpayments Received By The County. (Pages 17-18)

c. **LAND RESOURCES AND EXTENSION COMMITTEE:**

- i. **Resolution 12-2025** To Adopt Amendments To The Land Resources And Environment Department Fee Schedule. (Pages 19-28)
- ii. **Resolution 13-2025** To Authorize Participation In The State Of Wisconsin Motorized Recreation Grant Programs For Snowmobile Trails, ATV/UTV Trails And Off-Highway Motorcycle Events. (Pages 29-61)

d. **LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**

- i. **Resolution 14-2025** Urging Governor Evers And The Wisconsin Legislature To Support The County Courts. (Pages 62-63)

e. **LAND RESOURCES AND EXTENSION COMMITTEE & FINANCE, PERSONNEL AND INSURANCE COMMITTEE:**

- i. **Resolution 15-2025** To Authorize The Director Of Land Resources And Environment To Accept Multi-Discharge Variance Funding; And Amending The 2025 Budget. (Pages 64-66)
- ii. **Resolution 16-2025** To Amend The Land Resources And Environment 2025 Budget And Award A Contract To The Lakota Group For An Update To The Sauk County Comprehensive Plan. (Pages 67-69)

**18. REFERRALS**

**19. NEW AGENDA ITEMS (NO DISCUSSION). SUBMIT IN WRITING OR BY E-MAIL NEW BUSINESS ITEMS TO THE COUNTY ADMINISTRATOR AS SOON AS POSSIBLE FOR RULE III.A. REFERRAL.**

**20. ADJOURNMENT**

Respectfully,



Tim McCumber  
County Board Chair

County Board Members, County Staff & The Public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: March 13, 2025

Agenda Preparation: Tim McCumber, County Board Chair, jointly with the County Clerk and the County Administrator.

s:/admin/Co Bd Agendas/2025/ctybdagendaMARCH2025

RESOLUTION # 8 -2025

Resolution to Commend Jeff Weiler for Over 26 Years of Service to the People of Sauk County

Resolution offered by the Health and Human Services Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is customary for the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction. Jeff has devoted his career to helping others and has touched many lives. Jeff has been a trustworthy, dependable, and professional staff member of the Juvenile Justice/Youth Justice Unit throughout his career at Sauk County Department of Human Services. Jeff's ability to meet and connect with youth and families of all backgrounds in Sauk County was second to none. Jeff's connections with schools, mental health providers, law enforcement agencies, the District Attorney's office, the WJCIA board members, and other community stakeholders was a great benefit to all. Jeff upheld the Sauk County Department of Human Services' mission extremely well and allowed himself to be a resource for less experienced professionals in the field. Jeff will be greatly missed on the professional and also a personal level.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration for Jeff Weiler and his over 26 years of faithful service to the people of Sauk County.

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Jeff with an appropriate symbol of our appreciation for his services.

Approved for presentation to the County Board by the Health and Human Services Committee, this 18th day of March, 2025.

Consent Agenda Item: [ X ] YES [ ] NO

Fiscal Impact: [ X ] None [ ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes X No \_\_\_\_\_ as reviewed by the Corporation Counsel, [Signature]

Date: 03.11.2025

Offered and passage moved by:

[Signature]  Aye  Nay  Abstain  Absent  
Patricia Rego, Supervisor

[Signature]  Aye  Nay  Abstain  Absent  
David Clemens, Supervisor

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Joan Fordham  
Joan Fordham, Supervisor

Aye    Nay    Abstain    Absent

Rebecca Klitzke  
Rebecca Klitzke, Supervisor

Aye    Nay    Abstain    Absent

Thomas Dorner  
Thomas Dorner, Supervisor

Aye    Nay    Abstain    Absent

Renee Mikonowicz  
Renee Mikonowicz, Citizen Member

Aye    Nay    Abstain    Absent

\_\_\_\_\_  
Diane Reinfeldt, Citizen Member

Aye    Nay    Abstain    Absent

Eleanor Vita  
Eleanor Vita, Citizen Member

Aye    Nay    Abstain    Absent

Fiscal Note: No fiscal impact. *jt*

MIS Note: No information systems impact.

RESOLUTION # 9-2025

Resolution to Approve the Aging Disability Resource Center (ADRC) Hire a 1.0 Full Time Equivalent (FTE) Disability Benefit Specialist to overlap for transition and training purposes due to the ADRC Director Retirement and the Amend the 2025 Budget.

Resolution offered by the Aging and Disability Resource Governing Committee, Finance, Personnel & Insurance Committee.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The current ADRC Director is retiring as of September 2, 2025. To have an effective transition in the department, there will need to be a period of staff overlap for training purposes. The Human Resources Director will create an additional 1.0 FTE Disability Benefit Specialist position for overlap during the transition. The ADRC has ADRC Fund Balance to cover the costs related to the transition and training period of four months costing \$47,000.

NOW, THEREFORE, BE IT RESOLVED, that the Human Resources Director is hereby directed to create an additional 1.0 FTE Disability Benefit Specialist position for the overlap of training and transition, beginning May 1, 2025.

BE IT FURTHER RESOLVED, that the 2025 ADRC budget will be amended to include \$47,000 in wages and benefits funded through ADRC Fund Balance.

Approved for presentation to the County Board this 18th day of March 2025.

Consent Agenda Item [ ] YES [ X ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ X ] Not Budgeted

Vote Required: Majority= \_\_\_\_\_ 2/3 Majority= X 3/4 Majority= \_\_\_\_\_

The County Board has the legal authority to adopt: \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: \_\_\_\_\_.

Offered and passage moved by: Aging and Disability Resource Governing Committee

[Signature] Aye [ ] Nay [ ] Abstain [ ] Absent
Dennis Polivka

[Signature] Aye [ ] Nay [ ] Abstain [ ] Absent
Andrea Lombard

[Signature] Aye [ ] Nay [ ] Abstain [ ] Absent
Gailé Burchill

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*Patricia Rego*

Patricia Rego

Aye    Nay    Abstain    Absent

*William Stehling*

William Stehling

Aye    Nay    Abstain    Absent

*Rebecca Klitzke*

Rebecca Klitzke

Aye    Nay    Abstain    Absent

*Judy Ellington*

Judy Ellington

Aye    Nay    Abstain    Absent

*Tut Grambling*

Tut Grambling

Aye    Nay    Abstain    Absent

*Laurie Grill*

Laurie Grill

Aye    Nay    Abstain    Absent

*Teresa Wolkowski*

Teresa Wolkowski

Aye    Nay    Abstain    Absent

*Ross Curry*

Ross Curry

Aye    Nay    Abstain    Absent

*Jeff Hanke*

Jeff Hanke

Aye    Nay    Abstain    Absent

**Finance, Personnel and Insurance Committee**

*Lynn Ebrel*

Lynn Ebrel

Aye    Nay    Abstain    Absent

*Gaile Burchill*

Gaile Burchill

Aye    Nay    Abstain    Absent

*Shelia Carver*

Shelia Carver

Aye    Nay    Abstain    Absent

*Aaron Evert*

Aaron Evert

Aye    Nay    Abstain    Absent

Brandon Lohr

Aye    Nay    Abstain    Absent

*Andrea Lombard*


Andrea Lombard

Aye    Nay    Abstain    Absent

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104 Timothy McCumber  Aye  Nay  Abstain  Absent

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106 Jake Roxen  Aye  Nay  Abstain  Absent

107 \_\_\_\_\_  
108 Terry Spencer  Aye  Nay  Abstain  Absent

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114 **Fiscal Note:** The estimated cost for staffing overlap for transition and training of the ADRC  
115 Director and Disability Benefit Specialist is \$47,000 (wages \$33,039 and benefits \$13,665)  
116 funded by ADRC Fund Balance. 

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118 **MIS Note:** Existing technology resources will be utilized; MIS impact is limited to the time  
119 required to configure a new user and transfer existing licensing and equipment.



RESOLUTION # 10-2025

**DESIGNATING COUNTY DEPOSITORIES; ESTABLISHING INVESTMENT AND RELATED FINANCIAL PROCEDURES**

**Resolution offered by the Finance, Personnel & Insurance Committee**

**BACKGROUND:**

§34.05 of the Wisconsin Statutes provides for the designation of official County depositories and the specification by County Boards of Supervisors of the basis upon which Treasurers shall be authorized to deposit and invest funds. The Sauk County Finance, Personnel & Insurance Committee has reviewed these and other financial matters and, in light of past practice and the best interest of Sauk County, does make the following recommendations as outlined in the resolution.

**THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Treasurer shall deposit County funds as provided under the statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution, emphasizing preservation of principal, liquidity and rate of return; and,

**BE IT FURTHER RESOLVED**, that Sauk County participate in the State of Wisconsin's Local Government Investment Pool pursuant to §25.50 of the Wisconsin Statutes, with the Sauk County Treasurer or authorized deputies hereby designated as the "local official" authorized to invest County monies in this fund and to make withdrawals therefrom as required; and,

**BE IT FURTHER RESOLVED**, that the Sauk County Treasurer shall be authorized to maintain a working or active checking account for the immediate operation of Sauk County in any financial institution that is a member of Federal Deposit Insurance Corporation and under the State of Wisconsin deposit guarantee program if applicable. The financial institution must be conveniently located for conducting daily business; and,

**BE IT FURTHER RESOLVED**, that pursuant to §34.09 of the Wisconsin Statutes, every federal or state credit union, state bank, federal or state savings and loan association, savings and trust company and federal or state savings bank and every national bank may be designated as a public depository and may receive and hold public deposits, subject to the referenced chapter, if the financial institution has a branch or main office located in this state, complies with this chapter with respect to public deposits and accepts payments made by the state under §16.412 of the Wisconsin Statutes; and,

**BE IT FURTHER RESOLVED**, that the Sauk County Treasurer or authorized deputies shall be responsible for obtaining the appropriate collateralization agreements to guarantee the safety of Sauk County funds in excess of insured or guaranteed limits. This pledge of collateral for deposits must follow the Governmental Accounting Standards Board requirements; and,

**BE IT FURTHER RESOLVED**, that all County officers and all other County personnel receiving or handling County funds shall deposit monies at least weekly with the Sauk County Treasurer or in other appropriate authorized accounts. The list below reflects institutions that currently contain County funds. The Sauk County Treasurer may make

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changes or additions to these institutions which are approved by the Finance, Personnel & Insurance Committee; and,

Bank of Prairie du Sac	PMA Financial Network, Inc
Bank of Wisconsin Dells	PNC Bank
Baraboo State Bank	Prevail Bank
Community First Bank	Wells Fargo Bank, N.A.
Farmers & Merchants Bank	Wisc Investment Service Cooperative
First Business Bank	Wisc Local Government Investment Pool
The Peoples Community Bank	Westby Co-Op Credit Union

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**BE IT FURTHER RESOLVED**, that all general and payroll County checks shall bear the facsimile signatures of the Sauk County Clerk, the Sauk County Treasurer, and the Sauk County Board Chairperson. Any other checks issued by Sauk County departments shall bear the signature, either original or facsimile, of that department's administrator or their designee.

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For consideration by the Sauk County Board of Supervisors on March 18, 2025.

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Approved for presentation to the County Board by the Finance, Personnel & Insurance Committee, this 12th day of March, 2025

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Consent Agenda Item: [ ] YES [ X ] NO

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Fiscal Impact: [ ] None [ X ] Budgeted Expenditure [ ] Not Budgeted

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Vote Required: Majority = \_\_\_\_\_ 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

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The County Board has the legal authority to adopt: Yes \_\_\_\_\_ No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: \_\_\_\_\_

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Offered and passage moved by: Finance, Personnel & Insurance

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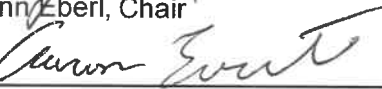
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  Aye  Nay  Abstain  Absent  
Lynn Eberl, Chair

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  Aye  Nay  Abstain  Absent  
Aaron Evert

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 Aye  Nay  Abstain  Absent  
Brandon Lohr

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 Aye  Nay  Abstain  Absent  
Terry Spencer

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 Aye  Nay  Abstain  Absent  
Jacob Roxen

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95		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
96	Andrea Lombard				
97		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
98	Tim McCumber				
99		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
100	Sheila Carver				
101		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
102	Gaile Burchill				
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107 Fiscal Note: The Sauk County Treasurer shall deposit County funds as provided under the  
108 statutes of the State of Wisconsin, County Financial Policy 10-95, and this resolution,  
109 emphasizing preservation of principal, liquidity and rate of return. 

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111 MIS Note: No MIS impact  
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RESOLUTION # 11 - 2025

Resolution Gratefully Accepting Donations and Gifts Presented to Sauk County in 2024

Resolution offered by the Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND:** Sauk County annually receives significant donations from many entities, including clients, service recipients and their families, and businesses. These donations, including goods and services, benefit the overall good of the Sauk County public by enhancing educational programs, purchasing items for client use, and providing services for clients. Use of donations assists Sauk County in providing important services for various public purposes that promote the public good, while minimizing the impact to the property tax. Wis. Stat. § 59.52(19) permits the County Board to accept all donations: "the board may accept donations, gifts or grants for any public governmental purpose within the powers of the county".

**NOW THEREFORE BE IT RESOLVED** by the Sauk County Board of Supervisors met in regular session that Sauk County gratefully accepts the donations summarized as attached and expresses its appreciation to their donors.

Approved for presentation to the County Board by the Finance, Personnel and Insurance Committee, this 18th day of March, 2025

Consent Agenda Item: [ ] YES [ X ] NO

Fiscal Impact: [ ] None [ X ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority =  X  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes \_\_\_\_\_ No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: \_\_\_\_\_.

