

AGENDA
Notice of Regular Meeting
Sauk County Board of Supervisors
Tuesday, September 17, 2024 – 6:00 p.m.
County Board Meeting Room 326, 3rd Floor
West Square Building, Baraboo, WI 53913

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact the Sauk County Clerk's Office at 608-355-3286, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

1. CALL TO ORDER AND CERTIFY COMPLIANCE WITH OPEN MEETING LAW

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. CLOSED SESSION

- a. Consider motion to convene in closed session pursuant to Wis. Stat. 19.85(d) Except as provided in s. 304.06 (1) (eg) and by rule promulgated under s. 304.06 (1) (em), considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. (Topic: Emergency Management Active Shooter Training). The board will reconvene in open session immediately following the closed session.

5. ADOPT AGENDA

6. ADOPT MINUTES OF PREVIOUS MEETING

7. GENERAL CONSENT AGENDA ITEMS

8. SCHEDULED APPEARANCES

9. PUBLIC COMMENT

- a. Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Vice Chair. During Public Comment, any person who is not a member of the body may comment on a specific item or issue that is on the agenda. Any comments not related to the agenda should be sent to the County Clerk to forward to the County Board.

10. COMMUNICATIONS *(All communications are attached to Granicus)*

11. APPOINTMENTS

- a. **Nutrition Advisory Council:**
 - i. Barbara L. Janda, New Appointment, Citizen Member
2-year terms – 09/17/2024 – 09/15/2026
 - ii. Geraldine A. Schmitt, New Appointment, Citizen Member
2-year terms – 09/17/2024 – 09/15/2026
- b. **Children's Community Options Program/Birth to 3 Advisory Committee:**
 - i. Brandi Marcivi, Re-Appointment, Parent Member
3-year terms – 09/17/2024 – 09/21/2027
- c. **Ethics Inquiry Board:**
 - i. Atty. Richard Cross, Appointment, Citizen Member
term – 09/17/2024 – 04/15/2025

12. BILLS

13. CLAIMS

14. ELECTIONS

15. PROCLAMATIONS

16. REPORTS – INFORMATIONAL, NO ACTION REQUIRED

- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
 - i. Petition 09-2024, Applicant: TKC Real Estate Holdings, LLC; Project Location: Town of Freedom; Current Zoning: Resource Conservancy; Proposed Zoning: Agriculture. (Pages 4-11)
- b. Brent Miller
 - i. Administrator’s Report.
 - ii. July 24, 2024: Sauk County Officer Involved Shooting Incident
Link: <https://saukcountywi.nextrequest.com/requests/24-96>
- c. Tim McCumber, County Board Chair
 - i. Board Chair Update.

17. UNFINISHED BUSINESS

18. NEW BUSINESS

- a. HEALTH RESOURCES COMMITTEE:
 - i. Resolution 67-2024 To Request The State Of Wisconsin, In Its 2025-27 State Biennial Budget, Provide State General Purpose Revenue (GPR) Funding To Cover The Full Non-Federal Share Of MA CSP And Crisis Services. (Pages 12-14)
- b. HEALTH RESOURCES COMMITTEE AND THE FINANCE, PERSONNEL, & INSURANCE COMMITTEE:
 - i. Resolution 68-2024 To Accept Funding From The State Of Wisconsin Department Of Health Services And Amend The 2024 Budget To Expand Harm Reduction Efforts Across Sauk County Through Its Public Health Vending Machine Project. (Pages 15-16)
 - ii. Resolution 69-2024 To Authorize The Creation Of One Full-Time Nurse Supervisor For The Nurse-Family Partnership Program. (Pages 17-19)
- c. LAND RESOURCES AND EXTENSION COMMITTEE:
 - i. Resolution 70-2024 Authorizing Participation In The County Conservation Aids Grant Program. (Pages 20-21)
 - ii. Resolution 71-2024 To Authorize An Amendment To A Contract With Ayres Associates For Engineering Services For The Delton Dam. (Pages 22-26)
 - iii. Resolution 72-2024 To Award A Contract For Professional Land Surveyor Services – County Surveyor. (Pages 27-69)
- d. LAW ENFORCEMENT AND JUDICIARY COMMITTEE AND FINANCE, PERSONNEL & INSURANCE COMMITTEE:
 - i. Resolution 73-2024 To Authorize The Purchase Of A 2023 Ford Explorer Replacement Squad Under Emergency Procedures. (Pages 70-71)
 - ii. Resolution 74-2024 To Amend The 2024 Budget For Allocation Of American Rescue Plan Act (ARPA) Funds For Patrol/Rescue Boat, Prisoner Transport Van And Fingerprint Machine. (Pages 72-74)

e. **PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE:**

- i. **Resolution 75-2024** Approving The County Aid For Bridge Construction Under Wis. Stat. §82.08.
(Pages 75-76)

f. **TRI COUNTY AIRPORT COMMISSION:**

- i. **Ordinance 08-2024** Amendment To Remove Iowa County From The Tri-County Airport.
(Pages 77-85)

g. **COUNTY ADMINISTRATOR ANNOUNCEMENT:**

Possible Closed Session, pursuant to Wis. Stat. s. 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data for the position of County Administrator, being a public employee over which the governmental body has jurisdiction or exercises responsibility.

The Board will reconvene in open session following the closed session, after a break to allow for audio and video recording to be setup. The Board may have discussion and take official action on matters discussed in closed session regarding the potential hiring of Lisa Wilson for the position of Sauk County Administrator or other action as required as a result of the closed session.

19. **REFERRALS**

20. **NEW AGENDA ITEMS (NO DISCUSSION). SUBMIT IN WRITING OR BY E-MAIL NEW BUSINESS ITEMS TO THE COUNTY ADMINISTRATOR AS SOON AS POSSIBLE FOR RULE III.A. REFERRAL.**

21. **ADJOURNMENT**

Respectfully,



Tim McCumber
County Board Chair

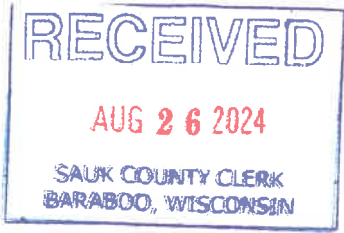
County Board Members, County Staff & The Public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: September 12, 2024

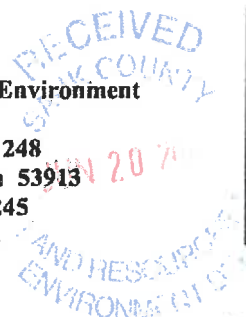
Agenda Preparation: Tim McCumber, County Board Chair, jointly with the County Clerk and the County Administrator.
s:/admin/Co Bd Agendas/2024/ctybdagendaSEPTEMBER2024



pd 500 -
CL# 351083349
Rcv# #011258



Land Resources & Environment
Department
505 Broadway, Ste. 248
Baraboo, Wisconsin 53913
Phone: (608) 355-3245
Fax: (608) 355-3292
www.co.sauk.wi.us



Application Accepted: 6-20-2024
Accepted By: MK
Petition Number: 9-24 Rez
Current Zoning: Resource Conservancy
Proposed Zoning: Agriculture
Committee Hearing Date: Wed - Sept 26th
County Board Date:
Supervisor District #: 25 B. Pepel

Zoning Map Amendment (Rezone) Application

General Information

Property Owner Name: TKC Real Estate Holdings, LLC	Home Phone: 608-783-6411 ext. 3609
Mailing Address: 920 10th Avenue North, Onalaska, WI 54650	Cell Phone:
E-mail Address: bob.jewell@milestonematerials.com	
Agent/Applicant Name: Bob Jewell/Milestone Materials	Home Phone: 608-783-6411 ext. 3609
Mailing Address: 920 10th Avenue North, Onalaska, WI 54650	Cell Phone:
E-mail Address: bob.jewell@milestonematerials.com	

Site Information

Site Address: _____
Parcel ID: 016-0436-00000
Property Description: SE ¼ NE ¼ Section 21, T 11 N, R 5 E, The W 3/4 of the SE 1/4 of the NE 1/4 (30 ac.)
Town of: Freedom Current Zoning: Resource Conservancy
Overlay District: Shoreland Floodplain Airport
Current Use: Agriculture

Existing Structures/Improvements: Not Applicable

Proposed Zoning

Proposed Ordinance Section	Proposed Zoning/Use Description
7.06	Agriculture/Special Exception Permit for non-metallic mineral extraction
<u>7.038(1)(i)</u>	<u>Resource Use</u>

Describe specifically the nature of the request (be sure to list all proposed uses of the property). What do you plan to do? Please attach additional sheets, if necessary.

Rezone of the parcel listed above from Resource Conservancy to Agriculture to allow for non-metallic mining as allowed by 7.060

MS-P

General Application Requirements

Applications will not be accepted until the applicant has met with department staff to review the application and determine if all the necessary information has been provided. All information from the checklist must be provided to the Department to be considered a complete application. Only complete applications submitted by the deadline will be noticed for a specific hearing date/time.	
<input checked="" type="checkbox"/>	Completed Zoning Map Amendment Application Form.
<input checked="" type="checkbox"/>	\$500 application fee (non-refundable), payable to Sauk County LRE.
<input checked="" type="checkbox"/>	Town/County Scheduling Form completed by the applicant and Township.
<input checked="" type="checkbox"/>	A scaled map of the proposed rezone area (if the property is not vacant the location of buildings, driveways, etc. must be shown.
<input checked="" type="checkbox"/>	Legal description of the area to be rezoned (CSM, Metes & Bounds description)
<input type="checkbox"/>	Any other information as required by the zoning administrator to explain the request.

Zoning Map Amendment Standards

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance.

An active quarry exists on a portion of this parcel currently. Significant amounts of quartzite exist on this parcel. Quarrying represents one of the best uses for this parcel and is a permitted use in agriculture zoned parcels per 7.06 of the Sauk County Zoning Ordinance.

If rezoning out of an Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use. This question is not applicable since this portion of the parcel is currently zoned resource conservancy.

The rezone will not impair or limit future agriculture because mining and agriculture are currently happening contemporaneously.

Certification

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources & Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the rezone fee is a non-refundable, regardless if the rezone is approved or denied. I understand that the fee for this application is only for the rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application if substantive false or incorrect information has been included.

Property owner/ Applicant/Agent: MS-P
 Agent
 Property Owner Signature: Robert W. Jewell

Date: 6-11-24
 Date: 6-12-24

TOWN/COUNTY SCHEDULING FORM
(must be submitted as part of public hearing Application)

General Information:

Applicant: Milestone Materials - Bob Jewell Address: 920 10th Ave. N
 City, State, Zip: Onalaska, WI 54650 Phone: 608-783-6411 ext. 3609
 Site Address if different from mailing address: _____

Property Owner: TKC Real Est. Holdings Address: 920 10th Avenue North
 City, State, Zip: Onalaska, WI 54650 Phone: 608-783-6411 ext. 3609

Tax Parcel ID: 016-0436-00000 Town: Freedom

Legal Description SE¼, NE¼ Sec 21 T 11 N R 5 E
 Subdivision: _____ Lot: _____ Zoning District: Agricultural

Property is located in: Floodplain: yes no Shoreland: yes no

Present Improvements: NA Proposed Use: Operation of a non-metallic mineral extraction site.

(I)(We) are applying to Sauk County Board of Adjustment Land Resources & Environment Committee Meeting date: _____
 Special Exception Variance Conditional Use Rezone/Map Amendment

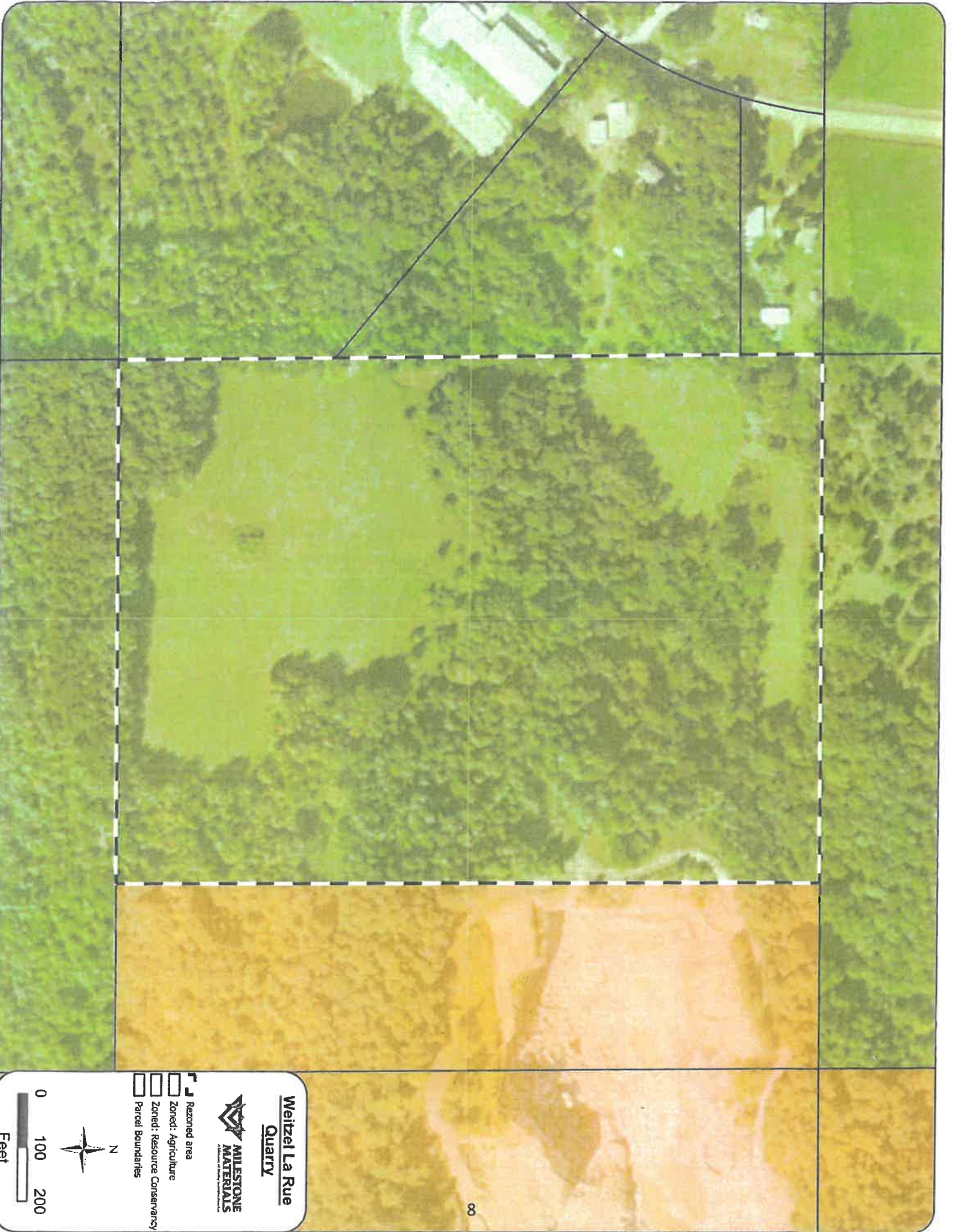
For Town/County Use Only

The town acknowledges that the aforementioned property owner will be requesting a hearing before the Sauk County Board of Adjustment or Land Resources & Environment Committee. Meetings dates are as follows:

- Town Planning Commission _____
- Town Board _____
- Sauk County _____

Town Comments (if any): _____

 Town Clerk Signature Date Signed



Weitzel La Rue

Quarry



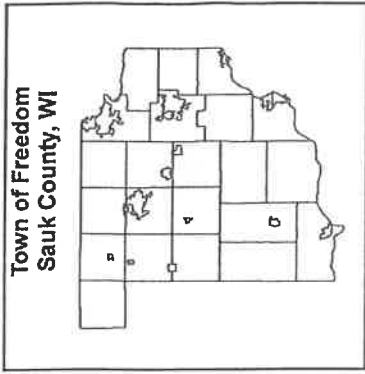
- Rezoned area
- Zoned: Agriculture
- Zoned: Resource Conservancy
- Parcel Boundaries



N



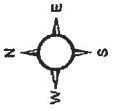
Feet



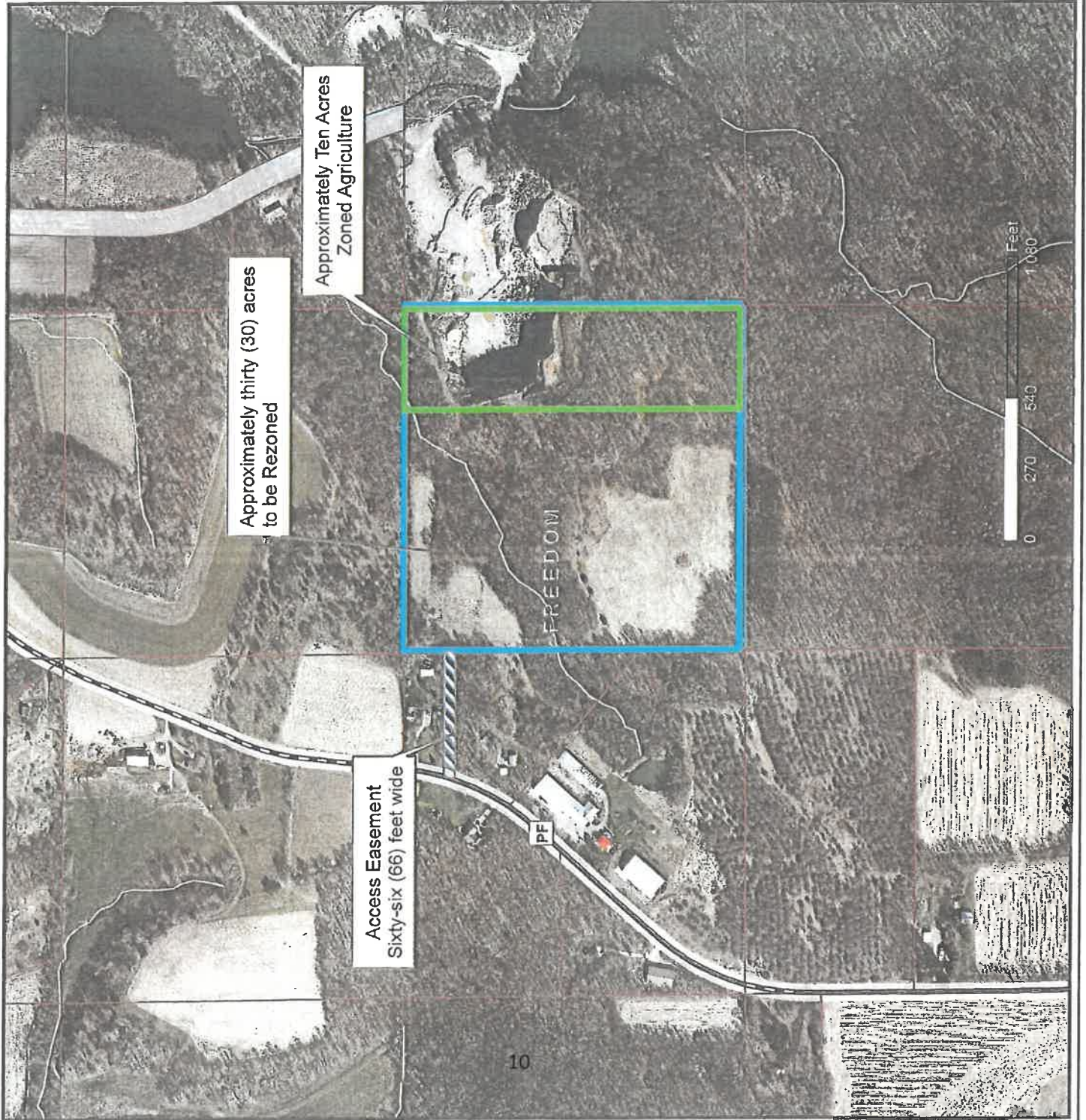
Legend

- County Road
- Tax Parcel Boundary
- 016-0436-000000

EXHIBIT A



FOR INFORMATIONAL PURPOSES ONLY
 Sauk County does not attest to the
 accuracy of the information presented
 and makes no warranty with respect to
 the correctness or validity. Data contained
 in this map is limited by the method and
 accuracy of its collection.



