



## **Agenda**

### **Sauk County Board of Supervisors - Regular Meeting**

**Tuesday, March 16, 2010**

**6:00 p.m.**

West Square Building, 505 Broadway, Room #326, Baraboo, Wisconsin

---

- **Special Meetings:**

<b>5:20 p.m. - Economic Development Committee:</b>
--

- |  |
|--|
| <ul style="list-style-type: none"><li>❖ Gallery of County Board Room #326A;</li><li>❖ To consider: 1.) Resolution 32-2010 Supporting the Creation of a Joint Powers Authority to Increase Local Economic Activity.</li></ul> |
|--|

<b>5:30 p.m. – Executive &amp; Legislative Committee:</b>
---

- |   |
|---|
| <ul style="list-style-type: none"><li>❖ Gallery of County Board Room #326A;</li><li>❖ To consider: 1.) Resolution 33-2010 Authorizing the Purchase of a Digital Imaging/Document Management System for the Child Support Agency; and<br/>2.) Consideration of computer donation requests.</li></ul> |
|---|

<b>5:40 p.m. - Finance Committee:</b>
---------------------------------------

- |   |
|---|
| <ul style="list-style-type: none"><li>❖ Gallery of County Board Room #326A;</li><li>❖ To consider: 1.) Approval of County vouchers.</li></ul> |
|---|

<b>5:40 p.m. – Law Enforcement &amp; Judiciary Committee:</b>
---

- |   |
|---|
| <ul style="list-style-type: none"><li>❖ Gallery of County Board Room #326A;</li><li>❖ To consider: 1.) Resolution 35-2010 Authorization To Accept Bid Of Action Target, Inc. For Materials And Installation Of Rifle Grade Modular Shoot House.</li></ul> |
|---|

<b>5:45 p.m. – Sauk County Board of Supervisors group photograph:</b>
---

- |  |
|--|
| <ul style="list-style-type: none"><li>❖ County Board Room #326</li></ul> |
|--|

- **Call to order regular meeting.**
- **Certify compliance with Open Meeting Law.**
- **Roll call.**
- **Invocation and pledge of allegiance.**
- **Adoption of agenda.**
- **Approval of minutes of previous meeting.**
- **Scheduled appearances.**
- **Public comment.**
- **Communications.**
- **Bills & referrals.**

- **Claims.**
- **Appointments.**
- **Unfinished Business.**

- **Reports - informational, no action required:**

**Page #:**

- Beverly J. Mielke, Sauk County Clerk, rezoning petitions received per Wisconsin State Statutes 59.69(5)(e):
- 5 – 10      **Petition #4-2010** Rezoning request, Township of Excelsior. From RC-5 District to Agricultural. Filed by Glen and Karen Stieve, applicants; Myrna Armstrong, property owner.
- 11 - 14      **Petition #5-2010** Rezoning request, Township of Spring Green. From RC-5 District to Agricultural. Filed by Dale Clark, applicant; Dale W. and Judith F. Clark, property owners.
- 15              Finance Committee *2009 Supervisor Per Diem and Mileage Summary.*
- n/a             Supervisor Endres, Vice-Chair, Executive & Legislative Committee.
- n/a -           Marty Krueger, County Board Chair
- 16 - 28        a.) Intergovernmental meeting.  
b.) Proposed *Rules of the Board* for adoption at the Sauk County Board of Supervisors Organizational meeting on Tuesday, April 20, 2010.
- n/a             Kathryn Schauf, Administrative Coordinator

- **Consent Agenda:**

**Page #      COMMITTEE:**

- AGING AND DISABILITY RESOURCE CENTER:**
- 29 & 30      Resolution 25-2010 Proclamation Of April 2010 As Family Caregiver Month In Sauk County.
- EXECUTIVE & LEGISLATIVE:**
- 31             Resolution 26-2010 Commending Melvin Rose For Years Of Faithful Service To The People Of Sauk County As A Member Of The Sauk County Development Corporation Board Of Directors.
- 32             Resolution 27-2010 Honoring Paul Endres.
- 33             Resolution 28-2010 Honoring Douglas Blakeslee.
- 34             Resolution 29-2010 Proclaiming April 2010 National County Government Month, "Healthy Counties".
- LAW ENFORCEMENT & JUDICIARY:**
- 35 & 36      Resolution 30-2010 Crime Victims' Rights Week Proclamation.

- **Resolutions & Ordinances:**

**Page #      COMMITTEE:**

**CONTINUUM OF CARE DEVELOPMENT:**

37      Resolution 31-2010 Authorizing Contracting With Keefe And Associates To Conduct Market Research And Assessment.

**ECONOMIC DEVELOPMENT:**

38 & 39      *Possible* Resolution 32-2010 Supporting The Creation Of A Joint Powers Authority To Increase Local Economic Activity.

**EXECUTIVE & LEGISLATIVE:**

40 & 41      *Possible* Resolution 33-2010 Authorizing The Purchase Of A Digital Imaging/Document Management System For The Child Support Agency.

**HIGHWAY & PARKS:**

42 & 43      Resolution 34-2010 Request To Accept Bid For Three (3) Five Yard Dump Bodies With Central Hydraulic System From Monroe Truck Equipment, Monroe, Wisconsin.

**LAW ENFORCEMENT & JUDICIARY:**

44 & 45      Resolution 35-2010 Authorization To Accept Bid Of Action Target, Inc. For Materials And Installation Of The Rifle Grade Modular Shoot House.

**PLANNING, ZONING AND LAND RECORDS:**

46 - 48      Resolution 36-2010 Authorizing Reimbursement For Attendance At The Our Energy Future 2010 Seminar.

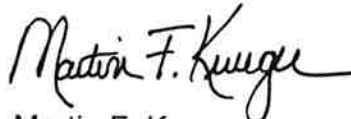
49 - 54      Ordinance 37-2010 Petition 3-2010 Approving The Rezoning Of Lands In The Town Of Greenfield From A Recreational-Commercial To A Resource Conservancy-35 Zoning District; And A Resource Conservancy-35 To A Recreational-Commercial Zoning District, Filed Upon Alton & Ardice Cady/Cady, LLC, Owners Ken Cady, Agent.

**PROPERTY & RESOURCE:**

55 - 57      Resolution 38-2010 Accepting Bids on Tax Delinquent Real Estate Acquired By Sauk County.

- **Adjournment to a date certain.**

Respectfully,



Martin F. Krueger  
County Board Chair

➤ **County Board members, County staff, and members of the public:**

For filing with the official records of the *Proceedings of the Sauk County Board of Supervisors*, **provide the County Clerk a copy of:**

- informational handouts distributed to Board members
- original letters and communications presented to the Board

➤ **County Board members:**

Stop in the Office of the County Clerk prior to each Board meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County at 608.355.3269, or TTY at 608.355.3490, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: Thursday, March 11, 2010

Agenda preparation: Marty Krueger, County Board Chair,  
with assistance of Kathryn Schauf, Administrative Coordinator; and Beverly J. Mielke, County Clerk

s:/admin/CoBdAgendas/2010/ ctybdAGENDAmarch162010.doc

Petition # 4-2010

**2009 DEVELOPMENT APPLICATION**  
Sauk County Office of Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3285

**RECEIVED**

**FEB 25 2010**

**SAUK COUNTY CLERK  
BARABOO, WISCONSIN**

**Instructions:**

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat

Rezoning

Development Plan

Zoning Text Change

ZONING:

CURRENT

RC 5

PROPOSED

Agricultural

NAME OF SUBDIVISION (if applicable)

PROJECT  
LOCATION

TOWNSHIP

Excelsior

PROPERTY  
OWNER

Myrna Armstrong

APPLICANT

Ken & Karen Stieve

PHONE  
NUMBER

522-5131

**COPY**

MAILING  
ADDRESS

54795 Co. Rd. I

North Freedom

SIGNATURE OF APPLICANT

Karen Stieve

DATE

2/24/10

Fee Paid

\$500.00

Receipt #

38470

(Credit Account # 10063-444240)

c: Corporation Counsel's Office  
Planning and Zoning Office

✓ County Clerk - For reporting at the next County Board of Supervisors meeting YN  
County Supervisor DI Endres

# **TYPE OF APPLICATION AND INFORMATION REQUIREMENTS** (continue for explanation)

2

Type of Application Fee Required	Project Facts (Please see Page 3)	Site/Plot Plan or Survey/Plat	Other Information (As required)
Subdivision / Plat Review / Development Plan / PUD \$300 plus \$20/lot	Yes	Preliminary Plat-6 copies Final Plat-11 copies Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement* Architectural Drawings** Other information in Chapter 22 County Code
Rezoning \$500	Yes	Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	No	No	**

# Aerial photos are available from the Office of Planning and Zoning.

\* Prior to the approval of any final plat or rezoning, the applicant must provide written statements from the utility providers which will serve the proposed development. The statements shall address the adequacy and location of all utility easements. The applicant shall also provide driveway access improvement approvals where applicable.

\*\* Other items which the staff may require.

## **APPLICATION DEADLINE**

All applications must be in the Office of Planning and Zoning no later than 12:00 noon on the day of the deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Planning, Zoning and Land Records Committee agenda until all such materials are submitted.

### **APPLICATION DEADLINE DATE**

### **PLANNING, ZONING & LAND RECORDS COMMITTEE MEETING DATE**

### **Month Hearing Date Tues**

### **Deadline to P&Z**

December 12, 2008  
January 09 2009  
February 7, 2009  
March 6, 2009  
April 10 2009  
May 1, 2009  
June 12, 2009  
July 10, 2009  
August 7, 2009  
September 14, 2009  
October 9, 2009  
November 13, 2009

January 27, 2009  
February 24, 2009  
March 24, 2009  
April 24, 2009  
May 26, 2009  
June 23, 2009  
July 28, 2009  
August 25, 2009  
September 22, 2009  
October 27, 2009  
November 24, 2009  
December 22, 2009

## **APPLICATION FEE**

Submit the appropriate application fee indicated above. Make checks payable to Sauk County Planning & Zoning.

**PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) NA

Total Site Area (Acres) \_\_\_\_\_ (Square Feet) \_\_\_\_\_

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	<u>RC-35</u>	<u>old School House / regular residence</u>
North	<u>RC-35</u>	<u>Field</u>
South		
East		
West		

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

- General description of the request.

---



---



---



---

- Related background information on the project and site.

---



---



---



---



---

*R* Justification, special reasons or basis for the request.

4

**SITE/PLOT PLAN**

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

**SURVEY/PLAT**

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

**OTHER INFORMATION**

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.



**SAUK COUNTY PLANNING AND ZONING**  
**OWNER'S CONSENT FORM**

5

\_\_\_\_\_, the sole owner of record of the  
**Owner's Name**

property legally described as:

*Sec attached*

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of Planning and Zoning submitted by \_\_\_\_\_, on behalf  
**Agent/Representative**

of \_\_\_\_\_ and expressly consents to the use of the  
**Applicant/Owner's Name**

subject property for the purpose \_\_\_\_\_ described in the  
**Type of Request**

application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

By \_\_\_\_\_  
**Owner's Name Agent**

**Karen Stieve**

---

**From:** "Armstrong, Myrna" <myrna.armstrong@ttuhsc.edu>  
**To:** <excelsior@jvl.net.com>; "Glen Stieve" <gkstiev@centurytel.net>; "Armstrong, Myrna" <myrna.armstrong@ttuhsc.edu>  
**Sent:** Friday, January 29, 2010 10:17 AM  
**Subject:** follow-up

This e-mail is to validate my request as the sole owner of land from the estate of Lois M. Laper farm that I request that the land at the former schoolhouse plot of approximately one acre, be rezoned to agriculture. The intent is that I will eventually be selling this parcel of land to Gen and Karen Stieve. My full time resident is in TX. Please accept Glen and/or Karen Stieve as personal representatives to act on my behalf on this matter. We are in frequent contact.