**Offered and passage moved by the Finance, Personnel and Insurance Committee:**

Lynn Eberl  Aye  Nay  Abstain  Absent  
Lynn Eberl

Gaile Burchill  Aye  Nay  Abstain  Absent  
Gaile Burchill

Shelia Carver  Aye  Nay  Abstain  Absent  
Shelia Carver

Aaron Evert  Aye  Nay  Abstain  Absent  
Aaron Evert

Brandon Lohr  Aye  Nay  Abstain  Absent  
Brandon Lohr

Andrea Lombard  Aye  Nay  Abstain  Absent  
Andrea Lombard

Timothy McCumber  Aye  Nay  Abstain  Absent  
Timothy McCumber

57 \_\_\_\_\_  Aye  Nay  Abstain  Absent  
58 Jake Roxen

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60 \_\_\_\_\_  Aye  Nay  Abstain  Absent  
61 Terry Spencer  
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63 Fiscal Note: Budgeted donations in 2024 totaled \$100,750, which offsets the property tax levy. Actual  
64 donations of cash were \$151,532.59 as well as many other non-monetary donations of goods and  
65 services. *JMT*

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67 MIS Note: No MIS impact

**DONATIONS RECEIVED BY SAUK COUNTY - 2024**

Items  
Volunteer time

	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE	
Aging, Disability & Resources Center (ADRC)	AddLIFE Today! Newsmagazine Subscribers	Monetary	For the Benefit of the AddLIFE Today! Newsmagazine Program	\$ 170.00	Cash
	Congregate Dining Center Program Participants/Café Connections	Monetary	For the Benefit of the Congregate Dining Center Program	\$ 31,023.75	Cash
	Aging Programs	Monetary	For the Benefit of the all Aging Programs	\$ 820.00	Cash
	Elder Benefit Specialist Program Participants	Monetary	For the Benefit of the Elder Benefit Specialist Program	\$ 280.00	Cash
	Home Delivered Lunch Participants	Monetary	For the Benefit of the Home Delivered Lunch Program	\$ 80,830.33	Cash
	Information & Assistance Participants	Monetary	For the Benefit of the Information & Assistance Program	\$ 50.00	Cash
	Prevention Program Participants	Monetary	For the Benefit of the Prevention Program	\$ 2,893.00	Cash
	Caregiver Programs	Monetary	For the Benefit of the Caregiver Programs	\$ 95.00	Cash
	Transportation Programs	Monetary	For the Benefit of the Transportation Program Passengers	\$ 737.00	Cash
	Congregate Dining Center Volunteers	In-Kind Donation	(2,585) Hours Dining Center Volunteers Provided Service to Dining Center Participants	\$ 82,358.10	Volunteer Time
	Home Delivered Lunch Volunteers	In-Kind Donation	(3,197) Hours Home Delivered Lunch Volunteers Delivered Lunches to Participants	\$ 101,856.42	Volunteer Time
	Staff Support Volunteers	In-Kind Donation	(210.75) Hours Clerical Volunteers Provided Service for ADRC Programs	\$ 6,714.50	Volunteer Time
	Volunteer/Veteran Escort Drivers	In-Kind Donation	(8,045) Hours Volunteer/Veteran Escort Drivers Transported Passengers	\$ 256,313.70	Volunteer Time
	Pizza Ranch - Baraboo	3 gift cards	Volunteer Luncheon-Door Prizes	\$ 75.00	Items
	BASCO	Kwik Trip gift card	Volunteer Luncheon-Door Prizes	\$ 25.00	Items
	Monk's Bar & Grill	Gift Basket - sweater, t-shirt, 2 cups, \$50 gift card	Volunteer Luncheon-Door Prizes	\$ 125.00	Items
	Kwik Trip	30 - \$5 gift cards	Volunteer Luncheon-Door Prizes	\$ 150.00	Items
	Cracker Barrel	2 gold cards that include 2 free meals, drinks, and desserts	Volunteer Luncheon-Door Prizes	\$ 100.00	Items
	Pizza Ranch - Reedsburg	5 free adult buffet coupons	Volunteer Luncheon-Door Prizes	\$ 65.00	Items
	The Grainery	gift card	Volunteer Luncheon-Door Prizes	\$ 35.00	Items
	Moose Jaw	1 free large specialty pizza	Volunteer Luncheon-Door Prizes	\$ 25.00	Items
	Log Cabin	gift card	Volunteer Luncheon-Door Prizes	\$ 50.00	Items
	J's Pub and Grill	Gift Certificate	Volunteer Luncheon-Door Prizes	\$ 50.00	Items
	Voyager Inn - Reedsburg	5 straw hats, 5 mesh summer bags	Volunteer Luncheon-Door Prizes	\$ 50.00	Items
	Volunteer Driver	Pecan Tray	for ADRC staff	\$ 35.00	Items
	Client	Crocheted Coasters	for ADRC staff	\$ 50.00	Items
	Client	Harry & Davids Gift Basket	for ADRC staff	\$ 110.00	Items
			<b>TOTAL DONATED TO ADRC:</b>	<b>\$ 565,066.80</b>	

	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE	
Health Departments	D.L Gasser	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Hartje Lumber	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Downtown Family Dental of Baraboo, SC	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Redlin-Ertz Funeral Home	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Wisconsin Metals Sales, Inc	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	UC -United Cooperative	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Allen Steele	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Hillsboro Equipment, Inc.	Monetary Donation	Rural Safety Days	\$ 200.00	Cash
	Jays Power Center	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Mittelstaedt Sports & Marine Inc	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Mittelstaedt Sports & Marine	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	DBA Jay's Ag and Turf	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Farm & Fleet	Monetary Donation	Rural Safety Days	\$ 150.00	Cash
	SmileDoctors, LLC	Monetary Donation	Rural Safety Days	\$ 200.00	Cash
	Vecot Professional Practices	Monetary Donation	Rural Safety Days	\$ 250.00	Cash
	Meyer Oil & LP	Monetary Donation	Rural Safety Days	\$ 150.00	Cash
	Compeer Financial	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Prairie Clinic	Monetary Donation	Rural Safety Days	\$ 200.00	Cash
	Vierbicher	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Scott Construction	Monetary Donation	Rural Safety Days	\$ 500.00	Cash
	Sauk County Association for Home and Community Education	Monetary Donation	Rural Safety Days	\$ 300.00	Cash
	SSM Health	Monetary Donation	Rural Safety Days	\$ 500.00	Cash
	Lake Delton Police Assoc.	Monetary Donation	Rural Safety Days	\$ 100.00	Cash
	Sauk City Fire Chief's Assoc.	Monetary Donation	Rural Safety Days	\$ 500.00	Cash
	Community First Bank- Money Order	Monetary Donation	Seal A Smile	\$ 465.85	Cash
	Reedsburg Festival LTD	Monetary Donation	Seal A Smile	\$ 1,000.00	Cash
	Reedsburg Area United Fund	Monetary Donation	Seal A Smile	\$ 2,500.00	Cash
	St. Joseph's	Diapers	Nurse Family Partnership (NFP)	\$ 70.00	Items
	Gwen Finnegan-SALT St. Joe's	Diapers	Nurse Family Partnership (NFP)	\$ 204.00	Items
	Gwen Finnegan-SALT St. Joe's	Diapers	Nurse Family Partnership (NFP)	\$ 70.00	Items
	Gwen Finnegan-SALT St. Joe's	Diapers	Nurse Family Partnership (NFP)	\$ 107.00	Items
	Gwen Finnegan-SALT St. Joe's	Diapers	Nurse Family Partnership (NFP)	\$ 234.00	Items
	Gwen Finnegan-SALT St. Joe's	Diapers	Nurse Family Partnership (NFP)	\$ 20.00	Items
	Cheryl Wittmann	Monetary Donation	Support People & Empower Recovery (SUPER) Coalition Donation	\$ 200.00	Cash
	Kathryn R. Midthun	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Bonnie Sauey	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Martha Masciopinto	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Karin Exo	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Mary Ellen Sabourin	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Sandra Jackson	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Marianne Cotter	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Sara Roltgen	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Ronald Cowan	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Mary Risgaard	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Cheryl Anderson	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Barbara Stanek	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Lottie Wheeler	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash
	Ann Burton	Monetary Donation	SUPER Coalition Donation	\$ 100.00	Cash





Health Care Center (HCC)

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE	
Country Charms Floral Reedsburg	Valentine bouquets	Residents Valentines Day	\$ 500.00	Items
Anonymous	Balloons	Residents Valentines Day	\$ 60.00	Items
Anonymous	Picture books	Resident enjoyment	\$ 100.00	Items
Primex Plastic	Candy for Easter Egg Hunt	Easter Egg Hunt for community	\$ 300.00	Items
Health Care Center Foundation	Candy for Easter Egg Hunt	Easter Egg Hunt for community	\$ 700.00	Items
Theresa Klemm	Plastic egg	Easter Egg Hunt for community	\$ 50.00	Items
Jean Fry	Sewed Bunny Candy Bags	Easter Egg Hunt for community	\$ 125.00	Items
Jake & Jeannie Rockweiler	GUND Collectable bears for bingo prizes	Residents Activities	\$ 150.00	Items
Linda Peper	4 Vases flowers	From Funeral Home Residents Enjoyment	\$ 80.00	Items
Rosie Bodendein	Garden Flowers 12 vases	Resident enjoyment	\$ 40.00	Items
Health Care Center Foundation	tv	Resident households	\$ 1,550.00	Items
Woodland Valley Greenhouse	Flower for gardens	Resident gardens	\$ 150.00	Items
Anonymous	6 hanging baskets	Resident baskets	\$ 100.00	Items
Health Care Center Foundation	Candy for the Butter Fest Parade	Butterfest Parade	\$ 400.00	Items
Health Care Center Foundation	May soil & 2 outside tables & 4 metal chairs for gazebo	Facility Gazebo	\$ 800.00	Items
Anonymous	Birthday gifts quilted night stand runners & pillow cases	Residents Birthday	\$ 300.00	Items
Anonymous	Clothes Lg & xlg for residents	Residents clothing box	\$ 50.00	Items
Sharon Schafer	Girl Scout cookies	Residents	\$ 250.00	Items
Health Care Center Foundation	Soft server Machine - Cash for the Machine	Residents	\$ 1,096.99	Cash
Health Care Center Foundation	Lg Pinko Game	Residents	\$ 100.00	Items
Health Care Center Foundation	Portable CD player	Residents	\$ 380.00	Items
Health Care Center Foundation	3 Christmas Trees, Lights, 2 1 pads, Gifts for Residents	Resident Christmas tree, resident gifts	\$ 3,033.76	Items
St. Peter's Loganville Ladies	Small gifts for residents	Resident	\$ 135.00	Items
LaVale Church Ladies	Small gifts for residents	Resident	\$ 135.00	Items
Health Care Center Foundation	Entertainment John Beth 6 times & Jan Berry 6 times	Residents entertainment	\$ 870.00	Items
Reedsburg Women's Group Bingo Ladies	Sheet Cake, Entertainment	Residents entertainment	\$ 130.00	Items
Health Care Center Foundation	Food for resident parties	Residents Christmas party	\$ 175.00	Items
Anonymous	body wash, lotion & more	Residents Christmas gifts	\$ 75.00	Items
Anonymous	Lap blankets	Residents Christmas gifts	\$ 200.00	Items
Health Care Center Foundation	Two Our WI magazine	Residents materials	\$ 60.00	Items
<b>TOTAL DONATED TO HEALTH CARE CENTER:</b>			<b>\$ 12,096.75</b>	

Land Resources & Environment (LRE)

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE	
Uphoff Adventures LLC	Service	Painting & sandblasting services for graffiti removal at Timme Mill Dam	\$3,000.00	Volunteer Time
Lynda Witthuhn	Monetary donation	Monetary donation towards accessible hunting blind maintenance	\$75.00	Cash
Sauk Prairie Chamber of Commerce	Sign	Map of Great Sauk State Trail for County Z parking area	\$1,400.00	Items
<b>TOTAL DONATED TO LRE:</b>			<b>\$ 4,475.00</b>	

CASH	\$ 151,532.59	CASH
ITEMS	\$ 19,760.96	ITEMS
VOLUNTEER TIME	\$ 450,242.72	VOLUNTEER TIME
GRAND TOTAL	\$ 621,536.27	
	\$ -	

BUDGETED DONATIONS 2024	\$ 100,750.00
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**GENERAL CODE OF SAUK COUNTY, WISCONSIN**  
**ORDINANCE AMENDMENT # 2-2025**

**Ordinance Amendment to ordinance section 43.06 Assessing service fee on worthless checks and processing overpayments received by the County**

**Ordinance Amendment offered by Finance, Personnel & Insurance Committee**

**BACKGROUND:** The Sauk County threshold of \$2.00 over/under payment has not changed in many years. The current labor and material cost to refund overpayments or collect short payments typically exceeds the \$2.00 limit set. Each overpayment/refund/shortage can often create labor for any number of departments. State Statute 59.66 Unclaimed funds has a value set at \$20.00 or greater in order to post as part of unclaimed funds process. Accounting Office, Treasurer's Office, and Register of Deeds have discussed the costs of labor, materials and postage and concur that a \$10.00 threshold for Sauk County would be appropriate.

**NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:**

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 43.06 of the General Code of Sauk County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

Sec 43.06 – Assessing service fee on worthless checks and processing overpayments received by the County.

- (1) *Authority and purpose.* This ordinance is enacted on the authority of Wis. Stats § 59.54(24) which authorizes a county to enact and enforce an ordinance which imposes charges on persons who issues worthless checks, and permit a county office to retain payments of fees, licenses, and similar charges and waive underpayments.
- (2) *Service fee on worthless checks.* If a check tendered to make any payment of any fee, tax or other charge legally imposed by any office, official, employee or officer acting on behalf of Sauk County, is not paid by the bank on which it is drawn, or if a demand for payment under a debit of credit card transaction or other instrument is not paid by the bank upon which demand is made, the person, firm corporation, or other organization shall remain liable for the payment of the amount for which the check was tendered or the amount agreed to be paid by debit or credit card or other instrument, and for a charge of \$30.00. The levying of this charge shall not preclude the issuing person, firm, corporation or other organization from being subject to any other civil or criminal proceeding or penalty authorized by law.
- (3) *Overpayment and underpayment of fees.* Unless otherwise provided by law, the County may retain overpayments of fees, licenses and similar charges when the overpayment is ~~\$2.00~~ \$10.00 or less, unless such refund is specifically requested in writing. Underpayments of not more than ~~\$2.00~~ \$10.00 may be waived when the administrative cost of collecting would exceed the amount of the underpayment.

53 Approved for presentation to the County Board by the Finance, Personnel & Insurance Committee this  
54 \_\_\_\_\_ day of \_\_\_\_\_, 2025.

55  
56 Consent Agenda Item: [ ] YES [ ] NO

57  
58 Fiscal Impact: [ ] None [ ] Budgeted Expenditure [ ] Not Budgeted

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60 Vote Required: Majority = \_\_\_\_\_ 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

61  
62 The County Board has the legal authority to adopt: Yes \_\_\_\_\_ No \_\_\_\_\_ as reviewed by the  
63 Corporation Counsel, \_\_\_\_\_, Date: \_\_\_\_\_.

64  
65  
66 Offered and passage moved by: Finance, Personnel & Insurance

67  
68   Aye  Nay  Abstain  Absent

69 Lynn Eberl, Chair

70  
71   Aye  Nay  Abstain  Absent

72 Aaron Evert

73  
74 \_\_\_\_\_  Aye  Nay  Abstain  Absent

75 Brandon Lohr

76  
77 \_\_\_\_\_  Aye  Nay  Abstain  Absent

78 Terry Spencer

79  
80 \_\_\_\_\_  Aye  Nay  Abstain  Absent

81 Jacob Roxen

82  
83   Aye  Nay  Abstain  Absent

84 Andrea Lombard

85  
86   Aye  Nay  Abstain  Absent


87 Tim McCumber

88  
89   Aye  Nay  Abstain  Absent

90 Sheila Carver

91  
92   Aye  Nay  Abstain  Absent

93 Gaile Burchill

94  
95 **Fiscal Note:** The current labor and material cost to refund or follow up on short payments has far  
96 exceeded the \$2.00 limit set. Accounting Office, Treasurer's Office, and Register of Deeds have  
97 discussed the actual costs and agree with the labor and material costs for these duties that \$10.00  
98 would be a reasonable rate to set. 

99  
100  
101 MIS Note: None

RESOLUTION # 12-2025

Resolution to Adopt Amendments to the Land Resources and Environment Department Fee Schedule

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County Financial Policy 1-06 requires that user fees and charges for services be included and identified in the Land Resources and Environment Department Fee Schedule. Items associated with the sale of conservation materials, fees due to constructing without permits or development in flood zones, and fees due to reposting public hearing information have been included.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the fee schedule for the Land Resources and Environment Department pursuant to Sauk County Financial Policy 1-06, attached hereto as Appendix A, be approved with the amendments as shown.

Approved for presentation to the County Board by the Land Resources and Extension Committee, this 18th day of March 2025

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ X ] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = X 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes X No \_\_\_\_\_ as reviewed by the Corporation Counsel, [Signature], Date: 03.11.2025

Offered and passage moved by:


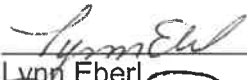
[Signature] Aye Nay Abstain Absent
Marty Krueger, Chair

[Signature] Aye Nay Abstain Absent
Dennis Polivka, Vice Chair

\_\_\_\_\_ Aye Nay Abstain Absent
Brandon Lohr

[Signature] Aye Nay Abstain Absent
Peter Kinsman

[Signature] Aye Nay Abstain Absent
Robert Spencer

52		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
53	Robert Prosser				
54		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
55	Valerie McAuliffe				
56		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
57	Lynn Eberl				
58		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
59	Randy Puttkamer				
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64 Fiscal Note: Increased fees will result in increased revenue to cover the costs for staff time as  
65 well as any other costs incurred by the Department for implementation of the programs noted.