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RESOLUTION # 67-2024

Resolution to Request the State of Wisconsin, in its 2025-27 State Biennial Budget, Provide State General Purpose Revenue (GPR) Funding to Cover the Full Non-Federal Share of MA CSP and Crisis Services

Resolution offered by the Health Resources Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County ("County") is concerned that the public mental health system in Wisconsin is in need of additional resources to respond appropriately to the needs of individuals with persistent mental illness and those experiencing a mental health crisis.

State law designates counties with the responsibility for the well-being, treatment, and care of individuals with mental illness, and serving those without private insurance coverage.

The Medical Assistance program (MA) covers an array of mental health services, ranging from office-based therapy to inpatient hospitalization, and many of these services are delivered by counties.

Community Support Programs (CSP) offer intensive community-based care for adults whose mental illness and functional limitations might otherwise require them to need institutionalized care. Counties use CSP services to keep people out of extended hospitalizations and support people in the community following emergency detentions.

Counties are required to provide Crisis intervention services including an emergency mental health services program to serve persons in crisis situations; at a minimum, 24-hour crisis telephone service and 24-hour in-person response on an on-call basis.

While the state pays the full cost of most MA services, when it comes to county-based CSP and Crisis mental health services, the county finances the cost of the services up front, and receives MA reimbursement for only the federal share for that service.

Community Aids funding has not kept pace over the years with increased county costs for services, resulting in counties bearing a disproportionate share of CSP and Crisis service costs from county tax levy.

Counties are limited in their capacity to use tax levy revenue due to state levy limits, so the lack of Community Aids increases combined with strict property tax controls makes it difficult for counties to maintain Crisis and CSP services.

In addition to the costs to county human service departments, counties and municipalities also incur law enforcement costs to transport and provide security for persons in a crisis.

The awareness of the 988 National Suicide & Crisis Lifeline has made mental health assessment and referral more readily available, resulting in more demand on the mental health crisis systems.

Stagnant state funding results in variations in the extent of services available across counties, wait lists for services, and eligible people receiving limited services.

The limited state funding for Crisis services makes it difficult for counties to implement new evidence-based services, such as mobile crisis workers that could

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meet law enforcement officers in the field for crisis calls, that would reduce the need for law enforcement involvement and provide a more trauma-informed response to crisis situations.

Wisconsin's counties continue to cover the costs of mental health services for individuals who are not Medicaid eligible.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors does hereby request that the State of Wisconsin, in its 2025-27 state biennial budget, provide state GPR funding to cover the full non-federal share of MA CSP and Crisis services.

BE IT FURTHER RESOLVED, that the Sauk County Clerk is hereby authorized and directed to send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin State Legislators with a constituency within Sauk County, and the Wisconsin Counties Association.

Approved for presentation to the County Board by the Health Resources Committee, this 17th day of September, 2024.

Consent Agenda Item: [] YES NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 09/17/24.

Offered and passage moved by:

[Signature]
Patricia Rego, Supervisor Aye Nay Abstain Absent

[Signature]
Thomas Dorner, Supervisor Aye Nay Abstain Absent


[Signature]
Rebecca Klitzke, Supervisor Aye Nay Abstain Absent

[Signature]
David Clemens, Supervisor Aye Nay Abstain Absent

[Signature]
Joan Fordham, Supervisor Aye Nay Abstain Absent

[Signature]
Renee Mikonowicz, Citizen Member Aye Nay Abstain Absent

[Signature]
Gleann O. Vito Aye Nay Abstain Absent

101 Eleanor Vita, Citizen Member
102
103 Fiscal Note: None. 
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105 MIS Note: No information systems impact.

RESOLUTION # 68-2024

Resolution to accept funding from the State of Wisconsin Department of Health Services and amend the 2024 budget to expand harm reduction efforts across Sauk County through its Public Health Vending Machine Project.

Resolution offered by the Health Resources Committee and the Finance, Personnel, & Insurance Committee.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Public Health Vending Machines protect and promote the health and safety of people in Sauk county who use drugs. Many people do not seek assistance or services for their drug use due to a fear of being judged and arrested. The Public Health Vending Machine acts as a highly accessible, safe option for people to obtain free lifesaving help, including Fentanyl Test Strips and Narcan@/naloxone, the opioid overdose reversal medication.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors that the 2024 Public Health budget will be amended to include \$145,000.00 for contractual and supply expenses for the Public Health Vending Machine Project.

Approved for presentation to the County Board by the Health Resources Committee, this ___ day of _____, 2024

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [] Budgeted Expenditure [x] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = [x] 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes [x] No _____ as reviewed by the Corporation Counsel, [Signature], Date: 09-12-2024

Offered and passage moved by:

Health Resources Committee

[Signature] Pat Rego [x] Aye [] Nay [] Abstain [] Absent

Rebecca Klitzke [] Aye [] Nay [] Abstain [x] Absent

Thomas Dorner [] Aye [] Nay [] Abstain [x] Absent

[Signature] Dave Clemens [x] Aye [] Nay [] Abstain [] Absent

[Signature] Joan Fordham [x] Aye [] Nay [] Abstain [] Absent

52 Gleann Q. Vita Aye Nay Abstain Absent
53 Eleanor Vita

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56 Aye Nay Abstain Absent
57 Vacant

58 Renee Mikonowicz Aye Nay Abstain Absent
59 Renee Mikonowicz

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62 Aye Nay Abstain Absent
63 Vacant

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65 **Finance, Personnel, & Insurance Committee**

66 Jacob Roxen Aye Nay Abstain Absent
67 Jacob Roxen

68 Terry Spencer Aye Nay Abstain Absent
69 Terry Spencer

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71 Lynn Eberl Aye Nay Abstain Absent
72 Lynn Eberl

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74 Andrea Lombard Aye Nay Abstain Absent
75 Andrea Lombard

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77 Tim McCumber Aye Nay Abstain Absent
78 Tim McCumber

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80 Sheila Carver Aye Nay Abstain Absent
81 Sheila Carver

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83 Gaile Burchill Aye Nay Abstain Absent
84 Gaile Burchill

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86 Brandon Lohr Aye Nay Abstain Absent
87 Brandon Lohr

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89 Aaron Evert Aye Nay Abstain Absent
90 Aaron Evert

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95 **Fiscal Note:** The grant funding will cover the program cost in total of \$145,000.00 in 2024. *[Signature]*

96 **MIS Note:** No information systems impact.
97

RESOLUTION # 69-2024

Resolution to AUTHORIZE THE CREATION OF ONE FULL-TIME NURSE SUPERVISOR FOR THE NURSE-FAMILY PARTNERSHIP PROGRAM

Resolution offered by the Health Resources Committee, Finance and Personnel & Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Nurse-Family Partnership program started in Sauk County in 2015 with one nurse and has since expanded to four full-time nurse home visitors and one nurse who carries a smaller caseload and provides oversight of the program (PHN MB).

PHN MB has been with the department since 2014. Her position is 50% tax levy and 50% grant funded (Federal Maternal Infant Early Childhood Home Visiting grant). With the exponential growth of the program, Public Health Sauk County would like PHN MB to assume the full-time duties of a nurse supervisor, including the annual evaluations of the Nurse-Family Partnership program staff. This will allow for the most efficient and effective management structure for our department. PHN MB has demonstrated excellent supervisory skills and has expressed an interest in assuming a leadership role. This supports PHN MB's career goal, contributes to job satisfaction and employee retention. Her current position will not be backfilled and there is no fiscal impact (with the exception of a step increase) with this transition.

THEREFORE, BE IT RESOLVED, that effective September 15, 2024, the Public Health Supervisor position will be created. The Public Health Nurse position 40008 will be eliminated with the creation of the supervisor position.

Approved for presentation to the County Board by the _____ Committee, this _____ day of _____, 2024.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [x] Budgeted Expenditure [] Not Budgeted


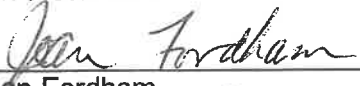
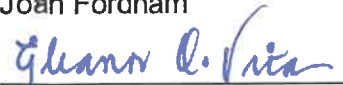
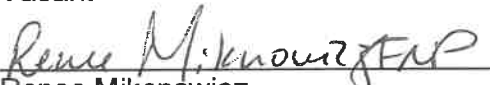
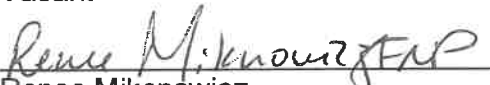

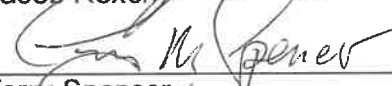
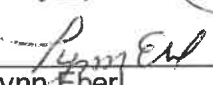

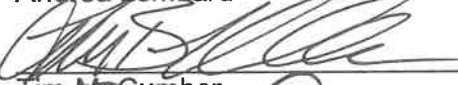

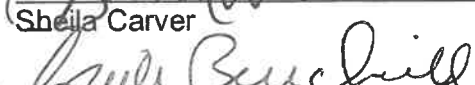
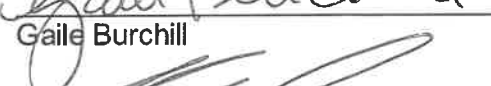
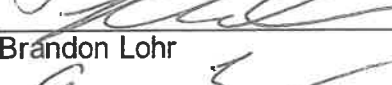
Vote Required: Majority = x 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes x No _____ as reviewed by the Corporation Counsel, _____, Date: 09.12.2024

Offered and passage moved by:

Health Resources Committee

Signature lines for committee members with voting checkboxes (Aye, Nay, Abstain, Absent) and handwritten marks.

53	Thomas Dorner				
54		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55	Dave Clemens	Aye	Nay	Abstain	Absent
56		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57	Joan Fordham	Aye	Nay	Abstain	Absent
58		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
59	Eleanor Vita	Aye	Nay	Abstain	Absent
60		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
61	Vacant	Aye	Nay	Abstain	Absent
62		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
63	Renee Mikonowicz	Aye	Nay	Abstain	Absent
64		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
65	Vacant	Aye	Nay	Abstain	Absent
66		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
67	Renee Mikonowicz	Aye	Nay	Abstain	Absent
68		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
69	Vacant	Aye	Nay	Abstain	Absent
70		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
71	Vacant	Aye	Nay	Abstain	Absent
72		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
73	Finance, Personnel, & Insurance Committee				
74		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
75	Jacob Roxen	Aye	Nay	Abstain	Absent
76		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
77	Terry Spencer	Aye	Nay	Abstain	Absent
78		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
79	Lynn Eberl	Aye	Nay	Abstain	Absent
80		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
81	Andrea Lombard	Aye	Nay	Abstain	Absent
82		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
83	Tim McCumber	Aye	Nay	Abstain	Absent
84		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
85	Sheila Carver	Aye	Nay	Abstain	Absent
86		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
87	Gaile Burchill	Aye	Nay	Abstain	Absent
88		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
89	Brandon Lohr	Aye	Nay	Abstain	Absent
90		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91	Aaron Evert	Aye	Nay	Abstain	Absent

103 Fiscal Note: The only fiscal impact is the increased wage and benefits of \$615.00. The
 104 increase would be 50% funded by the Nurse-Family Partnership and 50% levy. No budget

105 amendment needed for 2024. *AMT*
106
107 MIS Note:

RESOLUTION # 70-2024

Resolution Authorizing Participation in the County Conservation Aids Grant Program

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids (CCA) program, specifically for the improvement of fish and wildlife resources under Wis. Stat. § 23.09(12). The CCA program is administered as a cost-sharing program, meaning the grant covers up to 50% of total project costs. The Land Resources and Environment Department plans to use the 2025 grant funds towards establishing prairie strips at the Sauk County Farm.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Administrator is authorized to act on behalf of Sauk County to sign and submit an application to the WDNR for Conservation Aid Funds, enter into an agreement/contract with the DNR, submit to the WDNR reimbursement claims along with necessary supporting documentation and reports within one (1) year of project end date, and take necessary action to undertake, direct, and complete the approved project; and,

BE IT FURTHER RESOLVED that Sauk County will comply with all state and federal laws related to the County Conservation Aids programs and will obtain approval in writing from the WDNR before any change is made in the use of the project site.

Approved for presentation to the County Board by the Land Resources and Extension Committee, this 17th day of September 2024.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____



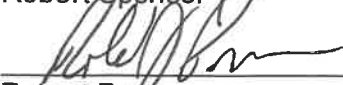
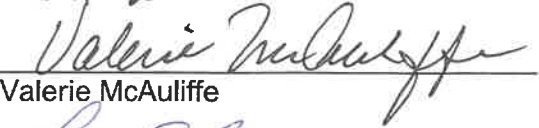

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 09.11.2024


Offered and passage moved by: Land Resources and Extension Committee

[Signature] Aye Nay Abstain Absent
Marty Krueger, Chair

[Signature] Aye Nay Abstain Absent
Dennis Polivka, Vice Chair

[Signature] Aye Nay Abstain Absent
Brandon Lohr

52  Aye Nay Abstain Absent
 53 Peter Kinsman
 54  Aye Nay Abstain Absent
 55 Robert Spencer
 56  Aye Nay Abstain Absent
 57 Robert Prosser
 58  Aye Nay Abstain Absent
 59 Valerie McAuliffe
 60  Aye Nay Abstain Absent
 61 Lynn Eberl
 62 _____ Aye Nay Abstain Absent
 63 Randy Puttkamer

70 Fiscal Note: The proposed 2025 Land Resources and Environment Department budget
 71 allocates \$4,490, which includes \$2,245 of County Conservation Aid and a 50% County match. 

72 MIS Note: No Impact
 73

RESOLUTION # 71-2024

Resolution to Authorize an Amendment to a Contract with Ayres Associates for Engineering Services for the Delton Dam

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: During the 2019 inspection of the Delton Dam, it was noticed that there was a concrete spalling and repairs were necessary. In June 2022, the County entered a contract with Ayres Associates to engineer the project. A second inspection in December 2021, noted that a concrete training wall near the edge of the dam shifted. In discussion with representatives of JF Brennan on-site as well as phone conversations with Ayres Associates, this was not an imminent issue, but did need to be addressed. The LRE Department amended its contract with Ayres Associates to include this scope of work, which was approved by the County Board by Resolution No. 5-2022 on January 18, 2022.

Upon submittal of plans to the Department of Natural Resources; and further engineering investigation of the issues at the dam, it was found that the plans need to be amended to address other items that have been identified. The LRE Department would like to amend the engineering contract to refine the plans to address all issues at the dam.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, the County Administrator is authorized to enter an amended contract, Exhibit A, with Ayres Associates for the additional necessary engineering work and other services as noted for an amount of \$42,400; bringing the not to exceed cost of the agreement to \$71,600.

Approved for presentation to the County Board by the Land Resources and Extension Committee, this 17th day of September 2024.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = 3/4 Majority =

The County Board has the legal authority to adopt: Yes X No as reviewed by the Corporation Counsel, Date: 09-12-2024

Offered and passage moved by: Land Resources and Extension Committee

Signatures and votes for Lynn Eberl, Peter Kinsman, and Marty Krueger with checkboxes for Aye, Nay, Abstain, and Absent.

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_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Brandon Lohr				
_____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Valerie McAuliffe				
_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Dennis Polivka				
_____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Robert Prosser				
_____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Robert Spencer				
_____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Randy Puttkamer				

Fiscal Note: The Department did submit to the Department of Natural Resources an application for Municipal Dam Grant Funds, which would cover half of the construction costs up to \$400,000. While the application will need to be revised to maintain our eligibility for grant funding towards this project, the existing 2024 LRE Budget includes carryforward funds for dam repairs in the amount of \$105,769.



