



April 1, 2020

Sauk County  
Peter Vedro, Sauk County Board Chair  
505 Broadway Street  
Baraboo, WI 53913

Re: **NextGen9-1-1 Reimbursement Grant Program**

Grant Number: **2020-122**

The Office of Emergency Communications, Department of Military Affairs hereby awards to Sauk County (hereinafter referred to as the Subgrantee), the amount of \$223,351.45 for programs or projects pursuant to the NextGen9-1-1 Reimbursement Grant Program.

This grant may be used until **June 30, 2021** for the projects consistent with the budget and general conditions in Attachment A, subject to any grant assurances set forth in Attachment B, and the reporting requirements outlined in Attachment C.

The Subgrantee shall administer the program or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Department of Military Affairs. The submitted application is hereby incorporated as reference into this award as Attachment D.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A, B and/or C) when the Subgrantee signs and returns the original this grant award including Attachments A, B, C and D to the Department of Military Affairs. Keep a copy for your records.

Erik Viel  
Director  
Office of Emergency Communications  
Wisconsin Department of Military Affairs

4.1.2020

Date

The Subgrantee, Sauk County hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

Subgrantee: **Sauk County**

By:

Peter Vedro  
Sauk County Board Chair

Date

## ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Subgrantee: **Sauk County**  
Project Title: **NextGen9-1-1 Reimbursement Grant Program**

Grant Number: **2020-122**  
CFDA: **#20.615**

Grant Period from: **Date of Subgrantee Signature** to **June 30, 2021**

**Total Project Budget:** \$223,351.45  
**Amount of Federal Funds:** \$176,202.87  
**Approved Local Funds:** \$89,340.58

NOTE: Subgrantees should reference their application budget for approved breakdown of cost. The approved application budget is included at the end of this package as Attachment D.

### Grant/Budget Modifications

Budget changes in excess of 10% of the total project budget, or a change to include a line item not previously approved, requires a written modification request prior to any budget reallocations. An emailed request to Laurie Borgers or Jessica Jimenez is acceptable. Contact Laurie Borgers or Jessica Jimenez for a Modification Request Form.

Any changes in personnel involved with the grant including the main contact, the secondary contact and the signing official need to be reported to grant administrative staff via email.

Name of Program Manager: **Jessica Jimenez**  
Phone Number: **608-888-5520**  
Email: **Jessica.Jimenez@Wisconsin.gov**

Name of Grant Specialist: **Laurie Borgers**  
Phone Number: **608-888-5505**  
Email: **Laurie.Borgers1@Wisconsin.gov**

Authorized Official  
Initials \_\_\_\_\_  
Date \_\_\_\_\_

## ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

**Award General Conditions** – authorized official initial each line after reading

1. Subgrantees shall submit detailed budget calculations in their first quarterly report. For example, if line items for the "Other Services" category in the budget spreadsheet contained more than one expense such as project management, installation, etc., Subgrantees must show calculations for how the total cost per line item was determined. Initials \_\_\_\_\_
2. Federal funds cannot be used to supplant local funds; they must increase the amount of funds that would otherwise be available from local resources. Initials \_\_\_\_\_
3. This federal award requires a 40% local match. Matching funds must be an allowable expense under the grant program. By signing these Grant Award documents, the Subgrantee is certifying that they have the funding available to cover the total cost of the project prior to receiving reimbursement by Department of Military Affairs (DMA). The 60% federal reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended. Initials \_\_\_\_\_
4. To be allowable under a grant program, costs must be paid or obligated (purchase order issued) for services provided during the grant period. If obligated by the end of the grant period, then payment must be made within 30 days of the grant period ending date. Initials \_\_\_\_\_
5. No costs or services shall be incurred outside of the approved grant performance period, including all recurring costs such as subscriptions and maintenance. Initials \_\_\_\_\_
6. Subgrantees shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable Federal law and the standards identified in the Procurement Standards Sections of Sections of 2 C.F.R. § 200.318-326. Initials \_\_\_\_\_
7. A copy of contracts pertaining to this grant award must be submitted to DMA within thirty (30) days of contract signing, along with any procurement solicitation and scope of work. Initials \_\_\_\_\_
8. The Subgrantee must comply with the Grant Announcement used to announce the funding opportunity and these Grant Award documents. Initials \_\_\_\_\_
9. Agencies that accept funding are responsible for all sustainment costs after the end of the grant period. Initials \_\_\_\_\_
10. All Subgrantees shall make every effort to participate in any applicable grant program conference calls or administrative trainings supplied by DMA. Initials \_\_\_\_\_
11. All Subgrantees must have an active Dun and Bradstreet Data Universal Numbering System (DUNS) number in order to receive funding. Initials \_\_\_\_\_
12. All Subgrantees must have an active registration with the System for Award Management (SAM). Failure to maintain an active status will potentially result in de-obligation of funds. No Payments will be made without an active SAM registration. Initials \_\_\_\_\_