66  
67 MIS Note: No information systems impact.



# Land Resources & Environment Department

## 2024~~5~~ Fee Schedule

### Updated 4/16/2024 2/25/2025

#### LAND RESOURCES AND ENVIRONMENT

Whenever "escrow" is referred to in any Land Resources and Environment Fee Schedule, it shall mean that the applicant shall sign an escrow agreement and pay the required escrow before the project/application request commences. Applicants are responsible for the actual costs incurred, regardless of the outcome of a project or application request. Actual costs consist of planning, engineering, and legal services provided by consultants on behalf of the Department. If at any time actual costs should exceed the escrowed amount, the applicant shall remit additional funds into the escrow fund when requested by the County. If the applicant fails to replenish the escrow as requested, the County may stop reviewing the application until such time as the escrow is replenished. Any remaining funds in the escrow at the conclusion of the project shall be refunded to the applicant when all actual costs are paid.

#### CONSERVATION - 26.012 as established and adopted by the Agency.

Fees	Amount	Authority	As of	Comments
<b>Manure Facilities</b>				
Manure Storage Facility, new or significantly altered	\$500.00	26.012, 26.007(18)	3/15/2022 Res. 32-2022	
Manure Storage Facility, closure	\$100.00/\$300.00	26.012	3/15/2022 Res. 32-2022	Fee of \$100.00 for manure storage facility closures, where plans are submitted from LRE or USDA-NRCS staff. Fee of \$300.00 when plans are submitted from the landowner or private consultant.
Manure Storage Signs	\$10.00	Sauk County Financial Policy 1-06	2/21/2023	
Failure to obtain proper permits	Permit fees triple		2/25/2025	All manure storage facility fees are tripled when work is started without review and/or permits.
<b>Clean Sweep/Ag Plastics</b>				
Recapture Bags				
Car/Light Truck Tires	\$28.00	Sauk County Financial Policy 1-06	2/21/2023	
Car/Light Truck Tires w/ rims	\$7.00	Sauk County Financial Policy 1-06	2/21/2023	For a box (includes 5 bags per box).
Ag/Semi tires	\$9.00	Sauk County Financial Policy 1-06	2/21/2023	
Ag/Semi tires w/ rims	\$14.00	Sauk County Financial Policy 1-06	2/21/2023	
Oversized Industrial Tires	\$26.00	Sauk County Financial Policy 1-06	2/21/2023	
<13" tires	\$50.00	Sauk County Financial Policy 1-06	2/21/2023	
<13" tires w/ rims	\$3.00	Sauk County Financial Policy 1-06	4/16/2024	
<b>ervation Materials</b>				
bins	\$5.00	Sauk County Financial Policy 1-06	2/21/2023	
	Not to exceed			
	\$75.00	Sauk County Financial Policy 1-06	2/21/2023	Based upon cost from chosen vendor.

Rain barrels	Not to exceed \$75.00	Sauk County Financial Policy 1-06	2/21/2023	Based upon cost from chosen vendor.
Tree Sales - Tree bundles	Not to exceed \$30.00	Sauk County Financial Policy 1-06	2/21/2023	Based upon cost from chosen vendor(s).
Native Plant Sale - Plant Kits	Not to exceed \$5100.00	Sauk County Financial Policy 1-06	4/16/2024; 2/25/2025	Based upon cost from chosen vendor(s).
<b>Education Programs</b>				
Attendance Fees	Not to exceed \$50.00	Sauk County Financial Policy 1-06	2/21/2023	Based upon overall program costs, grants, agency partnerships, donations, etc.

**LAND USE - 7.148(2)(f), 8.018(5)(e), 18.03(2) reviewed and established by the Agency/Committee.**

<b>Fees</b>	<b>Amount</b>	<b>Authority</b>	<b>As of</b>	<b>Comments</b>
<b>Fire Signs</b>				
Fire sign, additional (post)	\$15.00	18.07		
Fire sign, additional (sign)	\$50.00	18.07	6/21/2018	
Fire sign, new	\$100.00	18.07	6/21/2018	
<b>Annual Review and Inspection</b>				
Additional site inspections	\$150.00			
Annual review	\$100.00	7.071(3), 7.070(8), 7.083	2014	Lodging houses, Bed and Breakfast, Clean Landfill
<b>Shoreland/Wetland inspections</b>	\$150.00			
<b>Communication Towers</b>				
Addition to communication tower - Replace or add antennas	\$500.00	Wis. Stats. 66.0404(d)2, 7.148	2014	
Bond requirement	\$20,000	Wis. Stats. 66.0404(4)(i), 7.148	2014	
Class I collocation	\$2,500.00	Wis. Stats. 66.0404(d)2, 7.148	2014	
Class II collocation	\$500.00	Wis. Stats. 66.0404(4)(d)1, 7.148	2014	
New communication tower	\$2,500.00	Wis. Stats. 66.0404(d)2, 7.148	2014	
<b>Land Use</b>				
Addition, commercial/industrial	\$300.00	7.148(f)	Pre 2014	
Addition, multiple family	\$250.00	7.148(f)	6/21/2020	
Addition, single family	\$200.00	7.148(f)	Pre 2014	
Administrative appeals	\$500.00	7.148(f)	Pre 2014	
Amendments - Map (Rezzone)/Text	\$500.00/\$250.00	7.148(f)	Pre-2014; 2/25/2025	Fee of \$250.00 for reposting public hearing.
Bed & Breakfast/Lodging house	\$100.00	7.148(f), 7.083	Pre 2014	
Boathouses/Other shoreland structures	\$300.00		Pre 2014	
Camping permit	\$20.00	7.148(f)	Pre 2014	
Change of use	\$100.00	7.148(f)	Pre 2014	
Landfill	\$100.00	7.071(3)	2014	
Industrial building	\$600.00	7.148(f)	6/27/2017	
			Pre 2014	



Conditional use permit (CUP)	\$500.00/\$250.00	7.148(f)	20142/25/2025	Fee of \$250.00 for reposting public hearing.
Decks, stairways and other similar structures	\$100.00	7.148(f)	Pre 2014	
Detached garages	\$100.00	7.148(f)	Pre 2014	Residential and agricultural accessory structures, sheds
Failure to obtain proper permits	Permit fees triple		Pre 2014	All septic fees are tripled when work is started with review and/or permits.
Floodplain Surcharge	\$200.00	9.001	2/25/2025	Development in Flood Zones
Filling and grading	\$100.00	8.013	2014	
Home based business	\$100.00	7.148(f)	Pre 2014	
Manufactured/Mobile home	\$200.00	7.148(f)	Pre 2014	
Multiple family residence	\$600.00	7.148(f)	Pre 2014	
Permit renewal/Transfer fee	\$100.00	7.148(f)	Pre 2014	
Retaining walls	\$300.00	7.148(f)	Pre 2014	
Sign	\$2.00 per sq/ft or \$100.00 minimum	7.148(f)	Pre 2014	
Single family residence	\$500.00	7.148(f)	Pre 2014	
Special exception permit (SEP)	\$500.00/\$250.00	7.148(f)	Pre 20142/25/2025	Fee of \$250.00 for reposting public hearing.
Variance	\$500.00/\$250.00	7.148(f)	Pre 20142/25/2025	Fee of \$250.00 for reposting public hearing.
Vegetative buffer removal/tree cutting	\$100.00	7.148, 8.012	Pre 2014	

**LAND DIVISION AND PLATTING – 22.62 as established by the County Board.**

Fees	Amount	Ordinance or Statutory Authority	As of	Comments
<b>Condominiums</b>				
Condo development plan review	\$350.00	22.21		
Condo plat review	\$350.00, plus \$25.00 per LCE	22.21	6/21/2020	
Condo plat revision	\$300.00	22.21		
<b>Land Division</b>				
Certified Survey Map (CSM)	\$125.00, plus \$25.00 each lot	22.62	6/21/2020	
Development plan review	\$350.00	22.62		
Final plat escrow	\$500.00	22.62		For legal and engineering services provided by consultants.
Final plat review	\$350.00	22.62	6/21/2020	
Preliminary plat escrow	\$1,500.00	22.62		For legal and engineering services provided by consultants.
Preliminary plat review	\$350.00, plus \$25.00 each lot	22.62	6/21/2020	
<b>Planned Rural Development</b>				
Planned unit development review	\$500.00	22.62		

<b>NON-METALLIC MINING – 7.148(2)(f) established by the Agency/Committee, 24.14 established by DNR through Wis. Stats.</b>			
<b>Fees</b>	<b>Amount</b>	<b>Ordinance or Statutory Authority</b>	<b>As of</b>
<b>Financial Assurance</b>			
Varies	Varies	24.07	As determined by the Reclamation Plan
<b>Mineral Extraction Plan Review Fees</b>			
<b>Size of Disturbed Area</b>			
1 to 5 acres	\$1,045.00	24.13, 7.148	6/21/2020
6 to 10 acres	\$1,045.00	24.13, 7.148	6/21/2020
11 to 15 acres	\$1,045.00	24.13, 7.148	6/21/2020
16 to 25 acres	\$1,045.00	24.13, 7.148	6/21/2020
26 to 50 acres	\$1,400.00	24.13, 7.148	6/21/2020
51 acres or larger	\$1,750.00	24.13, 7.148	6/21/2020
Expedited plan review	\$500.00	24.13, 7.148	In addition to the plan review fee.
Plan modification review fee	\$250.00	24.13, 7.148	Minor modifications only.
<b>Mineral Extraction Reclamation</b>			
<b>Size of Disturbed Area</b>			
1 to 5 acres	\$555.00	24.14	Includes Sauk County Fee \$520.00/DNR Fee \$35.00
6 to 10 acres	\$760.00	24.14	Includes Sauk County Fee \$690.00/DNR Fee \$70.00
11 to 15 acres	\$1,105.00	24.14	Includes Sauk County Fee \$1,000.00/DNR Fee \$105.00
16 to 25 acres	\$1,390.00	24.14	Includes Sauk County Fee \$1,250.00/DNR Fee \$140.00
26 to 50 acres	\$1,660.00	24.14	Includes Sauk County Fee \$1,500.00/DNR Fee \$160.00
51 acres or larger	\$2,175.00	24.14	Includes Sauk County Fee \$2,000.00/DNR Fee \$175.00
Inactive mines	\$115.00	24.14	Includes Sauk County Fee \$100.00/DNR Fee \$15.00

<b>OTHER MISCELLANEOUS – 37.08 established by the authority (department) having custody of a record.</b>			
<b>Fees</b>	<b>Amount</b>	<b>Ordinance or Statutory Authority</b>	<b>As of</b>
<b>Public Records Requests</b>			
Hard copies	\$0.25 per page (black & white) \$0.30 per page (color)	Wis. Stats. 19.35(3)	Includes any paper records provided by: <ul style="list-style-type: none"> <li>• Copying a paper record</li> <li>• Printing an electronic record</li> </ul> In rare instances, specialized skills, equipment, or technology may result in additional copy costs.



Electronic copies – includes any electronic records provided by: email, DVD, flash drive, or other electronic format					
Paper to digital	Waived	Wis. Stats 19.35(3)(e)			Includes scanning physical documents and saving them into a digital format for electronic distribution. In rare instances, specialized skills, equipment, or technology may result in additional copy costs.
Digital to physical	DVD (each): \$0.13 (4.7 GB) Flash drive (each): \$5.02 (8 GB) \$6.53 (16 GB) \$10.08 (32 GB) \$18.52 (64 GB) \$32.21 (128 GB) \$53.81 (500 GB) \$60.14 (1 TB) \$74.83 (2 TB)	Wis. Stats. 19.35(3)			Includes copying records already in digital format onto physical medium for distribution.
Digital to digital	Waived	Wis. Stats 19.35(3)(e)			In rare instances, specialized skills, equipment, or technology, may result in copy costs.
Location fees	\$24.47 per hour	Wis. Stats. 19.35(3)(c)			Costs associated with locating records if they total \$50.00 or more. Per Wis. Stats, locating a record means to find it by searching, examining, or experimenting. In rare instances, an employee with special skills may be necessary to conduct a search and a higher hourly rate may be assessed.

<b>PARK AND RECREATION – 10.04(1) and (2) set and amended upon authorization of the County Board.</b>					
<b>Fees</b>	<b>Amount</b>	<b>Ordinance or Statutory Authority</b>	<b>As of</b>	<b>Comments</b>	
<b>Camping</b>					
Electric campsite	\$25.00	10.04	10/19/2021	Per night – established Resolution 84-2021	
Electric horse campsite	\$30.00	10.04	10/17/2023	Per night – established Resolution 81 - 2023	
Nonelectric campsite	\$20.00	10.04	10/19/2021	Per night – established Resolution 84-2021	
Rustic campsite	\$20.00	10.04	10/17/2023	Per night – established Resolution 81 - 2023	
Unattended electric campsite	\$10.00	10.04	10/19/2021	Established Resolution 84-2021	
Unattended nonelectric campsite	\$5.00	10.04	10/19/2021	Established Resolution 84-2021	
Rebooking fee	\$5.50	10.04	4/20/2021	Per reservation - Resolution 42-2021	
Reservation fee	\$5.00	10.04	12/15/2009	Per reservation, per campsite – Resolution 169-2009	

<b>Park Entrance</b>					
Annual pass – 1 vehicle, per year	\$25.00	10.04		12/15/2015	Per vehicle, per day - Resolution 125-2015
Annual pass – 2 vehicles per year	\$40.00	10.04		12/15/2015	Per vehicle, per day. At the original time of purchase only – Resolution 125-2015
Annual pass – Honorably discharged Veteran residing in Sauk County	\$0.00	10.04		3/22/2016	Resolution 36-2016
Daily pass – per vehicle, per day	\$5.00	10.04		12/15/2015	Per vehicle, per day – Resolution 125-2015
Ordinance violation – Failure to Prepay	\$20.00	10.06		12/20/2022	Per occurrence. Resolution 113-2022
Ordinance violation – Unpaid	\$25.00	10.06		12/20/2022	Per occurrence, nonpayment of failure to prepay – Resolution 113-2022
<b>Equipment Rental</b>					
Canoe – per hour	\$15.00	10.04		4/20/2021	Resolution 42-2021
Kayak (double) – per hour	\$15.00	10.04		4/20/2021	Resolution 42-2021
Kayak (single) – per hour	\$10.00	10.04		4/20/2021	Resolution 42-2021
Paddleboard – per hour	\$15.00	10.04		4/20/2021	Resolution 42-2021
Pedal boat – per hour	\$20.00	10.04		4/20/2021	Resolution 42-2021
<b>Miscellaneous Fees</b>					
Credit card use	\$3.00			12/20/2022	Resolution 113-2022. Per transaction for camping reservations
Credit card use	\$1.50			12/20/2022	Resolution 113-2022. Per transaction for all other transactions
Firewood	\$5.00	10.04		12/20/2022	Per bundle – Resolution 113-2022
Ice	\$3.00	10.04		12/20/2022	Per 7lb bag – Resolution 113-2022
Vending machine items, shower fees	Not to exceed \$5.00			12/20/2022	Resolution 113-2022. Fee will not exceed \$5 and will vary depending on the item. The not-to-exceed fee will adjust depending on the expense cost. Vending machine includes toiletries, food, drink, and camping items.
Promotional Items	Not to exceed \$30.00	10.04		2/21/2023	Resolution 6-2023. Fee will not exceed \$30 and will vary depending on the item. The not-to-exceed fee will adjust depending on the expense cost. Promotional items may include apparel, can koozies, stickers and coffee mugs.
<b>Prairie Smoke Terrace</b>					
Daily Rental	\$200.00	10.04		3/15/2022	Per four (4) hours – Resolution 32-2022
Additional hour(s)	\$50.00	10.04		3/15/2022	Per hour – Resolution 32-2022
3-day Package	\$800.00	10.04		3/15/2022	8 am-12 pm; 8 am-11pm; 8am-12pm – Resolution 32-2022
Security deposit, Daily Rental(s)	\$300.00	10.04		3/15/2022	Per daily rental(s) – Resolution 32-2022