MIS Note: No information systems impact.

AMENDMENT TO AGREEMENT (2)

Amendment dated August 26, 2024

The Agreement for Professional Services made as of January 26, 2022 between Sauk County (OWNER) and Ayres Associates Inc, 700 Pilgrim Way, Suite 180, Green Bay, WI 54304 (CONSULTANT) and amended on April 24, 2024 is hereby amended again as set forth below.

REASON FOR AMENDMENT

While completing the scope of work described in the January 26, 2022 Original Agreement, CONSULTANT became aware of a potentially significant scour hole at the toe of Delton Dam's spillway, which likely caused the failure of the fishing platform immediately downstream. Given the unprotected toe at the base of the spillway, which extends all the way across the river channel, CONSULTANT suspected that additional scour and spillway undermining may also be present. These issues, if present and left unaddressed, could pose a significant threat to the safety of the dam.

To address these concerns, the Original Agreement was amended to include an underwater inspection of the area immediately downstream of the dam. The underwater inspection, which was completed on June 12, 2024, identified scour and undermining that has developed downstream of the dam's overflow spillway, auxiliary spillway, and fishing platform. Based on these findings, CONSULTANT prepared a conceptual repair plan to address the collapsed fishing platform and the documented scour and undermining. The conceptual repair plan consists of grout bags to be installed underwater to fill and protect undermined areas of existing spillways and removal and replacement of the fishing platform with a terraced gabion basket structure.

With the Scope of Services for Amendment 1 now complete, CONSULTANT presents Amendment 2 (this document) to OWNER for review. Amendment 2 expands Amendment 1 to include engineering design, bidding assistance, and construction observation/administration for the conceptual repair plan developed under Amendment 1.

CHANGES TO AMENDED AGREEMENT

Add the following tasks to the *Scope of Services*:

1. For Design Phase, after receiving written notification from OWNER, CONSULTANT shall:
 - Prepare a set of preliminary design documents based upon the conceptual repair plan developed under Amendment 1. Preliminary design documents shall include a set of Drawings, an outline of technical Specifications, and an opinion of probable project cost. CONSULTANT shall present the preliminary design documents to OWNER via virtual meeting.
 - Following OWNER's acceptance of the preliminary design documents, CONSULTANT shall prepare a final set of Drawings, technical Specifications, and a revised opinion of probable project cost and provide these final design documents to OWNER for review and approval.
 - Following OWNER's acceptance of the final design documents, CONSULTANT shall submit these documents and a Ch. 31 permit application to repair the dam, on OWNER's behalf, to the WDNR. CONSULTANT shall pay the permit application review fee, estimated to be approximately \$500, and invoice OWNER for reimbursement including a 10% administrative fee.
2. For Bidding Phase, after receiving written notification from OWNER, CONSULTANT shall:
 - Prepare a set of construction contract documents based on the approved Drawings and Specifications for the project and front-end contract language from EJCDC C-700 Standard General Conditions of the Construction Contract.

- Assist OWNER with advertising the project for public bidding. CONSULTANT's services include advertising to obtain bids for one prime construction contract. CONSULTANT shall administer bidding using the QuestCDN online platform.
 - Attend one onsite pre-bid meeting at the site.
 - Answer contractor questions, review substitution requests, and issue addenda, as needed.
 - Facilitate a virtual bid opening where submitted bids will be opened electronically via QuestCDN and read aloud.
 - Submit the OWNER's selected bid to the WDNR for review and approval, a requirement under the Municipal Dam Grant Program.
 - Prepare and circulate to all parties a construction contract for review and approval.
3. For Construction Phase, after a fully executed construction contract is in force, CONSULTANT shall:
- Make up to four visits to the site at various points during and after construction, as CONSULTANT deems appropriate. CONSULTANT shall document site visits in field reports to be submitted to the OWNER, contractor, and WDNR.
 - Facilitate weekly meetings with OWNER and contractor during construction.
 - Review submittals and shop drawings submitted by contractor.
 - Review applications for payment submitted by contractor.
 - Issue a substantial completion certificate, and punch list, as appropriate.
 - Assist OWNER with closing out the construction contract.
4. For Post-Construction Phase, after a fully executed construction contract is in force, CONSULTANT shall:
- Prepare and submit to the WDNR a set of record drawings based on contractor markups provided to CONSULTANT following construction.
 - Prepare and submit to the WDNR a letter of conformance to contract documents, as appropriate.
 - Prepare and submit to the WDNR construction photos and test reports, as appropriate.
 - Assist the OWNER with completing the WDNR's Municipal Dam Grant reimbursement form. OWNER will provide to CONSULTANT copies of invoices and canceled checks to support reimbursement requests. CONSULTANT shall provide completed form to OWNER for final review and submittal to the WDNR.

5. To *Additional Services*, add the following paragraphs:

CONSULTANT's scope of services and fee are based on the understanding that the repairs shall consist of grout bags, to be placed underwater, and terraced gabion baskets. Deviations from this plan, whether due to OWNER direction, WDNR direction, or because of information unavailable at the time of this amendment, shall entitle CONSULTANT to renegotiation of scope and fee.

CONSULTANT anticipates that currently available survey data are of sufficient quantity and quality to support design. If additional survey becomes necessary, CONSULTANT can provide this as an additional service.

CONSULTANT anticipates that construction will take place in 2025. Should construction occur later, due to reasons beyond CONSULTANT's control, CONSULTANT reserves the right to negotiate a fee increase accordingly.

6. To *Time Schedule*, add the following paragraph:

CONSULTANT shall submit to OWNER preliminary design documents within 45 calendar days of execution of this amendment.

Following OWNER's acceptance of preliminary design documents, CONSULTANT shall furnish to OWNER final design documents within 30 calendar days.

Following OWNER's acceptance of final design documents, CONSULTANT shall submit a WDNR Ch. 31 permit application within 5 calendar days.

CONSULTANT shall commence bidding-phase services upon receipt of written authorization from OWNER. CONSULTANT anticipates that bidding will take place in late winter or early spring of 2025.


CONSULTANT shall commence construction-phase services when a fully executed construction contract between the OWNER and a prime contractor is in place. CONSULTANT anticipates that construction will take place in summer or fall of 2025.

CONSULTANT shall commence post-construction-phase services when contractor's work is deemed by CONSULTANT to be complete.

7. Delete the entire *Fee* section and replace with the following:

We will complete the services described in this Amended Agreement for a lump sum of \$42,400. This brings the total not-to-exceed cost of the Agreement to \$71,600.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

_____		Ayres Associates Inc
OWNER		CONSULTANT
_____	(Signature)	
_____	(Typed Name)	Peter Haug
_____	(Title)	Manager – Water Resources
_____	(Date)	August 26, 2024

RESOLUTION # 72-2024

Resolution to Award a Contract for Professional Land Surveyor Services – County Surveyor

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: On July 12, 2023, the Sauk County Board of Supervisors adopted Resolution No. 50-2023 to eliminate the elected surveyor and to have the duties assigned to a county employee or contracted service. The elected surveyor term ends on January 5, 2025. County administration has elected to move forward with a contracted service. The contract for the position will be managed by the Land Resources and Environment Department in collaboration and cooperation with Land Information/GIS.

A Request for Proposals (RFP) was released on July 3, 2024; and closed on August 15, 2024. Three (3) submittals were received and reviewed based upon the criteria noted with the RFP. The selection committee reviewed the proposals and is recommending that a contract be awarded to EG Surveying & Mapping, LLC for a not to exceed amount of \$66,690. A copy of the proposal has been attached (Exhibit A).

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that a contract be awarded to EG Surveying & Mapping, LLC for a not to exceed amount of \$66,690 for Professional Land Surveyor Services – County Surveyor.

Approved for presentation to the County Board by the Land Resources and Extension Committee this 17th day of September 2024.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

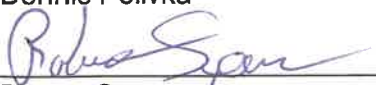
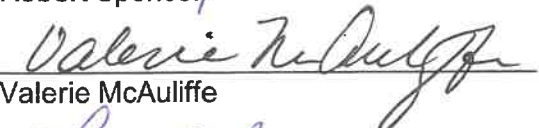
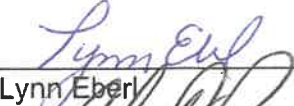
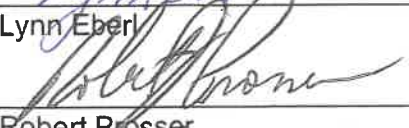
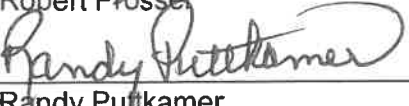
The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, _____, Date: 09.16.2024

Offered and passage moved by: Land Resources and Extension Committee

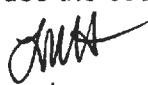
Marty Krueger, Chair [X] Aye [] Nay [] Abstain [] Absent

Peter Kinsman [X] Aye [] Nay [] Abstain [] Absent

Brandon Lohr [] Aye [] Nay [] Abstain [X] Absent

52		<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
53	Dennis Polivka				
54					
55	Robert Spencer	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
56					
57	Valerie McAuliffe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
58					
59	Lynn Eberl	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
60					
61	Robert Prosser	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
62					
63	Randy Puttkamer	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
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Fiscal Note: The draft 2025 LRE Department Budget includes \$76,956 for the County Surveyor contract. The budgeted amount includes the cost of the contract, MIS chargebacks, and additional supplies/bounty payments.



MIS Note: No information systems impact.

EG Surveying & Mapping, LLC

625 Granite Avenue
Post Office Box 486
Reedsburg, Wisconsin 53959
Office: 608-747-4363
Web: www.eg-wi.com



August 15th, 2024

Lisa Wilson, AICP, MPA
Land, Resources and Environment | Director
505 Broadway, Baraboo, WI 53913
lisa.wilson@saukcountywi.gov

Re: Request For Proposal (RFP) Professional Land Surveyor Services
4.1 Cover Letter

Lisa,

Thank you for your invitation to propose Professional Land Surveyor Services to Sauk County Wisconsin Government.

I am happy to present this proposal to the Sauk County Department of Land, Resources and Environment to provide Professional Land Surveyor Services to Sauk County Wisconsin Government.

As Resident Professional Surveyor of EG Surveying and Mapping, LLC (EG), I am the individual with the authority to negotiate on behalf of EG and to contractually bind the firm.

My contact information is as follows:

Matthew M. Filus
Professional Land Surveyor, Certified Floodplain Manager
Managing Member
EG Surveying & Mapping, LLC
625 Granite Avenue
P.O. Box 486
Reedsburg, WI 53959
Office Phone: (608) 747-4363
Mobile Phone: (608) 381-6882
Email: mfilus@eg-wi.com
Web: www.eg-wi.com

I believe that my education, professional experience and foresight will allow me to provide Sauk County with the requested services in a professional, efficient and cost-effective manner. My relevant experience is highlighted under section 4.3 of this response and further detailed under section 4.8.

Once again, I would like to thank you for your invitation to propose Professional Land Surveyor Services to Sauk County Wisconsin Government.

I look forward to your response.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'Matthew M. Filus', written in a cursive style.

Matthew M Filus, PLS, CFM
EG Surveying & Mapping, LLC

4.2 General Information

A) Certified evidence of license as a land surveyor in the State of Wisconsin.

B) Certificates of insurance for general and personal liability limits as noted in the RFP.

The State of Wisconsin
Department of Safety and Professional Services
 EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
 PROFESSIONAL ENGINEERS, DESIGNERS, PROFESSIONAL LAND
 SURVEYORS, AND REGISTERED INTERIOR DESIGNERS

Hereby certifies that

Matthew M Filus

was granted a license to practice as a

PROFESSIONAL LAND SURVEYOR

*in the State of Wisconsin in accordance with Wisconsin Law
on the 11th day of November in the year 1993.*

*The authority granted herein must be renewed each biennium by the granting authority.
In witness thereof, the State of Wisconsin*

*Examining Board of Architects, Landscape Architects, Professional Engineers, Designers, Professional Land Surveyors, and
Registered Interior Designers*

*has caused this certificate to be issued under
the seal of the Department of Safety and Professional Services*



[Signature]

DSPS Secretary

[Signature]

Chairperson

4.3 Relevant Experience

I have had a 35-year long career in Land Surveying, with 31 of them being based in Sauk County. I believe this experience along with my education and technical abilities make me uniquely qualified to provide Professional Land Surveying Services to Sauk County Government as their County Surveyor.

Since 1989, I have completed thousands of land survey projects within Sauk County and the surrounding area. In the past five years alone, I have prepared three subdivision plats, 57 Certified Survey Maps, 78 boundary retracement surveys and 15 other specific-purpose surveys along with remonumentation of approximately 200 Public Land Survey System (PLSS) corners through remonumentation contracts and bounty reimbursement.

My PLSS experience in Sauk county began in the early 1990s and has continued to this day. Personally, I have remonumented nearly 500 PLSS corners in Sauk County through private surveys and contracts with Sauk County and the Wisconsin Department of Transportation.

I have also served as County Surveyor in three Wisconsin Counties for a collective period of over 10 years. From 1995-1998 I was the appointed Eau Claire County Deputy Surveyor. From 2000-2004 I was the elected Surveyor for Sauk County and from 2011-2014 I was the appointed Richland County Surveyor.

My experience, education and technical abilities are further detailed in the following documents that are attached as supporting information under Section 4.8 of this response:

- 4.8 A – Resume of Matthew M Filus
- 4.8 B – Education Summary of Matthew M Filus
- 4.8 C – Notable Project Experience of Matthew M Filus
- 4.8 D – Technology Experience of Matthew M Filus
- 4.8 E – Teaching Summary of Matthew M Filus

The project scope of the RFP is requesting that the selected Surveyor develop and maintain a monument maintenance system through which the public land survey (PLSS) corners are checked and perpetuated in compliance with State Statutes, Administrative Code, and local ordinances and maintain data regarding maintenance activities, specific to each corner, in a format that can be integrated into the County GIS. Coordinate with County staff to establish how the data will be collected and entered.

I have had extensive experience with this specific task, having developed these type of programs in all three Counties I have served as County Surveyor. I have also aided in the design of databases to maintain the data and metadata for the projects. One example of a database design I have prepared for such purpose is attached as:

- 4.8 F – Richland County Wisconsin PLSS Corner Database Design

It is anticipated that with proper funding, this project would be completed with a three-year time frame to align with completion of PLSS remonumentation at which time a 20-year / 5% annual PLSS maintenance program would commence.

4.4 List of References

1) Sauk County Land Information Office

Kelly K. Felton, Cartographer, Land Information Officer
Sauk County West Square Building
505 Broadway Room #122
Baraboo, WI 53913
Phone: (608) 355-3240
Email: kelly.felton@saukcountywi.gov

Services provided:

- Remonumentation of 253 Public Land Survey System (PLSS) Corners.

2) Sauk County Surveyor's Office

Patrick J. Dederich, Professional Land Surveyor, Sauk County Surveyor
Sauk County West Square Building
505 Broadway Room #122
Baraboo, WI 53913
Phone: (608) 355-4474
Email: pat.dederich@saukcountywi.gov

Services provided:

- Remonumentation of 253 Public Land Survey System (PLSS) Corners.
- Participation in County PLSS Bounty Program.
- Statute and ordinance compliance review of PLSS Corner Monument Records (Tie Sheets) and Certified Survey Maps (CSMs) submitted by the current County Surveyor.

3) Blakeslee Rural Sewage and Soil Testing, Inc.

Shea Geffert, Owner
Master Plumber, Certified Soil Tester, Designer of Engineering Systems, POWTS Maintainer
625 Granite Avenue
Reedsburg, WI 53959
Phone: (608) 963-5895
Email: shea@rucls.net

Services provided:

- Land surveying services to include boundary surveys, topographic surveys and construction layout for Private Onsite Wastewater Treatment Systems (POWTS).
- Training services for Blakeslee Staff on the topics of land surveying, computer-aided drafting, database development and project archiving processes.

4) Strategic Municipal Services, Inc.

Scott M. Schramm, Owner and President
Professional Engineer, Professional Land Surveyor
W5224 CTH O
Plymouth, WI 53073
Phone: (920) 893-3147
Email: scotts@strategicmunicipal.com

Services provided:

- Land surveying services to include boundary surveys, topographic surveys, bathymetric surveys and construction layout.

5) Juliesells, LLC

Julie Alibrando, Owner, Real Estate Professional
100 E. Main Street,
P.O. Box 56
LaValle, WI 53941
Phone: (608) 985-8484
Email: julie@juliesells.com

Services provided:

- Land surveying services to include boundary surveys, topographic surveys and site planning.

4.7 Fee Proposal

EG Surveying & Mapping is proposing to provide the requested Professional Land Surveying Services to Sauk County based on an hourly rate basis of \$130.00 per hour.

This rate is all-inclusive of professional time to be provided by Matthew M Filus, PLS, CFM and also includes any and all equipment and software required to provide such services, including, but not limited to:

- 2022 RAM Four-Wheel-Drive (FWD) Pickup Truck
- 2022 Kawasaki Mule 4010 FWD UTV
- Ancillary Field Equipment
- GEOMAX Zoom 90 Robotic Total Station
- CHC i73+ GNSS Receivers (2) Capable of Static and VRS and Base/Rover RTK
- GEOMAX X-PAD Field Survey Data Collection Software and Rugged Tablet Computer
- Mobile Communications: Laptop Computer and Cellular Telephone with Data Service
- Carlson Civil Suite 2025 Software: Civil, Survey, GIS and Hydrology Modules
- Blue Marble Geographics Global Mapper 25.1 GIS Software
- A professional office in Reedsburg, Wisconsin

Based upon the requested scope of services outlined in Section 3.2 of the RFP, I have compiled a tentative schedule of services that addresses these items based upon current levy funding levels for the office of the County Surveyor.