For any additional contact, my address is 39 Augusta Drive, Marble Falls, TX 78654, and I can always be reached by my cell phone 512 699-9150. See below on the signature block for my office contact.

Thank you for assistance in this matter.

Please acknowledge your receipt of this e-mail –that would be very helpful to me.

Myrna L. Armstrong Ed.D., RN, FAAN  
Professor and Regional Dean  
Texas Tech University Health Sciences Center  
Anita Thigpen Perry School of Nursing @ Highland Lakes  
806 Steve Hawkins Parkway  
Marble Falls, TX 78654  
office 830 798-9548 fax 830 798-8598  
cell 512 699-9150  
For REV-UPN program call 866-291-0224, or use our web site <http://nursing.ttuhschool.edu/revupn>

RECEIVED

MAR 01 2010

SAUK COUNTY CLERK  
BARABOO, WISCONSIN

Petition # 5-2010

**2009 DEVELOPMENT APPLICATION**  
Sauk County Office of Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3285

**Instructions:**

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat Rezoning Development Plan Zoning Text Change

ZONING: CURRENT RC-35 PROPOSED Agricultural

NAME OF SUBDIVISION (if applicable) N/A

PROJECT LOCATION Co Rd G, Part of sections 2 & 35

TOWNSHIP Spring Green

PROPERTY OWNER Dale W & Judith F CLARK

APPLICANT Dale Clark

PHONE NUMBER 608 - 444-0123

MAILING ADDRESS 8467 Arbor trace Dr

Verona WI 53593

SIGNATURE OF APPLICANT Dale Clark DATE 12-30-09

Fee Paid \$500.00

Receipt # 39007 (Credit Account # 10063-444240)

c: Corporation Counsel's Office  
Planning and Zoning Office  
County Clerk - For reporting at the next County Board of Supervisors meeting Y/N  
County Supervisor # 23 J. J. Szwed

COPY

**PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) N/A

Total Site Area (Acres) 514.29 201.76 (Square Feet) ~~22,402,422~~  
8,788,442

	Existing zoning	Existing land use
Subject Area	<u>RC-35</u>	<u>Ag</u>
North	<u>RC-35</u>	<u>Ag/Forest</u>
South	<u>RC-35</u>	<u>Ag</u>
East	<u>RC-35</u>	<u>Ag</u>
West	<u>RC-35</u>	<u>Ag</u>

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

## 1. General description of the request.

I wish to improve the productivity of my fields by removing and stockpiling topsoil from individual sand hills and ridges. I would then remove sand to level field and replace topsoil

## 2. Related background information on the project and site.

My largest field (230A) retained flood waters from Big Hollow for two crop seasons. Phase ONE will be to remove the sand deposit (south edge). This will reduce the cost of and increase the capacity of the detention basin to be drained by the township drainage project.

3. Justification, special reasons or basis for the request.

4

this project will immediately reduce the flow of water toward my east neighbors and the village of spring green.

I will have the opportunity to replace income lost to two years of flooding. My farm will be more productive than it was when I purchased it.

SITE/PLOT PLAN

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of-way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

SURVEY/PLAT

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

OTHER INFORMATION

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.

**SAUK COUNTY PLANNING AND ZONING  
OWNER'S CONSENT FORM**

5

Dale W Clank / Judith F Clank

the sole owner of record of the

Owner's Name

property legally described as: Section 2, T8N, R3E see Attached survey  
Fractional NW 1/4 of the NE 1/4 Ex. com E 1/2 w/ C/L CTC-5381-  
W 857'-N 1/2 C/L Hwy - SELY ALG CTR HY TO POB 56.50 A M/L  
SW 1/4 of the NE 1/4; Fractional NE 1/4 of the NW 1/4 58.12 A S TEL ROW;  
Fractional NW 1/4 of the NW 1/4 57.50 A S TEL ROW; Fractional SW 1/4 of  
the NW 1/4 40A; Fractional SE 1/4 of the NW 1/4 40A; W 1/2 of the  
NE 1/4 of the SE 1/4 20A; and NW 1/4 of the SE 1/4 40A.  
Section 35, T9N R3E  
SW 1/4 of the SW 1/4 S/TEL ROW 40A; SE 1/4 of the SW 1/4 40A;  
SW 1/4 of the SE 1/4 40A; and SE 1/4 of the SE 1/4 40A.

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of  
Planning and Zoning submitted by Dale W Clank on behalf  
Agent/Representative  
of Dale W / Judith F Clank and expressly consents to the use of the  
Applicant/Owner's Name

subject property for the purpose Zoning change described in the  
Type of Request

application and expressly consents to all conditions which may be agreed to for the application which may be  
imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will  
permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time  
for a "site visit" before the public hearing is conducted.

By

Dale W Clank

Owner's Name

# 2009 Supervisor Per Diem and Mileage Summary

Per Rule VII (B) of the Sauk County Board of Supervisors:

All members of the County Board, who are to be reimbursed for committee work, shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid County Board members through any calendar year shall be compiled in the Accounting Department and approved by the County Board prior to annual publication in March of the following year.

NAME	PER DIEM	MILEAGE & MISCELLANEOUS	TOTAL
Thomas Bychinski	3,120.00	1,099.68	4,219.68
Henry Netzing	3,530.00	1,742.48	5,272.48
Joel Gaalswyk	3,580.00	2,792.50	6,372.50
Robert Sinklair	720.00	153.12	873.12
Peter Tollaksen	2,320.00	771.00	3,091.00
Joan Fordham	4,580.00	701.28	5,281.28
Martin Krueger	12,330.00	5,472.69	17,802.69
Thomas Kriegl	2,670.00	864.84	3,534.84
Virgil Hartje	3,180.00	1,311.84	4,491.84
Charles Montgomery	3,280.00	1,307.32	4,587.32
Martin Meister	2,260.00	730.98	2,990.98
Lowell Haugen	2,880.00	1,284.92	4,164.92
William F. Wenzel	3,730.00	1,398.56	5,128.56
Arthur Carlson	2,580.00	2,012.70	4,592.70
Paul Endres	3,520.00	1,352.28	4,872.28
Albert Dippel	2,630.00	56.26	2,686.26
Robert Cassity	1,830.00	361.08	2,191.08
Lester Wiese	2,770.00	1,131.42	3,901.42
Scott K. Alexander	2,220.00	541.72	2,761.72
Gerald L. Lehman	2,870.00	1,741.04	4,611.04
Halsey Sprecher	1,390.00	530.52	1,920.52
Katherine A. Zowin	2,010.00	383.68	2,393.68
Judith Stoeckmann	1,780.00	588.20	2,368.20
Linda Borleske	2,780.00	721.76	3,501.76
Larry Volz	3,070.00	1,002.40	4,072.40
Judith Ashford	3,070.00	889.08	3,959.08
Donald Stevens	3,980.00	2,004.58	5,984.58
Steven Bach	2,530.00	138.98	2,668.98
Shawn Posewitz	1,760.00	32.48	1,792.48
Donna Stehling	2,130.00	1,593.60	3,723.60
Frederick Halfen	1,310.00	502.86	1,812.86
Douglas Blakeslee	160.00	46.98	206.98
Marcy Huffaker	3,020.00	31.80	3,051.80
	95,590.00	35,294.63	130,884.63

## FINANCE COMMITTEE:

Thomas Bychinski  
Thomas Bychinski, Chair

Joan Fordham  
Joan Fordham

Steven Bach  
Steven Bach

Martin F. Krueger  
Martin Krueger

William F. Wenzel  
William F. Wenzel

**RULES OF THE  
SAUK COUNTY BOARD OF SUPERVISORS**

As adopted by the Sauk County Board of Supervisors on ~~15 April 2008~~

April 20, 2010

**RULE I. BOARD ORGANIZATION AND MEETINGS.**

A. As provided by statute, the Sauk County Board of Supervisors (hereinafter "Board") shall organize on the third Tuesday of April in even numbered years and adopt rules and regulations for the ensuing term. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11 (200907). The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

B. The Chairperson of the County Board (hereinafter referred to as "Chair") and Vice-Chairperson (hereinafter referred to as "Vice-Chair") shall be elected biennially by the Board at the April meeting in even-numbered years. Such officers shall take office upon election.

C. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

D. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision.

E. Members of the Board are expected to dress appropriately for Board and Committee meetings to include long pants or skirts. Dress shirts and blouses are encouraged.

**RULE II. AGENDA.**

A. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall be the responsibility of the Chair with the assistance of the Administrative Coordinator and the County Clerk and be circulated to the Board not less than two days before each meeting.

B. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.
5. Adoption of Rules of the Board.
6. Adoption of agenda.
7. Approval of the minutes of the previous meeting.
8. Designation of official newspaper.
9. Election of a Chair and Vice-Chair.
10. Election of at-large members of Executive & Legislative Committee.  
(Proceed in accordance with regular meeting agenda, see II.C., 6. through 15.)

COPY



C. Regular Meeting Agenda.

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. Scheduled appearances included on the agenda.
7. Public comment with each speaker limited to no more than three minutes.
8. Communications.
9. Appointments, bills, referrals, claims, and elections.
10. Proclamations.
11. Unfinished business.
12. Reports (Informational - no action required).
13. General consent agenda items.
14. New business.
15. Adjournment.

**RULE III. RESOLUTIONS AND ORDINANCES.**

A. In order to provide advance notice to the Board, all items to be included on the agenda shall be submitted to the office of the Administrative Coordinator by the Tuesday preceding the meeting, and any item substantially affecting matters within the jurisdiction of a standing committee of the Board shall first be reviewed by the appropriate committee prior to its presentation to the Board, except under emergency conditions so declared and approved by a majority vote of the Board; any person seeking to have an item presented for possible action on an emergency basis shall be responsible to have the Chair authorize compliance with the Open Meetings Law in a timely fashion.

B. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda, and the regular procedures for adoption of a resolution shall apply to the general consent portion of the agenda. All the resolutions considered by general consent shall be adopted by the vote on that portion of the agenda.

C. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances. A resolution which does not have attached a fiscal note approved and initialed by the County Controller shall not be considered by the Board until such a note is provided.

D. Any subject that comes before the Board without a committee recommendation or resolution may be referred to the appropriate committee by the Chair without motion. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter. Except under emergency conditions as provided in Rule III. A., Only after at least one committee all the committees having jurisdiction over the matter have has approved had the

~~opportunity to consider and approve~~ the resolution shall it be in order for the Board to consider the resolution.

#### **RULE IV. ORGANIZATION.**

A. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B., shall upon election, assume all the responsibilities and perform all duties required of the Chair, until the Board elects a successor. ~~The Chair may participate in debate following the same rules as any other supervisor~~

B. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the members shall choose a temporary Chair by a majority vote of the members present. - In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair; and a new Vice-Chair shall be elected by the Board.

C. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem shall not be payable unless authorized in accordance with Rule V.A. The Chair and Vice-Chair shall serve as the County's voting delegates at the Annual Convention of the Wisconsin Counties Association.

D. If a vacancy occurs on the Board, the Chair is authorized to appoint a qualified elector of the supervisory district wherein the vacancy occurs to fill the unexpired term. Such appointment shall be subject to approval of the Board at the next regular Board meeting following appointment by the Chair. A supervisor filling a vacancy shall automatically be assigned to the same committees as his or her predecessor in office with the exception of a member of the Executive & Legislative Committee which shall be elected by the Board.