Agency DUNS #: \_\_\_\_\_

Agency SAM #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Authorized Official

3

Initials \_\_\_\_\_

Date \_\_\_\_\_

## ATTACHMENT B – GRANT ASSURANCES

### Grant Assurances

Subgrantee agrees to comply with the most recent version of the Administrative Requirements, Cost Principles and Audit Requirements, as set forth in the current edition of the Office of Management and Budget (OMB) Compliance Supplement. A non-exclusive list of regulations commonly applicable to Federal grants are listed below:

#### 1. Administrative Requirements

- a. 2 CFR §200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

#### 2. Cost Principles

- a. 2 CFR §200 Subpart E, Cost Principles for State, Local and Indian tribal Governments.
  - i. Special Considerations (2 CFR §200.416-417)
- b. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations.
- c. Financial and Administrative requirements set forth in the current edition of the Office of Management and Budget (OMB) Compliance Supplement. The most current edition available at this time can be found at [https://www.whitehouse.gov/wp-content/uploads/2019/07/2-CFR\\_Part-200\\_Appendix-XI\\_Compliance-Supplement\\_2019\\_FINAL\\_07.01.19.pdf](https://www.whitehouse.gov/wp-content/uploads/2019/07/2-CFR_Part-200_Appendix-XI_Compliance-Supplement_2019_FINAL_07.01.19.pdf)

#### 3. Audit Requirements

- a. Subgrantee agrees to comply with the organizational audit requirements of Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 CFR §200). The Compliance Supplement to 2 CFR §200 can be found at:  
[https://www.whitehouse.gov/sites/whitehouse.gov/files/omb/assets/OMB/circulars/a133\\_compliance/2016/2016\\_compliance\\_supplement.pdf](https://www.whitehouse.gov/sites/whitehouse.gov/files/omb/assets/OMB/circulars/a133_compliance/2016/2016_compliance_supplement.pdf).
- b. Subgrantee agrees to comply with all applicable Wisconsin State Purchases Law pursuant to Wis. Stat. Chapter 16; purchasing rules and regulations.
- c. Subgrantee agrees to use federal funds granted under this award to supplement but not supplant state or local funds for NextGen9-1-1 equipment.
- d. Subgrantee is prohibited from transferring funds between programs (i.e., NextGen9-1-1 Program, Homeland Security, Emergency Management Program Grant, etc.)
- e. Subgrantees expending a combined total of \$750,000 or more in federal funds during their fiscal year (FY), must have a single audit or a program-specific audit for that year in accordance with the Uniform Guidance 2 CFR §200 Subpart F. All auditees must submit to the federal clearinghouse the data collection form and one copy of the reporting package described above and the Data Collection Form (Form SF-SAC) to the Federal Audit Clearinghouse (FAC). The auditee must electronically submit to the FAC at <https://harvester.census.gov/facweb/>.

Subgrantees should review Chapter 11 DOA Single Audit Guide for additional information on single audit requirements. Chapter 11 can be found at [https://doa.wi.gov/DECHR/Part\\_11%20-%20Chptr\\_11%20Single%20Audit.pdf](https://doa.wi.gov/DECHR/Part_11%20-%20Chptr_11%20Single%20Audit.pdf). General questions related to the single audit process can be emailed to [DOASSAGGeneral@wisconsin.gov](mailto:DOASSAGGeneral@wisconsin.gov)

## ATTACHMENT B – GRANT ASSURANCES

### 4. Payment Methodology

DMA shall only remit funds to Subgrantees upon receipt of a Grant Reimbursement Request Form at the close out of the grant period, signed by an Authorized Agent such as the Signatory Official, and supporting documentation.