Security deposit, 3-day Package	\$500.00	10.04	3/15/2022	Per 3-day Package rental(s) – Resolution 32-2022
Tent set-up	\$50.00	10.04	10/17/2023	3-day package rental required – Resolution 81-2023
Outdoor event space	\$50.00	10.04	10/17/2023	Prairie Smoke Terrace rental required - Resolution 81-2023
Additional daily vehicle passes	\$75.00	10.04	10/17/2023	Prairie Smoke Terrace rental required, 25 extra passes - Resolution 81-2023

**PRIVATE ON-SITE WASTEWATER TREATMENT – 25.014(14) set and amended by the Department.**

<b>Fees</b>	<b>Amount</b>	<b>Ordinance and Statutory Authority</b>	<b>As of</b>	<b>Comments</b>
<b>Inspections</b>				
Additional inspections	\$100.00	25.016(2)		Permits may not be issued and/or field work will not be scheduled until fee is paid
No shows – Failure to cancel scheduled field work	\$100.00	25.016(2)		Permits may not be issued and/or field work will not be scheduled until fee is paid.
Soils on-site – Verification filing	\$100.00	25.016(2)		
Staff soil onsite – Inspection	\$100.00	25.016(2)		
<b>POWTS Maintenance</b>				
Septic maintenance – in-house data recording, per page or card	\$10.00	25.018		
<b>POWTS Permits</b>				
Conventional system	\$550.00	25.014(8)		
Failure to obtain proper permits	Permit fees double	25.014(8)		All septic fees are doubled when work is started with review and/or permits.
Groundwater surcharge	\$125.00			
Holding tank	\$650.00	25.014(8)		
Large system – greater than 1,000 GPD	\$700.00	25.014(8)		
Mound, IGP, At-grade	\$550.00	25.014(8)		
Permit renewal – Transfer Fee	\$100.00	25.014(10)		
Plan revision	\$85.00	25.014		
Privy installation	\$200.00	25.014(8)		
Reconnection	\$300.00	25.014(8)		
Tank/Drainfield replacement	\$200.00	25.014(8)		
<b>Plan Review</b>				
At-grade plan review	\$250.00	25.014(8)		
Holding tank plan review	\$90.00	25.014(8)		

**STORM WATER AND EROSION CONTROL -- 51.18(2)(g) established by County Board.**

<b>Fees</b>	<b>Amount</b>	<b>Ordinance or Statutory Authority</b>	<b>As of</b>	<b>Comments</b>
<b>Erosion Control</b>				
Permit Application	\$100.00	51.10	4/19/2022 Res. 49-2022	*When combined with a Stormwater Management Permit \$300.00. **Governmental entities are exempt from permit fees.
Permit Renewal/Transfer	\$100.00	51.19(5)	4/19/2022 Res. 49-2022	
Plan Modification	\$100.00	51.19(6)	4/19/2022 Res. 49-2022	
<b>Storm Water Management</b>				
Permit Application	\$300.00	51.15(2)(a)	4/19/2022 Res. 49-2022	**Governmental entities are exempt from permit fees.
Stormwater Plan Review Escrow	\$1,500.00	51.19(4)(a)	4/19/2022 Res. 49-2022	For legal and engineering services provided by consultants.
Construction Escrow	Varies	51.19(4)(b)	4/19/2022 Res. 49-2022	Based upon Engineer's estimate of actual cost to construct stormwater improvements.
Permit Renewal/Transfer	\$100.00	51.19(6)	4/19/2022 Res. 49-2022	
Plan Modification	\$100.00	51.19(7)	4/19/2022 Res. 49-2022	
<b>Administration</b>				
Appeals	\$500.00	51.20(5)	4/19/2022 Res. 49-2022	
Variance	\$500.00	51.19(9)	4/19/2022 Res. 49-2022	

RESOLUTION # 13-2025

**Resolution to Authorize Participation in the State of Wisconsin Motorized Recreation Grant Programs for Snowmobile Trails, ATV/UTV Trails and Off-Highway Motorcycle Events**

**Resolution offered by the Land Resources and Extension Committee**

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND:** Sauk County annually participates in maintaining, acquiring, insuring and developing lands for public motorized trail and event use and these public motorized trails and events are eligible for grant funds through the Wisconsin Department of Natural Resources (DNR). 100% of these funds are applied to the costs for the acquisition, development, insurance and maintenance of public trails and events. Funding for the programs comes from registration fees, a portion of tax on gasoline and user fees. Grant applications must be submitted by the local governing body to the DNR.

The development, maintenance, grooming and event planning of the snowmobile, all-terrain vehicles/utility task vehicles (ATV/UTV) and off-highway motorcycle (OHM) trails is managed through contracts with the Association of Sauk County Snowmobile Clubs, Sauk Ridge Runners, Inc. and Driftless Dual Sport Riders, attached as Appendix A, Appendix B and Appendix C, respectively.

There are currently 238.3 miles of funded snowmobile trail in Sauk County, funded at \$300 per mile, with the grant program totaling \$71,490. Currently, there are approximately 0.59 miles of ATV/UTV trail in Sauk County, funded at \$800 per mile for summer use and \$300 per mile for winter use, with the grant program totaling \$767. There are no designated OHM trails in Sauk County, however, the OHM club annually hosts a riding event at an estimated cost of \$1,500.

The Sauk County Land Resources and Environment Department (LRE) is primarily responsible for the financial administration of the grant programs. Other responsibilities include trail inspections, maintaining and updated contract with each club or association, applying for grant funding and verifying that all written and verbal permission from all landowners is obtained. Sauk County's existing liability insurance policy protects Sauk County's interest in providing snowmobile, ATV/UTV and OHM trails and events.

**THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Parks Administrative Services Coordinator and the Sauk County Land Resources and Environment Director, under the discretion of the Sauk County Land Resources and Extension Committee, be authorized to submit applications on behalf of the above mentioned clubs to the Wisconsin Department of Natural Resources for any financial aid that may be available, submit reimbursement claims along with supporting documentation within proper timeframe of project completion dates, sign and submit documents and take necessary action to undertake, direct and complete the approved projects.

**BE IT FURTHER RESOLVED,** by the Sauk Board of Supervisors, that the County Administrator be authorized to execute a Development, Maintenance and Grooming Contract with the Association of Sauk County Snowmobile Clubs (Appendix A), a Development and Maintenance Contract with the Sauk Ridge Runners, Inc. (Appendix B) and a Development, Maintenance and Event Contract with the Driftless Dual Sport Riders (Appendix C).

Approved for presentation to the County Board by the Land Resources and Environment Committee, this 18<sup>th</sup>, day of March 2025.

54 Consent Agenda Item: [ ] YES [ ] NO

55  
56 Fiscal Impact: [ ] None [ X ] Budgeted Expenditure [ ] Not Budgeted

57  
58 Vote Required: Majority =  X  2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_

59  
60 The County Board has the legal authority to adopt: Yes  X  No \_\_\_\_\_ as reviewed by the  
61 Corporation Counsel,  [Signature]  
62 Date:  03-11-2025

63  
64 Offered and passage moved by:

65  
66 **LAND RESOURCES AND EXTENSION COMMITTEE**

67  [Signature]   Aye  Nay  Abstain  Absent  
68 Marty Krueger, Chair

69  [Signature]   Aye  Nay  Abstain  Absent  
70  
71 Dennis Polivka, Vice Chair

72  [Signature]   Aye  Nay  Abstain  Absent  
73  
74 Valerie McAuliffe, Secretary

75  [Signature]   Aye  Nay  Abstain  Absent  
76  
77 Lynn Eberl

78  [Signature]   Aye  Nay  Abstain  Absent  
79  
80 Peter Kinsman

81  [Signature]   Aye  Nay  Abstain  Absent  
82  
83 Robert Spencer

84 \_\_\_\_\_  Aye  Nay  Abstain  Absent  
85  
86 Robert Prosser

87 \_\_\_\_\_  Aye  Nay  Abstain  Absent  
88  
89 Brandon Lohr

90  [Signature]   Aye  Nay  Abstain  Absent  
91  
92 Randall Puttkamer

93  
94  
95  Fiscal Note:  Funding for the grant programs comes from snowmobile, ATV/UTV and OHM registration  
96 fees, a percentage of tax on gasoline and user fees. No County tax levy is used to fund the programs.  
97 The snowmobile grant program totals \$71,490, the ATV/UTV grant program totals \$767 and the OHM  
98 grant program totals \$1,500.  [Signature]

99  
100  MIS Note:  None





**SAUK COUNTY SNOWMOBILE TRAIL DEVELOPMENT, MAINTENANCE AND GROOMING CONTRACT**

This Contract made this 18<sup>th</sup> day of March 2025, by and between the County of Sauk, a political subdivision of the State of Wisconsin, hereinafter referred to as "County", and the Association of Sauk County Snowmobile Clubs, Inc., a private snowmobile club corporation, hereinafter referred to as "Contractor".

**WITNESSETH:**

**WHEREAS**, the County wishes to ensure that snowmobile trails within Sauk County are developed and maintained in a suitable fashion to ensure that the trails are safe and enjoyable for use by the public; and,

**WHEREAS**, the County considers it necessary for the safety, comfort and enjoyment of the public that the snowmobile trails be groomed;

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

- 1. Communications: The Contractor shall designate one elected official from the Association of Sauk County Snowmobile Clubs, as set forth below, to be the point of contact for the County related to this contract. The designated elected association member shall be the only person to contact the County related to this contract and shall be the sole association member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

Designated Elected Official from Association of Sauk County Snowmobile Clubs  
Contact Information:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

- 2. Scope of Land Area Covered by Contract: This contract shall apply to the snowmobile trails described and known as the Sauk County Snowmobile Trail System, hereinafter referred to as "Trails", estimated at approximately 238.3 miles of state-approved snowmobile trails within the County, as specifically set forth in "Exhibit A", attached hereto and made a part hereof.
- 3. Term of Contract: This Contract shall commence on the date noted above and shall be for the 2025-2026 winter snowmobile season, unless sooner terminated pursuant to paragraph twenty-one (21) below.



4. Outdoor Motorized Recreation Trail Aids Application and Grant Award: County shall apply for outdoor motorized recreation trail aids by completion of the Outdoor Motorized Recreation Grant Application of the Wisconsin Department of Natural Resources, hereinafter referred to as "WDNR". Contractor shall submit written requests for funding by March 1 to the County. Requests received after March 1 will not be considered for the snowmobile season pursuant to paragraph three (3) above.

Completion of the appropriate WDNR Form is required under Wisconsin Statutes 23.09(26) and 23.33 and failure to do so will result in denial of financial assistance.

The County shall annually request, by resolution, the authorization of the Sauk County Board of Supervisors to participate in the State of Wisconsin Motorized Recreation Grant Program.

In the event that funding is awarded to the County, the County shall review the grant agreement with the WDNR. If the grant agreement is desirable to the County, the County shall return a copy of the signed agreement to the WDNR.

County shall apply for supplemental funding if desired by Contractor, and on the basis that funding is available through the WDNR.

5. Payment: Contractor shall submit work reports and receipts paid by the Contractor onto SNARS (Snowmobile Automated Reported System, provided by the WDNR). The County shall approve entries on SNARS monthly during the time period pursuant to paragraph twelve (12) below.

Payment to the Contractor by the County will be based upon monthly invoices, submitted by the fourth Wednesday of each month, with an itemized of invoices paid by the Contractor (the receipts) and one lump sum for work reports, and be based upon time expended. The invoice shall also include copies of each paid invoice (receipt) and the work reports and shall be sent electronically to the County.

Payment shall be made at rates in accordance with the Equipment and Labor Rate provisions adopted by the Snowmobile Recreation Advisory Council for the current snowmobile season, as specifically set forth in "Exhibit B", attached hereto and made a part hereof.

All representatives of County providing labor and/or supplies to the snowmobile program shall prepare work and expense reports. These reports shall be submitted to SNARS on an annual basis.

Contractor shall meet all of the agreements contained herein. County shall withhold payment if Contractor fails to meet the specifications listed in this contract. Once Contractor meets all specifications of the agreements contained herein, County shall submit payment within forty-five (45) days.

County shall request reimbursement for the grant by completion of the Grant Payment Request & Worksheet of the WDNR.





6. **Equipment, Tools and Labor:** Contractor agrees to furnish all tools, equipment, and labor necessary to maintain, groom, and perform all work as specified under the terms of this contract.
7. **Material:** Contractor shall furnish all signs, posts, gates and related material necessary for the development and maintenance of the trail system.
8. **Signs:** Contractor agrees to erect, replace and maintain all signs consistent with standards specified in the applicable Wisconsin Statutes, the Wisconsin Administrative Code and regulations promulgated by the WDNR.
9. **Fall Maintenance and Land Use Agreements:** Contractor agrees to perform all brushing, dragging, litter removal, and clean-up necessary to prepare the Trail to meet the specifications established by the WDNR in order to qualify the Trail for winter use. The Contractor shall provide the County with a Trail System Land Use Certification Form ("Exhibit C"), certifying that all landowners have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use. County shall maintain copies of all land use agreements, update a listing of all landowners annually, and verify that all land use agreements are secured. County shall notify Contractor of any absent land use agreements, and Contractor shall provide absent land use agreements within one (1) month of notice. County shall annually send land use certification(s) to the WDNR.
10. **Spring Clean-up and Removal of Signs:** At the end of the snowmobile season, and no later than April 15, Contractor shall remove signs as appropriate, clean-up and remove all litter from the subject Trail. The Contractor shall provide the County with a Trail System Closure Certification Form ("Exhibit D") certifying fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed, and that the trail section has been cleaned-up and closed in accordance with trail specifications established by the WDNR after the Trail system has been closed for each year. County shall annually send closure certification(s) to the WDNR.
11. **Grooming:** The Contractor shall groom the trails to the trail specifications established by the WDNR.
12. **Trail Opening and Closing:** The Trail system shall be considered open during the time period from December 1 to March 31 of each year. All signs, gates, markers and related items shall be in place and the trail is in a safe operating condition as of December 1. The Contractor shall provide the County with a Trail System Opening Certification Form ("Exhibit E") certifying that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications established by the WDNR, before the Trail system is opened to the public. County shall annually send opening certification(s) to the WDNR.

The Contractor will determine if conditions are, or are not, suitable for snowmobiling and will open and close the trails accordingly. Contractor shall notify County of trail opening and trail closing at least one (1) hour prior to trail opening and trail closing. The County will maintain a



record of trail openings and closures. The Contractor shall suspend all grooming operations during closure except as otherwise specifically authorized by County.

13. **Safety Procedures - Equipment:** Contractor shall attach a blinking light on top of the vehicle used during grooming and shall have headlights, taillights, and blinking lights on and working at all times. All grooming equipment and vehicles shall be clearly marked with "Slow Moving Vehicle" signs to safeguard other Trail users.

County shall inspect trails randomly during the time period from December 1 to March 31 of each year. County shall inform Contractor of any adverse determination regarding the trails and allow Contractor an opportunity to be heard in that regard and require Contractor to develop the trails to the acceptable safety standards and in accordance with the trail specifications established by the WDNR immediately after notice.

14. **Independent Contractor Status:** The Contractor is an independent contractor and not an agent or employee of the County. Contractor shall placard or otherwise mark its equipment with the Contractor's name on both sides of its equipment.

15. **Indemnification:** Contractor agrees to save, hold harmless, defend and indemnify the County and the State of Wisconsin and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property, County, State or other, occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of the work in connection with this Contract.