E. Supervisors appointed to special committees, boards, and commissions, ~~except for the Health Care Center Board of Trustees,~~ shall serve on those bodies only so long as they remain members of the Board regardless of the term of office specified by the rules governing the special committee, board, or commission. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

F. . . . The Administrative Coordinator shall attend Board meetings.

G. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board.

H. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. The Chair may set additional days of education for Board members.

I. A special meeting of the Board shall be held prior to April of odd-numbered years for the purpose of planning and the Board shall adopt a two-year plan for the purpose of establishing goals and objectives for the Board through the ensuing two-year Board term. It is understood that the two-year plan

is simply a planning document and has no power to bind the actions of the Board or individual supervisors.

J. Supervisors are required by law to sign or indicate their vote on any question presented to the Board, except when voting for the officers of the Board or other governing body. When written ballots are used, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. In any election by the Board, the first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Only persons named on a nominating ballot shall be considered during a formal ballot and any ballot cast in violation of this rule shall be considered void.

K. The standing committees shall be appointed by the Chair, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chair as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chair shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

L. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership.

M. ~~If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.~~

N. ~~Removal of a supervisor from a Committee. A supervisor may only be removed from a Committee by the Chair with the approval of two-thirds vote of all members present.~~

O. ~~Resignation by supervisor from a Committee. If a supervisor wishes to resign from a Committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.~~

M. ~~NP~~ Matters Pertaining to Standing Committees of the Board:

———1. A supervisor shall serve as a committee member until the first Board meeting following the spring election.

2. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

3. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee. ~~Where a supervisor is absent from a committee's meetings more than three consecutive times, without being excused by the committee chair, the supervisor may be removed from that committee by the Chair pursuant to Wis. Stat. § 17.10(3) (2007), and the Chair shall appoint another supervisor to replace the removed supervisor on that committee pursuant to the procedures contained in these Rules.~~

4. A County Board member may be excluded from a closed session of a committee of the Board by a majority vote of the committee if the closed session directly concerns the county board member, a relative of the county board member, or someone maintaining a confidential relationship with the county board member. For purposes of this rule, the term "relative" includes aunt, brother, child, daughter-in-law, father-in-law, first cousin, foster child, grandparent, mother-in-law, nephew, niece, parent, sister, son-in-law, spouse or person in a marriage-like relationship, stepbrother, stepchild, stepparent, stepsister, or uncle. The term "confidential relationship" includes professional relationships, such as those between attorney and client, medical provider and patient, or religious counselor and petitioner; person relationships, such as those in which there is a long personal friendship and mutual trust between the parties; and legal relationships, such as those where the member is an employee, official, or officer of an adverse party in a legal matter. This rule is not meant to restrict any other power that the Board may have with respect to exclusion of members or personal decisions by individuals to excuse him or herself for ethical reasons.

~~4. 5.4.~~ Each standing committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.M. and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

N.Q. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail no later than the Wednesday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board, the Chair shall provide notice by United States Mail no later than six days prior to the date of the special meeting.

R. As far as practicable and with prior chair approval, standing and special committee members may participate in committee meetings via telephonic conferencing, however those members appearing by phone for meetings that take place within Sauk County will not count toward quorum, may not vote, and shall not receive per diem compensation. At no time shall more than one committee member be participating by telephone. Upon prior approval by the Executive and Legislative Committee, committee members may count toward quorum, may vote and are eligible to receive per diem compensation for telephonic meetings where the committee meeting is convened outside of Sauk County.

#### **RULE V. COMPENSATION.**

A. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of \$60.00 for each day of attendance when the Board is in session and meetings, and \$50.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board.

COPY

B. As provided by Wis. Stat. § 59.13(2) (20097), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2)

C. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair, shall receive compensation for performance of the duties of that office. The Chair is authorized to act as a member of all committees in an *ex officio* capacity, and per diem shall be paid under this rule for attendance at all committee meetings attended by the Chair.

D.B. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of \$400.00 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule V.A., as provided by Sauk Co. Code § 35.03.

## **RULE VI. PROCEDURE.**

A. After the County Clerk has read a proposed resolution or ordinance, the Chair shall call upon the chair of the appropriate committee, or an appropriate County staff person, for any statement or explanation. All resolutions and ordinances which have been made available to supervisors shall be read by title and resolve or ordained clause only, unless otherwise required. The Board may vote to dispense with the reading of a particular resolve or ordained clause if said clause is particularly voluminous and the resolution or ordinance has been included in written form within the agenda and provided to supervisors in advance. Legal descriptions need not be read, provided the resolution or ordinance has been provided within the agenda and provided to supervisors in advance.

B. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Any person, not a Board member, may address the Board for a period of time not to exceed three minutes during the public comment period indicated on the agenda. A request to speak at any other time by any person, not a Board member, must be approved by two-thirds vote of supervisors present. The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda. In all cases, personalities shall be avoided and propriety observed. In case more than one member shall seek recognition to address the Board, the Chair shall decide who has precedence.

C. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken; nor shall any member, or other person, speak more than three minutes upon being recognized on a question.

D. All members present in the assembly hall when the question is put shall be required to vote unless the Chair, for appropriate reasons, shall excuse any member. All motions to excuse a member from voting shall be made before the Board divides, or before a call of ayes or nays is commenced, and the question shall then be taken without further debate. A member of the Board who has a conflict of interest pursuant to Wis. Stat. § 19.59 (20097) or Sauk Co. Code Ch. 36, *Code of Ethics*, shall, prior to the commencement of discussion or consideration of the matter, declare same and request to be excused by

the Chair from the Board Room during discussion, consideration and voting on said matter. The Chair shall be excused by the Vice-Chair, for appropriate reasons.

E. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment.

F. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

G. These rules may be suspended or amended by a two-thirds ~~majority~~ vote of all members present. Robert's Rules of Order, Newly Revised, 1990 (~~9<sup>th</sup>~~ ~~9th~~ ~~10th~~) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

H. All votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution which does not otherwise require a roll call or supermajority vote by law.

I. Any budget alterations shall require authorization by two-thirds of the membership of the Board, except that the Finance Committee may authorize transfers of funds between budgeted items of an individual office, department or activity which have been separately appropriated by the Board in its budget, in accordance with Wis. Stat. § 65.90(5) (2009~~7~~).

J. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof on the same or succeeding day, but in no case at a subsequent meeting of the Board. Such motion shall take precedence over all other questions, except a motion to adjourn.

## **RULE VII. FINANCIAL POLICY.**

A. The Chair and the County Clerk shall issue County orders in favor of the several County offices for their respective salaries and for all bills allowed and appropriations made by this Board.

B. All members of the Board, who are to be reimbursed for committee work, shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

C. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee. Individual expenditures exceeding \$10,000 shall be specifically approved by the Board, except as otherwise provided by ordinance or statute.

D. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

E. The Administrative Coordinator, with the assistance of the County Controller, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

COPY

F. No claim by any County officer or employee for payment of costs or reimbursement of expenses shall be paid in connection with attendance at or travel to any convention, conference, seminar, training session, symposium, etc., which is held at a location greater than 300 miles from the county seat unless the particular department's oversight committee, and both the Personnel and Finance Committees, have first specifically authorized such attendance.

#### **RULE VIII. OPEN MEETINGS.**

A. It is declared to be the policy of Sauk County ~~the County of Sauk~~ that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 (2009~~7~~) are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors", and timely notification of all public meetings, time, date, place, and subject matter shall be given, including the specifics for any contemplated closed session.

B. No public notice is required for a meeting of a sub-unit which may be held during a recess of, or immediately following, a meeting of the parent group; provided the Chair has publicly announced in advance at that meeting the time, place and subject matter of the sub-unit meeting.

#### **RULE IX. STANDING AND SPECIAL COMMITTEES OF THE BOARD.**

A. The Standing Committees of the Board shall be:

##### **STANDING COMMITTEES OF THE BOARD:**

##### **1. ~~SUPPORTIVE SERVICES (Functional Grouping)~~**

##### **a. AGING AND DISABILITY RESOURCE CENTER COMMITTEE**

The Sauk County Aging and Disability Resource Center (ADRC) is to provide services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) (2009~~7~~) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Veterans Service Officer, and Aging and Disability Resource Center. Sauk Co. Code Ch. 16. **Members: 5.**

##### **b. CHAIRPERSONS ADVISORY COMMITTEE**

The Chairpersons Advisory Committee shall meet at the call of the Chair when he or she deems appropriate. Supervisor members consisting of all the chairs of the standing committees.

##### **CONTINUUM OF CARE DEVELOPMENT COMMITTEE**

Responsible for developing continuum of long term care services for the elderly and disabled populations, and coordinated efforts for countywide human service needs. Membership is contingent upon the issue(s) being addressed and will be determined by Board resolution. **Members: 7.**

##### **ECONOMIC DEVELOPMENT COMMITTEE**

Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk



County, and development of communications network. Responsible for County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Comprised of members from: Property and Resource Committee; Planning, Zoning & Land Records Committee; UW Extension, Arts, & Culture Committee; Highway Committee; and Land Conservation Committee. **Transit is governed by Wis. Stat. § 59.58 (2)(a)(b)(c)(d)(e) (20097). Members: 7.**

#### **EXECUTIVE & LEGISLATIVE COMMITTEE**

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Provides overall planning and long range forecasting for the information systems needs of Sauk County. Responsible for policy direction and oversight to the following departments: Administrative Coordinator, Corporation Counsel, County Clerk, Management Information Systems.

The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, and three (3) additional members to be elected at large by the Board pursuant to Rule II.B.10., above. The Chair and Vice-Chair of the Board shall serve in the same roles on the Executive & Legislative Committee, and the County Clerk shall serve as secretary to this committee. The Administrative Coordinator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 5.**

#### **FINANCE COMMITTEE**

Responsible for financial policy initiation and review of all County fiscal matters, including development of annual County operating budget. Reviews County investment and banking policies; reviews and approves for payment monthly reports of bills from the Accounting Department; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Meets jointly with Personnel Committee to address strategic resource personnel planning. Provides policy direction and oversight to following departments: Accounting and County Treasurer. **Members: 5.**

#### **HEALTH CARE CENTER BOARD OF TRUSTEES**

Responsible for policy direction and oversight of the Sauk County Health Care Center pursuant to Wis. Stat. § 46.18 (20097) and, Sauk Co. Code Ch. 46. When a supervisor member shall no longer be a member of the Board (of Supervisors), that member shall complete the term of office to which they were appointed. However, the next vacancy on the Board of Trustees shall be filled so as to maintain the balance of four supervisor and three citizen members.- **The chair and vice-chair of the Health Care Center Board of Trustees also serve as chair and vice-chair of the Board of Directors of the Health Care Center Foundation. Members: 7; 3 citizen, 4 supervisors.**

#### **HIGHWAY COMMITTEE**

COPY



Per Wis. Stat. § 83.015(1)(c) (2009), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. The Committee shall have five (5) members composed of Sauk County Supervisors who shall serve for the same term as supervisors appointed to standing committees of the Board. Responsible for policy direction in design, construction and maintenance of all County roads; expenditure of highway maintenance funds received from the state or County. Provides policy direction and oversight to the Highway Department. Establishes policies relating to planning, acquisition, development and maintenance of County owned park and recreation sites. Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for policy direction and oversight for the following departments: Highway Department, Parks Department. **Highway, Wis. Stat. § 83.015 ~~(1)(a)e(2)(b)~~ (2007) (2009). Members: 5.**

#### **HUMAN SERVICES BOARD**

Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. Chs. 46 and 51 (2009) and Wis. Stat. § 59.53 (2009) to oversee social services and community programs. Further authority is found in Sauk Co. Code Ch. 2. **Members: 9; 3 citizen, 6 supervisors.**

#### **LAND CONSERVATION**

Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Oversees operation of farm lands located at the original Sauk County Health Care Center and environmental obligations associated with the closed Sauk County landfill. They shall also act as Farmland Preservation Review Committee. Responsible for policy direction and oversight for the following departments: Land Conservation Department. **Members: 6; 1 Citizen, 5 Supervisors. The Land Conservation Committee shall consist of five supervisors plus the chair of the Sauk County Farm Services Agency Committee, or designee. Wis. Stat. §92.06 (2009).**

Land Conservation must have 2 persons who are members of the Committee on Agriculture and Extension. Wis. Stat. § 59.56(3)(b) (2009). The chair of Planning, Zoning & Land Records and (Forestry, Solid Waste and Parks as needed) shall designate representatives of those committees to serve as advisors to the County Land Conservation Committee.