- Equipment or services provided, including inventory reports, vendor invoices, purchase orders, signed packing slips to certify receipt of goods and proof of payment such as cancelled checks.
- Taxes are not allowable
- Unless requested in advance, payment will be in the form of a check. If the Subgrantee prefers electronic payment via ACH, please contact Laurie Borgers or Jessica Jimenez for more information.
- The 60% federal reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended.

### 5. Project Monitoring/Evaluation

Subgrantee agrees to fully cooperate with compliance audits including periodic programmatic, fiscal monitoring, records review and site visits conducted by DMA. Subgrantee agrees to submit timely and accurate Program Evaluation Reports to DMA and to participate in DMA sponsored surveys and all other required reports related to any DMA administered grant program. DMA reserves the right to deny payment to any approved programs for failure to comply with this provision.

### 6. Maintenance of Records

All grant documents including but not limited to invoices, purchase orders, packing slips, equipment make, model and serial numbers, must be maintained by the Subgrantee for a minimum of three (3) years after DMA closeout date.

### 7. Property acquired with grant funds

DMA requires that property acquired with grant funds be tagged and tracked detailing description of the property, serial or identification number, source of property, name of owner, acquisition date, cost, location, and condition. Title to property acquired in whole or part with grant funds shall vest in the Subgrantee, subject to divestment at the option of DMA, where its use for 9-1-1 purposes is discontinued. Subgrantees shall exercise due caution in the use, maintenance, protection and preservation of such property.

### 8. Civil Rights Requirements

All Subgrantees, regardless of the type of entity or the amount awarded, are subject to the prohibitions against discrimination in any program or activity and may be required by the Department of Workforce Development, Office of Equal Rights, through selected compliance reviews, to submit data to ensure their services are delivered in an equitable manner to all segments of the service population and their employment practices comply with equal employment opportunity requirements. 28 CFR §42.202 (n).

### 9. Americans with Disabilities Act

All federal grant Subgrantees must comply with the American with Disabilities Act (ADA).

### 10. Reporting of Adverse Finding of Discrimination

It is the responsibility of all grantees, subgrantees and contractors under the grants, to report to the Department of Workforce Development, Office of Equal Rights, any finding of discrimination after a due process hearing, on the basis of race, color, religion, national origin or sex by a federal or state court or administrative agency pursuant to 28 CFP Part 42.204 (a-c).

Authorized Official

Initials \_\_\_\_\_

Date \_\_\_\_\_

## ATTACHMENT B – GRANT ASSURANCES

### **11. Equal Opportunity, Non-discrimination and Affirmative Action Program Requirements**

It is the responsibility of all Subgrantees to ensure that their employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207, 42.301 et seq., s. 51.01 (5), Wis. Stats., s. 111.32 (13)(m), Wis. Stats., and Gubernatorial Executive Orders governing the promotion of a diverse workforce, equal opportunity and the prevention of sexual harassment and including where applicable, the requirement of Subgrantees to formulate, implement and file an Equal Opportunity Plan with DMA.

In connection with the performance of work under this grant, the Subgrantee agrees not to discriminate against any employee or applicant of employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Subgrantee further agrees to take affirmative action to ensure equal employment opportunities.

Pursuant to 2019 Wisconsin Executive Order 1, Subgrantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

### **12. Ethical Standards/Prohibited Political Activity**

It is the responsibility of all Subgrantees to comply with applicable provisions of Wis. Stats. Chapter 19, Subchapter III – Code of Ethics for Public Officials and Employees and the provisions of the Hatch Act, which limits the political activity of public employees.

### **13. Congressional Budget and Impoundment Control Act of 1974, as amended**

Grant awards are conditional, and subject to congressional or executive action including budget deferral recession.

### **14. Lobbying, Debarment, Suspension, Drug-Free Workplace**

The Subgrantee shall comply with the provisions of 31 U.S.C. §1352. The Subgrantee receiving in excess of \$100,000 in Federal funding shall submit a completed Form SF-LLL, "Disclosure of Lobbying Activities," (<https://www.gsa.gov/Forms/TrackForm/33144>) regarding the use of non-Federal funds for lobbying. The Form SF-LLL shall be submitted within 30 days following the end of the calendar quarter in which there occurs any event that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed.

The Subgrantee shall comply with the provisions of Subpart C of 2 CFR §1326, "Governmentwide Debarment and Suspension (Nonprocurement)" (published in the Federal Register on December 21, 2006, 71 FR 76573), which generally prohibit entities that have been debarred, suspended, or voluntarily excluded from participating in Federal nonprocurement transactions either through primary or lower tier covered transactions.