16. **Insurance Coverage:** The Contractor shall carry liability coverage for its officers, employees, and agents in the amount of \$500,000.00 for each single personal injury, \$500,000.00 for each multiple personal injury, and \$500,000.00 for each property damage. The Contractor shall also carry liability coverage in the amount of \$2,000,000.00 to indemnify the applicable rail authority for damages from the design, construction, maintenance, existence or use of an established rail crossing or a snowmobile rail crossing for which a permit has been issued by the WDNR. The Contractor shall provide the County with acceptable certificates of insurance, from a corporation licensed in the State of Wisconsin to provide insurance, before the Trail system is opened to the public and before January 31 of each year. County shall annually send insurance certification(s) to the WDNR and other appropriate entities.

17. **Conduct:** The Contractor agrees that its agents, employees and representatives shall conduct themselves in a decent, orderly, and business-like manner at all times while performing under this Contract.

18. **Compliance:** Contractor agrees to follow and comply with the applicable Wisconsin Statutes, Wisconsin Administrative Code, the regulations promulgated by the State of Wisconsin Department of Natural Resources, and of Sauk County Code of Ordinances.

19. **Amendment of Contract:** This contract may only be amended, changed, or modified in writing by mutual agreement of the parties.



- 20. Assignment: Contractor shall not assign, subcontract, or otherwise transfer this Contract except with the express written approval of the County.
- 21. Contract Termination: Notwithstanding any provision herein, the County reserves the right to terminate this Contract, for cause, upon seven (7) days written notice to the Contractor if the County determines that the Contractor's operation is unsatisfactory in any respect or if the County determines that the Contractor has failed, neglected, or refused to comply with the terms of this Contract. This contract is also subject to the availability of funding and shall be terminated in the event that funding for the required services is not available. In such event, the County shall notify the Contractor of such termination due to funding constraints.
- 22. Form of Contract: Section 16.76(1) of the Wisconsin Statutes, is incorporated by reference into this contract, as applicable.
- 23. Applicable Law: This Contract shall be construed and governed by the rules and laws of the State of Wisconsin.

**IN WITNESS WHEREOF**, the parties hereto have executed this Contract on the date set forth herein.

**COUNTY OF SAUK**

\_\_\_\_\_  
Administrator, Sauk County

\_\_\_\_\_  
Date

**ASSOCIATION OF SAUK COUNTY SNOWMOBILE CLUBS, INC.**

\_\_\_\_\_  
President

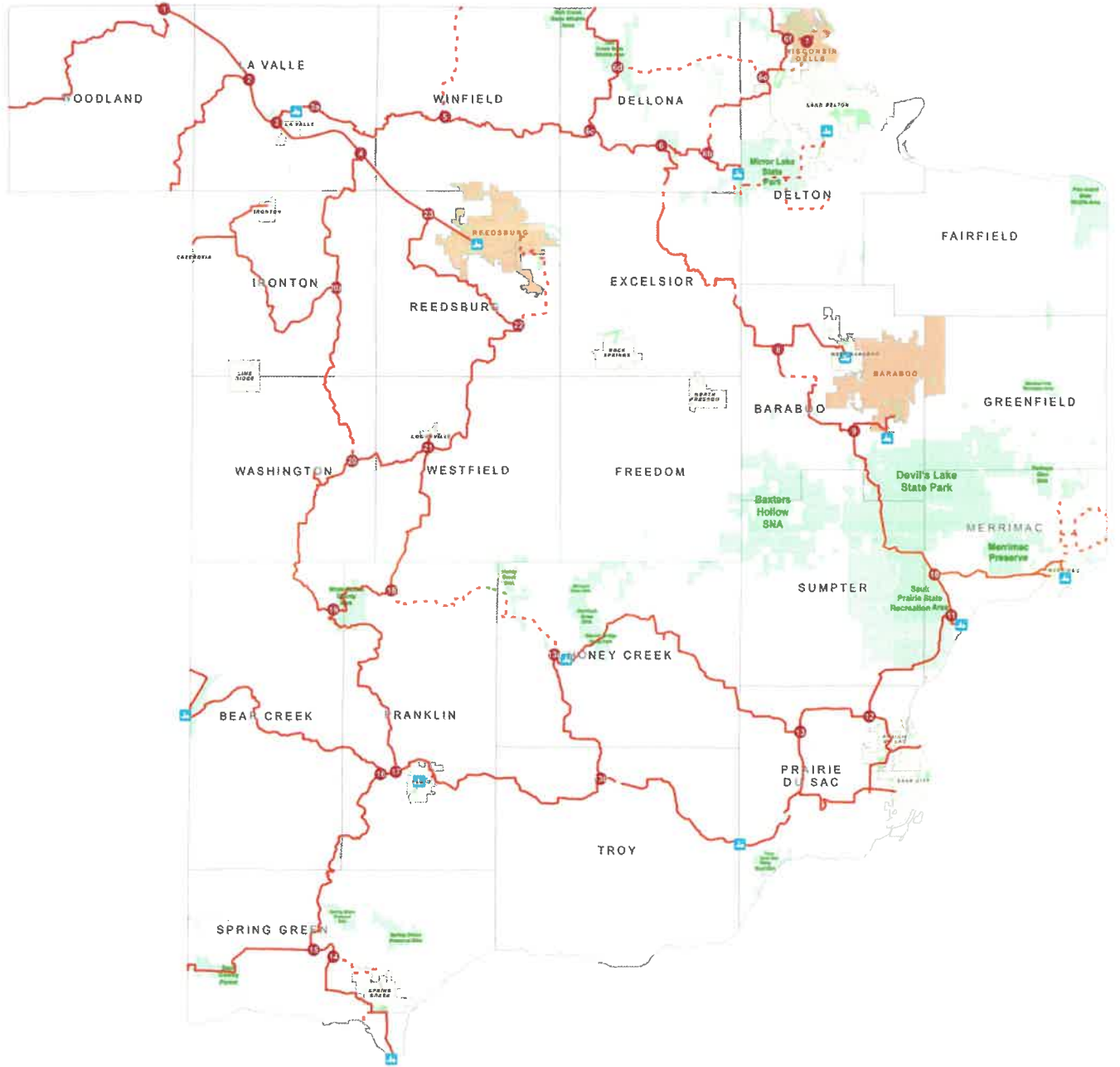
\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

# Sauk County Snowmobile Trails

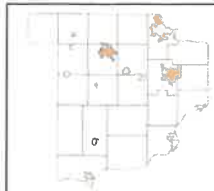
Exhibit A



## Sauk County Land Information\GIS Department

### Legend

Snowmobile POI	<b>Facility Sites-Parks</b>	<b>College / University</b>	Public Access	<b>Ski Area / Ski Resort</b>
Loading & Unloading Areas	<b>Feature Code</b>	Fair / Exhibition / Rodeo Grounds	Rest Stop / Roadside Park	Sports Arena / Stadium
Snowmobile Intersection	Agricultural Exhibition Station	Golf Course	School	Water Supply or Treatment Facility
<b>Funded Trails</b>	Airport Runway / Airfield	Government or Military Facility	School: Elementary	<b>Municipal Boundaries</b>
Funded	Amusement / Water Park	Hospital / Medical Center	School: High School	City
Non-Funded	Casino	Lake / Pond	School: Public School	Town
Park	Cemetery	Park	Shopping Mall / Complex	Village



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Equipment and Labor Rates for 2024-25 Season  
 Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

**I. SNOW TRAIL GROOMING EQUIPMENT RATES - All rates include power unit, grooming drag & operator(s).**

<u>Class</u>	<u>Description</u>	<u>Rate/Hour</u>
AAA	All heavy duty <b>tracked</b> units constructed specifically for snow grooming with a minimum of 150 horsepower and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.  OR All <b>fully tracked agricultural tractors</b> with a minimum of 125 horsepower.  OR Trucks: minimum 1-ton (4-wheel drive), minimum payload of 3,500 lbs., fully-tracked with a minimum manufactured 15,000 GWV track system.	\$5 more than AA AAA1 - \$100 AAA2 - \$90 AAA3 - \$80 AAA4 - \$70
AA	All heavy duty <b>tracked</b> units constructed specifically for snow grooming <b>having between 149 - 106 horsepower</b> and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.  OR All <b>fully tracked agricultural tractors</b> with 106 – 124 horsepower.	\$5 more than A AA1 - \$95 AA2 - \$85 AA3 - \$75 AA4 - \$65
A	All wheeled or half-track agricultural tractors with all-wheel drive, minimum of <b>105 horsepower</b> and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.	A1 - \$90 A2 - \$80 A3 - \$70 A4 - \$60
1	Drag is a minimum of 11'6" (138 inches) frame width with a minimum weight of 4,000 pounds and a length of at least 20 feet <b>including snow packing pan but excluding the tongue.</b>	Wings that fold down outside the main frame do not increase the drag width for funding purposes. Class is based on static frame dimensions.
2	Drag is a minimum of 9'6" (114 inches) frame width with a minimum weight of 3,000 pounds and a length of at least 18 feet <b>including snow packing pan but excluding the tongue.</b>	
3	Drag is a minimum of 7'6" (90 inches) frame width with a minimum weight of 2,000 pounds and a length of at least 18 feet <b>including snow packing pan but excluding the tongue.</b>	
4	Drag is a minimum of 7'6" (90 inches) frame width.	
B	All medium duty (including pick-up trucks) <b>tracked</b> units constructed or adapted specially for snow grooming and capable of pulling on a sustained basis a grooming drag 5'10" to 7'5" (70-89 inches) frame width.  OR All <b>wheel type</b> agricultural tractors with all-wheel drive or four- wheel drive assist with a range of 65-104 horsepower.	\$50.00
C	All light duty power units constructed or adapted for snowmobile trail grooming and capable of pulling on a sustained basis a grooming drag 4' to 5'9" (48-69 inches) frame width. Examples of the class of power units would include: ATVs/UTVs and snowmobiles. This class also includes all equipment not addressed in other classes.	\$35.00

**Notes regarding correct rates for grooming equipment:**

1. A Class A power unit pulling either an 11'6" or 9'6" grooming drag that does **not** meet the specifications for either 1, 2 or 3 drags will be placed at level 4 for rate purposes.
2. A Class A power unit **not** pulling a 7'6" grooming drag will be placed in Class B for rate purposes.
3. A Class B power unit **not** pulling a 5'10" grooming drag will be placed in Class C for rate purposes.
4. A power unit will **not** be placed in a higher class if it pulls a larger grooming drag than specified for the class.
5. Modifications to the drag must maintain original cutting and packing function as designed. Modifications made outside the main frame will not increase the funding class.
6. Those winged drags that were previously funded and met the specifications as stated prior 2022-23 season may continue to be funded at their previous classification (drag dimensions included) for a period of 10 years (through 2031-32)
7. Groomer time spent traveling on a route that is an integral part of a single funded trail may be funded at a rate of 50% of the assigned groomer rate, as non-grooming transport time. DNR will determine if route is integral to the funded trail.

Equipment and Labor Rates for 2024-25 Season  
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

**II NON-GROOMING MAINTENANCE LABOR AND EQUIPMENT RATES A**

**MAINTENANCE LABOR (For other than trail grooming)**

A labor rate of **\$9.00** per hour maximum is established for all non-grooming labor performed in **WINTER** trails, or **\$12.00** per hour maximum on any **SUMMER ATV/UTV trails** under the maintenance agreement by snowmobile clubs and or other similar organizations with the sponsoring county. Maintenance will generally include mowing and brushing, sign and post replacement, plowing of parking lots and roads, shelter and toilet maintenance and normal repair and replacement of structures and facilities.

The allowable labor rate for county employees and others included in labor contracts will be as specified by contract.

**B EQUIPMENT RATES (For other than trail grooming)**

The following schedule is based on frequently used pieces of equipment for non-grooming maintenance. The Department of Transportation rates are considered when these rates are reviewed each year.

Equipment rates for pieces of equipment not found on this list will be found in the DOT rates. Unless specified otherwise, these rates for equipment are based on hourly use. These rates do **not** include the operator. Where the Department of Transportation issues rates that reflect an adjustment due to fuel rates, these rates shall be the rates utilized for the season.

Class	Description	Rate
101	All trucks pickups	\$16.00
105	All trucks single axle dual-tire over 26,000 lbs.	\$56.00
128	All Trucks, tandem, tri, quad axle	\$60.00
203	All Tired tractors & All skid-steers up to 49 hp	\$28.00
205	All Tired tractors & All skid-steers 50-99 hp	\$33.00
206	All Tired tractors & All skid-steers 100-149 hp	\$43.00
207	All Tired tractors & All skid-steers 150 hp and up	\$52.00
215	All Fully Tracked tractors & dozers up to 99 hp	\$48.00
217	All Fully Tracked tractors & dozers 100 - 149 hp	\$53.00
218	All Fully Tracked tractors & dozers 150 hp and up	\$82.00
401	Air compressor all types	\$14.00
410	Motorized mower over 23" (self-contained or pull behind)	\$15.00
413	Mower—tractor mounted	\$16.00
414	Sickle attached to power unit	\$16.00
490	Trailer less than 1 ton (use mfr. rated capacity)	\$11.00
491	Trailer 1-4 tons (use mfr. rated capacity)	\$15.00
493	All Trailers over 4 ton	\$26.00
550	Rubber tired Backhoe (80 HP and over) was # 250	\$55.00
555	Excavator Track type (less than 100 HP)	\$48.00
558	Excavator Track type ( 100 - 149HP)	\$52.00
559	Excavator Track type (150HP and over)	\$65.00
802	Portable electric generator (all types)	\$18.00
902	Chipper self-contained (minimum 25 hp)	\$33.00
914	Chain Saw, pole saw, power pruner, brush saw, weed eaters	\$6.50
914T	Trailblazer brush cutter (attachment)	\$10.50
915	Auger (attachment for tractor/ skid-steer), Post pounder-hydraulic	\$32.00

**Equipment and Labor Rates for 2024-25 Season  
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council**

916	Hand-held motorized post-hole digger	\$13.00
919	Disc/spring tooth harrow/cultimulcher/cultipacker/rototiller	\$11.00
922	Welder	\$4.00
932	Brush Cutter - hydraulic driven/Fecon head	\$30.00
940	Brush Cutter—PTO driven	\$23.00
953	Boom for brush cutter	\$15.50
9042	Gas drill	\$5.00
9145	Snowmobile/ATV/UTV	\$19.00
9152	Stump grinder (all) hydraulic/self powered	\$36.00
9205	Rear blade/box scraper/pull behind grader/packing pan/rollers	\$8.00
9406	Chipper, PTO driven	\$25.00

**ATV Summer Supplement  
Adopted by the Off Road Vehicle Advisory Council**

**Spring/Summer/Fall Trail Grooming Drags**

<b>Class</b>	<b>Description</b>	<b>Rate Per Hour</b>
Class 1	Drag is a minimum of 7'6" in frame width with a minimum length of at least 16' excluding the tongue. Drag contains at least 2 sets of replaceable cutting blades	\$11.00
Class 2	Drag is a minimum of 7'6" in frame width	\$9.00

Example of Class 1 Drag



Trail System Land Use Certification

Sauk County Land Resources and Environment Department
Attn: Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937
(608) 355-4800

Form: LUC2018
Revised: 02/15/2024

Notice: Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is December 1 of each snowmobile season.

Instructions: Complete this form after all landowners in your club section have been contacted and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of Snowmobile Season | Snowmobile Club

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City | State | Zip Code

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the snowmobile club listed above

Table with 2 columns: Location and Trail IDs. Locations include BARABOO, HILLCREST, HILLSBORO, HONEY CREEK, MERRIMAC, REDSTONE, REEDSBURG, ROCK SPRINGS, WHITE MOUND, WINFIELD.

Section 3: Certification

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all landowners in my club section have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use for the upcoming snowmobile season.