Members of this committee will serve on the lake protection districts.

## **2. PUBLIC SAFETY (Functional Grouping)**

### **a. LAW ENFORCEMENT & JUDICIARY COMMITTEE**

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, Emergency Management, and the Animal Shelter.

**Members: 5.**

COPY

#### **PERSONNEL COMMITTEE**

Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Meets jointly with Finance Committee to address strategic resource personnel planning. Provides policy direction and oversight to the Personnel Department. Provides policy direction and oversight to the Personnel Department. **Members: 5.**

#### **PLANNING, ZONING & LAND RECORDS COMMITTEE**

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Provides policy direction and oversight to the following departments: Planning & Zoning, County Surveyor, Land Information Officer, Register of Deeds, and Mapping. **Members: 5.**

#### **PROPERTY AND RESOURCE-INSURANCE COMMITTEE**

Provides policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides oversight to the Building Services Department and Risk / Safety Manager. **Members: 5.**

#### **PUBLIC HEALTH BOARD**

Responsible for policy direction and oversight of Public Health Department pursuant to Wis. Stat. Chs. 250 through 255 (2009~~7~~) relating to public and environmental health matters. Sauk Co. Code Ch. 3. Serves as the Home Health professional advisory group. Mandatory per Wis. Admin. Code § DHSHFS 133.05(2) (2009~~7~~), assigned to Board of Health. **Members: 7~~;~~ 3; 3 Citizens, 4 Supervisors.**

#### **3. ADMINISTRATIVE SERVICES (Functional Grouping)**

#### **4. COUNTY COMPREHENSIVE PLANNING AND DEVELOPMENT** **(Functional Grouping).**

#### **e. UW EXTENSION, ARTS & CULTURE COMMITTEE**

As the Agriculture, Extension and Education Committee, jointly responsible with the UW-Extension Southern District Director for oversight of UW-Extension educational

programming in agriculture, community, natural resources and economic development, family living, 4-H and youth development, horticulture, and County tourism and promotion activities on behalf of the Board. Responsible for policy direction and oversight regarding arts, humanities, culture and historic preservation projects, and County tourism and promotion activities on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38. Authority is granted via Wis. Stat. §59.56 and §59.69(4m) (20097). Responsible for oversight of the following departments: jointly responsible with the UW-Extension Southern District Director for UW-Extension Office. **Wis. Stat. §59.56 (3)(b) (20097), (UWEX is mandatory, could be reassigned.) Members: 7; 2; 2 Citizen, 5 Supervisors.**

~~change Pink Lady Transit Commission to Pink Lady Rail Transit Commission?~~  
~~add s to member under Family Support/B3 Planning Committee (11 Citizen Members)~~

**B. SPECIAL COMMITTEES, BOARDS, AND COMMISSIONS OF THE BOARD:**

Age Advantage	1 Citizen; 1 Alternate
Aging and Disability Advisory Committee	7 Citizen; <del>2; 2</del> Supervisor
Wis. Stat. §46.82 (20097), <b>(mandatory with proposed structure)</b>	
Badger Intergovernmental Group	1 Supervisor
	Planning & Zoning Director
Badger Interim Oversight & Management Commission	1 Supervisor
Badger Restoration Advisory Board	1 Supervisor
<del>Baraboo Range Commission</del>	<del>(9 Members) 8 Citizen Members</del>
	<del>1 Supervisor</del>
Board of Adjustment	(5 Members) 1 Supervisor (not on Planning and (+ 2 Alternates appointed in
Campus Living & Learning Center Development & Building Committee	1 Supervisor
Central Wis. Community Action Council	1 Supervisor
Circus World Museum	1 Supervisor
Commissioner of the Lake Virginia and Lake Redstone Management Districts	1 Supervisor (should be two separate)
Commissioner of the Mirror Lake Protection District	1 Supervisor
Comprehensive Community Services Coordinating (CCS)	5 Citizen Members
<b>(mandatory, could be reassigned. Wis. Stat. §51.42 (20097))</b>	
Disabled Parking Enforcement Assistance Council	10 Citizen Members
Ethics Inquiry Board	4 Citizen Members
Families Come First (FCF)	3-5 Citizen Members
Family Support / B3 Planning Committee	11 Citizen Members
Farming and Conservation Together	1 Supervisor
Highway Safety Committee	1 Staff (no Supervisors)
<b>(mandatory, separate. Created by Wis. Stat. § 83.013 (20097))</b>	
Inter-County Coordinating Commission (ICC)	2 Supervisors
Local Emergency Planning Committee (LEPC)	2 Supervisors,
<del>(Chair shall be a member) designate the chairperson)</del>	1 Alternate
<b>(mandatory, could be reassigned, Wis. Stat. §§ 59.54(8), 323.14 (1)(a)3166.03(4)(e), 323.60166.20(1)(b) (20097))</b>	
Long Term Support Planning Committee	(14 members) 2 Supervisors

COPY

**(mandatory, could be reassigned Wis. Stat. §46.27(3)(a) and (4) (20097))**

Madison Area Technical College Appointment Board		1 Supervisor
Mississippi Valley Health Services Board of Directors		1 Supervisor
Natural Beauty Council	(7 Members)	1 Supervisor
Permanency Planning		5 Citizen Members
Pink Lady Rail Transit Commission	————(7 Members)	3 Citizen Members
Revolving Loan Fund Committee	(7 Members)	2 Supervisors (Finance, and Executive & Legislative)
Sauk County Development Corporation		2 Supervisor
Sauk County Housing Authority	(5 Members)	1 Supervisor
Sauk County Library Board	(7 Members)	1 Supervisor
South Central Library Systems Board	(20 Members)	1 Supervisor; 1 Alternate
South Central Library Systems Board- Long Range Planning Committee	(6 Members)	3 Citizen Members
Southwest Badger Resource Conservation & Development Council		1 Supervisor
Tri-County Airport Commission	(3 Members)	1 Supervisor
U.W. Campus Commission	(7 Members)	2 Supervisors
Veterans Service Commission		3 Citizen Members
<b>Wis. Stat. §45.81 (20097) (mandatory, must remain a separate committee)</b>		
Western Wisconsin Technical College District		
Board Appointment		1 Supervisor
(Chair shall be a member)		
WIRED Leadership Caucus		1 Supervisor
Chair shall be a member		
Wisconsin Association of Local Health Departments & Boards		2 Supervisors
Wisconsin County Mutual Insurance Corporation Committee		2 Supervisors
Wisconsin River Rail Transit Commission		3 Supervisors, 1 Alternate
Workforce Development Board of South Central Wisconsin		1 Supervisor, 1 Citizen, & Human Services Director

s:\ccounsel\01\Rules of the Board\01brules&doc01brdrules0draft.doc:wp

COPY

RESOLUTION NO. 25-10

**PROCLAMATION OF APRIL 2010 AS FAMILY CAREGIVER MONTH  
IN SAUK COUNTY**

**WHEREAS**, Sauk County recognizes the generous support provided by family caregivers to loved ones who are chronically ill, disabled or elderly; and

**WHEREAS**, nationally, more than fifty million persons, including spouses, adult children, other family and friends, serve as informal caregivers providing an estimated \$306 billion in "uncompensated" help to older adults and individuals with disabilities; and

**WHEREAS**, being a family caregiver can sometimes be very difficult and stressful on the family caregivers financially, socially and emotionally; and

**WHEREAS**, providing care to a loved one may be one of the most important roles any of us will undertake in our lifetime; and

**WHEREAS**, family caregivers dedicate, on average, 20 hours per week to provide care for older adults and individuals with disabilities; and

**WHEREAS**, many family caregivers provide this support in addition to many other duties, such as employment or other family and community responsibilities; and

**WHEREAS**, the stress of family caregiving has been shown to impact a person's immune system for up to three years after their caregiving ends and increases their chances of developing a chronic illness themselves; and

**WHEREAS**, the need for caregivers is growing as persons with disabilities are living longer, and people over the age of 85 are the fastest growing segment of our population; and

**WHEREAS**, caregivers reflect family and community life at its best. They are among Sauk County's most important natural resources; and

**WHEREAS**, caregivers deserve our lasting support, gratitude, and respect;

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the month of April 2010 be proclaimed as Sauk County Family Caregiver Month, and encourage all citizens of Sauk County to join in this special observance by expressing encouragement and appreciation for the services performed by family caregivers for their loved ones and for the public good.

For consideration by the Sauk County Board of Supervisors on Tuesday, March 16, 2010.

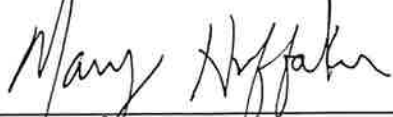
COPY

RESOLUTION NO. 25 - 10

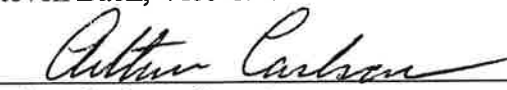
Page 2

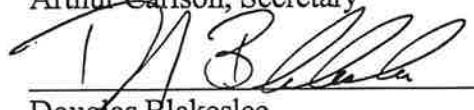
Respectfully submitted,

**AGING & DISABILITY RESOURCE CENTER COMMITTEE**


  
\_\_\_\_\_  
Marcy Huffaker, Chair

  
\_\_\_\_\_  
Steven Bach, Vice Chair

  
\_\_\_\_\_  
Arthur Carlson, Secretary

  
\_\_\_\_\_  
Douglas Blakeslee

  
\_\_\_\_\_  
Tommy Lee Bychinski

No Levy Fiscal Impact   
No Information System Impact

COPY

RESOLUTION NO. 26 - 10

COMMENDING MELVIN ROSE FOR  
OVER 13 YEARS OF FAITHFUL SERVICE  
TO THE PEOPLE OF SAUK COUNTY

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize citizens who have served the people of Sauk County with distinction; and

WHEREAS, Melvin Rose has served as a member of the Sauk County Development Corporation Board of Directors since 1996 and;

WHEREAS, Melvin Rose served in his capacity as County Board Chair from April 1996 – April 2002 and continued service as a citizen member from April 2002 – present, and;

WHEREAS, Melvin Rose, resigned from service as a member of the Sauk County Development Corporation in October of 2009.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends him for his many faithful years of service to the people of Sauk County;

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed on behalf of the Sauk County Board of Supervisors to present to Melvin Rose with an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on March 16, 2010.


Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE:


  
MARTIN F. KRUEGER, Chairman

  
JOAN FORDHAM

  
WILLIAM F. WENZEL

  
PAUL ENDRES

  
DONALD STEVENS

Fiscal Note: No Impact. 

MIS Note: No Impact.