The Subgrantee shall comply with the provisions of the Drug-Free Workplace Act of 1988 (Public Law 100-690, title V, Sec. 5153, as amended by Public Law 105-85, Div. A, Title

Authorized Official  
Initials \_\_\_\_\_  
Date \_\_\_\_\_

## ATTACHMENT B – GRANT ASSURANCES

VIII, Sec. 809, as codified at 41 U.S.C. §702), "Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)" (published in the *Federal Register* on November 26, 2003, 68 FR 66534), which require that the Subgrantee take steps to provide a drug-free workplace.

### **15. Collection of Unallowable Costs**

Payments made for costs determined to be unallowable by either the Federal awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the Federal Government in accordance with instructions from the Federal agency that determined the costs are unallowable unless Federal statute or regulation directs otherwise.

### **16. 9-1-1 Fee Diversion**

Subgrantee agrees that as a taxing jurisdiction of the State of Wisconsin, the Subgrantee has not diverted any portion of designated 9-1-1 surcharges for any purpose other than the purposes for which such charges are designated or presented from the time period 180 days preceding the date of the application and during the time period in which grant funds are available.

Subgrantee agrees that, as a condition of receipt of the grant, the Subgrantee will return all grant funds if the Subgrantee obligates or expends, at any time for the full duration of this grant, designated 9-1-1 surcharges for any purpose other than the purposes for which such charges are designated during the time period in which grant funds are available.

Authorized Official  
Initials \_\_\_\_\_  
Date \_\_\_\_\_

## ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

### Reporting Requirements

Subgrantee agrees to meet reasonable fiscal and administrative requirements to account for its federal grant funds in accordance with OMB Circular A-102 and as the Office of the Governor or DMA may require including but not limited to submitting: quarterly financial reports, quarterly progress reports, and final financial reports and closeout documentation. Templates for the quarterly reports will be made available at a later date, including training for how to fill out the quarterly reports.

Quarterly reports must be signed by an Authorized Official and submitted to DMA within thirty (30) days (with the exception of the closeout report) after the close of each calendar quarter as follows:

Report 1 – Grant Period Start to June 30, 2020	Due: July 30, 2020
Report 2 – July 1, 2020 to September 30, 2020	Due: October 30, 2020
Report 3 – October 1, 2020 to December 31, 2020	Due: January 30, 2021
Report 4 – January 1, 2021 to March 31, 2021	Due: April 30, 2021
Report 5/Closeout Report	Due: August 15, 2021

Failure to comply with this provision may result in the withholding of grant funds until the delinquent report is received. If a Subgrantee closes out their project prior to the grant period end date, a closeout report is required within forty-five (45) days of the final expense.

In addition to the reports specified above, Subgrantees agree to submit a copy of any final contracts pertaining to this grant award within thirty (30) days of contract signing, along with any procurement solicitation and scope of work.

### Grant Closeout

After the project period of the grant has ended, the Subgrantee will need to submit all closeout documents and complete closeout requirements within 45 days after the end of the grant. Extension requests must be submitted a minimum of 30 days before the end date of the grant performance period and will be reviewed by program staff on a case-by-case basis. There is no guarantee of an extension request approval and extensions may be contingent on federal deadlines.

Unless requested in advance, payment will be in the form of a check. If the Subgrantee prefers electronic payment via ACH, please contact Laurie Borgers or Jessica Jimenez for more information.

In order to closeout a grant, DMA requires submission of:

- A final programmatic report
- A final financial report – proof of payment can be a cancelled check copy or a general ledger report with the check number.
- Grant Reimbursement Request Form – expenditures on the Grant Reimbursement Form must have been incurred within the approved period of performance listed on these award documents.
- Receipts of any equipment or items identified on the Grant Reimbursement Request Form and a copy of the procurement policy authorizing that type of purchase.
- A match validation memorandum signed by the Chief Financial Officer verifying and validating which match funds were used and that the use of those grant funds complies with all applicable CFR requirements.

Authorized Official  
Initials \_\_\_\_\_  
Date \_\_\_\_\_



## ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

- A final equipment inventory report – this report is required for any equipment purchased with a single per unit cost in excess of \$5,000 and should include serial numbers for equipment.
- Upon completion of the closeout process, DMA/OEC will send a Closeout Letter to Subgrantees, advising the grant is closed.