The tentative schedule of services is attached on the following two pages of this response.

Other Technical Surveying Services being requested in Section 3.2 of the RFP will be provided on a case-by-case basis at the proposed hourly rate of \$130.00 per hour, all-inclusive.

Description of Task	2025 Hours	2026 Hours	2027 Hours	Notes / Assumptions
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General County Surveyor Duties:

Orientation, review and organize previous County Surveyor files, data and policies	16	0	0	Orientation, review and organize previous County Surveyor files, data and policies.
Perform duties as specified under Wisconsin Statutes 59.45	192	192	192	Office hours at 4 hours per week minimum and 48 weeks per calendar year.
Review Subdivision Plats and Certified Survey Maps	59	59	59	Assuming 2 Subdivision Plats and 116 Certified Survey Maps at 0.5 hours each.
Additional, remote office hours	50	50	50	Serve as a resource for landowners, real estate agents, attorneys title and utility companies as well as other professional land surveyors. Assuming 1 hour per week to return messages and schedule appointments during regular office hours.
Sauk County Land Information Council	10	10	10	Serve on and regularly attend the Sauk County Land Information Council meetings, which are held quarterly. Assuming 2.5 hours per quarterly meeting.
Land Resources and Environment Committee meetings	8	8	8	Attend Land Resources and Environment Committee meetings, as needed. Assuming 4 meetings per year.
Wisconsin County Surveyor Meetings	6	6	6	Attend Wisconsin County Surveyor Meetings, when necessary. Assuming 2 meetings per year.

PLSS Re-monumentation, Perpetuation, & Maintenance

Identify project areas for re-monumentation projects	6	6	6	In coordination with GIS/Land Information staff.
Develop RFP/RFB for re-monumentation projects	6	6	6	To be completed by Consultants; and present to the appropriate Committee and/or County Board for awarding of contract(s).

Description of Task	2025 Hours	2026 Hours	2027 Hours	Notes / Assumptions
Administer PLSS Bounty Program	6	6	6	Receive requests for PLSS re-monumentation and maintenance, review same and authorize payment, if appropriate.
Develop, administer and maintain a PLSS Maintenance Program	4	4	4	Through which the public land survey (PLSS) corners are checked and perpetuated in compliance with State Statutes, Administrative Code, and local ordinances.
Maintain data regarding maintenance activities, specific to each PLSS corner by means of a relational database	90	106	106	In a format that can be integrated into the County GIS. Coordinate with County staff to establish how the data will be collected and entered.
Perpetuation of PLSS corner locations in preparation for proposed construction projects	60	60	60	Assuming 15 corners per year.

Budget Summary By Fiscal Calendar Year

Total Hours By Calendar Year	513	513	513
Proposed Hourly Rate	\$130.00	\$130.00	\$130.00
Estimated Budgeted Hours	\$66,690.00	\$66,690.00	\$66,690.00
Bounty Payments to Consultants	\$7,000.00	\$7,000.00	\$7,000.00
Total Budget	\$73,690.00	\$73,690.00	\$73,690.00

Center of Sections (10). All other PLSS corners will be re-monumented and positioned by 12/2027

4.8 A - Resume of Matthew M Filus

Matthew M. Filus
Professional Land Surveyor, Certified Floodplain Manager
Managing Member
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Email: mfilus@eg-wi.com
Web: www.eg-wi.com

Education

1986 - 1987 University of Wisconsin - Baraboo, Wisconsin

Study of liberal arts and sciences in preparation for future education.

1987 - 1989 Madison Area Technical College - Madison, Wisconsin

Civil Engineering / Land Surveying Technology – AAS

1989 – Present Continuing Education

Completion of annual continuing education and enhancement programs relating to land surveying, civil engineering, soil testing, electronic survey data collection, computer-aided drafting and design (CADD), GPS data reduction, calculations and adjustment and business-related topic and software.

Professional Experience

June 1989 through October 1995

MSA Professional Services

Civil & Surveying Technician / Professional Land Surveyor

I began my career in land surveying with MSA Professional Services (MSA) in Baraboo, Wisconsin in June of 1989 upon graduation from Madison Area Technical College (MATC).

MSA is a multi-disciplined consulting firm that provides professional services in the areas Civil Engineering and Land Surveying. While employed as a Survey Technician with MSA, I was presented the opportunity to experience a wide range of project types across all of the company's disciplines.

I was fortunate to start my career at the emergence of many technologies we now find commonplace. My beginning toolset included: transit, chain, drafting table, scale and a Leroy inking set. A few years later, my toolset was expanded to include: total stations, personal

computers, computer-aided drafting and design (CADD) software and global positioning systems (GPS).

I began to utilize CADD exclusively in 1991, beginning with AutoCAD Version 9 for MS-DOS and Intergraph Microstation Version 3.0. At that time, MSA had only six CADD stations in a then 130-person firm. I was named Land Information Specialist for the firm and also developed and implemented CADD standards for all surveying staff to utilize. I also assisted a national-level client to develop CADD standards which other consultants would later follow. My proficiency was acknowledged by the Wisconsin Society of Land Surveyors, by winning several awards in their annual Map and Plat Contests.

I was introduced to Geographic Information System (GIS) software early in the 1990s, being trained in ESRI ArcCad for MS-DOS for 40 hours at the University of Wisconsin - Madison.

I also began to utilize electronic distance measuring (EDM) equipment by 1991. Early equipment sets included digital theodolites and top-mount EDMs, while still collecting completely hard field notes. Shortly thereafter, Total Stations were implemented at the firm and our first exposure to electronic data collection began. One of my most memorable control surveys was performed with a Geodimeter 440 Total Station and Geodat 400 Data Collector, completely traversing the Village of Lake Delton, Wisconsin for its water distribution system planning in the early 1990s.

1993 brought my introduction to GPS, as applied to land surveying. Utilizing Ashtech model Z-12 receivers, many control surveys were performed to support land information projects.

Obtaining licensure as a Land Surveyor in the State of Wisconsin in 1993 allowed me to advance my position at MSA to that of Professional Surveyor and Project Manager. Having worked directly under licensed land surveyors since beginning my career, this transition came naturally and the newfound duties proceeded swiftly.

Project Manager Responsibilities added client consultation, project research, compliance verification, project cost estimating and budgeting, project scheduling, owner representation and market development responsibilities.

In my final two years of employment at MSA, I was assigned increasingly larger projects to complete and thoroughly expanded my professional knowledge as a result. This level of experience would prepare me for my duties as Deputy County Surveyor for Eau Claire County Wisconsin.

October 1995 through October 1998
Eau Claire County Government
Deputy County Surveyor

In October of 1995, I was appointed Deputy County Surveyor of Eau Claire County Wisconsin. Eau Claire County was accelerating their Public Land Surveying System (PLSS) corner perpetuation and maintenance and had launched a specific program to accomplish these tasks. I was appointed to develop standard operating procedures, hire and train staff and to manage the program. Eau Claire County includes 18 civil townships containing some 2,500 PLSS corners.

Staff included an Assistant County Surveyor who was also a Licensed Surveyor and two Survey Technicians and I received administrative and professional guidance from the County Surveyor.

My first task was to organize the office, surveying equipment and vehicles necessary for the program and to develop a training and procedures manual for every step in the PLSS corner remonumentation process. These procedures were subsequently taught to staff as they were hired into their positions and included: health and safety training; research; land law; field reconnaissance methods; use of surveying equipment (including GPS, total stations and electronic data collection devices); data reduction and adjustment of both GPS and conventionally-collected information; staking of boundaries and construction improvements; corner maintenance and marking; database population and reporting; computer-aided drafting and design (CADD) drafting and base cadastral mapping for tax parcel map development.

The program was designed to prepare the base cadastral layer for the development of the County's future Geographic Information System (GIS). All work was performed utilizing current technologies in positioning methods.

Dual-frequency Global Positioning System (GPS) was utilized to georeference the work. With the purchase of the TOPCON GPS System, professional training in data processing techniques was required and provided by TOPCON programming personnel. Fully-automatic total stations, intelligent data collection and CADD software were used in this process, as well.

As work was completed, a database was developed and populated to track the status of the PLSS corners within the county and to be incorporated into the County GIS.

During my time with Eau Claire County, three civil townships were completely remonumented, controlled and documented. Approximately 25% of the corners had been proved to have been previously perpetuated in error and approximately 65% of previous geodetic location information for the corners was deemed grossly inaccurate.

In addition to the PLSS program, the project team was utilized for other positioning needs of Eau Claire County. These projects included: control surveys for remote sensing, investigative surveys for violations of county ordinances, forensic surveys for the Sherriff's department, floodplain surveys, property legal research, surveys for county-owned lands, property line maintenance and dispute resolution for county forestry projects and other surveys as requested.

Additionally, I was assigned with the review process of land divisions within the county, as well as all survey documents submitted for statutory filing in the office of County Surveyor. I also acted as the County Surveyor in his absence.

October 1998 through October 2001
Vierbicher Associates, Inc.
Survey Team Leader

In October of 1998, I joined the firm of Vierbicher and Associates, Inc. (VAI) as their Survey Team Leader for their Reedsburg, Wisconsin office. VAI is a multi-disciplined consulting firm that provides professional services in the disciplines of civil engineering, land surveying and geographic information systems (GIS).

As Survey Team Leader, I was responsible for the planning, organization, budgeting, scheduling, data management, professional advancement and market development of the firm's land surveying department. The department served all of the firms' disciplines as well as their own clientele in need of professional land surveying and positioning services. I also acted as the firm's resident GPS expert. It was at this time that I was professionally trained in Trimble Geomatics Office Software by Trimble at their Sunnyvale, California facility.

One of the firms' largest market sectors at the time was GIS and land information projects. Under my management, many projects that required precise geodetic positioning of various monumentation, features and improvements were completed.

One of the firms' licensed land surveyors served as the elected Sauk County Surveyor from 1986 until the year 2000. As a deputized assistant, I assisted in providing Sauk County with Public Land Surveying System (PLSS) corner perpetuation, maintenance, geodetic positioning and record management. Nearly 12,000 records of surveys and 3,000 PLSS corner locations had been imaged/scanned and indexed digitally.

In the fall of 1999, VAI was awarded a contract to prepare a county-level network of geodetic control stations referenced to the state-level High Accuracy Reference Network (HARN) or a County HARN Network. I managed the project, completed much of the field work, reduced the field data and performed the final adjustment. The final published documents are available at the web address of:

<https://www.co.sauk.wi.us/surveyor/sauk-county-high-accuracy-reference-network-harn>

In the fall of 1999, I also obtained licensure as a Land Surveyor in the State of Iowa. Additionally, I had the pleasure of mentoring high school students interested in land surveying and consulting engineering by participating in the local job shadowing program. Several of the participants did go on to pursue a career of this nature and are now gainfully employed in their chosen field.

January 2000 through December 2003 Sauk County Wisconsin Government

Elected to the office of Sauk County Surveyor in 2000, I served the office part-time for two consecutive terms until 2004. The primary duty of the office of County Surveyor in Wisconsin is the maintenance of the Public Land Surveying System (PLSS) corners.

During my terms as Sauk County Surveyor, I established a rigid maintenance program that ensure that 5% of PLSS corners be maintained per year. In addition to these maintenance efforts, several remonumentation projects were administered under my direction. Nearly five civil townships were completed and precisely positioned to assist the County Cartographer with parcel mapping to use as the cadastral fabric of the County Geographic Information System (GIS).

My administration of these projects included design and publication of the Requests for Proposal (RFPs) and their specifications, respondent RFP review, respondent interviews, award of contracts, review of work completed and submitted, dispute resolution between conflicting survey results, indexing and publication of final project results and invoice processing for final payment of consultants.

In addition to the PLSS duties of the office of County Surveyor, I assisted other departments with their legal research and land surveying needs and was charged with the review process of land divisions within the County. I also completed the statutorily-required filing of documents in the office of County Surveyor.

One of my most memorable surveying moments ever was in the fall of 2003 in the Township of Troy, Sauk County, Wisconsin. A contracting surveyor had used lost-corner proportionate methods to establish a PLSS corner as part of a contract. The location he calculated was not in harmony with either the physical occupation in the field or measurements of previous survey work in the area. I recommended that an excavation be made, as the area was in a filled area. I suggested a location and after about an hour and 8 feet of excavated materials, an original, hand-hewn Government Land Office (GLO) oak stake was recovered in near perfect condition. There was no doubt that we had "walked in the footsteps" of the original GLO Surveyors.

October 2001 to Present
The Excelsior Group, LLC
Professional Land Surveyor / Certified Floodplain Manager

In the fall of 2001, I chartered the Excelsior Group, LLC (now EG Surveying & Mapping, LLC) and began to consult to clients under my own name. Since then, I have successfully completed every step in over 1,000 projects of varying size and complexity, for both public and private-sector clientele.

The largest portions of my recent projects are that of boundary retracement and positioning, many including Public Land Surveying System (PLSS) corner positions.

In the year 2008, I was appointed by the advisory committee of the Sauk County Surveyor to review PLSS corner records prepared by the current Sauk County Surveyor for compliance with state statutes and administrative codes.

As a contribution to my local community and to my chosen profession, I have volunteered with: the Boys Scouts of America, Habitat for Humanity, the Wisconsin Woodland Owners Association and the Colvin Crew.

In 2005, I prepared and presented a curriculum to the Boys Scouts of America Troop in Baraboo for the orienteering and surveying merit badge.

In 2006, to assist the Habitat for Humanity, I provided pro bono land surveying services to help complete a residential housing project in Baraboo, Wisconsin.

In the years 2006 and 2007, I prepared and presented a series of seminars to the Wisconsin Woodland Owners Association (www.wisconsinwoodlands.org) regarding land title, boundary determination and easements.

In the year 2007, I became a member of the Colvin Crew (www.colvincrew.org). The goal of the Colvin Crew is to spread the word about a relatively obscure champion of the New York State (NYS) Forest Preserve who was instrumental in the creation of the Adirondack Park. Through his position as Superintendent of NYS Land Surveys (1872-1900), Mr. Colvin presented detailed surveying reports to the NYS Legislators extolling the virtues and importance of preserving that

area of New York State now known as the Adirondack Park. Membership in the Colvin Crew has helped me better understand land title and surveying in the colonial or metes and bounds states.

**January 2011 through December 2014
Richland County Wisconsin Government**

Appointed by interview to the office of Sauk County Surveyor in 2011, I served the office part-time for two consecutive terms until 2014. The primary duty of the office of County Surveyor in Wisconsin is the maintenance of the Public Land Surveying System (PLSS) corners.

During my terms as Richland County Surveyor, I established a rigid maintenance program that ensure that 5% of PLSS corners be maintained per year. In addition to these maintenance efforts, several remonumentation projects were administered under my direction. Nearly five civil townships were completed and precisely positioned to assist the County Cartographer with parcel mapping to use as the cadastral fabric of the County Geographic Information System (GIS).

My administration of these projects included design and publication of the Requests for Proposal (RFPs) and their specifications, respondent RFP review, respondent interviews, award of contracts, review of work completed and submitted, dispute resolution between conflicting survey results, indexing and publication of final project results and invoice processing for final payment of consultants.

In addition to the PLSS duties of the office of County Surveyor, I assisted other departments with their legal research and land surveying needs and was charged with the review process of land divisions within the County. I also completed the statutorily-required filing of documents in the office of County Surveyor.

**January 2020 through December 2020
Dagostino Geospatial, Inc.**

Dagostino Geospatial, Inc. (now CHW, an NV5 Company) is a geospatial firm specializing in real property due diligence surveys in southwest Florida.

As Chief Operating Officer, my primary responsibility was the overall day-to-day operation and financial management of a 25-person consulting firm.

Accreditations

- National Institute for Certification in Engineering Technologies (NICET) Certified Civil Engineering Technician #078628 (1990 | Expired)
- Wisconsin Registered Land Surveyor #2185 (1993)
- Wisconsin Civil Engineer-In-Training #15184 (1998 | Expired 2008)
- Iowa Licensed Land Surveyor #14911 (1999)
- Certified Floodplain Manager | ASFPM (2018)
- Florida Professional Surveyor & Mapper #7244 (2019)

Professional Memberships

- Member, Wisconsin Society of Land Surveyors (WSLS), 1992-Present
- Member, Northwest Chapter, WSLS, 1995-1998
- Member, Madison Area Surveyors Council (WSLS Chapter), 2000 – 2010
- Member, Southwest Chapter, WSLS, 2010 - Present
- Member, Wisconsin County Surveyors Association, 1995-2004, 2011-2014
- Member, National Society of Professional Land Surveyors 2009 - Present

Awards

- Special Service Award, Madison Area Technical College, 1989
- Multiple awards from the WSLS mapping and platting contests
- Wisconsin Society of Land Surveyors Voluntarily Informed Professional (VIP)

4.8 B – Education Summary of Matthew M Filus

Matthew M. Filus
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Managing Member
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Email: mfilus@eg-wi.com
Web: www.eg-wi.com

Education

1986 - 1987 University of Wisconsin - Baraboo, Wisconsin

Study of liberal arts and sciences in preparation for future education.