COPY

**RESOLUTION #27-2010**  
**Resolution Honoring Paul Endres**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize citizens who have served the people of Sauk County with distinction; and

**WHEREAS**, Paul Endres has served as a member of the Sauk County Board of Supervisors since April of 1998, including service as Board Chair in 2002 and 2003; and

**WHEREAS**, Paul Endres has chosen not to seek reelection and will vacate his position on April 20, 2010.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Paul Endres for his years of faithful service to the people of Sauk County; and

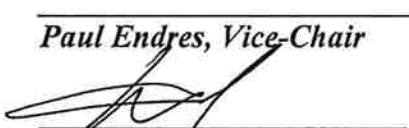
**BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Paul Endres an appropriate certificate and commendation as a token of our esteem.

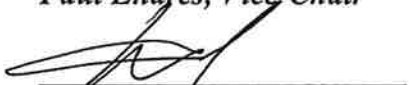
For consideration by the Sauk County Board of Supervisors on March 16, 2010.

Respectfully submitted:

*Executive and Legislative  
Committee:*

  
Martin F. Krueger, Chair

  
Paul Endres, Vice-Chair

  
William F. Wenzel

  
Joan Fordham

  
Donald Stevens

COPY

Fiscal & MIS Note: None.

KPB



**RESOLUTION #28-2010**  
**Resolution Honoring Douglas Blakeslee**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize citizens who have served the people of Sauk County with distinction; and

**WHEREAS**, Douglas Blakeslee has served as a member of the Sauk County Board of Supervisors since December 15, 2009, having been appointed to complete an unexpired term due to the untimely death of former Board member Robert C. Cassity; and

**WHEREAS**, Douglas Blakeslee will complete his service as a member of the County Board on April 20, 2010.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Douglas Blakeslee for his years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Douglas Blakeslee an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on March 16, 2010.

Respectfully submitted:


*Executive and Legislative  
Committee:*

  
Martin F. Krueger, Chair

  
Paul Endres, Vice-Chair

  
William F. Wenzel

  
John Fordham

  
Donald Stevens

COPY

Fiscal & MIS Note: None.

KPB

RESOLUTION NO. 29 -10  
PROCLAIMING APRIL 2010 NATIONAL COUNTY GOVERNMENT MONTH,  
"HEALTHY COUNTIES"

WHEREAS, the nation's 3,068 counties provide a variety of essential public services to communities serving 300 million Americans; and,

WHEREAS, Sauk County and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and,

WHEREAS, county governments are integral to America's healthcare system and are unique in their responsibility to both finance and deliver health services through public hospitals and clinics, local health departments, long-term care facilities, mental health services and substance abuse treatment, and coverage programs for the uninsured; and,

WHEREAS, as employers, counties provide health insurance benefits to nearly three million county employees and their retirees nationwide; and,

WHEREAS, the National Association of Counties is the only national organization that represents county governments in the United States; and

WHEREAS, since 1991 the National Association of Counties has encouraged counties across the country to actively promote county government programs and services to raise public awareness and understanding about the roles and responsibilities of the nation's counties to meet the needs of the community; and

WHEREAS, the National Association of Counties and Sauk County are working together to **Restore the Partnership** among all levels of government to better serve America communities;

NOW, THEREFORE, BE IT RESOLVED, that Sauk County Board of Supervisors does hereby proclaim April 2010 as National County Government Month and encourage all Sauk County officials, employees, schools and residents to participate in county government celebration activities.

For consideration by the Sauk County Board of Supervisors on March 16, 2010.

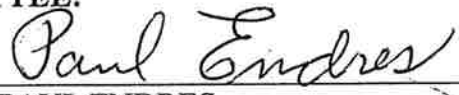
Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE:

  
MARTIN F. KRUEGER, Chairman

  
JOAN FORDHAM

  
WILLIAM F. WENZEL

  
PAUL ENDRES

  
DONALD STEVENS

COPY

**RESOLUTION NO. 30-10**  
**Crime Victims' Rights Week Proclamation**

**WHEREAS**, 21 million Americans suffer the indignity of crime each year and may experience emotional, physical, psychological and financial harm as a result of such crime; and

**WHEREAS**, a just nation acknowledges crime's impact on individuals, families and communities and ensures that victims are treated with fairness, dignity and respect as they interact with the criminal justice system; and

**WHEREAS**, 25 years ago, the President's Task force on Victims of Crime drew attention to the poor treatment of victims in the criminal justice system, calling it "indifferent" to victims' needs; and

**WHEREAS**, a decades-long struggle to balance the scales of justice resulted in victims' rights laws in every state and more than 32 state constitutional victims' rights amendments that enshrine the ideals of fairness, dignity and respect for victims of crime; and

**WHEREAS**, treating victims with dignity serves the public interest by engaging victims in the justice system, inspiring respect for public authorities and promoting confidence in public safety; and

**WHEREAS**, there is more to be done to advance these ideals as too many victims are denied their right to attend trial, present an impact statement at sentencing, or receive notice of the release of an offender; and

**WHEREAS**, we must work to ensure fair treatment of crime victims by providing protections for child and sexual assault victims, ordering and enforcing victim restitution from offenders and notifying victims of their right to compensation and services, thereby giving hope to victims that the system and society will work to restore dignity and respect their needs and rights; and

**WHEREAS**, victim compensation programs pay for medical and counseling costs, funeral bills, crime scene cleanup and lost wages for victims of crime; and

**WHEREAS**, National Crime Victims' Rights Week, April 18 – 24, 2010, provides an opportunity for us to raise awareness of the foundation of victims' rights – fairness, dignity and respect – and to recommit to honoring those values by ensuring that all victims are afforded their legal rights and provided with assistance as they face the financial, physical and psychological impact of crime; and

**WHEREAS**, The Sauk County District Attorney's Office – Victim Witness Unit is joining forces with victim service programs, criminal justice officials and concerned citizens throughout Sauk County, Wisconsin and America to raise awareness of victims' rights and observe National Crime Victims' Rights Week;

**NOW THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors reaffirms a commitment to respect and enforce victims' rights and address their needs and do hereby proclaim the week of April 18 – 24, 2010, as Sauk County Crime Victims' Rights Week.

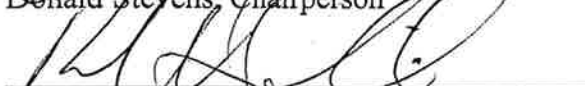
, For consideration by the Sauk County Board of Supervisors on March 16, 2010

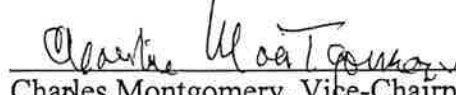
COPY

RESOLUTION NO. 30-10, Crime Victims' Rights Week Proclamation  
Page 2 of 2

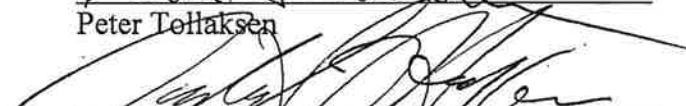
LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
Donald Stevens, Chairperson

  
Robert Sinclair, Secretary

  
Charles Montgomery, Vice-Chairperson

  
Peter Tollaksen

  
Fredrick Halfen

Fiscal Note: *No fiscal impact* *KPB*  
Information Systems Note: *No MIS impact*

COPY

RESOLUTION NO. 31 - 10

**AUTHORIZING CONTRACTING WITH KEEFE AND ASSOCIATES TO CONDUCT  
MARKET RESEARCH AND ASSESSMENT**

**WHEREAS**, your Continuum of Care Planning Committee recommends that a thorough market analysis and strategic plan for the provision of health care services be undertaken; and,

**WHEREAS**, a Request for Proposal was prepared and issued for information gathering, analysis and evaluation of possible recommendations for guidance on a research and planning methodology for the successful development of a high quality continuum of care strategic plan based on demographic data, legislative trends and the continued provision of economically efficient services consistent with the county mission and purpose; and,

**WHEREAS**, four responses were received: Keefe and Associates, \$19,700; Larson Allen, \$31,170; TMG, \$49,100; and WIPFLi, no price received; and,

**WHEREAS**, after carefully studying proposals and reviewing related references, your Committee recommends as being in the best interest of Sauk County, acceptance of the proposal presented by Keefe and Associates in the amount of \$19,700.

**NOW THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that a contract with Keefe and Associates is approved for conducting the analysis and assessment of Health Care Services; and,

**AND BE IT FURTHER RESOLVED**, that the Administrative Coordinator is authorized to sign on behalf of Sauk County.

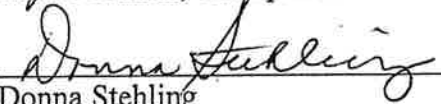
For consideration by the Sauk County Board of Supervisors on March 16, 2010.

Respectfully submitted,

COPY

**CONTINUUM OF CARE PLANNING COMMITTEE**

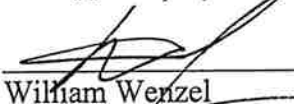
  
Joan Fordham, Chairperson

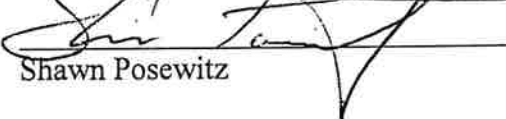
  
Donna Stehling

  
Henry Netzinger

  
Arthur Carlson

  
Al Dippel

  
William Wenzel

  
Shawn Posewitz

Fiscal Note: Costs necessary for performance of the study are included in the 2010 budget. *KAS*

MIS Note: No impact

**RESOLUTION NO. 32-10**  
**SUPPORTING THE CREATION OF A JOINT POWERS AUTHORITY TO**  
**INCREASE LOCAL ECONOMIC ACTIVITY**

**WHEREAS**, In response to the continued challenges facing the state and national economies, local governments must continually work to identify and implement innovative ways to jump-start economic activity in communities across Wisconsin; and,

**WHEREAS**, Increasing access to low-cost capital for businesses that seek to expand or locate in Wisconsin encourages economic development and job creation; and,

**WHEREAS**, Reducing the cost to local governments for necessary investments in public infrastructure projects preserves scarce resources and creates savings for Wisconsin taxpayers; and,

**WHEREAS**, Under current law, Wisconsin local governments may issue federally tax exempt municipal bonds for public purposes, conduit bonds for private projects that serve a public benefit and Midwest Disaster Assistance bonds and bonds authorized under the American Recovery & Reinvestment Act to encourage economic development; and,

**WHEREAS**, The process of issuing tax exempt bonds is complex and expensive and, in cases of private conduit issuances, requires long-term monitoring of the debt to ensure the preservation of tax-exempt status; and,

**WHEREAS**, Devoting limited staff and financial resources toward complex bond issuances can be cost-prohibitive to local governments who are under increasing pressure to provide more services with fewer funds; and

**WHEREAS**, Senate Bill 399 and Assembly Bill 605 clarifies current Wisconsin law, which already allows locals to enter into such partnerships and authorizes the creation of a joint powers authority which can act at the request of Wisconsin local governments to issue conduit bonds for private entities engaged in public benefit projects; issue municipal revenue bonds for public purposes; and create market leverage through cooperative institutional relationships; and,

**WHEREAS**, The creation of a joint powers authority is necessary to reduce the cost of financing public projects, increase local communities' access to additional financing options for private projects for the public benefit and reduce local governments' liability in private activity bond issuances; and,

**WHEREAS**, A joint powers authority will create investment economies of scale for small public or private projects that may not otherwise have access to low-cost, tax-exempt bond markets due to their size; and,

**WHEREAS**, A joint powers authority will create greater awareness of and access to additional financial resources for local governments and eligible businesses in Wisconsin through local financing programs as well as programs at WHEDA, WHEFA and the state Department of Commerce; and

**WHEREAS**, All responsibility for repayment of private activity bonds and related interest lies with the project owner, not the local governmental unit; and, membership in the Commission is voluntary and free of charge to every Wisconsin local unit of government; and,

COPY

RESOLUTION NO. 32-10

**SUPPORTING THE CREATION OF A JOINT POWERS AUTHORITY TO INCREASE  
LOCAL ECONOMIC ACTIVITY**

Page 2

**WHEREAS**, By streamlining issuance processes and creating efficiencies for local governmental issuers, the joint powers authority will save local entities and eligible private borrowers millions of dollars and other valuable staff resources by providing a one-stop resource that coordinates complicated issuance and post-issuance activities; and,

**WHEREAS**, Senate Bill 399 and Assembly Bill 605 are supported by the Wisconsin Counties Association, the League of Wisconsin Municipalities, the National Association of Counties and the National League of Cities.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Sauk County Board of Supervisors supports Senate Bill 399 and Assembly Bill 605 and urges the Wisconsin State Legislature to quickly adopt this innovation in local economic development; and,

**BE IT FINALLY RESOLVED** that a copy of this resolution be sent to Governor Jim Doyle, the Wisconsin Counties Association, Senator Luther S. Olsen, Senator Mark Miller, Senator Dale Schultz, Representative Fred Clark, Representative Keith Ripp, Representative Ed Brooks and Representative Steve Hilgenberg.