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As the duly authorized representative, I hereby certify that the Subgrantee will comply with the above certifications and conditions.


		Sauk County
Signature of Authorized Agent	Date	Agency
Peter Vedro		2020-122
Name (printed)		Grant Award Number

This grant award is effective from the date of the above signature. Electronic signatures, substitute signing, or stamping is not accepted.

**PLEASE PHYSICALLY SIGN DOCUMENTS, MAKE ONE COPY FOR RECORDS AND  
RETURN THE ORIGINAL WITHIN NINETY (90) DAYS TO:**

**ATTN: Laurie Borgers  
Wisconsin Department of Military Affairs  
2400 Wright Street  
Madison, WI 53708**

## Attachment D - Application Documents

	<b>2019-22 Federal NextGen9-1-1 Reimbursement Grant Program COVER PAGE</b>
<b>1. Applicant</b>	<u>Agency Name:</u> Sauk County <u>Physical Address:</u> PSAP: 1300 Lange Court Baraboo, WI 53913 <u>Mailing Address:</u> 505 Broadway Baraboo, WI 53913
<b>2. Main Point of Contact (Project Director)</b>	<u>Name:</u> Steve Pate <u>Title:</u> MIS Director <u>Email:</u> steve.pate@saukcountywi.gov <u>Phone Number:</u> 608-355-3542
<b>3. Secondary Point of Contact</b>	<u>Name:</u> David Grant <u>Title:</u> Lead Support Tech <u>Email:</u> david.grant@saukcountywi.gov <u>Phone Number:</u> 608-355-3563
<b>4. Signatory Official</b>	<u>Name:</u> Peter Vedro <u>Title:</u> Sauk County Board Chair <u>Email:</u> peter.vedro@saukcountywi.gov <u>Phone Number:</u> 608-355-3500
<b>5. Applicant Type</b>	<b>Single Agency Application</b>
<b>Date of Submission:</b>	February 4, 2020





## 2019-22 Federal NextGen9-1-1 Reimbursement Grant Program

### APPLICATION NARRATIVE

AGENCY NAME:	
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1. A brief description of your PSAP including whether you answer wireless and/or wireline 9-1-1 calls and the number of workstations in your PSAP, identifying the number of existing active, back up, and training positions. If submitting a joint application, you must include the above information for all agencies involved.

Averaging over 9,000 incoming 911 calls per month in 2019, the Sauk County PSAP is the destination for all 911 emergency calls placed from within Sauk County. The PSAP employs 14 fulltime staff and is located in the Sauk County Law Enforcement Center at 1300 Lange Court in Baraboo, Wisconsin. Being geographically located near the Wisconsin Dells, monthly calls volumes approach 12,000 incoming calls during the peak tourism season. The Sauk County PSAP also provides dispatch services for local law enforcement and first responders from throughout the County.

The Sauk County PSAP answers both wireless and wireline 911 calls. There are three full time 911 workstations with one backup and one training position. There are also two fully functional standby workstations, located in the Sauk County Courthouse Annex at 510 Broadway in Baraboo.

2. Provide a brief summary of the proposed project to be funded. Thoroughly explain why this equipment needs replacement (e.g. existing equipment is/was at end of life by a certain date; current equipment is not NextGen-capable).

The hardware supporting the current 911 system was installed in 2014 and will be end of life in November of 2021, necessitating its replacement. The proposed project will replace the hardware with new equipment and upgrade the software to the latest version, which includes enhanced NextGen 911 capabilities.

3. A description of the proposed procurement method that will be used to purchase the equipment, including a list of NextGen9-1-1 standards as identified in the DHS SAFECOM Grant Guidance that the equipment will meet once implemented. This procurement method must follow your local procurement rules. You must submit separate justification for sole-sourced contracts. If your agency has already received bids for equipment and signed a contract, provide a description of the procurement method used and attach the final contract.