1987 - 1989 Madison Area Technical College - Madison, Wisconsin

Civil Engineering / Land Surveying Technology – AAS

Continuing Education

In addition to annual attendance of the Wisconsin Society of Land Surveyors (WSLS) annual institute and chapter meetings, the following is a summary of significant additional continuing education and professional enhancement efforts completed:

- 1990 Training and certification for use of Troxler nuclear density testing equipment
- 1992 40-hour superfund site and hazardous material training, UW-Madison College of Engineering
- 1992 ESRI ArcCAD 40-hour training, UW-Madison College of Engineering / Remote Sensing
- 1993 Corner (PLSS) evidence analysis seminar, Dennis Moulard of Cadastral Consultants, Inc.
- 1995 Eagle Point Advantage Series for AutoCAD, Eagle Point, Dubuque, IA
- 1996 TOPCON GPS post-processing training, Eduardo Falcon, TOPCON
- 1997 Annual Autodesk product training, Taylor Technologies, Iron Mountain, MI

- 1998 Annual Autodesk product training, Taylor Technologies, Iron Mountain, MI
- 2000 63rd Annual Iowa Land Surveyors Conference, Ames, IA
Trimble 40-hour GPS post-processing training, Trimble, Sunnyvale, CA
- 2001 WSLs Certified Voluntarily Informed Professional or "VIP" status achieved
- 2001 Project Management Training, Braley Consulting and Training
- 2003 Private Onsite Waste Treatment Systems (POWTS) Training, Buildings & Safety
Microsoft Office 2003 Training, CareerTrack
- 2005 Wisconsin Land Information Association (WLIA) annual conference, Green Bay, WI
Certified Soil Tester Training, Buildings & Safety
- 2006 Land Surveyor's Workshop Continuing Education Cruise, Caribbean
(Hydrology, Earthwork, Legal Research, Easements, Insurance, Litigation)
Certified Soil Tester Training, Buildings & Safety
Erosion Control Training, Buildings & Safety
- 2007 Tripod Data Systems (TDS) Survey Pro Data Collection Training, Des Moines, IA
- 2009 WSLs Certified Survey Map (CSM) Seminar, Wisconsin Dells, WI
Managing your business in challenging times webinar, Gary Kent, PLS
- 2010 Wisconsin Land Information Association (WLIA) annual conference
Wisconsin Association of Land Conservation Employees (WALCE) annual conference
Wetland Plant Identification Training, USDA NRCS, Dodgeville, WI
WSLS Fall Seminar, Conflicts and 1st Surveyor Doctrine, Wisconsin Dells, WI
- 2011 Wisconsin Association of Land Conservation Employees (WALCE) annual conference
WSLS Spring Workshop, Ethics, Wisconsin Dells, WI
WSLS Fall Workshop, WISDOT TPP and Geodetic Topics, Wisconsin Dells, WI
- 2012 BLM Bearing Tree Webinar, Dennis Moulard, PLS
Adverse Possession Webinar, Thomas Strong, PLS
FEMA Flood Insurance Study Webinar, Jonathon Terry, PLS
- 2013 Smart Vent Engineered Flood Vent Training
- 2014 WSLs Spring Workshop, "Survey Modernization Bill Reviewed", Wisconsin Dells, WI
Presented "Know Your Boundaries", 6 topics to help the tree farm community understand
the land survey process, to the Wisconsin Tree Farm Committee
Managing Multiple Priorities, Fred Pryor Seminars
Confined Spaces, Fred Pryor Seminars
Project control, coordinate systems and datums, DiscountPDH.com
- 2015 DPLE 149 – Just the FAQs on Ethics, RLI Insurance Continuing Education (RLI)
DPLE 150 – Ownership of Documents and Intellectual Property, RLI
DPLE 164 – Managing Risk through Contract Provisions, RLI

- 2016 Surveyor's Rendevous, Lake George, NY, Surveyor's Historical Society
- 2018 DPLE 195 – Learning when to waive good-bye (contract waivers), RLI
 DPLE 223 – Contract Administration Pitfalls and Pointers, RLI
 Fundamentals of Floodplain Management, Florida Floodplain Managers Association
 General Ethics and Standards for Professional Land Surveyors, DiscountPDH.com
- 2019 Mapping SFHAs Using 2D Modeling, Association of State Floodplain Managers
 Using LIDAR for LOMAs, Association of State Floodplain Managers
 Floodways – The Original Intent, Association of State Floodplain Managers
- 2020 Elevation Certificate Basics, Florida Floodplain Managers Association
 Elevation Certificates and the Community Rating System, Florida Surveying & Mapping Society
- 2021 Business plans for mapping, Association of State Floodplain Managers
- 2022 Substantial (Flood) Damage Workshop, WiDNR
 Flood openings for floodplain management, Floodproofing.com
 FEMA Flood Insurance Studies, PDH Online
 DPLE 316 - Contract review for design professionals, RLI
 Applied approaches to non-levee features, Association of State Floodplain Managers
 Active and passive floodproofing, Floodproofing.com
 LiMWA-CAZ Flood Mapping, Florida Floodplain Managers Association
 Future conditions flood mapping, Association of State Floodplain Managers
 Alternative Stormwater Management, PDH Online
 Topography & Surveying – Essential guidelines, PDH Online
 Introduction to photogrammetry, Florida Surveying & Mapping Society
- 2023 Writing boundary descriptions, Florida Surveying & Mapping Society
 University of Florida NSRS Workshop, Florida Surveying & Mapping Society
 Flood risk management, Association of State Floodplain Managers
 Flood risk data initiative, Association of State Floodplain Managers
- 2024 Wisconsin rules and statutes for land surveyors, McKissock
 Ethics for licensed professionals, PDH Online
 Fundamentals of project management, PDH Online

4.8 C – Notable Project Experience of Matthew M Filus

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Web: www.eg-wi.com

June 1989 through October 1995
MSA Professional Services
Civil & Surveying Technician / Professional Land Surveyor

Civil & Surveying Technician:

- Preliminary survey, USH 14 bypass, Richland Center, WI.
- Construction layout and inspection, St Croix Meadows Greyhound Track, Hudson, WI.
- Survey, design, drafting, layout and inspection, The Springs Golf Course, Spring Green, WI.
- Worked under Professional Engineers serving approximately 40 Wisconsin and Illinois communities providing municipal and environmental engineering services.
- Acted as Resident Engineer, performed inspection of utility construction, grading, bituminous and concrete paving placement.

Professional Land Surveyor:

- Native American effigy mound preservation survey, St Paul's Lutheran Church, Baraboo, WI.
- PLSS remonumentation and control survey, Town of Winfield, Sauk County, WI.
- Three-dimensional aerial control survey, Water System Design, Village of Lake Delton, WI.
- GIS Implementation Study, City of Baraboo, WI.

**October 1995 through October 1998
Eau Claire County Government
Deputy County Surveyor**

- PLSS corner perpetuation and maintenance programs including 18 civil townships containing approximately 2,500 PLSS corners.
- Design and population of PLSS corner database (MicroRIM R:BASE).
- Preparation of the base cadastral layer for the development of the County GIS.
- Three-dimensional aerial control survey covering approximately 108 square miles to include the city of Eau Claire and surrounding townships in Eau Claire and Chippewa Counties.
- ALTA/ACSM Land Title Survey of the Eau Claire County Sanitary Landfill for sale to a private holding company.

**October 1998 through October 2001
Vierbicher Associates, Inc.
Survey Team Leader**

- County-level High Accuracy Reference Network (HARN), Sauk County, WI.
- Construction layout management, STH 35 reconstruction, Hudson, WI to River Falls, WI.
- Land development projects, various Ho-Chunk Nation Properties across Wisconsin.
- GIS control, feature and attribute surveys, Jackson County, WI.

**October 2001 to Present
The Excelsior Group, LLC
Professional Land Surveyor**

- Retracement surveys of several thousand existing boundaries throughout Wisconsin in both urban and rural environments for public and private clients.
- Platting and creation of several hundred lots throughout Wisconsin by virtue of Metes and Bounds, Certified Survey Maps, Subdivision Plats, Condominium Plats and Cemetery Plats.
- PLSS corner perpetuation, positioning and maintenance contracts with several County Governments including Sauk, Richland and Vernon Counties as well as the Wisconsin Department of Transportation.
- Topographic and design surveys of several hundred sites throughout Wisconsin in both urban and rural environments.

- Floodplain delineation surveys and elevation certificates of numerous properties throughout Wisconsin in both urban and rural environments.
- Quantity surveys and calculations in support of landfill progress as well as litigation cases.
- Construction layout services provided for construction of roadways, buildings and other improvements to property.
- Permitting assistance and representation services to clients in support of zoning changes, zoning variances and board of adjustment hearings.
- Geodetic surveying of monitoring well and other device locations for use in groundwater modeling study, Badger Army Ammunition Plant, Baraboo, WI.
- Assisted in the research, boundary retracement and platting of lands in New York State under the direct supervision of James M. Vianna, PLS.
- Design Survey and Transportation Project Plat, WISDOT ID 1011-03-06, I-39 Madison – Portage, CTH DM, Bridge B-13-0085, Dane County, WI.
- Richland County Surveyor | Services provided to Richland County Government included:
 - Statutory duties of the office of Richland County Surveyor
 - Serve as a County Land Information Officer
 - Design of PLSS corner database for implementation into the County GIS as well as the State Cartographer's Office PLSSFinder application.
- Volk Field / Camp Williams Wisconsin Air National Guard Facility:
 - Aerostar SES | Geodetic locations of multiple monitoring devices
 - Pond & Company | Topographic design survey for fire suppression systems in hangars
 - Bethel Environmental Services | Geodetic locations of perimeter of unexploded ordinance field

4.8 D – Technology Experience of Matthew M Filus

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Web: www.eg-wi.com

Field Hardware

- Ancillary surveying equipment (field book, magnetic locator, compass)
- Taping (chaining) equipment
- Leveling equipment including dumpy levels, automatic levels and rotating lasers
- Transits and Theodolites
- Top-mount Electronic Distance Measurement (EDM) equipment
- Fully-automatic total stations; Brands used in chronological order include Omni, Nikon, Geodimeter, Pentax, Lietz, Sokkia, Topcon
- Robotic total stations; Brands used in chronological order include Geodimeter and Topcon, GEOMAX
- Survey-grade Global Positioning Systems (GPS); Models and modes used in chronological order include:
 - Ashtech Z-12 (Static)
 - Topcon Turbo S II (Static, Post-Processed Kinematic or PPK)
 - Trimble 4000, 4400, 4700, 4800 and 5700 (Static, PPK, Real-Time Kinematic or RTK)
 - Trimble 4600LS (static, PPK)
 - Topcon HIPER Lite+ (Static, RTK)
 - Magellan Professional Promark 3 (Static, PPK)
 - CHC X91+ (Static, Post-Processed Kinematic or PPK)
 - GEOMAX Zenith 16
 - CHC i73+
- Resource-grade GPS Systems; Models used in chronological order include:
 - Trimble Pathfinder Pro XR
 - Ashtech Mobile Mapper
 - Ashtech Mobile Mapper CE
 - Magellan Professional Promark 3

Field Software

Conventional:

- Geodimeter proprietary (UDS)
- Corvallis Micro Technology (CMT) Surveyor's Assistant (Pentax-Branded)
- Sokkia SDR
- Trimble Survey Controller
- Tripod Data Systems (TDS) Survey Pro
- Carlson SurvCE & SurvPC versions 2.0 to current (6.xx)
- GEOMAX X-PAD

GPS/GNSS:

- Topcon Turbo S II
- Trimble Data Controller
- Trimble Survey Controller
- Tripod Data Systems (TDS) Survey Pro
- Carlson SurvCE & SurvPC
- Carlson GIS-CE
- ESRI ArcPAD
- GEOMAX X-PAD

Office Software

General Office / Productivity:

- MicroRIM R:BASE database software
- Microsoft Office through version 2019 (Outlook, Word, Excel, PowerPoint, Publisher, Access)
- Intuit QuickBooks Pro Accounting Software through version 2018
- Intuit Quicken version 2024
- Nitro Pro PDF Suite
- 17hats Business Management Software
- Paymo Business Management Software

Civil Engineering / Surveying Productivity:

- AutoCAD versions 9-2025
- DCA/Softdesk Survey Modules for AutoCAD
- Eagle Point Advantage Series Civil-Survey modules for AutoCAD
- Land Development Desktop 2/3 & Civil 3D
- Carlson Civil Suite through version 2025 with SurvNET Least-Squares Adjustment
- Carlson SurveyGNSS Post-Processing GNSS Software
- TOPCON TGPS & Magnet Office GPS Software
- Trimble Wave, GPSurvey & Trimnet GPS Software
- Trimble Geomatics Office GPS Software
- Trimble Business Center GPS Software
- ESRI ArcGIS Desktop Version 10
- Blue Marble Geographics Global Mapper through version 25.1

4.8 E – Teaching Summary of Matthew M Filus

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June 1989 through October 1995 MSA Professional Services Civil & Surveying Technician / Professional Land Surveyor

During my tenure with MSA, I was named Land Information Specialist for the firm, developed and implemented CAD standards for all surveying staff to utilize and assisted a national-level client to develop CAD standards which other consultants would later follow.

Additionally, I implemented standard operating field procedures and training guides for migration to use of fully-automatic total stations. I traveled to regional MSA offices throughout the Midwest to implement these procedures.

October 1995 through October 1998 Eau Claire County Government Deputy County Surveyor

While in Eau Claire, I developed training routines, procedures and manuals for every step in the Public Land Surveying System (PLSS) corner remonumentation process. These procedures were subsequently taught to staff as they were hired into their positions.

These procedures included: health and safety training; research; land law; field reconnaissance methods; use of surveying equipment (including GPS, total stations and electronic data collection devices); data reduction and adjustment of both GPS and conventionally-collected information; staking of boundaries and construction improvements; corner maintenance and marking; database population and reporting; computer-aided drafting and design (CADD) drafting and base cadastral mapping for tax parcel map development.

As an active member of the Wisconsin County Surveyor's Association (WCSA), I was a member of the committee that assembled the WCSA County Surveyor's handbook. This document was created to assist County Surveyors, their steering committees of County Supervisors and private surveyors as to the operations of a typical County Surveyor's Office.

In the summer of 1997 I was a presenter at the summer meeting of the WCSA. I prepared and presented a history of the remonumentation program of Eau Claire County and the future plans for completion and implementation into the county GIS.

October 1998 through October 2001
Vierbicher Associates, Inc.
Survey Team Leader

As Survey Team Leader, I was responsible for the training and professional advancement of the firm's land surveying staff in the Reedsburg, Wisconsin office. I implemented a series of "brown bag" seminars over a weekly luncheon to train staff on procedures and policies of the firm.

Designated as the resident GPS expert, I was also responsible for company-wide standards for operation and proper use of GPS equipment.

October 2001 to Present
The Excelsior Group, LLC
Professional Land Surveyor

Since beginning self-employment, I have been presented with many additional opportunities to educate others.

As County Surveyor for both Sauk and Richland Counties, I have been afforded the opportunity to present ideas, concepts and budgets to County Staff and Board Members. Having a combined seven years of experience as a County Surveyor and three years as a Deputy, I have attended and presented at numerous meetings discussing a variety of topics over those 10 years.

In 2005, I prepared and presented a curriculum to the Boys Scouts of America Troop in Baraboo for the orienteering and surveying merit badge.

In the years 2006 and 2007, I prepared and presented a series of seminars to the Wisconsin Woodland Owners Association (www.wisconsinwoodlands.org) regarding land title, boundary determination and easements.

In the year 2007, I became a member of the Colvin Crew (www.colvincrew.org). The goal of the Colvin Crew is to spread the word about a relatively obscure champion of the New York State (NYS) Forest Preserve who was instrumental in the creation of the Adirondack Park. Through his position as Superintendent of NYS Land Surveys (1872-1900), Mr. Colvin presented detailed surveying reports to the NYS Legislators extolling the virtues and importance of preserving that area of New York State now known as the Adirondack Park. Membership in the Colvin Crew has helped me better understand land title and surveying in the colonial or metes and bounds states.

In the spring of 2012, Michael H Webb, Colvin Crew "Camp Clerk" and lead land surveying technology instructor at the State University of New York (SUNY) Ranger School in Wanakena, NY invited me to present a discussion to his students about the Public Land Surveying System (PLSS). In conjunction with the annual meeting of the Colvin Crew, I gave a 2-hour primer on the topic that enlightened the students and academic staff on the PLSS.

Richland County Surveyor

Richland County Courthouse
c/o Register of Deeds
P.O. Box 337
181 West Seminary Street
Richland Center, WI 53581

Monday, February 20, 2012

Barbara J Scott
MIS Director
Richland County Government
221 West Seminary St
Richland Center, WI 53581

Re: Richland County Public Land Surveying System (PLSS) Database

Barb,

As requested, I am providing you with a proposed conceptual database model for future use in managing PLSS corner information for Richland County PLSS corners.

Richland County Government has been very progressive in the last 30 years by completing substantial re-monumentation of nearly all PLSS corners within its boundaries. Most of these corners have been documented in accordance with Wisconsin Administrative Code Chapter A-E 7.08, by virtue of a U.S. Public Land Survey Monument Record or "Tie Sheet". Additionally, approximately 65% of these corners have been assigned survey-grade (1-2 cm-level) coordinates related to the Wisconsin Coordinate Reference System (WISCRS). The PLSS serves as the framework for land description in Richland County and the coordinate values provide a geographically correct spatial reference system to base the Geographic Information System (GIS) upon.

There are many initiatives by Federal, State and Local Governments already underway throughout the PLSS states that have established a basis for development of PLSS database models, which I feel we should build upon to have a model that will integrate easily with other systems already in place. One such initiative is the Wisconsin State Cartographer's Office (SCO) statewide PLSS layer project. It is my intent to include adequate fields of information across several tables to allow such integration.

Given this brief background, I am proposing four main tables to allow this information to be maintained effectively. Inside these tables there are other opportunities to further divide the dataset, which I have denoted with an asterisk (*) and added comments.

Table 1: PLSS CORNERS

This table shall serve as the main table in the database, containing information for every PLSS corner within the County and will provide essential location information for the corner as related to the PLSS. This table shall have one-to-many relationships with the other tables, as each corner may have multiple documents and/or coordinates assigned to it, but there is only one corner location, being where it was originally placed in the original Government Land Office (GLO) survey.