For consideration by the Sauk County Board of Supervisors on March 16, 2010.

Respectfully submitted,

**ECONOMIC DEVELOPMENT COMMITTEE:**

COPY

  
MARTIN F. KRUEGER

AL DIPPEL

JOEL GAALSWYK

MARCY HUFFAKER

GERALD L. LEHMAN

DONALD C. STEVENS

KATHERINE A. ZOWIN

**Fiscal Note:** No Impact. *KPB*

**MIS Note:** No Impact.

RESOLUTION NO. 33 -10

**Authorizing the Purchase of a Digital Imaging / Document Management System for the Child Support Agency**

**WHEREAS**, the Management Information Systems Department operates and maintains a centralized information technology infrastructure to support all Sauk County Government operations; and

**WHEREAS**, the Child Support Agency handles a large number of documents which must be filed and retained; and

**WHEREAS**, the storage and handling of paper documents is cumbersome and requires a large amount of physical space; and

**WHEREAS**, the deployment of a digital document management system, tailored to the workflow of the agency, would greatly improve document handling and storage efficiency while also providing greater document security; and

**WHEREAS**, the Sauk County Child Support Agency has received approval from the Bureau of Child Support to obtain American Recovery and Reinvestment Act funding to purchase this system; and

**WHEREAS**, this system can be integrated into the County's existing architecture; and,

**WHEREAS**, your Executive and Legislative and your Law Enforcement and Judiciary Committees have reviewed this matter and found it in the best interest of Sauk County to accept the following bid:

Integrated Imaging System for \$28,745

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the above-described bid, for the total amount of \$28,745 be and hereby is accepted by the County of Sauk;

**AND, BE IT FURTHER RESOLVED**, that the Sauk County Management Information Systems Coordinator is hereby delegated the authority to sign any contracts related to the purchase of said equipment on behalf of Sauk County.

For consideration by the Sauk County Board of Supervisors on March 16, 2010

Respectfully submitted,

**Executive and Legislative Committee**

\_\_\_\_\_  
Marty Krueger, Chairperson

\_\_\_\_\_  
William F. Wenzel

\_\_\_\_\_  
Paul Endres

\_\_\_\_\_  
Joan Fordham

\_\_\_\_\_  
Donald Stevens

COPY



Resolution No. 33 -10

**Law Enforcement and Judiciary Committee**

\_\_\_\_\_  
Donald Stevens, Chairperson

\_\_\_\_\_  
Charles Montgomery

\_\_\_\_\_  
Fredrick J Halfen

\_\_\_\_\_  
Peter Tollakson

\_\_\_\_\_  
Robert Sinklair

**Fiscal Note:** All funding for the acquisition of this equipment and related software is being provided by BCS as ARRA funds. Ongoing costs to Sauk County, for system licensing and maintenance, are estimated to be \$3,800 annually. *KPB*

**MIS Note:** In addition to the system cost, additional costs for the setup and configuration of the necessary server hardware are estimated to be approximately \$10,000, also to be funded with ARRA funds.

COPY

RESOLUTION NO. 3410

**Request To Accept Bid For Three (3) Five Yard Dump Bodies With  
Central Hydraulic System From Monroe Truck Equipment, Monroe, Wisconsin.**

**WHEREAS**, your Highway Department is in need of three (3) Five Yard Dump Bodies with Central Hydraulic System, and in a planned program of replacement, having set minimum specifications for same and,

**WHEREAS**, your Committee received six (6) bid proposals for three (3) Five Yard Dump Bodies with Central Hydraulic System, copies attached, your Highway Committee has agreed to accept the following bid which met our specifications subject to County Board approval:

From: Monroe Truck Equipment  
Monroe, Wisconsin

Three (3) Crysteel Five Yard Dump Bodies with Central Hydraulic System	\$ 75,048.00
---	--------------

Net Cost, F.O.B. Baraboo	\$ 75,048.00
--------------------------	--------------


**NOW, THEREFORE, BE IT RESOLVED**, that the above bid be approved, it further being understood that this expenditure will be paid from Highway Department funds.

For Consideration by the Sauk County Board of Supervisors on March 16, 2010.

Respectfully submitted:

**Sauk County Highway and Parks Committee**

  
Virgil Hartje

  
Joel Gaalswyk

  
Martin (Tim) Meister

  
Lawrence Volz

  
Frederick Halfen

Fiscal Note: This Expenditure will be paid from Highway Fund Account #70-185010.  
MIS Note: No MIS impact.

KPB

COPY

# SUMMARY SHEET BID PROPOSAL

BID LETTING DATE: March 10, 2010 at 10:00 a.m.  
FOR THREE (3) FIVE YARD DUMP BODY/CENTRAL HYDRAULIC SYSTEMS

FIRM NAME	UNIVERSAL TRUCK EQUIPMENT	BRADLEE TRUCK EQUIPMENT	CASPER'S TRUCK EQUIPMENT	STAINLESS & RENNER INC	MADISON TRUCK EQUIPMENT	MICROS TRUCK EQUIPMENT
MAKE & MODEL	Heuberson Mark II	Truck EQUIPMENT 10x7	Heuberson Mark II	GALLOD 430 U	Suttonson 10' Dump Body	CRISTEAL GLADIATOR
TOTAL NET COST F.O.B BARABOO	81,687.00	80,841.84	83,709.00	80,700.00	81,968.00	75,048.00
DELIVERY DATE	75-100 Days	90 Days	90-180 Days	120 Days	90-110 Days	45-60 Days
REMARKS STAINLESS STEEL BODY	92,412.00	92802.84 94920.84	90,480.00	99,600.00	91,818.00	90,468.00

Low Bid

COPY

RESOLUTION NO. 35 -10

**Authorization to Accept the Bid of Action Target, Inc. for Materials and Installation of the Rifle Grade Modular Shoot House.**

**WHEREAS**, the Sauk County Sheriff's Department solicited bids from contractors to accomplish construction of Phase 2 (Rifle Grade Modular Shoot House) at the Sauk County Training/Range Facility; and

**WHEREAS**, Sauk County has received competitive sealed bids for the construction and materials of the Rifle Grade Modular Shoot House, and the public opening of bids took place on March 9, 2010 at the Sauk County Law Enforcement Center, and the lowest responsible responsive bidder is Action Target, Inc. of Provo, Utah; and

**WHEREAS**, your Committee believes that it is in the best interest of Sauk County to enter into a contract for a stipulated sum of \$149,160 with Action Target, Inc. for the construction and materials of the Rifle Grade Modular Shoot House; and

**WHEREAS**, the Sauk County Board of Supervisors authorized the expenditures not to exceed \$250,000.00 for the completion of the Phase 2-Rifle Grade Modular Shoot House.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the low base bid of Action Target, Inc. in the amount of \$149,160 is hereby accepted by Sauk County for the construction and materials of the Rifle Grade Modular Shoot House and the Sauk County Board Chair is authorized to sign the contract on behalf of Sauk County;

**AND BE IT FURTHER RESOLVED**, that the Director of Emergency Management, Buildings and Safety is hereby designated as the owner's representative for administration of the contract for the construction and materials of Phase 2- Rifle Grade Modular Shoot, and is authorized to approve, without further action of the County Board, change orders not to exceed \$2,000.00 and the Sauk County Law Enforcement Committee is hereby authorized to approve changes up to \$5,000 as long as those changes do not exceed the budget established for this Building Project.

For consideration by the Sauk County Board of Supervisors this 16<sup>th</sup> day of March, 2010

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

\_\_\_\_\_  
DONALD C. STEVENS, CHAIR

\_\_\_\_\_  
PETER TOLLAKSEN

\_\_\_\_\_  
CHARLES MONTGOMERY

\_\_\_\_\_  
ROBERT SINKLAIR

\_\_\_\_\_  
FREDERICK HALFEN

**Fiscal Note:** The total cost for materials and installation will be \$149,160.00. The 2010 adopted budget includes \$250,000 for this project. *KLB*

**MIS Note:** No MIS impact.

COPY

Contractor	Overall Bid
Advanced Training Systems	\$148,975.00 (does not include ballistic shields)
Granger/TTI	\$147,400.00 (used system, does not meet specifications)
Savage	\$132,900.00 (wood caps, not steel caps)
Action Target	\$149,160.00 (meets all specifications)

COPY

RESOLUTION NO. 36 - 10

**AUTHORIZING REIMBURSEMENT FOR ATTENDANCE AT THE  
OUR ENERGY FUTURE 2010 SEMINAR**

**WHEREAS**, on March 30, 2010 the UW LaCrosse Continuing Education and Extension will host a seminar in Wisconsin Dells; and,

**WHEREAS**, this session will allow policy makers an opportunity to learn about the emerging energy issues and how local governments are affected; and,

**WHEREAS**, the Rules of the Board stipulate that attendance at a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V. A. of the Rules of the Sauk County Board of Supervisors.).

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, hereby approves compensating and reimbursing expenses for the attendance of County Board Supervisor Lehman and County Board Supervisor Netzinger for attendance at the UW LaCrosse Continuing Education and Extension Our Energy Future 2010 in Wisconsin Dells, WI on March 30, 2010.

For consideration by the Sauk County Board of Supervisors on March 16, 2010.

Respectfully submitted,

**PLANNING, ZONING & LAND RECORDS COMMITTEE**

\_\_\_\_\_  
GERALD LEHMAN, Chair

\_\_\_\_\_  
DOUG BLAKESLEE

\_\_\_\_\_  
JUDY ASHFORD

\_\_\_\_\_  
JOEL GAALSWYK

\_\_\_\_\_  
HENRY NETZINGER

COPY

**Fiscal Note:**

<b>Estimated Costs</b>	<b>Total Estimated Cost</b>
Registration	\$70.00
Meals and Expenses (i.e. hotel, parking, etc.)	\$0.00
Per Diem and Benefits	\$100.00
Mileage	\$46.00
Total Estimated Costs	\$216.00

MIS Note: No MIS impact.

# ENERGY

[www.uwlax.edu/conferences](http://www.uwlax.edu/conferences)



## Our Energy Future

University of Wisconsin-La Crosse  
1725 State St.  
La Crosse, WI 54601 USA

UW-La Crosse is an affirmative action/equal opportunity employer and is in compliance with Title IX and Section 504.