Signature of Authorized Individual

Date Prepared



**Trail System Closure Certification**

Sauk County Land Resources and Environment Department  
 Attn: Parks and Recreation  
 S7995 White Mound Drive  
 Hillpoint, WI 53937  
 (608) 355-4800

Form: CC2018  
 Revised: 02/15/2024

**Notice:** Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is April 15 of each snowmobile season.

**Instructions:** Complete this form after all fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed and the trail section has been cleaned-up and closed. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

<b>Section 1: Information</b>		
Year of Snowmobile Season	Snowmobile Club	
Printed Name of Individual Authorized to Act on Behalf of Club		
Mailing Address for Club		
City	State	Zip Code
Telephone Number of Authorized Individual		
Email Address of Authorized Individual		

<b>Section 2: Trail IDs</b>	
List all County-funded trails for the snowmobile club listed above	
BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

**Section 3: Certification**

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed and the trail section has been cleaned-up and closed in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

\_\_\_\_\_  
 Signature of Authorized Individual

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\_\_\_\_\_  
 Date Prepared

**Trail System Opening Certification**

Sauk County Land Resources and Environment Department  
 Attn: Parks and Recreation  
 S7995 White Mound Drive  
 Hillpoint, WI 53937  
 (608) 355-4800

Form: OC2018  
 Revised: 02/15/2024

**Notice:** Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is December 1 of each snowmobile season.

**Instructions:** Complete this form after all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed, and the trail is in a safe operating condition. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

**Section 1: Information**

Year of Snowmobile Season	Snowmobile Club	
Printed Name of Individual Authorized to Act on Behalf of Club		
Mailing Address for Club		
City	State	Zip Code
Telephone Number of Authorized Individual		
Email Address of Authorized Individual		

**Section 2: Trail IDs**

List all County-funded trails for the snowmobile club listed above

BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

**Section 3: Certification**

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

\_\_\_\_\_  
 Signature of Authorized Individual

\_\_\_\_\_  
 Date Prepared



## SAUK COUNTY ATV/UTV TRAIL DEVELOPMENT AND MAINTENANCE CONTRACT

This Contract made this 18<sup>th</sup> day of March 2025, by and between the County of Sauk, a political subdivision of the State of Wisconsin, hereinafter referred to as "County", and the Sauk Ridge Runners, Inc., a private ATV/UTV club corporation, hereinafter referred to as "Contractor".

### WITNESSETH:

**WHEREAS**, the County wishes to ensure that ATV/UTV trails within Sauk County are developed and maintained in a suitable fashion to ensure that the trails are safe and enjoyable for use by the public; and,

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

- 1. Communications.** The Contractor shall designate one elected official from Sauk Ridge Runners, Inc., as set forth below, to be the point of contact for the County related to this contract. The designated elected club member shall be the only person to contact the County related to this contract and shall be the sole club member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

Designated Elected Official from Sauk Ridge Runners, Inc. Information:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

- 2. Scope of Land Area Covered by Contract.** This contract shall apply to the ATV/UTV trails described and known as the Sauk County ATV/UTV Trail System, hereinafter referred to as "Trails", estimated at approximately 0.59 miles of ATV/UTV trails within the County, as specifically set forth in "Exhibit A", attached hereto and made a part hereof.
- 3. Term of Contract.** This Contract shall commence on the date noted above and shall be for the 2025-2026 ATV/UTV season, July 1, 2025 to June 30, 2026, unless sooner terminated pursuant to the "Contract Termination" provisions in this agreement.
- 4. Outdoor Motorized Recreation Trail Aids Application and Grant Award.** The County shall apply for outdoor motorized recreation trail aids by completion of the Outdoor Motorized Recreation Grant Application provided by the Wisconsin Department of Natural Resources, hereinafter referred to as "WDNR". Contractor shall submit written requests for funding by March 1 to the County. Requests received after March 1 will not be considered for the ATV/UTV season pursuant to the terms identified in this agreement.

Completion of WDNR forms is required under Wisconsin Statutes 23.09(26) and 23.33 and failure to complete said forms will result in denial of financial assistance.



The County shall annually request, by resolution, the authorization of the Sauk County Board of Supervisors to participate in the State of Wisconsin Motorized Recreation Grant Program.

In the event that funding is awarded to the County, the County shall review the grant agreement with the WDNR. If the grant agreement is desirable to the County, the County shall return a copy of the signed agreement to the WDNR.

County shall apply for supplemental funding if desired by Contractor if funding is available through the WDNR.

- 5. Payment.** Payment to the Contractor by the County will be based upon submittal of monthly invoices, provided to the Department by the fourth Wednesday of each month. The invoice shall include an itemized listing of invoices paid by the Contractor (the receipts) and one lump sum for work reports, based upon time expended. The invoice shall also include copies of each paid invoice (receipt) and work reports. Invoices (receipts) and work reports shall be sent electronically to the Land Resources and Environment Department – Parks and Recreation Area.

Payment shall be made at rates in accordance with the Equipment and Labor Rate provisions adopted by the Off Road Vehicle Advisory Council for the current ATV/UTV season, as specifically set forth in “Exhibit B”, attached hereto and made a part hereof.

All representatives of the County providing labor and/or supplies to the ATV/UTV program shall prepare work and expense reports.

The Contractor shall meet all of the requirements contained within this contract. County shall withhold payment if the Contractor fails to meet the specifications listed in this contract. Once the Contractor meets all specifications and requirements of this agreement, the County shall submit payment within forty-five (45) days.

The County shall request reimbursement for the grant by completing and submitting the Grant Payment Request & Worksheet provided by the WDNR.

- 6. Equipment, Tools and Labor.** Contractor agrees to furnish all tools, equipment, and labor necessary to maintain and perform all work as specified under the terms of this contract.
- 7. Material.** Contractor shall furnish all signs, posts, gates and related materials necessary for the development and maintenance of the trail system.
- 8. Signs.** Contractor agrees to erect, replace and maintain all signs consistent with standards specified in the applicable Wisconsin Statutes, the Wisconsin Administrative Code and regulations promulgated by the WDNR.
- 9. Maintenance and Land Use Agreements.** Contractor agrees to perform all brushing, dragging, litter removal, and clean-up necessary to prepare the Trail to meet the specifications established by the WDNR in order to qualify the Trail for use. The Contractor shall annually provide the County with a Trail System Land Use Certification Form (“Exhibit C”), certifying that all landowners have been contacted verbally, electronically or with a signed contract and have granted permission to use their land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. The County shall maintain copies of all land use agreements, update a listing of all landowners annually, and verify that all land use agreements are secured. County shall notify Contractor



of any absent land use agreements, and the Contractor shall provide absent land use agreements within one (1) month of notice. The County shall annually send land use certification(s) to the WDNR.

- 10. Trail Opening and Closing.** The Trail system shall be considered open year-round. All signs, gates, markers and related items shall be in place and the trail shall be maintained in a safe operating condition at all times. The Contractor shall annually provide the County with a Trail System Opening Certification Form ("Exhibit D") certifying that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications established by the WDNR, before the Trail system is opened to the public. County shall annually send opening certification(s) to the WDNR.

The Contractor will determine if conditions are, or are not, suitable for ATV/UTV use and will open and close the trails accordingly. Contractor shall notify County of trail opening and trail closing at least one (1) hour prior to trail opening and trail closing. The County will maintain a record of trail openings and closures.

- 11. Safety Procedures – Equipment.** Contractor shall attach a blinking light on top of the vehicle used while developing and/or maintaining trails and shall have headlights, taillights, and blinking lights on and working at all times. All equipment and vehicles shall be clearly marked with "Slow Moving Vehicle" signs to safeguard other Trail users.

The County shall randomly inspect trails annually. The County shall inform Contractor of any adverse determination regarding the trails and allow the Contractor an opportunity to correct any deficiencies or develop the trails to the acceptable safety standards, in accordance with the trail specifications established by the WDNR immediately after notice.

- 12. Independent Contractor Status.** The Contractor is an independent contractor and not an agent or employee of the County. The Contractor shall placard or otherwise mark its equipment with the Contractor's name on both sides of its equipment.

- 13. Indemnification.** The Contractor agrees to save, hold harmless, defend and indemnify the County and the State of Wisconsin and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property, County, State or other, occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of the work in connection with this Contract.

- 14. Insurance Coverage.** The Contractor, at their expense, shall maintain public liability insurance issued by an insurance company licensed to do business in the State of Wisconsin, including bodily injury and property damage coverage insuring the Contractor and County with minimum coverage as follows: liability coverage for its officers, employees, and agents with policy limits at minimum of \$1,000,000 single limit and \$3,000,000 aggregate and workers compensation insurance in the following amounts:

- a. Coverage A: Limits – Statutory
- b. Coverage B: Employer's Liability Limits
- c. Bodily Injury by Accident - \$100,000 each accident minimum
- d. Bodily Injury by Disease - \$100,000 each employee minimum
- e. Bodily Injury by Disease - \$500,000 policy limit minimum





The County shall be named as an additional insured on all insurance policies except workers compensation. The certificate shall provide for a ten-day written notice to the County in the event of cancellation or material change of coverage. The Contractor shall annually provide the County with acceptable certificates of insurance, from a corporation licensed in the State of Wisconsin to provide insurance. County shall annually send insurance certification(s) to the WDNR and other appropriate entities.

- 15. Conduct.** The Contractor agrees that its agents, employees and representatives shall conduct themselves in a decent, orderly, and business-like manner at all times while performing under this Contract.
- 16. Compliance.** Contractor agrees to follow and comply with the applicable Wisconsin Statutes, Wisconsin Administrative Code, the regulations promulgated by the State of Wisconsin Department of Natural Resources, and of Sauk County Code of Ordinances.
- 17. Amendment of Contract.** This contract may only be amended, changed, or modified in writing by mutual agreement of the parties.
- 18. Assignment.** Contractor shall not assign, subcontract, or otherwise transfer this Contract except with the express written approval of the County.
- 19. Contract Termination.** Notwithstanding any provision herein, the County reserves the right to terminate this Contract, for cause, upon seven (7) days written notice to the Contractor if the County determines that the Contractor's operation is unsatisfactory in any respect or if the County determines that the Contractor has failed, neglected, or refused to comply with the terms of this Contract. This contract is also subject to the availability of funding and shall be terminated in the event that funding for the required services is not available. In such event, the County shall notify the Contractor of such termination due to funding constraints.
- 20. Form of Contract.** Section 16.76(1) of the Wisconsin Statutes, is incorporated by reference into this contract, as applicable.
- 21. Applicable Law.** This Contract shall be construed and governed by the rules and laws of the State of Wisconsin.
- 22. Notices.** Any notice required or permitted under this Agreement shall be in writing, shall reference this Agreement and will be deemed given: (i) upon personal delivery to the appropriate address; or (ii) three (3) business days after the date of mailing if sent by certified or registered mail; or (iii) one (1) business day after the date of deposit with a commercial courier service offering next business day service with confirmation of delivery.

All communications shall be sent to the contact information set forth below or to such other contact information as may be designated by a Party by giving written notice to the other Party pursuant to this provision:

To Contractor: Sauk Ridge Runners  
S4232 Barreau Road  
LaValle, WI 53941



To County: Sauk County Clerk  
505 Broadway  
Baraboo, WI 53913

With a copy to: Sauk County Parks Department  
S7995 White Mound Drive  
Hillpoint, WI 53937

Nothing in this paragraph is intended to disrupt routine communications between the parties.

- 23. No Construction Against Either Party.** This agreement is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel and shall not be construed against either party.
- 24. Multiple Originals.** This contract may be executed in multiple originals, each of which together shall constitute a single agreement.
- 25. Captions.** The parties agree that in this contract, captions are used for convenience only and shall not be used in interpreting or construing this contract.
- 26. Statutory Protections.** It is agreed by the parties that nothing in this contract, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the Employer of any immunity, liability limitation or other protection available to the Employer under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the Employer shall apply unless the Employer elects otherwise.
- 27. Open Records Law Compliance.** Contractor understands and agrees that, because Employer is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Contractor and/or the Employer. Contractor agrees to fully comply with such laws, and to cooperate with Employer in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to Employer or others upon the request of Employer. Compliance and cooperation of Contractor shall be at its sole cost and expense.
- 28. Relationship of Parties.** Nothing in, or done pursuant to, this contract shall be construed to create the relationship of employer and employee, principal and agent, partners, or a joint venture between Employer and Contractor. This contract does not create an employee/employer relationship between the parties. It is the parties' intention that the Contractor will be an independent contractor and not the County's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the state revenue and taxation law, the state workers' compensation law and the state unemployment insurance law. This contract shall not be construed as creating any joint employment relationship between the Contractor and the Employer, and the Employer will not be liable for any obligation incurred by Contractor including but not limited to unpaid minimum wages, overtime premiums, unemployment insurance benefits, worker's compensation benefits, health insurance, health benefits, disability benefits, or retirement benefits. Contractor is not entitled to receive any benefits from Employer or to participate in any Employer benefit plan.



**29. Competence, Solvency.** Contractor warrants and represents that it is sufficiently experienced and competent to provide, perform and complete all services in full compliance with and as required by or pursuant to this contract. Contractor represents and warrants that it is financially solvent, and has the financial resources necessary to provide, perform and complete the duties and functions in full compliance with and as required by this contract. Contractor shall provide, perform and complete all services contemplated by this contract in an expeditious and proper.

**30. Electronic Signing.** It is agreed by the parties that either party or both may, by email, provide the other party with a copy of this contract, in PDF form or otherwise, showing the signatures of, or on behalf of the sending party, with such signatures being as binding as original signatures, regardless of whether the other party signs in the same fashion, or by using original ink signatures. For the purposes of this section, "signatures" may be original written signatures, photocopies of signatures, or signatures added to a contract or through the addition by a signing party of a typed or electronically added signature.