Field	Example	Description	Comments
Corner Number	41101270000	Romportl System Number	Primary Key .PDF guide attached
Volume	11N01E	6-digit Township & Range Value	For use in building a GCS index for ROD .PDF guide attached
Page	0105	4-digit Corner Index Number from Current System w/ leading zeroes	For use in building a GCS index for ROD .PDF guide attached
Corner Type	Closing Corner, ¼ Corner, Section Corner, Meander Corner, Witness Corner, Offset Corner	GLO/BLM Corner Type Description	Use GLO/BLM Corner Type Descriptions

Table 2: PLSS DOCUMENTS

This table will relate to the PLSS Corners Table by the Corner Number and will contain fields of information taken from documents pertaining to the PLSS corners that are filed in the Register of Deeds office. U.S. Public Land Survey Monument Records or "Tie Sheets" are the primary form of these documents. Additionally, Maintenance Records and Miscellaneous documents also exist within the files.

Field	Example	Description	Comments
Corner Number	41101270000	Romportl System Number	.PDF guide attached
Document Number	272560	Unique, 6-digit Document Number Assigned by the ROD	To link to image file through RODDirect. Unique ID of Record when combined with Corner Number.
Document Type	Tie Sheet, Maintenance Record, Miscellaneous	Type of Document	3 Options as stated under the example column. *
RLS Number	2185	4-digit Surveyor License Number certifying document	To link to Surveyor Table for additional attributes
Document Date	01/01/2012	RLS Signature Date	
Filing Date	01/01/2012	ROD Filing Date	
URL	...272560.PDF	Link to Document Image	Image in RODDirect System (URL+Document Number)

Table 3: PLSS COORDINATES

This table will relate to the PLSS Corners Table by the Corner Number and will contain fields of information taken from documents pertaining to the PLSS corners that are filed in the Register of Deeds office as well as coordinates and elevations derived from various other sources such as remonumentation projects and bounty system reimbursements. Richland County's GIS is referenced horizontally to WISCRS, therefore this table will only contain values related to this coordinate system. Many elevation values have also been compiled through various sources. These values will be tabulated, but should not be relied upon as benchmarks due to inadequate information as to which vertical datum the values are related to as well as the vertical instability of many PLSS corner monuments.

Field	Example	Description	Comments
Corner Number	41101270000	Romportl System Number	.PDF guide attached
Position Number	001	Auto Assigned	Unique ID of Record when combined with Corner Number
RLS Number	2185	4-digit Surveyor License Number providing location	To link to Surveyor Table for additional attributes
Monument Type	RCCIM, Harrison, 1¼" Rod, Etc.	Monument Type	Allow for unique entries and build lookup table*
WISCRS Northing	123,456.789	Northing (Y) Value	Expressed in Decimal US Feet
WISCRS Easting	123,456.789	Easting (X) Value	Expressed in Decimal US Feet
WISCRS Adjustment	NAD83(91), NAD83(97), NAD83(2007), NAD83(2011)	NAD 83 Adjustment	Adjustment Value, currently four (4) options noted at left
Northing Accuracy	0.033	Error Estimate of Northing (Y) Value	Expressed in Decimal US Feet
Easting Accuracy	0.033	Error Estimate of Easting (X) Value	Expressed in Decimal US Feet
Elevation	901.025	Elevation	Expressed in Decimal US Feet
Elevation Datum	NGVD29 or NAVD88	Vertical Datum	Expressed in Decimal US Feet
Elevation Accuracy	0.033	Error Estimate of Elevation (Z) Value	Expressed in Decimal US Feet

Table 4: SURVEYORS

Look up table for information about the Surveyor and agency responsible for the PLSS Document and/or PLSS Coordinates for a PLSS Corner.

Field	Example	Description	Comments
RLS Number	2185	4-digit Surveyor License Number	To link to Document and Coordinate Tables
Last Name	Filus	Surveyor Last Name	
First Name	Matthew	Surveyor First Name	
Middle Initial	M	Middle Initial	

Respectfully Submitted,



Matthew M Filus
Richland County Surveyor
Wisconsin Registered Land Surveyor 2185

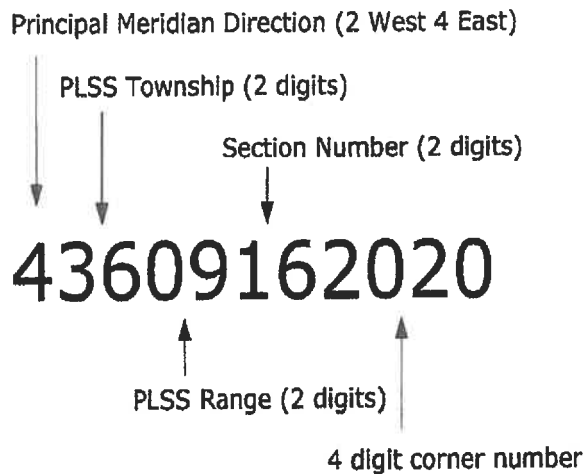
Wisconsin Corner Point Identification System January 2006

The Wisconsin Point Identification system was developed by a special committee chaired by Mike Romportl, Oneida County Surveyor in the early 1990's. This system has been adopted by the Wisconsin Department of Natural Resources (WDNR) in their Land Net program and has been propagated by the Wisconsin Land Information Program.

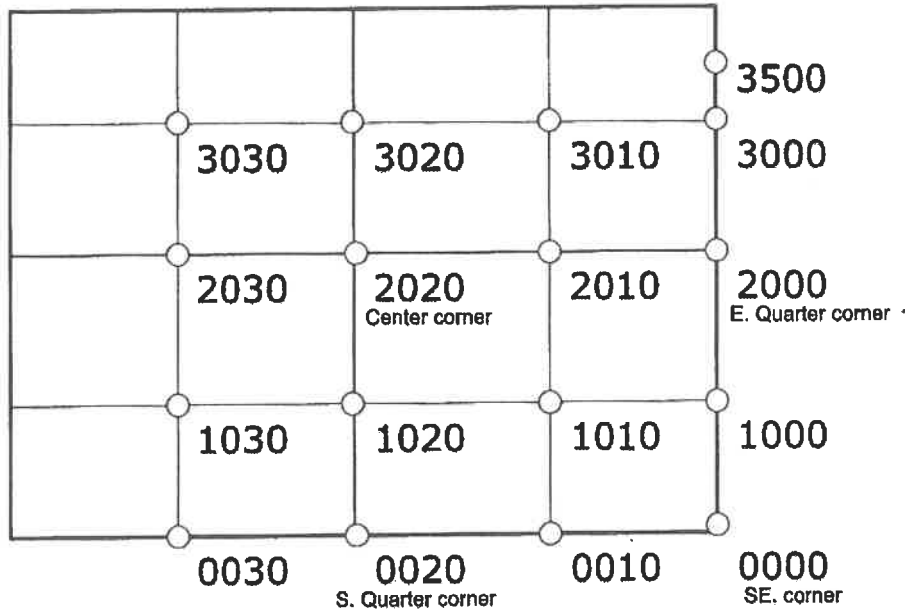
This paper is based on the original document from the Romportl special committee.

Definition

The Wisconsin Point ID is a system of numbering corners of the Public Land Survey System in Wisconsin that provides a unique number for each corner. The basic components of the Wisconsin Point ID are as shown below.



The 4 digit corner number identifies the corner based on its position within the section. A section divided in sixteenths is shown below.



This system uses the south to north approach in a section as shown above. Rows are numbered from 00-30 south to north and columns are numbered east to west 00-30. As shown in the figure above the Southeast corner of a section is always the origin of the system being 0000. Other corners are numbered as shown in the Figure, for example the South quarter corner is 0020; the center corner is 2020; and the East quarter corner is 2000.

These numbers always identify the locations listed regardless of the size of the section. The row and column number is prefixed by the principal meridian indicator, town, range, and section number that is immediately north and west of the corner or point being defined. In Wisconsin, there is only one principal meridian so there is no need for an identifier of the principal meridian itself.

To make the number unique the south and eastern most section lines always take precedence. So in the figure above the corners along the north line of the section illustrated are numbered from the section number to the North.

Special Situations

Closing Corners

Closing corners are numbered according to the section in which they close not the section above or to the west. Use row 40 and the corresponding row and/or column to assign the number.

In special cases such as a closing corner on a standard parallel (correction line), the row would be assigned 90 and the town, range, and section which the closing corner controls would be its prefix. The 40-90 row series acts as a red flag situation.

Excess

Another special case is when excess or deficiencies in sections which were put into the north and west part of the township and Government Lots were assigned resembling $\frac{1}{4}$ - $\frac{1}{4}$ sections. For these cases the rows and/or columns could continue up to 80 to accommodate this condition.

Meander Corners

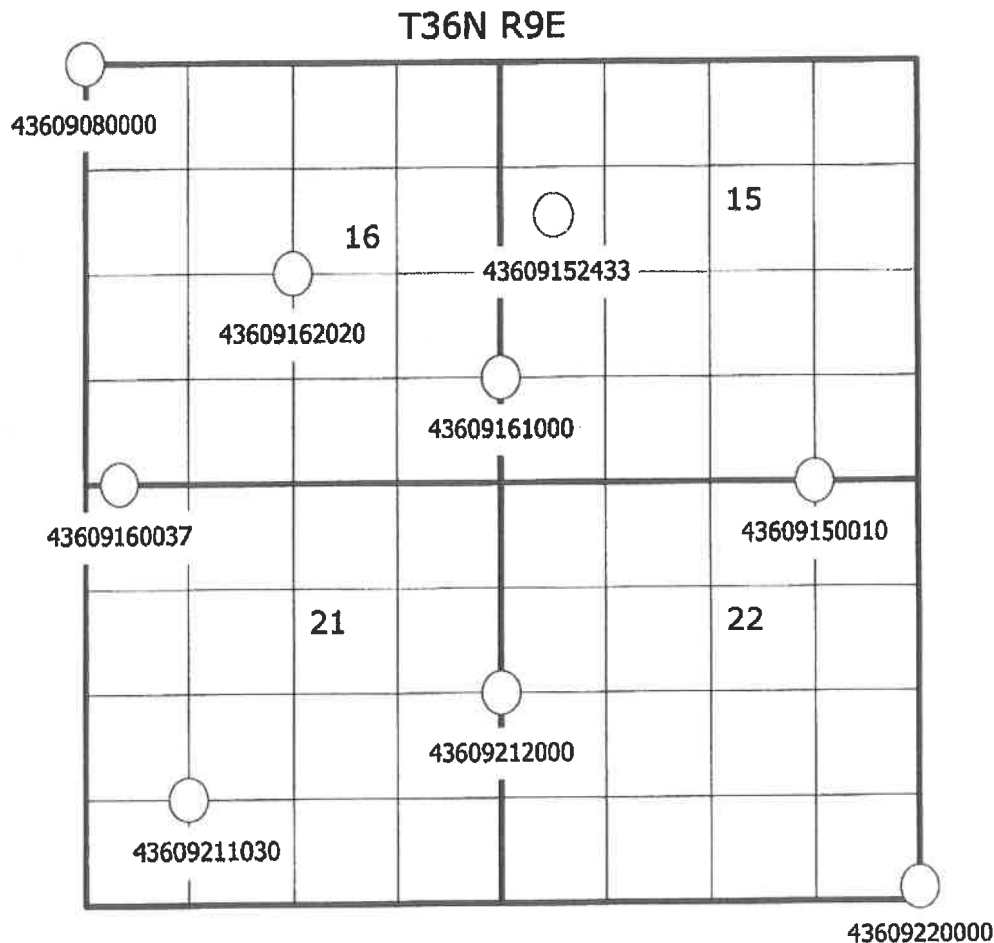
Meander Corners would be assigned identifications based on an approximation of the row and column number where it lies in the section since they do not fall in predicted locations.

Control

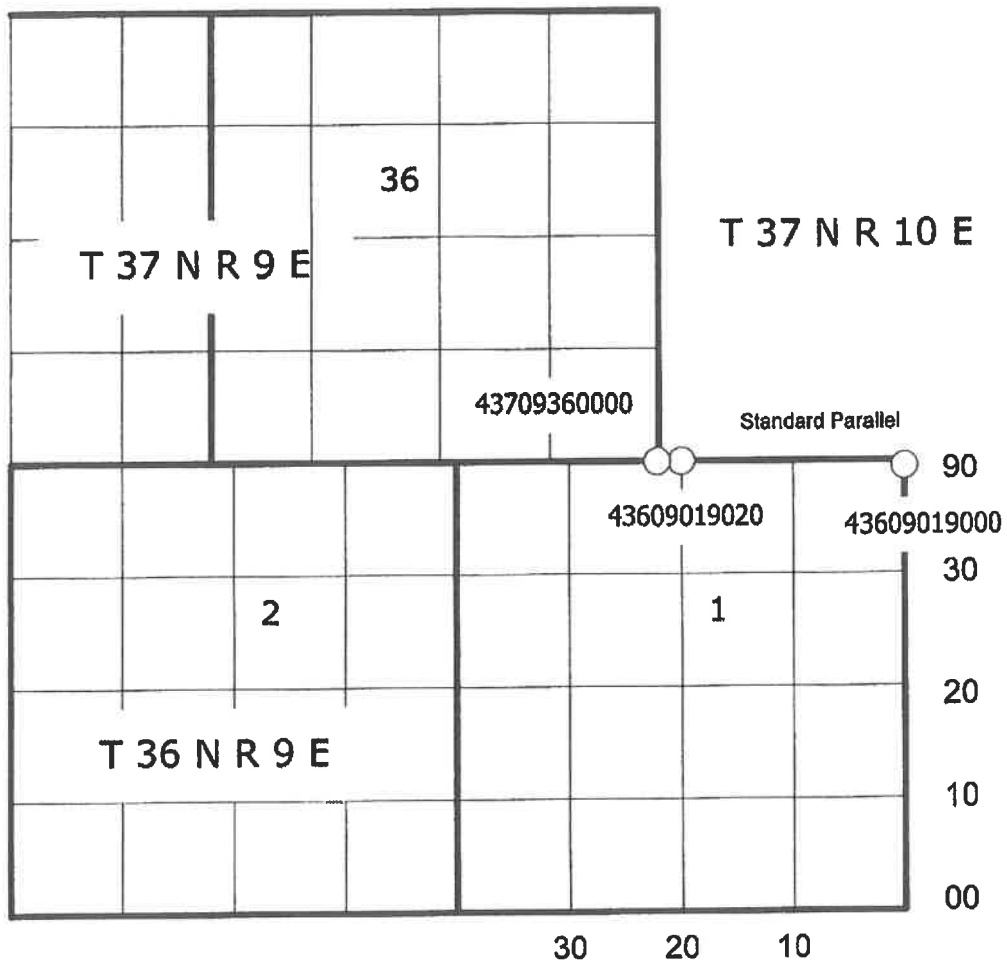
Other control points both vertical and horizontal are included in this schema by assigning identifications of an approximate row/column number. This places the control approximately inside a sixteenth area.

Some Additional Examples

The following figures describe the use of the Wisconsin ID system.



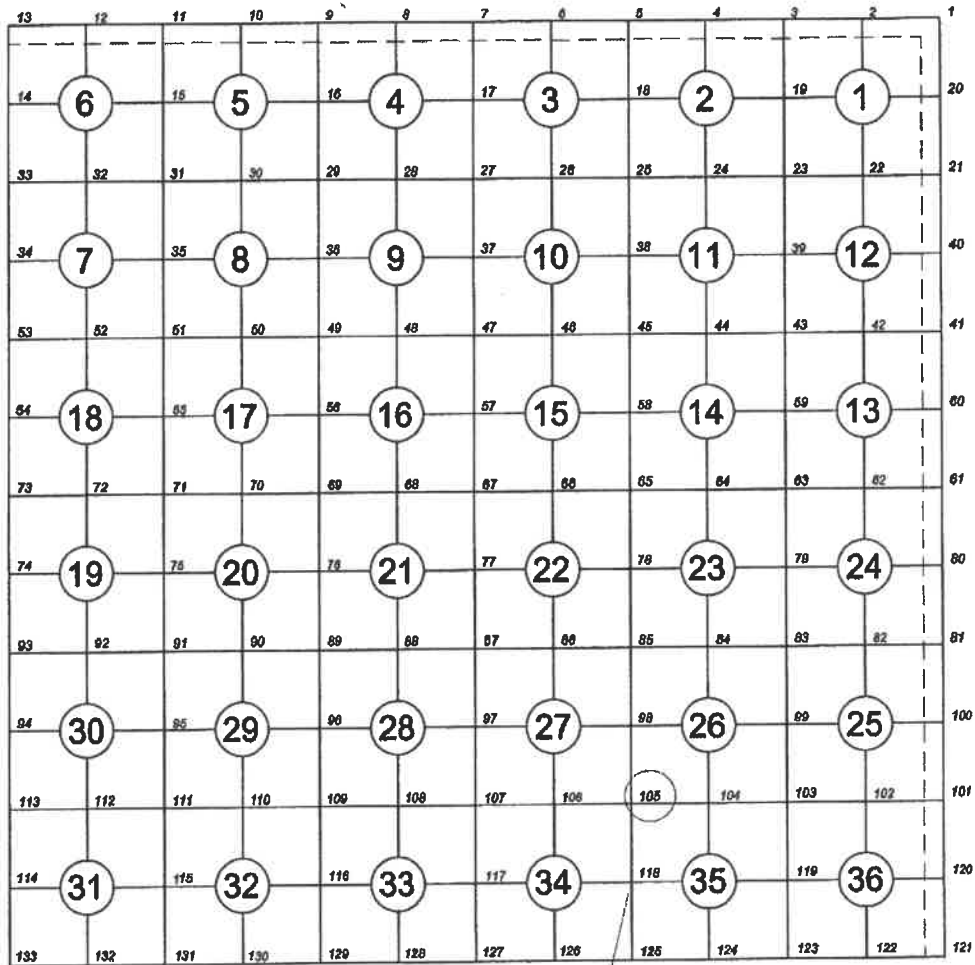
- ID 43609220000 is the SE corner of section 22 T36N R09E and the SW corner of section 23 T36N R09E and the NW corner of section 26 T36N R09E and the NE corner of section 27 T36N R09E.
- ID 43609212000 is the E $\frac{1}{4}$ corner of section 21 T36N R09E and the W $\frac{1}{4}$ of section 22 T36N R09E
- ID 43609211030 is the center 1/16 corner of the SW quarter of section 21 T36N R09E
- ID 43609150010 is the East 1/16 corner on the south line of section 15 T36N R09E
- ID 43609160037 is a meander corner on the south line of section 16 T36N R09E, approximately 37 units west of the southeast corner of section 16
- ID 43609161000 is the south 1/16 corner on east line of section 16 T36N R09E
- ID 43609162020 is the center corner of section 16 T36N R09E
- ID 43609152433 is a point in the SW $\frac{1}{4}$ -NW $\frac{1}{4}$ of section 15 T36N R09E, approximately 24 units north and 33 units west of the southeast corner of 15
- ID 43609080000 is the SE corner of section 8 T36N R09E, the SW corner of section 9 T36N R09E, the NW corner of section 16 T36N R09E and the NE corner of section 17 T36N and R09E



- ID 43709360000 is the SE corner of Section 36 T37N R09E and the SW corner of section 31 T37N R10E
- ID 43609019000 is the NE corner of section 01 T36N R09E and the NW corner of section 06 T36 R10E. The 90 series indicates corner is on a standard parallel
- ID 43609019020 is the N¼ corner of section 1 T36N R09E

VOLUME / PAGE NUMBERING RULE DIAGRAM

U.S. PUBLIC LAND SURVEY MONUMENT DIAGRAM TOWN 11 NORTH - RANGE 1 EAST ROCKBRIDGE TOWNSHIP RICHLAND COUNTY, WISCONSIN



RULES & EXAMPLE

THE VOLUME (TOWN & RANGE EG 11N01E) AND PAGE (CORNER INDEX NUMBER EG 0105) SHALL BE DERIVED FROM THE SUBJECT TOWNSHIP EXCEPT FOR THE NORTHERN AND EASTERN TIERS OF CORNERS, WHICH WILL BE DERIVED FROM THE APPROPRIATE, ADJOINING TOWNSHIP.