This publication was not produced at taxpayer expense.

Non-Profit Org.  
U.S. Postage  
PAID  
La Crosse, Wis.  
Permit No. 545

## Our Energy Future: 2010 March 30, 2010 Wisconsin Dells, Wis.

This workshop is primarily intended for elected officials along with business and community leaders interested in energy issues:

- County Administrators
- County Supervisors
- Municipal Officials
- School Board Members
- School Superintendents

(Open to the public)

This workshop is sponsored by the Southwest International Trade, Business and Economic Development Council (SW ITBEC).







This one day workshop has been designed to meet the needs of local elected officials along with business and community leaders interested in energy issues. Join us for a day of learning and exchanging ideas that may have a profound effect on your approach to the energy-related decisions for which you are responsible.

## Our Energy Future

March 30, 2010  
Wintergreen Resort & Conference Center  
Wisconsin Dells, Wis.  
[www.wintergreen-resort.com](http://www.wintergreen-resort.com)

### Exhibits

View displays and talk with energy professionals on a variety of topics.

**Workshop Cost - \$35/person**  
Includes continental breakfast, refreshment breaks and lunch.

### Lodging

Rooms are being held at the Wintergreen Resort & Conference Center, Wisconsin Dells, Wis. Rates are \$70 single and \$85 double; rates do not include tax. Rooms are being held until March 15. Call 800-648-4765 to make reservations or visit [www.wintergreen-resort.com](http://www.wintergreen-resort.com).

### Agenda

8-8:30 a.m.

Continental breakfast

8:30-8:45 a.m.

Welcome

8:45-9:45 a.m.

Overview of the Electrical Energy Status in Wisconsin  
Lisa Stefank, Policy Adviser, Gas & Energy Division, Public Service Commission of Wisconsin

9:45-10:15 a.m.

Break Exhibit

10:15-11:15 a.m.

Renewables  
Don Huff, Director of Environmental Affairs, Dairyland Power Cooperative

11:15-11:45 a.m.

Exhibits

11:30 a.m.-12:30 p.m.

Lunch  
Bobb Swan, Executive Vice President, General Counsel and Chief Administrative Officer and President, Wisconsin Power and Light

12:30-1:30 p.m.

Transmission  
Sarah Justus, Manager of Local Relations, American Transmission Company

1:30-2 p.m.

Break/Exhibits

2-3 p.m.

Conservation  
Steve Klim, Research Director, Energy Center of Wisconsin

3-4 p.m.

Energy Efficiency and Renewables  
Kathy Kunz, Director of Energy Programs, Focus on Energy

4:45-5:00 p.m.

Closing - next steps

### Co-Sponsors



### Our Energy Future Registration Form

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization/Elected Position/Business \_\_\_\_\_

Address: \_\_\_\_\_ (Employer or Home - circle one)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**WORKSHOP COST = \$35** (includes continental breakfast, refreshment breaks, lunch and instructional materials)

**Cancellation Policy:** Refunds minus a \$15 processing fee if requests are submitted in writing to UW-La Crosse Continuing Education and Extension, 1725 State St., 205 Morris Hall, La Crosse, WI 54601, received by March 16. No refunds will be given after March 16. Substitutions can be made at any time.

### METHOD OF PAYMENT:

\_\_\_\_ Check (made payable to UW-La Crosse)

\_\_\_\_ MasterCard \_\_\_\_ Visa \_\_\_\_ American Express

Credit Card # \_\_\_\_\_

Exp. Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Cardholder's signature \_\_\_\_\_

Name as it appears on the card \_\_\_\_\_

Corporation/Organization, if corp. or org. purchasing card

**Special Needs:** Please indicate any special needs you may have, including meals:

**RETURN THIS FORM ALONG WITH YOUR METHOD OF PAYMENT by March 16, 2010:**

By mail: University of Wisconsin-La Crosse

Continuing Education/Extension Registration  
205 Morris Hall, 1725 State St.  
La Crosse, WI 54601 USA

By phone: 608.785.6506 • Toll-free: 1.866.895.9233

By fax: 608.785.6547

Online: [www.uwlax.edu/conted](http://www.uwlax.edu/conted)

Registration implies permission for photos, publicity & inclusion in a participant list unless Continuing Education/Extension is notified in writing prior to the program.



ORDINANCE NO. 37-2010

PETITION 3-2010. APPROVING THE REZONING OF LANDS IN THE TOWN OF GREENFIELD FROM A RECREATIONAL-COMMERCIAL TO A RESOURCE CONSERVANCY-35 ZONING DISTRICT AND A RESOURCE CONSERVANCY-35 TO A RECREATIONAL-COMMERCIAL ZONING DISTRICT FILED UPON ALTON & ARDICE CADY / CADY, LLC, OWNERS KEN CADY, AGENT.

**WHEREAS**, a public hearing was held by the Planning, Zoning & Land Records Committee on February 23, 2010, upon petition 3-2010 as filed by Ken Cady for a change in the zoning of certain lands from Resource Conservancy- 35 to a Recreational-Commercial Zoning District and a Recreational-Commercial to a Resource Conservancy-35 Zoning District; and

**WHEREAS**, the Planning, Zoning and Land Records Committee reviewed and discussed the request as described in petition 3-2010; and

**WHEREAS**, the Town of Greenfield Town Board has approved the rezone request; and

**WHEREAS**, your Committee, based upon the facts of the request, does recommend that the petition be APPROVED.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more particularly described in petition 3-2010, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on March 16, 2010.

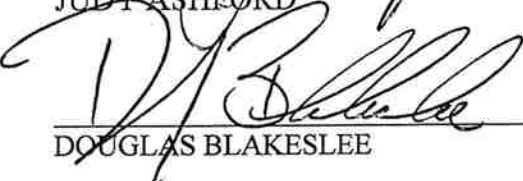
Respectfully submitted,  
**PLANNING, ZONING & LAND RECORDS**

  
GERALD LEHMAN, CHAIR

  
JOEL GAALSWYK

  
JUDY ASHEFORD

  
HENRY NETZINGER

  
DOUGLAS BLAKESLEE

COPY

Fiscal Note: No Impact  
MIS Note: No Impact

OFFICE OF  
**SAUK COUNTY PLANNING AND ZONING**

SAUK COUNTY WEST SQUARE BUILDING  
505 BROADWAY  
BARABOO, WI 53913  
Telephone: (608) 355-3285

## NOTICE

PLEASE TAKE NOTICE, that the Planning, Zoning and Land Records Committee of the Sauk County Board of Supervisors will hold a public hearing on February 23, 2010, at 10:00a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 3-2010 Rezone. A petition to rezone certain lands in the Town of Greenfield, County of Sauk, Wisconsin, from a Recreational Commercial to a Resource Conservancy 35 and Resource Conservancy 35 to a Recreational Commercial Zoning District. Lands are owned by Alton & Ardice Cady c/o Cady, LLC.

Lands to be affected by the proposed rezone are located in Sections 5 & 6, T11N, R7E, Town of Greenfield, Sauk County, Wisconsin. Said parcel to be rezoned contains 2.81 acres more or less.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.

- II. A. The purpose of the proposed rezone is to relocate a part of an existing campground out of a flood prone area of the Baraboo River.

- B. Any person desiring more information may contact the Sauk County Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3285).

Date: February 2, 2010

SAUK COUNTY PLANNING, ZONING AND LAND RECORDS COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department of Planning and Zoning  
505 Broadway Street  
Sauk County West Square  
Baraboo, WI 53913

To be published February 8, 2010 at  
For office use only: Pet. No. 3-2010  
If you have a disability and need help  
that a 48 hour notice is given. Please

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

MARY FRIESEN  
TOWN OF GREENFIELD  
CLERK  
S4610 COUNTY ROAD W  
BARABOO, WI 53913

**COMPLETE THIS SECTION ON DELIVERY**

- A. Signature ☐ Agent  
☒  ☐ Address
- B. Received by (Printed Name) C. Date of Delivery  
 2-5-10
- D. Is delivery address different from item 1? ☐ Yes  
If YES, enter delivery address below: ☐ No

3. Service Type  
☒ Certified Mail ☐ Express Mail  
☐ Registered ☐ Return Receipt for Merchandise  
☐ Insured Mail ☐ C.O.D.
4. Restricted Delivery? (Extra Fee) ☐ Yes

2. Article Number  
(Transfer from service label)

7008 1300 0000 0464 5561

# Sauk County Department of Planning and Zoning

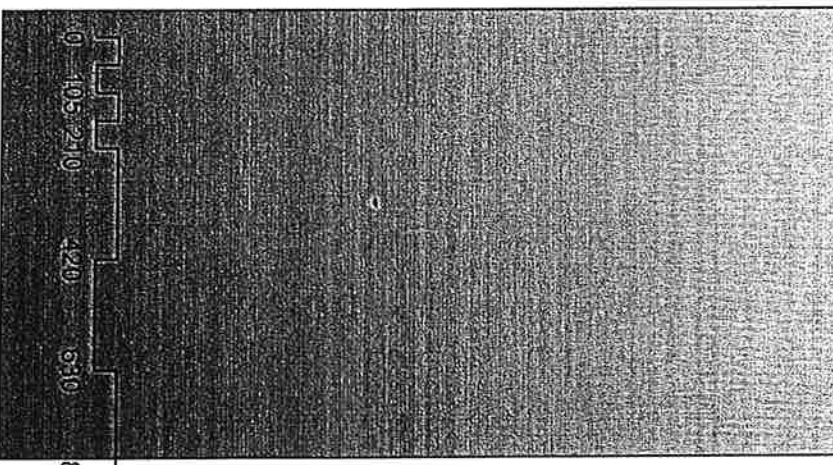


Applicant  
Cady, LLC  
E12304 Neuman Road  
Baraboo, WI 53913

Property Location  
Sections 5 and 6,  
T11, R7E, Town of Greenfield,  
Sauk County, Wisconsin

**Legend**

 FEMA/Floodplain



FOR INFORMATIONAL PURPOSE ONLY  
Sauk County does not warrant the accuracy or validity of the data contained herein and makes no warranty with respect to the ownership or validity. Data contained in this map is limited by the method and accuracy of the collection.