**IN WITNESS WHEREOF**, the parties hereto have executed this Contract on the date set forth herein.

**COUNTY OF SAUK**

\_\_\_\_\_  
Administrator, Sauk County

\_\_\_\_\_  
Date

**SAUK RIDGE RUNNERS ATV/UTV CLUB**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date



# Sauk County ATV/UTV Routes and Trails



February 13, 2023

## ATV Routes

- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau County ATV Routes
- Richland County ATV Routes
- Road Centerlines - TOWN
- Road Centerlines - MUNI
- Road Centerlines
- Interstate
- Federal
- Private
- Ramp
- Municipal Boundaries
- State
- County
- Town
- Muni
- Alley
- Private-Named

Land Information/GIS, Sauk County Land Information/GIS

Equipment and Labor Rates for 2024-25 Season  
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

Exhibit B

**I. SNOW TRAIL GROOMING EQUIPMENT RATES - All rates include power unit, grooming drag & operator(s).**

<u>Class</u>	<u>Description</u>	<u>Rate/Hour</u>
AAA	All heavy duty <b>tracked</b> units constructed specifically for snow grooming with a minimum of 150 horsepower and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.  OR All <b>fully tracked agricultural tractors</b> with a minimum of 125 horsepower.  OR Trucks: minimum 1-ton (4-wheel drive), minimum payload of 3,500 lbs., fully-tracked with a minimum manufactured 15,000 GWV track system.	<i>\$5 more than AA</i> AAA1 - \$100 AAA2 - \$90 AAA3 - \$80 AAA4 - \$70
AA	All heavy duty <b>tracked</b> units constructed specifically for snow grooming <b>having between 149 - 106 horsepower</b> and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.  OR All <b>fully tracked agricultural tractors</b> with 106 – 124 horsepower.	<i>\$5 more than A</i> AA1 - \$95 AA2 - \$85 AA3 - \$75 AA4 - \$65
A	All wheeled or half-track agricultural tractors with all-wheel drive, minimum of <b>105 horsepower</b> and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.	A1 - \$90 A2 - \$80 A3 - \$70 A4 - \$60
1	Drag is a minimum of 11'6" (138 inches) frame width with a minimum weight of 4,000 pounds and a length of at least 20 feet <b>including snow packing pan but excluding the tongue.</b>	Wings that fold down outside the main frame do not increase the drag width for funding purposes. Class is based on static frame dimensions.
2	Drag is a minimum of 9'6" (114 inches) frame width with a minimum weight of 3,000 pounds and a length of at least 18 feet <b>including snow packing pan but excluding the tongue.</b>	
3	Drag is a minimum of 7'6" (90 inches) frame width with a minimum weight of 2,000 pounds and a length of at least 18 feet <b>including snow packing pan but excluding the tongue.</b>	
4	Drag is a minimum of 7'6" (90 inches) frame width.	
B	All medium duty (including pick-up trucks) <b>tracked</b> units constructed or adapted specially for snow grooming and capable of pulling on a sustained basis a grooming drag 5'10" to 7'5" (70-89 inches) frame width.  OR All <b>wheel type</b> agricultural tractors with all-wheel drive or four-wheel drive assist with a range of 65-104 horsepower.	\$50.00
C	All light duty power units constructed or adapted for snowmobile trail grooming and capable of pulling on a sustained basis a grooming drag 4' to 5'9" (48-69 inches) frame width. Examples of the class of power units would include: ATVs/UTVs and snowmobiles. This class also includes all equipment not addressed in other classes.	\$35.00

**Notes regarding correct rates for grooming equipment:**

1. A Class A power unit pulling either an 11'6" or 9'6" grooming drag that does **not** meet the specifications for either 1, 2 or 3 drags will be placed at level 4 for rate purposes.
2. A Class A power unit **not** pulling a 7'6" grooming drag will be placed in Class B for rate purposes.
3. A Class B power unit **not** pulling a 5'10" grooming drag will be placed in Class C for rate purposes.
4. A power unit will **not** be placed in a higher class if it pulls a larger grooming drag than specified for the class.
5. Modifications to the drag must maintain original cutting and packing function as designed. Modifications made outside the main frame will not increase the funding class.
6. Those winged drags that were previously funded and met the specifications as stated prior 2022-23 season may continue to be funded at their previous classification (drag dimensions included) for a period of 10 years (through 2031-32)
7. Groomer time spent traveling on a route that is an integral part of a single funded trail may be funded at a rate of 50% of the assigned groomer rate, as non-grooming transport time. DNR will determine if route is integral to the funded trail.



Equipment and Labor Rates for 2024-25 Season  
 Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

Exhibit B

**II NON-GROOMING MAINTENANCE LABOR AND EQUIPMENT RATES A**

**MAINTENANCE LABOR (For other than trail grooming)**

A labor rate of **\$9.00** per hour maximum is established for all non-grooming labor performed in **WINTER** trails, or **\$12.00** per hour maximum on any **SUMMER ATV/UTV trails** under the maintenance agreement by snowmobile clubs and or other similar organizations with the sponsoring county. Maintenance will generally include mowing and brushing, sign and post replacement, plowing of parking lots and roads, shelter and toilet maintenance and normal repair and replacement of structures and facilities.

The allowable labor rate for county employees and others included in labor contracts will be as specified by contract.

**B EQUIPMENT RATES (For other than trail grooming)**

The following schedule is based on frequently used pieces of equipment for non-grooming maintenance. The Department of Transportation rates are considered when these rates are reviewed each year.

Equipment rates for pieces of equipment not found on this list will be found in the DOT rates. Unless specified otherwise, these rates for equipment are based on hourly use. These rates do **not** include the operator. Where the Department of Transportation issues rates that reflect an adjustment due to fuel rates, these rates shall be the rates utilized for the season.

Class	Description	Rate
101	All trucks pickups	\$16.00
105	All trucks single axle dual-tire over 26,000 lbs.	\$56.00
128	All Trucks, tandem, tri, quad axle	\$60.00
203	All Tired tractors & All skid-steers up to 49 hp	\$28.00
205	All Tired tractors & All skid-steers 50-99 hp	\$33.00
206	All Tired tractors & All skid-steers 100-149 hp	\$43.00
207	All Tired tractors & All skid-steers 150 hp and up	\$52.00
215	All Fully Tracked tractors & dozers up to 99 hp	\$48.00
217	All Fully Tracked tractors & dozers 100 - 149 hp	\$53.00
218	All Fully Tracked tractors & dozers 150 hp and up	\$82.00
401	Air compressor all types	\$14.00
410	Motorized mower over 23" (self-contained or pull behind)	\$15.00
413	Mower—tractor mounted	\$16.00
414	Sickle attached to power unit	\$16.00
490	Trailer less than 1 ton (use mfr. rated capacity)	\$11.00
491	Trailer 1-4 tons (use mfr. rated capacity)	\$15.00
493	All Trailers over 4 ton	\$26.00
550	Rubber tired Backhoe (80 HP and over) was # 250	\$55.00
555	Excavator Track type (less than 100 HP)	\$48.00
558	Excavator Track type ( 100 - 149HP)	\$52.00
559	Excavator Track type (150HP and over)	\$65.00
802	Portable electric generator (all types)	\$18.00
902	Chipper self-contained (minimum 25 hp)	\$33.00
914	Chain Saw, pole saw, power pruner, brush saw, weed eaters	\$6.50
914T	Trailblazer brush cutter (attachment)	\$10.50
915	Auger (attachment for tractor/ skid steer), Post pounder-hydraulic	\$32.00

**Equipment and Labor Rates for 2024-25 Season**  
 Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

Exhibit B

916	Hand-held motorized post-hole digger	\$13.00
919	Disc/spring tooth harrow/cultimulcher/cultipacker/rototiller	\$11.00
922	Welder	\$4.00
932	Brush Cutter - hydraulic driven/Fecon head	\$30.00
940	Brush Cutter—PTO driven	\$23.00
953	Boom for brush cutter	\$15.50
9042	Gas drill	\$5.00
9145	Snowmobile/ATV/UTV	\$19.00
9152	Stump grinder (all) hydraulic/self powered	\$36.00
9205	Rear blade/box scraper/pull behind grader/packing pan/rollers	\$8.00
9406	Chipper, PTO driven	\$25.00

**ATV Summer Supplement**  
 Adopted by the Off Road Vehicle Advisory Council

**Spring/Summer/Fall Trail Grooming Drags**

<b>Class</b>	<b>Description</b>	<b>Rate Per Hour</b>
Class 1	Drag is a minimum of 7'6" in frame width with a minimum length of at least 16' excluding the tongue. Drag contains at least 2 sets of replaceable cutting blades	\$11.00
Class 2	Drag is a minimum of 7'6" in frame width	\$9.00

Example of Class 1 Drag



Sauk County Land Resources and Environment Department  
 Attn: Parks and Recreation  
 S7995 White Mound Drive  
 Hillpoint, WI 53937  
 (608) 355-4800

## Trail System Land Use Certification

Form: LUC2018

**Notice:** Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and the Sauk Ridge Runners, Inc. Due date is April 15 of each year.

**Instructions:** Complete this form after all landowners in your club section have been contacted and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

### Section 1: Information

Year of ATV/UTV Season	ATV/UTV Club
	Sauk Ridge Runners

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code
------	-------	----------

Telephone Number of Authorized Individual

Email Address of Authorized Individual

### Section 2: Trail IDs

List all County-funded trails for the ATV/UTV club listed above

SRR2

SAUK RIDGE	SRR2

### Section 3: Certification

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all landowners in my club section have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use for the upcoming ATV/UTV season.

Signature of Authorized Individual

Date Prepared

Sauk County Land Resources and Environment Department  
 Attn: Parks and Recreation  
 S7995 White Mound Drive  
 Hillpoint, WI 53937  
 (608) 355-4800

**Trail System Opening  
 Certification**

Form: OC2018

**Notice:** Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and the Sauk Ridge Runners, Inc. Due date is April 15 of each year.

**Instructions:** Complete this form after all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed, and the trail is in a safe operating condition. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

**Section 1: Information**

Year of ATV/UTV Season	ATV/UTV Club Sauk Ridge Runners
------------------------	------------------------------------

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code
------	-------	----------

Telephone Number of Authorized Individual

Email Address of Authorized Individual

**Section 2: Trail IDs**

List all County-funded trails for the ATV/UTV club listed above

SRR2

SAUK RIDGE	SRR2

**Section 3: Certification**

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

\_\_\_\_\_  
 Signature of Authorized Individual

\_\_\_\_\_  
 Date Prepared



## SAUK COUNTY OFF-HIGHWAY MOTORCYCLE TRAIL DEVELOPMENT, MAINTENANCE AND EVENT CONTRACT

Contract by and between Sauk County ("County") and Driftless Dual Sport Riders ("Contractor") as follows:

WHEREAS, Sauk County annually participates in maintaining, acquiring, insuring or developing lands for public motorized trail use. In doing so, these public motorized trails are eligible for grant funds through the Wisconsin Department of Natural Resources; and

WHEREAS, the aforementioned grant program funds 100% of the cost for the acquisition, development, insurance, and maintenance of public trails. Funding for the program comes from registration fees and a portion of tax on gasoline; and

WHEREAS, The Driftless Dual Sports Riders contacted the County, requesting assistance with a grant application for a one-two day special event to be held at the Sauk Prairie State Recreation Area; and

WHEREAS, Under the concept of re-purposing as described in the Master Plan, County is facilitating the grant on behalf of the local OHM club by requesting funds to cover the cost of a one-two day special event for Off-Highway Motorcycle riders in 2025 and 2026 ("Event"); and

WHEREAS, under the Master Plan guidelines the club requests to re-purpose up to 50% of the established biking, equestrian and public roads within the Sauk Prairie State Recreation Area for the Event; and

WHEREAS, the County has been awarded a grant from the Wisconsin DNR to facilitate the Event, which would be used to reimburse the OHM club for actual expenses incurred such as insurance and signage, and also covers County staff time.

NOW, THEREFORE, based on the good and valuable consideration stated herein, and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

**1. Duties of Contractor.** Contractor shall be responsible for the following:

- a. Notify the County Land Resources and Environment Department of the dates the event is scheduled.
- b. The 2025 Event shall be held no later than November 30, 2025 and the 2026 Event shall be held no later than November 30, 2026.
- c. Notify the County upon completion of the work, meet with the County representative on-site to review the trails. If the clean-up is found to be deficient, or if the trails need repair due to the event, Contractor shall clean up and make repairs as noted in the written notice provided by the County.
- d. The Contractor will be responsible for site safety during all phases of the Event. Contractor shall ensure that all trails to be used for the Event are signed with appropriate warning signs and blocked off to prevent public access.
- e. All Federal, State, County, and local laws, permits, and regulations are to be adhered to by the contractor. No deviations from the specifications allowed unless the County agrees. The County is not aware of any permits specific to this project.
- f. Once the Event is completed and all clean-up and/or repair work is approved by the County, all leftover materials, waste, tools and equipment must be removed from the Event site, trail and area.





**2. Duties of the County.** The County shall be responsible for the following:

- a. Manage the grant funds and reporting to the State of Wisconsin DNR.
- b. Make reimbursement for expenses to the Contractor within 45 days of reimbursement requests.

**3. Communications.** The Contractor shall designate one elected official from Driftless Dual Sport Riders, as set forth below, to be the point of contact for the County related to this contract. The designated elected club member shall be the only person to contact the County related to this contract and shall be the sole club member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

Designated Elected Official from Driftless Dual Sport Riders Information:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

**4. Notices.** Any legal notices required by this Agreement shall be made in writing to the address specified below:

County: County Clerk  
505 Broadway  
Baraboo, WI 53913

With a copy to: Sauk County Land Resources and Environment  
Attn: Jekka Alt  
S7995 White Mound Drive  
Hillpoint, WI 53937

Contractor: Driftless Dual Sport Riders  
125 S. Monroe Street  
Stoughton, WI 53589

Nothing contained in this section shall be construed to restrict the transmission of routine communications between representatives of the parties.

**5. Insurance.** During the term of this Agreement, Contractor shall maintain the types and amounts of insurance in the attached insurance certificate (Exhibit 1).

- a. Certificates of insurance are required for all policies. The Certificates of General and Automobile Liability Insurance must name the County as an additional insured on the policy and must require that a thirty



(30) day cancellation notice be given to the County. An updated copy of the Certificate must be provided anytime a change is made to any policy.

- 6. Delay in Performance.** Neither party shall be considered in default of this Agreement or any Task Order for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions, floods, earthquakes, fire, epidemics, war, riots, and other civil disturbances, strikes, lockouts, work slowdowns, and other labor disturbances, sabotage, judicial restraint, and delay in or inability to procure permits, licenses or authorizations from any local, state or federal agency for any of the supplies, materials, accesses, or services required to be provided by either party under this Agreement or any Task Order. The nonperforming party shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances.
- 7. Governing Law, Jurisdiction and Venue.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin. The parties hereby irrevocably submit to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. The parties further agree that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.
- 8. Survival.** The warranties, representations and covenants of this Agreement shall survive completion of the Services under this Agreement or any termination of this Agreement.
- 9. Waiver.** A waiver by either of the parties of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.
- 10. Severability.** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement or any Task Order. Any void provision shall be deemed severed from this Agreement and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.
- 11. Integration.** This Agreement represents the entire and integrated agreement between the parties. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.
- 12. Assignment.** Neither party shall assign any rights or duties under this Agreement without the prior written consent of the other party.
- 13. Successors and Assigns.** The parties each bind themselves and their successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, the partners, to the other party to this Agreement and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.



- 14. No Construction Against Either Party.** This Agreement is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel, and shall not be construed against either party.
- 15. Multiple Originals.** This contract may be executed in multiple originals, each of which, together shall constitute a single agreement.
- 16. Captions.** The parties agree, that in this contract, captions are used for convenience only and shall not be used in interpreting or construing this contract.
- 17. No Partnership or Joint Venture.** This contract shall not in any way be deemed to create a partnership or joint venture between the parties to the Agreement.
- 18. Statutory Protections.** It is agreed by the parties that nothing in this contract, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the County of any immunity, liability limitation or other protection available to the County under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the County shall apply unless the County elects otherwise.
- 19. Open Records Law Compliance.** Contractor understands and agrees that, because County is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Contractor. Contractor agrees to fully comply with such laws, and to cooperate with County in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to County or others upon the request of county. Compliance and cooperation of Contractor shall be at its sole cost and expense.
- 20. Amendment.** No amendment of this contract shall be binding unless in writing and signed by all of the parties.
- 21. Standard of Care.** The same degree of care, skill, and diligence shall be exercised by Contractor in the performance of its duties as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances.
- 22. Equal Employment Opportunity.** Contractor hereby affirms its support of affirmative action and that it abides by the provisions of the "Equal Opportunity Clause" of Section 202 of Executive Order 11216 and other applicable laws and regulations. Contractor affirms its policy to recruit and hire employees without regard to race, age, color, religion, sex, sexual preference/orientation, marital status, citizen status, national origin or ancestry, presence of a disability or status as a veteran, including a veteran of the Vietnam era, membership in the national guard or reserve components of the military of the United States, political affiliation, or any other legally protected status. It is Contractor's policy to treat employees equally with respect to compensation, advancement, promotions, transfers and all other terms and conditions of employment. Contractor further affirms completion of applicable governmental employer information reports including the EEO-1 and VETS-100 reports, and maintenance of a current Affirmative Action Plan as required by Federal regulations.
- 23. Gratuities – Kickbacks – non-collusion.** It shall be a breach of this contract and subsequent amendments for contractor to offer, give, or agree to give anything of pecuniary value or to make an offer for employment to



any elected official, employee, or former employee in connection with this Agreement. Prohibited conduct shall include, but is not limited by enumeration, acts or attempts to influence: any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, the contents of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceedings or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or contract, subcontract, or any solicitation or proposal therefore.

**24. Time of the Essence.** Except as otherwise specifically stated herein, time is of the essence with respect to all provisions of this contract that specify a time for performance.

