

**SAUK COUNTY COURTHOUSE SECURITY  
AND  
FACILITIES COMMITTEE**

Meeting Minutes  
July 7, 2022

In attendance: Judge Screnock, County Administrator Miller, Court Commissioner O'Rourke, Chief Deputy Van Den Heuvel, Sergeant Sabol and Deputy Ederer, Deputy Clerk of Circuit Court Kelly Finup, Assistant District Attorney Rick Spoentgen, Attorney Derek Horkan, Building Services Director Ian Crammond.

1. **Call to Order.** The meeting was called to order at 7:30 a.m. by Michael Screnock.
2. **Approval of Minutes.** Motion by Spoentgen, second by Crammond to approve minutes of April 21, 2022 meeting. Unanimous.
3. **Update on Courthouse Entrance Project.** Ian Crammond gave an update on the courthouse entrance project. The West entrance opened in May 2022; however, the exterior stainless steel handrails remain on backorder and could be delayed for another ten weeks. The West lawn handicap ramp remains closed pending the handrail installation. The Committee discussed the idea of installing temporary handrails and agreed that the County need not pursue that course of action.
4. **Update on Staff Entrance and Emergency Exit Doors Policy.** Ian Crammond advised the County is still waiting on the final installation of equipment to fully implement the emergency exits and to require badge access to exit the building. He is targeting September 2022 for full implementation.
5. **Court Security Update.** Sgt. Sabol reported on the number of transports, activity reports, and security requests during recent months.
6. **Next Meeting.** October 13, 2022 at 7:30 a.m.
7. **Adjournment.** Motion by Miller, second by Spoentgen to adjourn. Unanimous. Meeting adjourned at 8:01 a.m.

Respectfully submitted,  
Michael Screnock  
Presiding Judge