## **PLANNING, ZONING & LAND RECORDS COMMITTEE STAFF REPORT**

**Petition # 3-2010 Proposed Resource Conservancy- 5 and Recreational-Commercial Rezone by Alton & Ardice Cady/Cady LLC, property owners and Ken Cady, agent.**

**Public Hearing Scheduled for: 2/23/10**

### **1. Request**

A petition by Cady LLC c/o Ken Cady to change the zoning of property from a Resource Conservancy-35 to a Recreational-Commercial Zoning District and a Recreational-Commercial to a Resource Conservancy-35 Zoning District. The purpose or basis of the rezone request is to relocate part of an existing campground and camping trailers. A number of trailers are currently located in a floodplain of the Baraboo River as designated on recently adopted FEMA maps and which also flooded during the Summer of 2008. The rezone to Recreational- Commercial will accommodate the relocation of the trailers. The rezone to Resource- Conservancy 35 will be an area equal in size to the area being rezoned to Recreational- Commercial and reclassifies this land under the predominant zoning district in the town. See also the staff report cover page for areas to be rezoned. The land to be affected by the proposed rezone includes:

#### **A DESCRIPTION OF LANDS TO BE RE-ZONED FROM RESOURCE CONSERVANCY DISTRICT – 35 TO RECREATIONAL-COMMERCIAL DISTRICT**

A PARCEL OF LAND LOCATED IN THE SE¼-SE¼ OF SECTION 6, TOWNSHIP 11 NORTH, RANGE 7 EAST, TOWNSHIP OF GREENFIELD, SAUK COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: COMMENCING AT THE EAST ONE-QUARTER CORNER OF SECTION 6, TOWNSHIP 11 NORTH, RANGE 7 EAST; THENCE S 01°01'01" E, A DISTANCE OF 1,334.63 FEET ALONG THE EAST LINE OF THE SE¼ OF SECTION 6 TO THE NORTHEAST CORNER OF THE SE¼-SE¼ OF SECTION 6 AND THE POINT OF BEGINNING; *THENCE CONTINUING S 01°01'01" E, A DISTANCE OF 50.02 FEET ALONG THE EAST LINE OF THE SE¼-SE¼ OF SECTION 6; THENCE N 89°38'36" W, A DISTANCE OF 450.94 FEET PARALLEL WITH THE NORTH LINE OF THE SE¼-SE¼ OF SECTION 6; THENCE S 00°31'24" W, A DISTANCE OF 105.00 FEET PERPENDICULAR WITH THE NORTH LINE OF THE SE¼-SE¼ OF SECTION 6; THENCE N 89°28'36" W, A DISTANCE OF 645.00 FEET PARALLEL WITH THE NORTH LINE OF THE SE¼-SE¼ OF SECTION 6; THENCE N 00°31'24" E, A DISTANCE OF 155.00 FEET PERPENDICULAR TO THE NORTH LINE OF THE SE¼-SE¼ OF SECTION 6 TO THE NORTH LINE OF THE SE¼-SE¼ OF SECTION 6; THENCE S 89°28'36" E, A DISTANCE OF 1094.60 FEET ALONG THE NORTH LINE OF THE SE¼-SE¼ OF SECTION 6 TO THE POINT OF BEGINNING.*

DESCRIBED PARCEL OF LAND CONTAINS 122,490 SQUARE FEET OR 2.81 ACRES OF LAND, MORE OR LESS.

#### **A DESCRIPTION OF LANDS TO BE RE-ZONED FROM RECREATIONAL-COMMERCIAL DISTRICT TO RESOURCE CONSERVANCY DISTRICT – 35**

A PARCEL OF LAND LOCATED IN THE NW¼-SW¼ OF SECTION 5, TOWNSHIP 11 NORTH, RANGE 7 EAST, TOWNSHIP OF GREENFIELD, SAUK COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS: COMMENCING AT THE WEST ONE-QUARTER CORNER OF SECTION 5, TOWNSHIP 11 NORTH, RANGE 7 EAST; THENCE SOUTH, A DISTANCE OF 1,334.63 FEET ALONG THE WEST LINE OF THE SW¼ OF SECTION 5 TO THE SOUTHWEST CORNER OF THE NW¼-SW¼ OF SECTION 5; THENCE EASTERLY, 385 FEET, MORE OR LESS, ALONG THE SOUTH LINE OF THE NW¼-SW¼ OF SECTION 5 TO THE POINT OF BEGINNING; *THENCE NORTHERLY, 315 FEET, MORE OR LESS, PARALLEL WITH THE EAST LINE OF THE NW¼-SW¼ OF SECTION 5 TO THE ORDINARY HIGH WATER MARK OF THE RIGHT BANK OF THE BARABOO RIVER; THENCE EASTERLY, ALONG THE ORDINARY HIGH WATER MARK OF THE RIGHT BANK OF THE BARABOO RIVER, A DISTANCE OF 425 FEET, MORE OR LESS, TO THE WEST LINE OF THE EAST 31 RODS OF THE NW¼-SW¼ OF SECTION 5; THENCE SOUTHERLY, A DISTANCE OF 260 FEET, MORE OR LESS, ALONG THE WEST LINE OF THE EAST 31 RODS OF THE NW¼-SW¼ OF SECTION 5 TO THE SOUTH LINE OF THE NW¼-SW¼ OF SECTION 5; THENCE WESTERLY, A DISTANCE OF 423.5 FEET, MORE OR LESS, ALONG THE SOUTH LINE OF THE NW¼-SW¼ OF SECTION 5 TO THE POINT OF BEGINNING.*

DESCRIBED PARCEL OF LAND CONTAINS 122,490 SQUARE FEET OR 2.81 ACRES OF LAND, MORE OR LESS.

The operation of the existing campground is in compliance with Sauk County Planning & Zoning and Town of Greenfield regulations. The campground is also licensed by the State of Wisconsin. The relocated part of the campground will include a planting plan for screening and the campground land use will also require approval by the Sauk County Board of Adjustment pending approval of this rezone request.

## **2. History/Timeline**

**January 12, 2010.** The Town of Greenfield Town Board approved the rezone request.

**January 27, 2010.** An application to rezone was submitted to the Planning & Zoning Department by Ken Cady, agent.

**February 2, 2010.** Planning & Zoning staff sent a notice of the rezone proposal to adjacent landowners. No correspondence has been received.

## **3. Issues**

When reviewing a rezone proposal and change in land use, staff looks at several criteria, including how the proposed use fits into the surrounding area, whether there are any constraints to development at the proposed site and if the proposed use is consistent with local and county development plans and ordinances.

- **Present adjacent land uses and zoning**

First, the existing land uses and zoning designations in the surrounding area are reviewed to determine the proposal's compatibility and appropriateness. It is important that the proposed use and zoning be compatible and appropriate to the area.

### **Adjacent Land Uses and Zoning (General)**

<b>Direction</b>	<b>Land Use</b>	<b>Zoning</b>
<b>Site</b>	<b>Campground/trailers and Open Field</b>	<b>Recreational-Commercial and Resource Conservancy-35</b>
<b>North</b>	<b>Woods/Field</b>	<b>Resource Conservancy-35</b>
<b>South</b>	<b>Woods/Field</b>	<b>Resource Conservancy-35</b>
<b>East</b>	<b>Woods/Field</b>	<b>Resource Conservancy-35</b>
<b>West</b>	<b>Woods/Field</b>	<b>Resource Conservancy-35</b>

- **Physical constraints to development**

Second, it must be determined if there are any special physical constraints to development at the property. These include:

Floodplain: None, on the site of the relocated campground

Wetlands: None, on the site of the relocated campground

Steep Slopes: N/A

Prime Agriculture Soils: None

Septic Suitability: Existing septic system serves campground. There is no expansion of the campground.

#### **4. Consistency with local development plans and ordinances**

- **Consistency with the Town of Greenfield Comprehensive Plan**

The Town of Greenfield Board did not reference their comprehensive plan as part of their decision. This is likely due to the fact that this petition specifically addresses the relocation of part of an existing campground due to flooding.

#### **5. Recommendation**

In summary, the proposed rezone and land use appears to be consistent with the Town of Greenfield's Comprehensive Plan and represents an exchange of zoning districts to accommodate the relocation of an existing campground. The relocation also removes structures out of the floodplain of the Baraboo River which has had a history of flooding. Staff recommends that a rezone from a Resource Conservancy- 35 to a Recreational- Commercial Zoning District and a Recreational- Commercial to a Resource- Conservancy 35 Zoning District (**Petition #3-2010**) be Approved.

Staff Report submitted by Brian Simmert

RESOLUTION NO. 38 - 10

ACCEPTING BIDS ON TAX-DELINQUENT REAL ESTATE  
ACQUIRED BY SAUK COUNTY

WHEREAS, your Property and Resource Committee has appraised certain properties, acquired by Sauk County as tax-delinquent real estate, pursuant to the Wisconsin Statutes; and,

WHEREAS, the Sauk County Clerk has advertised the sale and appraised value of such real estate in a Class III Notice under Chapter 985 of the Wisconsin Statutes; and,

WHEREAS, at 9:00 a.m. on March 3, 2010, the Sauk County Clerk and the Sauk County Treasurer opened bids for said properties; said properties receiving sufficient bids described below:

**THE FOLLOWING PROPERTIES IN THE TOWN OF HONEY CREEK:**

020-0502-00000      S11-10-5 E 1 ¾ RD OF W 3 ½ RD OF NE ¼ OF SW ¼, 0.88 ACRES  
Appraised Value:      \$100.00

Bid:      \$150.00  
Submitted By:      Robert B. Henry

Bid:      \$125.00  
Submitted By:      James E. & Kathleen Balfanz Living Trust

COPY

020-0506-00000      S11-10-5 COM 1.75 RD E OF NWCOR SE SW-E1.75 RD-S28RD-  
W1.75RD-N28RD TO POB, .30 ACRES  
Appraised Value:      \$100.00

Bid:      \$150.00  
Submitted By:      Robert B. Henry (herein-after "Henry")

Bid:      \$125.00  
Submitted By:      James E. & Kathleen Balfanz Living Trust (herein-after "Balfanz")

WHEREAS, Sauk County is now authorized by § 75.69 of the Wisconsin Statutes and by Sauk Co. Code § 30.03(10)(a) to accept the bids exceeding the appraised value of said property deemed most advantageous to it.



**Resolution No. 38-10, Accepting Bids on Tax-Delinquent Real Estate**  
**Page 2 of 3**

**WHEREAS**, it is the opinion of the Sauk County Board of Supervisors that the bids made by Henry should be rejected, even though they are the high bid, and that the bids made by Balfanz should be accepted because they are the most advantageous to the county for the following reasons:

- The parcels were acquired on a tax deed in 1974 and were not advertised at that time because the size/shape of the parcels is a severe limitation for potential use. The two parcels combined are a strip of land approximately 28.88 feet wide by 1782 feet long, with the west 4.13 feet being subject to the right of way for Rung Drive.
- The parcels were originally split out of the same land that is now owned by Balfanz.
- Sale of the parcels to Balfanz would improve the status of the parcels as they could be combined in with the surrounding land, thus eliminating substandard parcels.
- Sale to Henry would perpetuate the problem caused by the parcels size/shape.
- Sale to Henry would return two nonconforming, non-buildable lots to private ownership, which would be contrary to the intent of county zoning and land division ordinances.
- The property is subject to easements by prescription for adjoining owners, so sale to Henry would perpetuate existence of easements, while sale to Balfanz would negate the need for easements.
- The difference in the bid amounts is not substantial enough to warrant accepting the higher bid.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session that the Sauk County Clerk is hereby instructed to issue Quit Claim Deeds for the above described real property to the James E. & Kathleen Balfanz Living Trust upon receipt in full of the amounts of said bids by the Sauk County Treasurer;

**AND BE IT FURTHER RESOLVED**, that if the above sale does not occur, no sale shall occur.

COPY

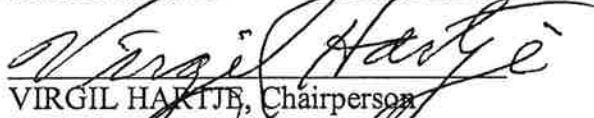


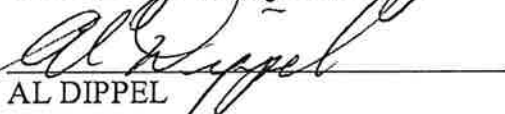
Resolution No. 38 -10, Accepting Bids on Tax-Delinquent Real Estate  
Page 3 of 3

For consideration by the Sauk County Board of Supervisors on March 16, 2010.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND RESOURCE COMMITTEE:**

  
VIRGIL HARTJE, Chairperson

  
AL DIPPEL

  
LARRY VOLZ

  
CHARLES MONTGOMERY

\_\_\_\_\_  
SHAWN M. POSEWITZ

COPY

**FISCAL NOTE:**

Funds received provide sufficient revenue to reimburse Sauk County for its costs invested in the property. *PLB*

**MIS NOTE:**

No MIS Impact