**{READ THE NEXT SECTION CAREFULLY, YOU HAVE THE RIGHT TO HAVE AN ATTORNEY REVIEW THIS CLAUSE}**

**25. Indemnification and hold Harmless.** *Contractor shall at all times indemnify, defend and save harmless, the County and it's supervisors and employees from any and all causes of action, demands, liability, claims, damages, losses, costs and expenses, including but not limited to reasonable attorney's fees, by reason of loss or damage to any property or bodily injury to any person, including but not limited to death, as a direct or indirect result of the performance by Contractor of its duties hereunder or as a result of participation in the preparation, clean-up or participation in the Event, and as the result of any action or omission of Contractor.*

**BY SIGNING BELOW THE PARTIES AFFIRM AND ACKNOWLEDGE THAT:** they have read and understand Agreement and its Attachments, if any; they have authority to enter into Agreement on behalf of the corporation or other entity they are signing for; they are knowingly, freely, and voluntarily entering into Agreement; and that they accept and agree to be bound by the terms and conditions of Agreement and its Attachments, if any, as outlined in Agreement:

**COUNTY OF SAUK**

\_\_\_\_\_  
Administrator, Sauk County

\_\_\_\_\_  
Date

**DRIFTLESS DUAL SPORT RIDERS**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date



**NOTEPAD:**

HOLDER CODE  
INSURED'S NAME **American Motorcyclist**

AMERI-14  
OP ID: NC

PAGE 2  
Date 8/19/2024

**Type of Insurance: Commercial General Liability**

**Policy Number: PK20240026671**

**Insured: AMERICAN MOTORCYCLIST ASSOCIATION, INC., AMA DISTRICT ORGANIZATIONS, CLUBS and PROMOTERS**

**Additional Insureds, in accordance with policy terms and conditions:**

See the attached endorsements.

- 1.) Wisconsin DNR and it's employees S5975 Park Road Baraboo, WI 53913 - Land owner
- 2.) Sauk County Sauk County Parks Dept S7995 White Mound Drive, Hillpoint, WI 53937 - Grant writer

EVENT DATES\*: 10/6/2024

PRACTICE: N/A

ADDITIONAL CAMPING: N/A

ADDITIONAL SET-UP: N/A

ADDITIONAL TEAR DOWN: N/A

\*Includes coverage for set-up and camping day before the Event and tear down the day after the Event.



RESOLUTION # 14-2025

**Resolution Urging Governor Evers and the Wisconsin Legislature to Support the County Courts**

**Resolution offered by the Law Enforcement and Judiciary Committee**

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND:** The Counties are funding over 80% of the State Courts. The Wisconsin Counties Assn has made increasing funding as their top priority in the 2025-2027 budget. In 2023, the total cost to Wisconsin Counties for running all Circuit Courts was \$237 million. At the same time, the Court Support funding from the state to counties was \$28 million, 12 percent of the actual cost to run the local courts. The Circuit Court system is intended to be a state-county partnership. The state's fiscal responsibilities include Judges, Court reporters, CCAP equipment, and the Circuit Court Cost Appropriation.

The Counties are fiscally responsible for the majority of other functions of the court, including, but not limited to the following: bailiffs and court security officers, courthouse building maintenance, phones and utilities, Clerk of Court and Register in Probate, staff salaries and benefits, jury costs, psychological exams, guardians ad litem and court-appointed attorneys, expert witnesses, interpreters and translation fees, court commissioners, law libraries, corporation counsel, courtroom technology and audio visuals, copying machines and other non-CCAP office technology, office supplies, furniture, recruitment and training, financial collection efforts, mail fees, printing costs, exhibit and file storage, access to state data, insurance, service of court documents, judicial staff attorneys, and equipment repair; and,

Over the last 10 years, the increase in the county portion of cost to run the courts is nearly six times higher than the increase in Circuit Court Cost Appropriations provided to cover these costs, and counties now pay almost \$150,000,000 more than the state in unbalanced Circuit Court costs.

**NOW THEREFORE, BE IT RESOLVED** by the Sauk County Board of Supervisors that Sauk County joins the Wisconsin Clerks of Circuit Court Association (WCCCA) and the Wisconsin Counties Association (WCA) in their efforts to increase the Circuit Court Cost Appropriation by \$70 million payable to Wisconsin Counties in the 2025/27 Wisconsin State Budget.

**BE IT FURTHER RESOLVED** that this Resolution shall be effective upon its passage and publication and a copy be sent to Governor Evers and all Wisconsin State Legislators representing Sauk County.

Approved for presentation to the County Board by the Law Enforcement and Judiciary Committee, this \_\_\_\_ day of \_\_\_\_\_, 2025

Consent Agenda Item: [ ] YES [ ] NO



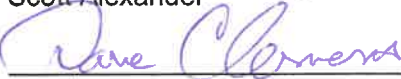

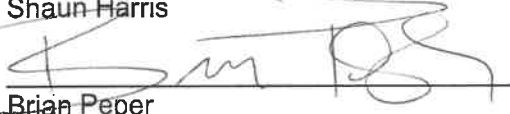
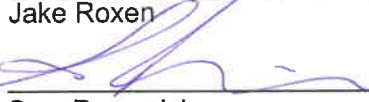
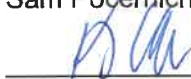
Fiscal Impact: [ x ] None [ ] Budgeted Expenditure [ ] Not Budgeted  
Vote Required: Majority = x 2/3 Majority = \_\_\_\_\_ 3/4 Majority = \_\_\_\_\_


The County Board has the legal authority to adopt: Yes \_\_\_\_\_ No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_,  
Date: \_\_\_\_\_.



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Offered and passage moved by Law Enforcement and Judiciary Committee:

 _____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Sheila Carver				
 _____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Scott Alexander				
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David Clemens				
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John Deitrich				
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Shaun Harris				
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Brian Peper				
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Jake Roxen				
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Sam Pocerich				
 _____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Kevin Schell				

Fiscal Note: No impact 

MIS Note: No impact

RESOLUTION # 15-2025

Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance Funding; and Amending the 2025 Budget

Resolution offered by the Land Resources and Extension Committee and Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Multi-Discharge Variance (MDV) program for phosphorus extends the timeline for Wisconsin Pollutant Discharge Elimination System (WPDES) permitted facilities complying with low-level phosphorus limits. In exchange, facilities commit to step reductions of phosphorus within their effluent and provide funding to address nonpoint sources of phosphorus from farm fields or other natural areas through the implementation of practices designed to improve water quality. Sauk County Land Resources and Environment Department can assist in the implementation of these practices.

In October 2024, the department submitted the paperwork necessary to participate in the MDV program and accept funding per Sauk County Resolution No. 82-2024. Actual funding amounts did not become available until January 1, 2025. The original MDV funding amount was anticipated to be \$22,951; however, finalized funding amounts are now \$156,673.97.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to authorize the Director of Land Resources and Environment to accept multi-discharge variance funding and to:

- Submit watershed plans, annual reports, and other documentation required by the MDV Program to the State of Wisconsin Department of Natural Resources; and
• Enter into cost-sharing agreement with landowners/operators to install best management practices utilizing MDV funding.

BE IT FURTHER RESOLVED, by the Sauk County Board of Supervisors that the 2025 Budget be amended to increase the Multi-Discharge Variance expenditure funded by municipal wastewater treatment facilities.

Approved for presentation to the County Board by the Land Resources and Environment Committee and Finance Committee, this 18th day of March 2025.

Consent Agenda Item: [ ] YES [ ] NO

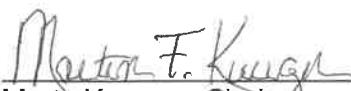
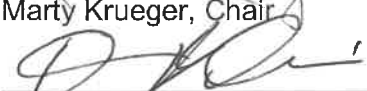


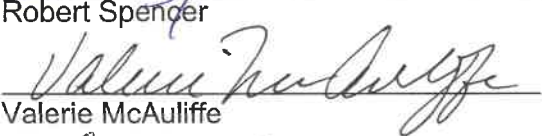
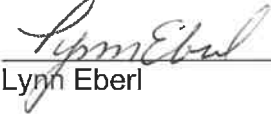
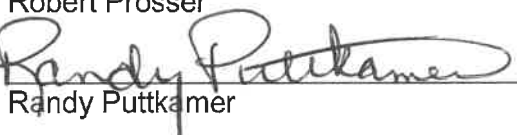
Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

Vote Required: Majority = \_\_\_\_\_ 2/3 Majority = X 3/4 Majority = \_\_\_\_\_

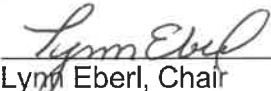
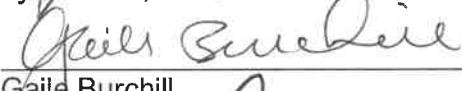
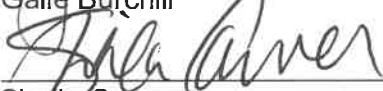


The County Board has the legal authority to adopt: Yes \_\_\_\_\_ No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date:

Offered and passage moved by: Land Resources and Extension

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Marty Krueger, Chair				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dennis Polivka, Vice Chair				
_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Brandon Lohr				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Peter Kinsman				
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Robert Spencer				
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Valerie McAuliffe				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lynn Eberl				
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Robert Prosser				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Randy Puttkamer				

**Finance, Personnel and Insurance Committee**

	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lynn Eberl, Chair				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Gaile Burchill				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Sheila Carver				
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Aaron Evert				
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Andrea Lombard				
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Timothy McCumber				

Resolution 15-2025  
Page 3

103 \_\_\_\_\_  Aye  Nay  Abstain  Absent  
104 Jake Roxen

105 \_\_\_\_\_  Aye  Nay  Abstain  Absent  
106 \_\_\_\_\_  
107 \_\_\_\_\_  
108 Terry Spencer

109  
110 Fiscal Note: The 2025 LRE Department Budget did include funding for the MDV program in the  
111 amount of \$22,951. As noted, an additional \$133,722.97 is anticipated through the MDV  
112 program for Sauk County. *AMT*

113  
114 MIS Note: No information systems impact.

RESOLUTION # 16-2025

**Resolution to Amend the Land Resources and Environment 2025 Budget and Award a Contract to The Lakota Group for an Update to the Sauk County Comprehensive Plan**

**Resolution offered by the Land Resources and Extension Committee and Finance, Personnel, and Insurance Committee**

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

**BACKGROUND:** Pursuant to Section 66.1001 of the Wisconsin Statutes, all units of government that enact or amend zoning, subdivision, or official mapping ordinances on or after January 1, 2010, must adopt a Comprehensive Plan. Sauk County adopted a Comprehensive Plan under the authority of and procedures established by Section 66.1001 of the Wisconsin Statutes on December 15, 2009. Wisconsin Statute requires that the County update its Comprehensive Plan every ten (10) years. Based upon Departmental review of the progress made toward implementation of the current plan, there is a need to update the plan to accommodate changing circumstances in the County as well as new approaches, policies, and objectives.

The existing plan adopted written procedures to foster public participation in every stage of the plan's preparation. The plan also contains all the plan elements as specified in 66.1001(2) of Wisconsin Statutes. While Sauk County works through the planning process to update the comprehensive plan in accordance with statutory provisions, the County is obligated to recognize the continuation of the existing plan; until such time as, an update to the plan is adopted by the Sauk County Board of Supervisors.

In December 2019, Land Resources and Environment Committee, by majority vote of the Committee recorded in its official minutes, adopted Resolution No. 149-2019 recommending to the Sauk County Board of Supervisors to adopt an extension to the existing plan "Positioning Sauk County for the Future". The Sauk County Board of Supervisors on December 19, 2019, adopted Ordinance No. 18-2019 Adopting an Extension of the Existing Sauk County Comprehensive Plan.

Due to COVID, the planning process for this plan was placed on hold until such time as the County was able to conduct a planning process that was able to provide the level of community engagement necessary for this type of process. On November 8, 2024, a Request for Proposal (RFP) was issued for the project. Ten (10) very qualified planning firms submitted a proposal for this project. A team representing each of the functional areas of the county reviewed the proposals, held interviews, and completed reference checks. The proposal that was chosen by the group was that of The Lakota Group for \$274,717. A copy of the proposal has been included as Appendix A.

To take into consideration and facilitate a strategic planning process utilizing the elements of the comprehensive planning process, an additional fee of \$24,400 was included. A copy of the proposal for the strategic planning process to tie into the Comprehensive Planning process is included as Appendix B.

**THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, met in regular session, that the 2025 LRE Budget be amended to increase the Comprehensive Planning revenue/expenditure by \$100,000 to include Local Assistance and Tribal Consistency Fund (LATCP) dollars.

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**THEREFORE, BE IT FURTHER RESOLVED**, by the Sauk County Board of Supervisors, that a contract be awarded to The Lakota Group in the amount of \$274,717 for the Comprehensive Plan with \$24,400 for assistance with the strategic planning process. The total cost being \$299,117.

Approved for presentation to the County Board by the Land Resources and Extension Committee and Finance, Personnel, and Insurance Committee, this 18<sup>th</sup> day of March 2025.

Consent Agenda Item: [ ] YES [ ] NO

Fiscal Impact: [ ] None [ ] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = \_\_\_\_\_ 2/3 Majority =  X  3/4 Majority = \_\_\_\_\_

The County Board has the legal authority to adopt: Yes \_\_\_\_\_ No \_\_\_\_\_ as reviewed by the Corporation Counsel, \_\_\_\_\_, Date: \_\_\_\_\_

Offered and passage moved by:

**Land Resources and Extension Committee**

Marty Krueger  Aye  Nay  Abstain  Absent  
Marty Krueger, Chair

Peter Kinsman  Aye  Nay  Abstain  Absent  
Peter Kinsman

Brandon Lohr  Aye  Nay  Abstain  Absent  
Brandon Lohr

Dennis Polivka  Aye  Nay  Abstain  Absent  
Dennis Polivka, Vice Chair

Robert Spencer  Aye  Nay  Abstain  Absent  
Robert Spencer

Valerie McAuliffe  Aye  Nay  Abstain  Absent  
Valerie McAuliffe, Secretary

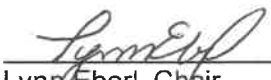
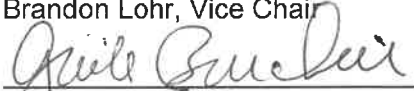
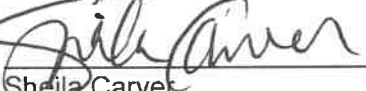
Lynn Eberl  Aye  Nay  Abstain  Absent  
Lynn Eberl


Randy Puttkamer  Aye  Nay  Abstain  Absent  
Randy Puttkamer

Robert Prosser  Aye  Nay  Abstain  Absent  
Robert Prosser



105 **Finance, Personnel, & Insurance Committee**

106		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
107	_____				
108	Lynn Eberl, Chair				
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110	_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
111	Brandon Lohr, Vice Chair				
112		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
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114	Gaile Burchill				
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117	Jacob Roxen				
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119	_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
120	Terry Spencer				
121		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
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123	Andrea Lombard				
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125	_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
126	Timothy McCumber				
127		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
128	_____				
129	Sheila Carver				
130		<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
131	_____				
132	Aaron Evert				

134 Fiscal Note: The 2025 LRE Department Budget includes carryforward funding in the amounts of  
 135 \$105,000, which were designated for the Comprehensive Planning Process. The 2025  
 136 Administration Budget will include carryforwards in the amount of \$110,000 for economic  
 137 development/strategic planning purposes. To cover the remainder of the contract and include a  
 138 contingency for additional meetings or other items that may be necessary throughout the  
 139 process, \$100,000 of Local Assistance and Tribal Consistency Fund (LATCP) will be utilized for  
 140 this project. 

142 MIS Note: No information systems impact.