EXCEPTIONS TO THIS RULE ARE:

- 1) CLOSING CORNERS
- 2) THE LIMITS OF THE COUNTY (COUNTY LINES)

IN THESE CASES, THE NUMBERS SHALL BE DERIVED FROM THE SUBJECT TOWNSHIP



SCALE: 1" = 5000 FEET ±

Table 1: PLSS CORNERS

Field	Example	Description	Comments
Corner Number	41101270000	Rampart System North 6-digit Township & Range Value	Primary Key PDF guide attached For use in building a GCS Index for ROD
Volume	11N01E	4-digit Corner Index Number	PDF guide attached For use in building a GCS Index for ROD
Page	0105	System w/ leading ZEROS	PDF guide attached
Corner Type	Closing Corner, ¼ Corner, Section Corner, Header Corner, Witness Corner, Offset Corner	GLOBLM Corner Type Description	Use GLOBLM Corner Type Descriptions

Table 2: PLSS DOCUMENTS

Field	Example	Description	Comments
Corner Number	41101270000	Rampart System Number	PDF guide attached
Document Number	272560	Unique, 6-digit Document Number Assigned by the ROD	To link to image file through RODDirect. Unique ID of Record when combined with Corner Number.
Document Type	Title Sheet, Maintenance Record, Miscellaneous	Type of Document	3 Options as stated under the example column. *
RLS Number	2185	4-digit Surveyor License Number	To link to Surveyor License Number Table for additional attributes.
Document Date	01/01/2012	RLS Signature Date	
File Date	01/01/2012	ROD Filing Date	
URL	...272560.PDF	Link to Document Image	Image in RODDirect System {URL+Document Number}

Table 3: PLSS COORDINATES

Field	Example	Description	Comments
Corner Number	41101270000	Rampart System Number	PDF guide attached
Position Number	001	Auto Assigned	Unique ID of Record when combined with Corner Number
RLS Number	2185	4-digit Surveyor License Number providing location	To link to Surveyor License Number Table for additional attributes
Monument Type	RCCM, Harrison, 1 ¼" Rod, Etc.	Monument Type	Allow for unique entries and build lookup table
WISCONS Northing	123,456,789	Northing (Y) Value	Expressed in Decimal US Feet
WISCONS Easting	123,456,789	Easting (X) Value	Expressed in Decimal US Feet
WISCONS Adjustment	NAD83(91), NAD83(97), NAD83(2011), NAD83(2011)	NAD 83 Adjustment	Decimal US Feet Adjustment Value, currently four (4) options listed in text
Northing Accuracy	0.033	Error Estimate of Northing (Y) Value	Expressed in Decimal US Feet
Easting Accuracy	0.033	Error Estimate of Easting (X) Value	Expressed in Decimal US Feet
Elevation	901.025	Elevation	Expressed in Decimal US Feet
Elevation Datum	NGVD29 or NAVD83	Vertical Datum	Expressed in Decimal US Feet
Elevation Accuracy	0.033	Error Estimate of Elevation (Z) Value	Expressed in Decimal US Feet

Table 4: SURVEYORS

Field	Example	Description	Comments
RLS Number	2185	4-digit Surveyor License Number	To link to Document and Coordinate Tables
Last Name First Name Middle Initial	Fris Matthew M	Surveyor Last Name Surveyor First Name Middle Initial	

RESOLUTION # 73-2024

Resolution to Authorize the Purchase of a 2023 Ford Explorer Replacement Squad Under Emergency Procedures and Amend the 2024 Budget

Resolution offered by the Law Enforcement and Judiciary Committee and Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: On July 23, 2024 a 2020 Ford Explorer police package marked squad belonging to Sauk County was heavily damaged by gun fire. The squad car has been declared a total loss by the County's insurance adjusters. A replacement squad is needed. The County can purchase a 2023 Ford Explorer from Kayser Ford of Madison with a cost of \$40,500. Sauk County will be receiving an insurance payment of \$32,078 for the squad car with the additional amount from the self insurance fund for the deductible.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, that the Sauk County Sheriff be and hereby authorized to purchase a 2023 Ford Explorer from Kayser Ford of Madison for a cost of \$40,500.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 17th day of September, 2024

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 09.12.2024

Offered and passage moved by: Law Enforcement and Judiciary Committee

Sheila Carver [Signature] [X] Aye [] Nay [] Abstain [] Absent
Scott Alexander [Signature] [X] Aye [] Nay [] Abstain [] Absent
David Clemens [Signature] [X] Aye [] Nay [] Abstain [] Absent
John Deitrich [Signature] [X] Aye [] Nay [] Abstain [] Absent

52  Aye Nay Abstain Absent

53 Shaun Harris

54  Aye Nay Abstain Absent

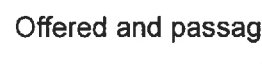
55 Brian Peper

56  Aye Nay Abstain Absent

57 Jake Roxen

58  Aye Nay Abstain Absent

59 Sam Pocerich

60  Aye Nay Abstain Absent

61 Kevin Schell

62 Offered and passage moved by: Finance, Personnel and Insurance Committee

63  Aye Nay Abstain Absent

64 Jake Roxen

65  Aye Nay Abstain Absent


66 Terry Spencer

67  Aye Nay Abstain Absent

68 Lynn Eberl

69  Aye Nay Abstain Absent


70 Andrea Lombardi

71  Aye Nay Abstain Absent

72 Timothy McCumber

73  Aye Nay Abstain Absent

74 Sheila Carver

75  Aye Nay Abstain Absent

76 Gaile Burchill

77  Aye Nay Abstain Absent

78 Brandon Lohr

79  Aye Nay Abstain Absent

80 Aaron Evert

81 Fiscal Note: Partial replacements costs of \$32,078 for the squad will be paid by insurance and remainder will be transferred from the County's self-insurance fund to cover the deductible. 

82 MIS Note: No MIS impact.

RESOLUTION # 74-2024

Resolution to Amend the 2024 Budget for Allocation of American Rescue Plan Act (ARPA) Funds for Patrol/Rescue Boat, Prisoner Transport Van and Fingerprint Machine.

Resolution offered by the Law Enforcement and Judiciary Committee and Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sheriff's Office would like to replace the patrol/rescue boat, a prisoner transport van and the fingerprint machine at the courthouse. The patrol/rescue boat has been in service for 7 years. After examination of the bids your Committee recommends it to be in the best interest of Sauk County to accept the bid of Zacho Sports Center Inc of Chippewa Falls, Wisconsin for a 2025 Lund boat, 2025 ShoreLand'r trailer and a 115 EXLPT Mercury motor with the after trade cost of the boat and trailer being \$15,443. The prisoner transport van has high mileage. After examination of the bids your Committee recommends it to be in the best interest of Sauk County to accept the bid of Fedderly Chrysler Dodge Jeep Inc of Reedsburg, Wisconsin for a 2024 Chrysler Pacifica with the after trade cost of the van being \$31,307. The fingerprint machine is running on an old operating system and cannot be upgraded. The cost of the fingerprint machine from a specialized unique vendor of HID Global Corporation is \$17,663. The 2024 Sheriff's Budget did not include funding for these assets; and American Rescue Plan Act Funds (ARPA) are available for these assets.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby approve an amendment to the 2024 Budget to allocate \$64,413 for patrol/rescue boat, prisoner transport van and fingerprint machine funded by the ARPA grant.

Approved for presentation to the County Board by the Law Enforcement & Judiciary Committee, this 17th day of September, 2024

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted


Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 09.12.2024


Offered and passage moved by: Law Enforcement and Judiciary Committee

[Signature] Aye [] Nay [] Abstain [] Absent
Sheila Carver

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Scott Alexander Aye Nay Abstain Absent



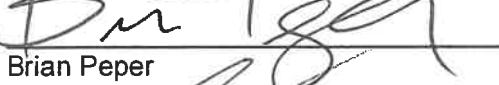
David Clemens Aye Nay Abstain Absent




John Deitrich Aye Nay Abstain Absent




Shaun Harris Aye Nay Abstain Absent



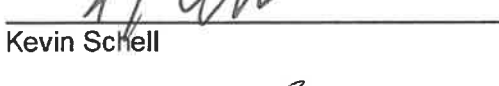
Brian Peper Aye Nay Abstain Absent



Jake Roxen Aye Nay Abstain Absent




Sam Pocerich Aye Nay Abstain Absent




Kevin Schell Aye Nay Abstain Absent

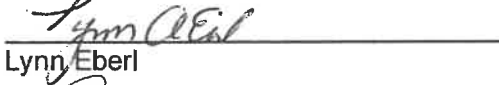
Offered and passage moved by: Finance, Personnel and Insurance Committee



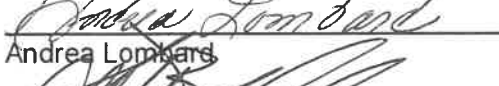
Jake Roxen Aye Nay Abstain Absent



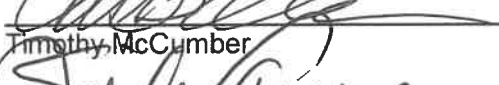
Terry Spencer Aye Nay Abstain Absent



Lynn Eberl Aye Nay Abstain Absent




Andrea Lombard Aye Nay Abstain Absent



Timothy McCumber Aye Nay Abstain Absent



Sheila Carver Aye Nay Abstain Absent



Gaiie Burchill Aye Nay Abstain Absent



Brandon Lohr Aye Nay Abstain Absent



Aaron Evert

Aye Nay Abstain Absent

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Fiscal Note: ARPA funding is available for these assets, the 2024 budget shall be amended to include an additional \$64,413 of ARPA funding for patrol/rescue boat, prisoner transport van and fingerprint machine. The bids below include the trade in values.

Patrol/Rescue Boat Bids: Zacho Sports Center Inc \$15,443 and Mittelstaedt Sports & Marine Inc \$25,960

Prisoner Transport Van Bids: Fedderly Chrysler Dodge Jeep Inc \$31,307 and Bachrodt Baraboo Motors \$46,306



MIS Note: No MIS impact

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3 **RESOLUTION #75-2024**

4 **Resolution Approving the County Aid for Bridge Construction Under Wis. Stat. §82.08**

5 **Resolution offered by the Public Works and Infrastructure Committee**

6
7 **BACKGROUND:**

8 Municipalities are authorized to petition the County for bridge and culvert project costs that
9 meet certain statutory requirements. The Highway Commissioner received the petitions and
10 petitions met the statutory requirements. The project costs are then reimbursed to each
11 municipality.

12
13 **WHEREAS**, your Committee has included in its budget request appropriations for the
14 granting of petitions for County Aid under Wis. Stat. § 82.08, filed by governmental units as
15 follows:

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17

<u>LOCAL GOVERNMENT</u> <u>BRIDGE</u>	<u>TOTAL</u> <u>AMOUNT</u>	<u>LOCAL</u> <u>SHARE</u>	<u>COUNTY</u> <u>SHARE</u>
18			
19			
20 TOWN OF BARABOO			
21 Pike's Peak Rd - Culverts	\$13,691.63	\$6,846.63	\$6,845.00
22			
23 TOWN OF DELTON			
24 North Reedsburg Rd	\$1,595.09	\$798.09	\$797.00
25			
26 TOWN OF FREEDOM			
27 Diamond Hill Rd - Bridge	\$5,767.80	\$2,884.80	\$2,883.00
28			
29 TOWN OF HONEY CREEK			
30 Sky View Rd	\$12,392.15	\$6,196.15	\$6,196.00
31			
32 TOWN OF IRONTON			
33 Section 5 (Jessop Rd)	\$3,478.54	\$1,739.54	\$1,739.00
34 Section 35 (Pickel Rd)	\$7,061.00	\$3,531.00	\$3,530.00
35 Marshall Road	\$98,249.79	\$49,125.79	\$49,124.00
36			
37 TOWN OF WASHINGTON			
38 Sandhill Rd - Culvert #1	\$3,519.00	\$1,760.00	\$1,759.00
39 Sandhill Rd - Culvert #2	\$3,734.00	\$1,867.00	\$1,867.00
40			
41 TOTALS	\$149,489.00	\$74,749.00	<u>\$74,740.00</u>

42
43 **THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular
44 session, that the above described petitions for County Aid be and hereby are granted with
45 the appropriations shown approved.

46
47 Approved for presentation to the County Board by the Highway Committee on September
48 17, 2024.

49
50 Consent Agenda Item: YES NO

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Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes X No _____ as reviewed
by the Corporation Counsel, Bryan Hazard, Date: 09-11-2024

Offered and passage moved by:

- | | | | | |
|---|---|------------------------------|----------------------------------|---------------------------------|
| <u>Brian Peper</u>
Brian Peper | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Kevin Schell</u>
Kevin Schell | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Thomas Dorner</u>
Thomas Dorner | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Terry Spehcer</u>
Terry Spehcer | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Bryant Hazard</u>
Bryant Hazard | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Robert Spencer</u>
Robert Spencer | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Smooth Detter</u>
Smooth Detter | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Valerie McAuliffe</u>
Valerie McAuliffe | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| <u>Bill Stehling</u>
Bill Stehling | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> Nay | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |

Fiscal Note: Appropriations. This Expenditure will be paid from Highway Local Bridge Aids Fund.
Funds for this Resolution are included in the Highway Budget request for 2025.

MIS Note: No Impact.



RECEIVED

AUG 26 2024

SAUK COUNTY CORPORATION
COUNSEL'S OFFICE

GENERAL CODE OF SAUK COUNTY, WISCONSIN
ORDINANCE AMENDMENT # 08-2024

Ordinance Amendment to remove Iowa County from the Tri-County Airport.

Ordinance Amendment offered by Tri-County Airport Commission

BACKGROUND: The Tri-County Airport, located in Spring Green, has historically been owned and operated by Sauk, Iowa and Richland Counties. Iowa County has withdrawn from support and operation of the Tri-County Airport. The ordinances that govern the operation of the airport need to be amended to reflect the withdrawal of Iowa County. The changes set forth below have been approved by the Federal Aviation Administration and the Wisconsin Bureau of Aeronautics as part of the process to remove Iowa County from any State and Federal obligations to the Tri County Airport.

NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Sections 6.020 through 6.031 of the General Code of Sauk County, Wisconsin, are amended as follows [additions noted by underline, deletions noted by strikethrough]:

SUBCHAPTER VI. AIRPORT OPERATION

Sec. 6.020. Authority and purpose.

Pursuant to Wis. Stats. §§ 114.11 through 114.151, this subchapter is for the purpose of establishing airport operation policies and land use within the boundaries of the Tri-County Airport.

Sec. 6.021. Word usage.

For the purposes of this subchapter, certain words and terms are used as follows:

- (1) Words used in the present tense include the future.
- (2) Words in the singular include the plural.
- (3) Words in the plural include the singular.
- (4) The word "shall" is mandatory and not permissive.

Sec. 6.022. Definitions.

For the purposes of this subchapter, certain words and terms are defined as follows:

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AUG 26 2024
SAUK COUNTY CLERK
BARABOO, WISCONSIN

47 *Airport* means the Tri-County Airport located at E2525 County Road JJ, Spring
48 Green, Wisconsin 53588.

49 *Commission* means the Tri-County Airport Commission as established by the
50 owner, under Wis. Stats. § 114.14, which has jurisdiction for the construction,
51 improvement, equipment, maintenance, and operation of the airport as set forth in
52 Section 6.024.

53 *Corporate hangar* means a building housing one or more aircraft for the personal or
54 business use of the hangar owner or lessee, and wherein no commercial activities are
55 allowed.