This project seeks to upgrade the existing systems, as opposed to procuring a new system. By retaining the current system and upgrading it, we forego the need to purchase new software licensing, limiting total cost and reducing the disruption to 911 operations, as the functionality



## 2019-22 Federal NextGen9-1-1 Reimbursement Grant Program

will be substantially similar to the software currently in use. This eliminates the need for the comprehensive retraining of PSAP staff, as 911 dispatchers can quickly adjust to the expanded, yet familiar functionality. Consequently, no bids are being solicited for the proprietary vendor hardware, as the upgrade can only be procured from our current system vendor, Intrado Life & Safety Solutions. Equipment and accessories, not proprietary to Intrado Life & Safety Solutions, will be procured through Sauk County's standard purchasing process. This will necessitate the acquisition of vendor quotes or the solicitation of proposals via an RFP, if the cost is expected to be \$10,000 or more.

The upgraded system will support NENA i3 architecture while also servicing the current legacy 911 infrastructure. Once upgraded, the new system will meet NextGen 911 open standards, utilizing Session Initiation Protocol (SIP) for future ESINet connectivity to support IP based communications. The system will be configured to support Text-to-911 and be fully redundant with a standby site which includes two fully functional answering positions, supporting all of the NG911 capabilities of the primary location.

The upgrade will also enhance cybersecurity through the installation of a new segregated, vendor configured system firewall, and endpoint antivirus. System will be live monitored 24X7 by the Intrado.

4. A proposed timeline including a proposed start date and anticipated procurement and implementation schedule.

Provided grant funding is procured, the project will begin in fall of 2020:

- a. System Purchase: September
  - b. Initial Project Planning: September/October
  - c. Project Kickoff: Mid-October
  - d. Hardware installation and configuration: November
  - e. System testing: November/December
  - f. Staff Training: January
  - g. System Golive: February 1, 2021
5. An explanation of local matching funds including the source(s) of the non-federal match.

\$125,000 for this project was appropriated by the County Board in Sauk County's 2020 budget. The funding source is general property tax levy. The appropriation anticipates the receipt of grant funds to accomplish the estimated \$294,000 project in 2020. In the event that a grant cannot be obtained, the project would be postponed until 2021 and likely funded through additional tax levy appropriations.



## 2019-22 Federal NextGen9-1-1 Reimbursement Grant Program

6. An explanation of how the budget worksheet relates to the project and the vendor quote(s) provided. You should include as much information as possible regarding how the budget worksheet was developed, and if necessary, why the lowest vendor quote was not used.

The costs listed in the budget spreadsheet, identified as from Intrado in the Cost Description field, were taken from the upgrade quote provided by the 911 system vendor. This is included as an attachment with this application. Other costs are based upon preliminary quotes obtained from select vendors and the County's purchase history for similar equipment. To ensure Sauk County is receiving the best price on these items, quotes will be obtained through the DemandStar electronic procurement system at purchase or through an RFP process, if the purchase cost will exceed \$10,000.

Costs included are the necessary replacement server, security and network hardware; installation and configuration services; training and Intrado's Power Metrics Service

Intrado's Power Metrics Service is a cloud service that provides advanced reporting and analysis tools, providing reporting against i3 standards. This service is provided via network connection to the vendor's cloud and the cost for this service is based upon a calculated annual amount for the life of the system.

7. List of Attachments:

- a. Cover Sheet
- b. Application Narrative
- c. Budget Spreadsheet
- d. Intrado Purchase agreement from 2014
- e. Intrado upgrade quote
- f. Sauk County Letter of Commitment

## Attachment D - Application Documents

Applicant Organization:		Sauk County		Single Agency Application	
Project Contact Name:		Steve Pate			
Project Contact Email:		steve.pate@saukcountywis.gov		Project Contact Phone: 608-355-3542	
Proposed Beginning and Ending Dates of Project					
		September, 2020		February, 2021	
		Month, Year		Month, Year	
Total Estimated Project Cost					
		223,351.45			
Grant Award Amount		134,010.87			
Local Funds (Matching Contribution)				89,340.58	
COSTS - Category		Federal Funds		Comments - Cost Description	
HW - Hardware		70,705.95		47,137.30 Intrado System Hardware	
OSR - Other Services		40,382.36		26,921.58 Intrado Install and System Services	
TR - Training		6,297.00		4,198.00 Intrado User Training	
OSR - Other Services		1,433.56		955.70 Intrado Freight Cost	
HT - Hosted CPE Services		7,032.00		4,688.00 Year 1 of recurring services	
HW - Hardware				640.00 Upgraded battery backup units for 911 servers	
SW - Software		7,200.00		4,800.00 GIS Data Validation Tool for E911 Location Data	
GRAND TOTAL		134,010.87		89,340.58	