

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: Monday, November 7, 2016, 3:30 p.m., Room 213, West Square Building, Baraboo, WI

Members Present: Joan Fordham, John Miller, James Bowers, Peter Vedro, Beverly Verstein, Julie Fleming, Jean Berlin, John Deitrich, Connie Lehman

Members Excused:

Members Absent:

Others Present: Brattset, Boesl, Box, Nicole Rachuj, David Zeller, Cathy Warwick

Chair, Joan Fordham called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Jean Berlin, seconded by Beverly Verstein to adopt agenda with a change of the meeting room from the County Board Gallery to Room 213. Motion Carried.

Motion by John Miller, seconded by Connie Lehman to approve the minutes for the previous Human Services Board meeting held on October 10, 2016. Motion Carried.

Public Comment

None.

Communication

- a. Board Materials: Distributed electronically
- b. Employee Request for Leave: Dan reviewed a new procedure by Personnel Ordinance. Any Employee leave requests over a 6-month period of time, must be approved by the Department's Board. Information passed onto the board of who and/or why cannot be disclosed for privacy matters. Dan has approved additional time without pay for an individual employee and is seeking approval from board members to extend the current unpaid leave.

3:33 p.m. Jim Bowers arrived.

Motion by John Miller, seconded by Peter Vedro, to approve the extended unpaid leave of an employee. Motion carried. Jim abstained.

3:34 p.m. John Deitrich arrived.

Business Items:

- a. Review and Approve Monthly Vouchers: Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by Connie Lehman, seconded by Jean Berlin, to approve monthly vouchers in the amount of \$1,183,284.38. Motion carried.
- b. Accounts Receivable Report: Stephanie Box distributed and reviewed the Accounts Receivable Report for September 2016.
- c. Approval for Collection Requests: Stephanie Box mentioned the person who generates the tripping of accounts is just back from maternity leave. No requests at this time.
- d. Monthly Reports: Distributed electronically. Stephanie Box discussed the September 2016 Volatile line report.
- e. Approve Narcan Grant – Public Health: Dan explained this was more informational and approval is not requested at this time. The Narcan Grant is a state grant for \$250,0000 during a five-year period as

- a “sister” to the current MAT Grant. Dan has proposed Public Health partner this grant. Cathy Warwick, from Public Health, was present and answered questions. More details to come.
- f. Approve Resolution in Support of Increased Funding in the Children and Family Aids Allocation: Dan discussed the increase of funding request in the Children and Family Aids Allocation. Motion by Jim Bowers, seconded by John Deitrich, to approve the Resolution in Support of Increased Funding in the Children and Family Aids Allocation. Motion carried.
 - g. Appoint Robert Churchill to the Comprehensive Community Services/Families Come First Coordinating Committee: Dan discussed the long-time services of Robert with the organization. Motion by Peter Vedro, seconded by Jim Bowers, to approve Robert Churchill to the Comprehensive Community Services/Families Come First Coordinating Committee. Motion carried.
 - h. Appoint Reona Holmes to the Comprehensive Community Services/Families Come First Coordinating Committee: Dan discussed Reona’s long-time services with the organization. Motion by Connie Lehman, seconded by John Deitrich, to approve Reona Holmes to the Comprehensive Community Services/Families Come First Coordinating Committee. Motion carried.

Department Updates:

- a. Presentation on MAT – SAMHSA Grant – Sharon Boesl: Sharon presented a Power Point of the current progress of the Medication Assisted Treatment Grant. Board members have requested a copy of the power point be emailed to them.

4:26 p.m. Jean Berlin excused herself from the meeting.
- b. WCHSA Fall Conference – 12/1-12/2/2016: Dan informed everyone the WCHSA Fall Conference is scheduled for December 1-2, 2016 at the Holiday Inn and Convention Center, Stevens Point, Wisconsin. Anyone interested in attending, please let Dan know.
- c. Wisconsin Counties Association (WCA) County Ambassador Program: Dan informed everyone about the County Ambassador Program. The meeting dates for 2017 are January 18th, April 5th and October 25th.

Next Meeting

The next meeting of the Sauk County Human Services Board will be on Monday, December 5th, 2016, at 3:30 p.m. in Room 213.

Public Comment

None.

Motion by John Deitrich, seconded by Jim Bowers, to adjourn at 4:40 p.m. Motion Carried.

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