56 *Fixed-base operator* means any person, firm, corporation, or association conducting
57 any aeronautical business on the airport.

58 *Hangar* means a building designed or used primarily for the housing or storage of
59 aircraft.

60 *Manager* means the person employed by the Commission as set forth in Section
61 6.024.

62 *Multiple t-hangar* means a building composed of partitioned, nested units designed
63 to house no more than one aircraft in each unit and having single door openings for each
64 unit.

65 *Owner* means Sauk, Iowa, and Richland Counties.
66

67 **Sec. 6.023. Land use.**

68 In order to regulate the development and use of the airport, the airport shall keep
69 and update an Airport Layout Plan, as required.
70

71 **Sec. 6.024. Commission and Manager.**

72 (1) *Commission organization.*

- 73 (a) The Tri-County Airport Commission shall consist of seven members, six of
74 whom shall be supervisors appointed by the chairperson of the Sauk, Iowa,
75 and Richland County Boards, ~~two from each county~~ four from Sauk County
76 and two from Richland County, subject to approval of the respective county
77 boards. The seventh member shall be a regular airport user when appointed.
- 78 (b) The terms of the county board supervisor members shall be determined by the
79 county boards appointing each member. Upon approval of the Commission
80 and the county boards of the owner, the airport user Commission member
81 shall serve a term of three years.
- 82 (c) The compensation of the county board supervisor members shall be
83 determined by the county boards appointing each member.
- 84 (d) The Commission shall elect one supervisor member to serve as chairperson
85 and one supervisor member to serve as secretary. The secretary shall keep an
86 accurate record of all Commission proceedings and transactions and shall
87 provide minutes detailing those proceedings and transactions to the Sauk,
88 Iowa, and Richland County Clerks.
- 89 ~~(e) Commission member votes shall be weighted as follows: Sauk County—24.5~~
90 ~~percent each, Iowa County—212.5 percent each, Richland County—212.5~~
91 ~~percent each and airport user one percent.~~

- 92 (f e) The airport user Commission member, subject to Commission guidance, shall
93 actively promote and support the airport and communicate airport information
94 with and from current and potential airport users and others.
- 95 (2) *Commission authority and duties.* Subject to the limitations in Section 6.023(3)
96 below:
- 97 (a) The Commission shall have jurisdiction for the construction, improvement,
98 equipment, maintenance, and operation of the airport.
- 99 (b) The Commission shall recommend regulations and fees or charges for the use
100 of the airport consistent with this ordinance. Such regulations, fees, and
101 charges will be effective when approved by the owner.
- 102 (c) Sauk County shall hire a Tri-County Airport Manager for the airport and set the
103 compensation, benefits, expense reimbursements to be paid. The Airport
104 Manager shall be a Sauk County employee. Sauk County, with assistance of
105 the Commission, shall establish performance review standards for the Airport
106 Manager and Sauk County shall conduct annual performance reviews of the
107 Manager with input from the Commission. The Commission shall reimburse
108 Sauk County for the salary, employee benefits, and expenses paid by Sauk
109 County to or on behalf of the Manager.
- 110 (d) The Commission may hire and fix the compensation of independent
111 contractors as necessary, including an independent contractor to perform
112 essential airport management functions during a temporary absence of the
113 Airport Manager.
- 114 (e) The Commission may contract with the United States, State of Wisconsin or
115 other governmental and non-governmental entities when necessary to fulfill its
116 responsibilities for the construction, improvement, equipment, maintenance, or
117 operation of the airport.
- 118 (f) The Commission, subject to approval of owner, may contract with private
119 parties for a term not to exceed five years for the operation of the airport,
120 including all necessary arrangements for the improvement, equipment, and
121 successful operation of the airport.
- 122 (g) The Commission shall procure and maintain in full force and effect insurance
123 in forms and levels sufficient to protect the owner, the Commission, individual
124 members of the Commission, airport employees and the airport from any
125 liability arising from the operation of the airport.
- 126 (h) The Commission shall, in cooperation with the Sauk County Accounting
127 Department, establish an airport accounting system of sufficient detail to
128 enable the Commission to accurately recommend rates and charges, eliminate
129 inefficient operation and maintenance practices, and accomplish sound
130 financial planning.
- 131 (i) The Commission shall, in cooperation with the manager and Sauk County
132 Accounting Department, prepare and submit an annual report to the owner.
133 The report shall include current information on aircraft operations, based
134 aircraft, airport expenditures and revenues, along with comparative figures for
135 the past year, and projects for the coming year, and include other information
136 deemed pertinent.
- 137 (j) The Commission shall prepare and submit to the owner an annual budget
138 setting forth anticipated revenues and expenditures, including capital
139 improvements.

- 140 (k) The Commission shall prepare and submit for adoption by the owner an
141 ordinance establishing minimum requirements for the conduct of aeronautical
142 services on the airport and an ordinance regulating vehicle and pedestrian
143 traffic on the airport. Current and future ordinances submitted by the
144 Commission and approved by the owner are incorporated by reference and
145 shall be deemed part of this Agreement as if set forth fully herein.
- 146 (l) The Commission shall approve and utilize standard leases and agreements for
147 the various types of airport activities and land uses authorized in this
148 ordinance.
- 149 (m) The Commission shall make studies and conduct surveys as appropriate to
150 assist in improving the operation of the airport. It shall cooperate with the
151 Wisconsin Bureau of Aeronautics and the Federal Aviation Administration in
152 airport and system planning functions and other activities.
- 153 (n) The Commission shall cooperate with, and receive the cooperation of, all
154 departments of the owner providing services or assistance to the airport.
- 155 (o) The Sauk County Corporation Counsel shall serve as legal counsel for the
156 Commission. The Commission may engage other non-legal professional
157 services when necessary for the airport.
- 158 (3) *Limitations on Commission authority.* The exercise of authority by the Commission
159 under Section 6.024 above shall be subject to all of the following conditions:
- 160 (a) The Commission shall preserve public access and use of the airport and the
161 public may in no case be deprived of equal and uniform use of the airport.
- 162 (b) The Commission is not a subunit of owner and no act, contract, lease, or any
163 activity of the Commission shall be or become binding on or deemed an act of
164 owner unless specifically authorized by owner, and then only to the extent
165 specifically authorized.
- 166 (c) The Commission is a governmental body. The Commission and its members
167 shall comply with all laws applicable to governmental bodies and public
168 officials. No member of the Commission may vote on the question of his or her
169 selection as manager nor on any question as to his or her compensation.
- 170 (4) *Manager authority and duties.* The Airport Manager shall have the following
171 authority and duties:
- 172 (a) The manager, under the supervision of the Commission, shall have the duty of
173 administering and enforcing all airport ordinances, leases and agreements,
174 and rules and regulations. The manager shall have authority to sign leases
175 and other documents that have been approved by the Commission.
- 176 (b) The manager, under the supervision of the Commission, shall be responsible
177 for day-to-day operations at the airport and shall have the authority to make
178 Commission-budgeted expenditures of \$10,000.00 or less per item without
179 further pre-authorization by the Commission.
- 180 (c) The manager shall meet with the Commission at the airport at least once each
181 calendar quarter to inspect the airport facilities, review airport operations and
182 financial matters, and discuss proposed airport development and other
183 business.
- 184 (d) The manager shall provide a written report to the Sauk, Iowa, and Richland
185 County Boards on no less than a quarterly basis.
- 186 (e) The manager shall, in cooperation with the Commission and the Sauk County
187 Accounting Department, prepare and submit an annual report to the owner.

188 The report shall include current information on aircraft operations, based
189 aircraft, airport expenditures and revenues, along with comparative figures for
190 the past year, and projects for the coming year, and include other information
191 deemed pertinent.

192 (f) The Manager shall have such other duties and responsibilities as may be
193 specified in the Airport Manager job description.
194

195 **Sec. 6.025. Operation policies.**

196 The Tri-County Airport Commission, in carrying out its duties and responsibilities,
197 shall adhere to the following policies:

198 (1) The Commission shall encourage the development of the airport, especially in
199 those areas where substantial building costs are incurred by lessees, by
200 approving long-term leases which provide for the reexamination and
201 readjustment of rates and charges at specified periods of time during the term
202 of the lease.

203 (2) The Commission may provide utility service infrastructure up to a lessee's
204 property line. The lessee shall bear such costs on his leased property.

205 (3) No person shall engage in any business or commercial activity whatsoever on
206 Tri-County Airport property unless specifically authorized in writing by the
207 Commission. Lessees shall be selected on the basis of their qualifications,
208 financial capabilities, and services offered; and not solely by bid basis. In
209 determining the use of public building space, first consideration shall be given
210 to public necessity and convenience. The Commission will provide the
211 Wisconsin Bureau of Aeronautics with a complete copy of each current lease
212 and agreement, if required by law.

213 (4) Buildings to be constructed by lessees shall conform to all state and local
214 building codes, and the building plans shall be subject to the approval of the
215 Commission; Wisconsin Department of Industry, Labor, and Human Relations;
216 Wisconsin Bureau of Aeronautics; and the Federal Aviation Administration.

217 (5) Only the Airport Manager or designees thereof, with Commission
218 authorization, may engage in the activity of storing, transporting, or dispensing
219 of aviation fuels to the general public. Aircraft owners and operators may fuel
220 their own aircraft.

221 (6) Aircraft ground access to the airport property shall not be allowed, except from
222 an approved Airport Industrial Park as depicted on the airport layout plan.

223 (7) Tobacco smoking, e-cigarette use, alcohol consumption, and illegal use of
224 drugs is prohibited on airport grounds. All persons shall comply with all
225 applicable federal, state, and FAA statutes, rules, and regulations while on
226 airport grounds.
227

228 **Sec. 6.026. Ownership and funding.**

229 (1) *Airport ownership.* Subject to all other provisions pertaining to ownership interests
230 contained within this section and Section 6.028, ownership interest in all airport
231 assets shall be apportioned between the member counties as follows: Sauk County
232 — ~~49.65~~ 65 percent, Iowa County — ~~25.5~~ 35
233 percent.

234 (2) *Airport funding.*

- 235 (a) *County appropriations.* All moneys appropriated for the construction,
 236 improvement, equipment, maintenance, or operation of the airport as managed
 237 by the Commission, or earned by the airport or made available for its
 238 construction, improvement, equipment, maintenance, or operation in any
 239 manner whatsoever, shall be deposited with the Treasurer of Sauk County,
 240 where it shall be kept in a special fund and paid out only on order of the
 241 Commission, drawn and signed by the secretary and countersigned by the
 242 chairperson of the Commission.
- 243 1. *Annual operating expenses.* The county board of each county owner shall
 244 appropriate on an annual basis the monetary amount requested by the
 245 Commission for annual operating expenses in the upcoming year in the
 246 following proportions: Sauk County — 49 ~~65~~ 65 percent, Iowa County — ~~25.5~~
 247 ~~percent~~, and Richland County — ~~25.5~~ 35 percent.
- 248 2. *Capital expenditures.* In addition to the appropriation for annual operating
 249 expenses, the county board of each member county shall appropriate on
 250 an annual basis the amount designated by the Commission for addition to
 251 the airport capital expenditure account in the upcoming year in the
 252 following proportions: Sauk County — 49 ~~70~~ 70 percent, Iowa County — ~~25.5~~
 253 ~~percent~~, and Richland County — ~~25.5~~ 30 percent, which shall be reserved
 254 for future maintenance and construction projects exceeding \$5,000.00 in
 255 total cost and with a life expectancy of not less than five years.
- 256 (b) Any private monetary contributions to the airport shall be applied to the airport
 257 capital expenditures account unless otherwise specifically designated by the
 258 contributor at the time the contribution is made.
- 259 (c) *Failure to fund.* Failure of a county owner to fully fund the airport as required
 260 by paragraph 1 of this section shall be deemed a material breach of a member
 261 county's financial obligations to the airport. Upon such a breach, the non-
 262 breaching counties may, by resolution passed by the county boards of both
 263 non-breaching counties, expel the breaching member county from the airport.
 264 In the event of expulsion, the expelled county's assets in the airport shall be
 265 forfeited in equal shares to the remaining member counties. The expelled
 266 member county shall remain liable for all state or federal funds previously
 267 spent or committed to the airport on a cost-share basis.
 268

269 **Sec. 6.027. Cooperation.**

270 Owner counties shall, in a timely and constructive manner, cooperate to resolve
 271 drainage and other issues related to but outside of the physical boundaries of the airport
 272 property that significantly impact the operation or viability of the airport.
 273

274 **Sec. 6.028. Notices.**

275 The county clerks of the owner counties shall be the designated points of contact
 276 for any written notices or reports required under this ordinance.
 277

278 **Sec. 6.029. Withdrawal and dissolution.**

279 (1) *Withdrawal.*

- 280 (a) *Authority for withdrawal.* As permitted by Wis. Stats. § 114.151, the county
281 board of any participating member county of the airport may by resolution
282 withdraw from and relinquish its interest in the joint operation and control of the
283 airport.
- 284 (b) *Procedure for withdrawal.* If a member county wishes to withdraw from the
285 airport, it shall provide written notice to each member county of its intent to do
286 so by no later than July 1. Upon receipt of this notice, the other member
287 counties will have 60 days in which to file a corresponding notice of intent to
288 withdraw from the airport. Any withdrawal must be formalized by action of the
289 withdrawing county's board by no later than October 1 in the calendar year
290 notice of intent to withdraw is given, and the withdrawal shall have an effective
291 date of January 1 of the next calendar year.
- 292 (c) *Rights and liabilities upon withdrawal.* A withdrawing county shall remit by
293 December 1 all unpaid appropriations for the calendar year in which notice of
294 intent to withdraw is given. A withdrawing county shall remain liable for and
295 shall remit timely payment of any appropriation obligation incurred prior to
296 withdrawal for future airport projects but only for the amount obligated as of
297 July 1. A withdrawing county shall relinquish all current and future interests in
298 and claims related to the airport. The remaining member counties shall
299 assume liability for all state or federal funds previously spent or committed to
300 the airport on a cost-share basis.
- 301 (d) *Continued operations.* In the event of withdrawal by a member county,
302 membership of the withdrawing county on the Commission shall cease on the
303 effective date of withdrawal. The airport shall not be dissolved upon the
304 withdrawal of a single member county but shall continue to operate in
305 accordance with the provisions of the Airport Operation Ordinance and any
306 other ordinances adopted by the owner pertaining to operations at the airport,
307 which shall be subject to revision, as necessary, with approval of the county
308 boards of the remaining members of the airport.
- 309 (2) *Dissolution.*
- 310 (a) *Procedure for dissolution.* The airport and Commission may be dissolved upon
311 mutual agreement and resolution by the county board of all members of the
312 airport or if the county boards of ~~at least two~~ either member counties resolves
313 to withdraw from and relinquish their interest in the joint operation and control
314 of the airport.
- 315 (b) *Action upon dissolution.* Upon action triggering dissolution of the airport, a
316 meeting of the Commission or its remaining members shall be called to
317 determine whether the airport shall continue to operate, and if not, to adopt a
318 plan for closure and liquidation.
- 319 1. *Continued operation upon dissolution.* If a single member county chooses
320 to continue operations at the airport, all assets and liabilities of the airport
321 shall be transferred to that operating county, and the Commission shall be
322 dissolved. Each withdrawing county shall remit by December 1 all unpaid
323 appropriations for the calendar year in which dissolution occurs. Each
324 withdrawing county also shall remain liable for any appropriation
325 obligation incurred prior to withdrawal for future airport projects but only
326 for the amount obligated as of July 1. The operating county shall assume
327 liability for all state or federal funds previously spent or committed to the
328 airport.

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2. *Closure of airport.* In the event the decision is made to close the airport, notice shall be given to all tenants of the airport in accordance with the terms of their lease agreements. Upon closure, the assets of the airport shall first be used for the payment of debts and obligations of the airport. Remaining assets, if any, shall be distributed to the then-existing member counties of the airport in ratio to past contributions by each member. Unless otherwise agreed upon or dictated by contract, member counties at the time of dissolution shall share equally all outstanding liability for state or federal funds spent or committed to the airport prior to July 1, 2019 on a cost-share basis. Unless otherwise agreed upon or dictated by contract, member counties at the time of dissolution shall share all outstanding liability for state or federal funds spent or committed to the airport after June 30, 2019 on a cost-share basis in the following proportions: Sauk County — 49 65 percent, ~~Iowa~~ — 25.5 percent, and Richland County — 25.5 35 percent.

(3) *Cooperation required.* In the event of withdrawal from or dissolution of the airport, all member counties agree to cooperate in the drafting and execution of any documentation necessary to effectuate the withdrawal or dissolution.

Sec. 6.030. Superseding effect.

Owner expressly intends, without reservation, this ordinance to supersede upon adoption any prior ordinance, agreement, or understanding of owner with respect to the matters addressed.

Sec. 6.031. Severability.

The several provisions of this ordinance shall be deemed severable, and it is expressly declared that the owner would have passed the other provisions of this ordinance, irrespective of whether or not one or more provisions may be declared invalid. And, if any provision of this ordinance or the application or circumstances is held invalid, the remainder of the ordinance and the application shall not be affected.

Approved for presentation to the County Board by the Tri County Airport Commission this _____ day of _____, 2024.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt Yes X No _____ as reviewed by the Corporation Counsel, [Signature], Date: 08 26 - 2024 .

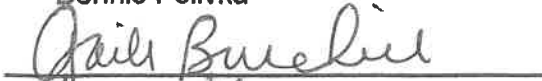
Offered and passage moved by:

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Dennis Polivka

Aye Nay Abstain Absent



Gaile Burchill

Aye Nay Abstain Absent



Steve Williamson

Aye Nay Abstain Absent



Marty Brewer

Aye Nay Abstain Absent



Richard Valtierra

Aye Nay Abstain Absent

Fiscal Note:

MIS Note: