

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS – REGULAR MEETING
DATE: TUESDAY, MAY 16, 2017
TIME: 6:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of Previous Meeting.
- 6) Scheduled Appearances.
 - a. Morgan Mc Arthur, UW-Extension/Sauk County: 2017 Class – Sauk County Institute of Leadership (SCIL)
 - b. Bobbie Wagner, Wagner Foundation, Ltd.: Mid-Continent Railway Museum.
- 7) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 8) Communications.
- 9) Bills & Referrals.
- 10) Claims.
- 11) Appointments.
 - a. Sauk County Board of Supervisors:
Clark J. Pettersen, S4723 Elwood Road, LaValle, WI, filling unexpired term of former Supervisor Connie Lehman, expiring 04/16/2018. (Bio page 5; also available on Granicus)
 - b. Transportation Coordination Committee:
Leah Lennon, Citizen member, Re-appointment
3-Year Term – 05/16/2017 to 05/19/2020
 - c. Ethics Inquiry Board:
Atty. James Bohl, Regular Member: 504 12th Street, Baraboo, WI 53913
1-Year Term – 05/16/2017 to 05/15/2018
Patricia Barrett, Regular Member: 163 Chestnut Street, Sauk City, WI 53583
2-Year Term – 05/16/2017 to 05/21/2019
Michael Zeihen, Regular Member: S4408 Golf Course Road, Rock Springs, WI 53961
3-Year Term – 05/16/2017 to 05/19/2020
James Evenson, Alternate Member: P.O. Box 281, Baraboo, WI 53913
1-Year Term – 05/16/17 to 05/15/2018
 - d. Director of Sauk County Child Support Agency:
Adrienne Olson
- 12) Proclamations.
- 13) Unfinished Business.

14) Reports – informational, no action required.

a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):

- **Petition 12-2017, Applicant:** Yahara Materials Inc; **Project Location:** Town of Prairie du Sac; **Current Zoning:** Exclusive Agriculture; **Proposed Zoning:** Agriculture. (Pages 6-8)
- **Petition 13-2017, Applicant:** Witwen Park and Campground LLC; **Project Location:** Town of Troy; **Current Zoning:** Exclusive Agriculture; **Proposed Zoning:** RUC (Rural Community). (Pages 9-11)

b. Kerry Beghin, Finance Director- First Quarter 2017 Financial Report. (Pages 12-18)

c. Matt Hanson, UW-Extension/Asst. Dean of Southern Area: "nEXT Generation" Update (for Mid-Term)

d. Sarah Pittz, Ganem Consulting: Placemaking Overview (for Mid-Term)

e. Matt Stieve, Sauk County Parks Director: White Mound Building & Parks Overview (for Mid-Term)

f. Brian Simmert, CPZ Chief Planner: Great Sauk State Trail Update (for Mid-Term)

g. Marty Krueger, County Board Chair (*Chairperson's report attached to Granicus*)

- Mid-Term Assessment: May 30, 2017 @ 6:00 PM, UW-Baraboo/Sauk County
- P.A.C.E. (Property Assessed Clean Energy) Program: June, 2017 Board Meeting
- Inter-Governmental Meeting: June 22, 2017 @ 6:30 PM, To Be Determined
- Vacancy on Sauk County Board of Adjustment

h. Alene Kleczek Bolin, Administrative Coordinator.

- Budget update.

15) Consent Agenda:

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 53-2017 Honoring Douglas Ament. (Page 19)

Resolution 54-2017 Honoring Connie Lehman. (Page 20)

HEALTH CARE CENTER BOARD OF TRUSTEES:

Resolution 55-2017 Commending Karen Johnston For Over 25 Years Of Faithful Service To The People Of Sauk County. (Page 21)

HUMAN SERVICES BOARD:

Resolution 56-2017 Commending Betty Kryka For Over 25 Years Of Service To The People Of Sauk County. (Page 22)

LAW ENFORCEMENT AND JUDICIARY COMMITTEE:

Resolution 57-2017 Commending Cyndra Whitehead For Over 27 Years Of Faithful Service To The People Of Sauk County. (Page 23)

16) Resolutions & Ordinances:

AGING & DISABILITY RESOURCE CENTER COMMITTEE:

Resolution 58-2017 Authorizing County Veterans Service Office To Enter Into A Multi-Year Data Sharing Agreement With The Wisconsin Department Of Veteran Affairs. (Pages 24-31)

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 59-2017 Authorizing Reimbursement For Attendance At The WCA Conference In Wisconsin Dells At The Kalahari. (Page 32-33)

FINANCE COMMITTEE:

Resolution 60-2017 Authorizing Amendments To The 2016 Budget. (Pages 34-40)

FINANCE AND PERSONNEL COMMITTEES:

Resolution 61-2017 Resolution To Authorize The 2018 Non-Represented Employees' Salaries Effective January 1, 2018. (Pages 41)

LAW ENFORCEMENT & JUDICIARY COMMITTEE:

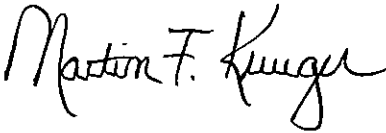
Resolution 62-2017 Authorization To Purchase Replacement Boat, Boat Trailer, and Motor. (Pages 42-43)

PROPERTY AND INSURANCE COMMITTEE:

Resolution 63-2017 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of LaValle To Joseph G. Leane And Lori S. Leane. (Page 44)

17) Adjournment to a date certain.

Respectfully,



Martin F. Krueger
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: May 11, 2017.

Agenda Preparation: Marty Krueger, County Board Chair.

s:/admin/Co Bd Agendas/2017/ctybdagendaMAY2017



Martin F. Krueger
Sauk County Board Chair

West Square Building
505 Broadway, Rm. 140, Baraboo WI 53913-2183
Office: 608-355-3500 Cell: 608-963-3565
FAX: 608-355-3522

May 10, 2017

Rebecca C. Evert, Sauk County Clerk
West Square Building, Room 141
505 Broadway
Baraboo, WI 53913

RECEIVED

MAY 09 2017

re: **Vacancy in Sauk County Supervisory District 5**

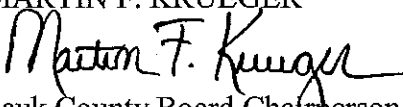
SAUK COUNTY CLERK
BARABOO, WISCONSIN

Madame Clerk:

Pursuant of State Statute 59.10 (3) (e) and Rule IV D. of the *Rules of the Sauk County Board*, I appoint **Clark J. Pettersen**, S4723 Elwood Road, LaValle, WI to fill the unexpired term of Connie Lehman. The vacancy exists due to former Supervisor Lehman's resignation from the Sauk County Board of Supervisors, effective April 18, 2017. And pursuant of those same rules, Mr. Pettersen will assume the same committee assignments previously delegated to Supr. Lehman: Law Enforcement and Judiciary Committee; Conservation, Planning & Zoning Committee; Human Services Board; County Board member of Criminal Justice Coordinating Council from the Human Services Board; and the County commissioner on the Mirror Lake Protection District. The appointee is a qualified elector of the district in which the vacancy exists, and the appointment becomes effective upon your receipt of this notice.

Mr. Pettersen will be entitled to all the rights and compensation specified by rule. Please place this appointment on the agenda for the May 16, 2017 regular meeting of the Sauk County Board of Supervisors for their consideration. Pending approval by the Board, please be prepared to administer the Oath of Office to Mr. Pettersen so he may be seated as the representative on the Sauk County Board of Supervisors for District 5.

Sincerely,
MARTIN F. KRUEGER


Sauk County Board Chairperson

cc: Administrative Coordinator; Corporation Counsel; Accounting; Personnel

RECEIVED

APR 28 2017

Dear Mr. Krueger:

I wish to submit my name as an applicant for the position of Sauk County Board of Supervisors, from Ironton Township.

SAUK COUNTY CLERK
BARABOO, WISCONSIN

I am 73 years old and have lived on Elwood Road, in Ironton Township since August of 1996.

I am a graduate of Sebeka High School in Minnesota. After high school graduation, I attended business college for one year, and then went to work for the J.C. Penney company. After several years of employment, I decided to go into management and took the extra training with that goal. I was manager of J.C. Penney stores in Eveleth, Minnesota, St. James, Minnesota and then Richland Center, Wisconsin, with each transfer being an advancement in store size and responsibility.

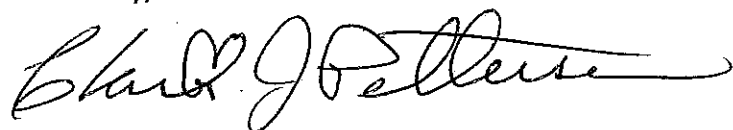
I separated from J. C. Penney in 1989 and shortly thereafter purchased The Toggery in Reedsburg, a men's clothing store. I continued in that business until 2004, when the business was closed.

I have always been involved in the communities in which I lived. I belonged to the Sertoma Club in Eveleth, Rotary Club in St. James, and actually organized a Rotary club in Richland Center and served as charter president. While in Rotary, our family hosted three exchange students from various countries. While living in Richland Center, I served for a time on the Richland Center School Board. After purchasing the Toggery in Reedsburg, I joined the Lions Club and have been an active member ever since, where I have served in various positions in local and district levels. My wife and I have made four mission trips to Nicaragua with the Lions organization.

I am very interested in local government and have attended numerous township meetings. I am outgoing and consider myself a "people person".

I hope consideration will be given to my application. I believe I can be a strong, contributing member of the county board. If chosen to serve, I will be a dedicated member.

Sincerely,



Clark Pettersen

S4723 Elwood Rd.

LaValle, Wi. 53941

608-986-3908

7
2017 DEVELOPMENT APPLICATION
Sauk County Office of Conservation, Planning, and Zoning
505 Broadway Street - Sauk County West Square Building
Baraboo, Wisconsin 53913
(608) 355-3245

Petition # 12 2017

GENERAL

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: Rezoning Conditional Use Subdivision Plat Zoning Text Change
(Please circle one or more)

ZONING:
CURRENT Exclusive agriculture PROPOSED (if applicable) Agriculture

ORDINANCE SECTIONS: 7.060 and 7.145 Sauk County Code of Ordinances

NAME OF SUBDIVISION (if applicable) Not applicable

PROJECT
LOCATION SE 1/4 Section 8 T9N, R6E APPLICANT Yahara Materials, Inc.

TOWNSHIP Prairie du Sac PHONE NUMBER 608-849-4162

PROPERTY OWNER Elsing Farms MAILING ADDRESS PO Box 277 Waunakee, WI 53597

SIGNATURE OF APPLICANT _____ DATE _____

Fee Paid: (make checks payable to Sauk County CPZ) _____ Receipt # _____ (Credit Account # 10063-444240)

County Clerk - For reporting at the next County Board of Supervisors meeting Y/N

County Supervisor Eric Peterson

TYPE OF APPLICATION, FEES, AND INFORMATION REQUIREMENTS

Type of Application Fee Required	Project Facts (Please see Page 2)	Preliminary/Final Plan Site Plan	Other Information (As required)
Subdivision Plat \$300 plus \$20/lot (class 1) \$600 plus \$20/lot (class 1 & III)	Yes	Preliminary and Final Plat 1 reproducible copy	Development Plan Covenants/Bylaws Utility/Access Easements Other information pursuant to Sauk Co. Code ch. 22
Rezoning/CUP \$500	Yes	Site Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	Yes	No	

APPLICATION DEADLINE

All applications must be received by 12:00 noon by the Conservation, Planning, and Zoning Department on the day of the application deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Conservation, Planning, and Zoning Committee agenda

PROJECT FACTS

Please complete the following information. Contact a staff person if you need assistance.

	<u>Existing zoning</u>	<u>Existing land use</u>	
Subject Area	<u>Exclusive agriculture</u>	<u>Pasture</u>	Total Site Area (Acres): <u>14.96</u>
North	<u>Exclusive agriculture</u>	<u>Crop land</u>	Total Site Area (Square Footage): <u>651,760</u>
South	<u>Exclusive agriculture</u>	<u>Crop land</u>	
East	<u>Exclusive agriculture</u>	<u>Crop land</u>	
West	<u>Exclusive agriculture</u>	<u>Crop land</u>	

JUSTIFICATION STATEMENT

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

Change zoning from Exclusive Agriculture to Agriculture to allow for the mineral extraction
of bedding sand.

2. Related background information on the project and site.

The site was used as a borrow pit for the Highway 12/60 project in 2015. The owner would
like to sell sand for cattle bedding.

3. Justification, special reasons or basis for the request.

Upon completion of the mineral extraction operations the site will be utilized for
an animal rearing facility and storage of crops.

SITE PLAN

Submit the following plan(s): Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; proposed location of requested land uses; metes and bounds legal description of area to be rezoned (when applicable) other information pursuant to Sauk County Code chs. 7 and 22.

SUBDIVISION PLAT

Subdivision plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code ch. 22.

APPLICANT ACCOUNTABILITY AGREEMENT

Upon signing this document, I take the full responsibility and agree to the following:

- A) I shall obtain all necessary permits, from all appropriate governmental units, including any applicable land use and sanitary permits from Sauk County, and any Town, State, and Federal permits.
- B) I hereby certify that all information contained in this document and provided with the application for a Rezone, Conditional Use Permit or Subdivision Plat, is true and correct. I understand that no construction, including, but not limited to, the pouring of a foundation, basement, or the construction or alteration of any other structure, may occur before the issuance of all necessary permits. Further, I understand that if construction does occur before I have obtained all necessary permits, additional fees, forfeitures, and removal of the non-permitted structure(s) may be assessed against me.
- C) I shall allow representatives from the Sauk County Conservation, Planning, and Zoning Department to access my property to inspect the project's design, layout, construction, operation and/or maintenance.

Signed by: _____

Property Owner

Date: 2-17-16

Revised 1/7/16

2017 DEVELOPMENT APPLICATION

Sauk County Office of Conservation, Planning, and Zoning
 505 Broadway Street - Sauk County West Square Building
 Baraboo, Wisconsin 53913
 (608) 355-3245

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TYPE OF APPLICATION:
 (Please circle one or more)

RezoningConditional Use

Subdivision Plat

Zoning Text Change

ZONING:

CURRENT AG EAPROPOSED (if applicable) RUC (Rural Community)

ORDINANCE SECTIONS:

7.031(2)7.035(3)

NAME OF SUBDIVISION (if applicable) _____

PROJECT 37.21 acres
036-0454LOCATION SE NW & NE SW Section 3-95 Troy APPLICANT Witwen Park & Campground LLC
Dale & Cynthia Sprecher
Urban A. SprecherTOWNSHIP TroyPHONE NUMBER 608.544-5362/cell: 608.444-5712PROPERTY OWNER Dale & Cynthia Sprecher
Urban A. SprecherMAILING ADDRESS P.O. Box 173 - Sauk City, WI 53583
Home: E8963 St. Rd. 60 - Sauk City, WI
53583SIGNATURE OF APPLICANT Dale SprecherDATE 2.6.17

Fee Paid: (make checks payable to Sauk County CPZ) _____ Receipt # _____ (Credit Account # 10063-444240)

County Clerk - For reporting at the next County Board of Supervisors meeting Y/N

County Supervisor District # _____

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PROJECT FACTS

Please complete the following information. Contact a staff person if you need assistance.

	<u>Existing zoning</u>	<u>Existing land use</u>	
Subject Area	_____	_____	Total Site Area (Acres): <u>37.2 Acres</u>
North	<u>EA</u>	<u>A</u>	Total Site Area (Square Footage): _____
South	<u>A g-Exclusive</u>	_____	
East	<u>Ex. Ag</u>	_____	
West	<u>Ex. Ag</u>	_____	

JUSTIFICATION STATEMENT

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

We are requesting Witwen Park & Campground LLC to be removed from Exclusive Ag to Rural Community. Rural Community allows its historical use of past years to continue, as Grand-fathered-in since co-habited by Native Americans & early settlers.

2. Related background information on the project and site.

When the Town of Troy, Sauk County, needed to enact its land-use plan, Witwen Park & Campground ^{LLC was} plus included as Exclusive Ag. ^{years of use,} This put the area in conflict with the zoning.

3. Justification, special reasons or basis for the request.

On the recommendation of the Town of Troy, Planning & Zoning Commission and the Sauk County Planning & Zoning Commission, Witwen Park & Campground, LLC should be zoned as Rural Community, which would allow its historical & current use. Those past historical & current uses included are;
a) ^{years of} Witwen July 4th parades & celebrations by area UM churches. b) Memorial Funeral services c) Weddings d) Fund-raising events for non-profits - e) Church camp meeting gatherings, f) High School graduation celebrations g) Camping h) Fishing for local people i) Summer free concerts for past 15 years. j) Birthday celebrations.
The community is listed on the Historical Register, as well as the

the uses provided under Rural Community Zoning.

This zoning request would also provide for serving food, beverages (non-alcoholic & alcoholic)

SITE PLAN

Submit the following plan(s): Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; proposed location of requested land uses; metes and bounds legal description of area to be rezoned (when applicable) other information pursuant to Sauk County Code chs. 7 and 22.

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- C) I shall allow representatives from the Sauk County Conservation, Planning, and Zoning Department to access my property to inspect the project's design, layout, construction, operation and/or maintenance.

Signed by: 
Property Owner

Date: 4-25-17

Revised 1/7/16



Accounting Department

Kerry P. Beghin, CPA
Controller
505 Broadway, Baraboo, WI 53913

PHONE: 608/355-3237
FAX: 608/355-3522
E-Mail: kbeghin@co.sauk.wi.us

To: Sauk County Board of Supervisors
Date: May 04, 2017
About: March, 2017 1st Quarter Financial Report – 25.00% of Year

Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. For this reason, many grant dollars received in January and February are for prior year services, and are allocated back to 2016. Grants and aids are the highest revenue source for the County other than property taxes, so having many receipts allocated back to 2016 makes the first quarter revenues look alarmingly low. Fines, forfeitures and penalties are typically highest in the summer months, as are licenses and permits. Miscellaneous revenues are high due to proceeds from sale of tax deeded properties and unbudgeted funds from Focus on Energy.

Overall, 17.52% of annual revenues have been recognized through March. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12th every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	2017 Annual Budget	Actual through March 2017	Favorable / (Unfavorable)	% of Budget
Grants & Aids	17,715,459	1,455,322	(16,260,137)	8.21%
User Fees	9,055,279	2,268,820	(6,786,459)	25.06%
Sales Tax	8,020,000	1,178,369	(6,841,631)	14.69%
Intergovernmental Charges	6,827,057	2,297,679	(4,529,378)	33.66%
Licenses & Permits	779,120	40,647	(738,473)	5.22%
Other Taxes	645,150	180,417	(464,733)	27.97%
Fines, Forfeitures & Penalties	469,800	75,351	(394,449)	16.04%
Rent	400,791	100,972	(299,819)	25.19%
Interest	201,834	93,790	(108,044)	46.47%
Miscellaneous	149,334	61,349	(87,985)	41.08%
Donations	91,500	18,239	(73,261)	19.93%
Total	44,355,324	7,770,955	(36,584,369)	17.52%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of April 30, 2017 follow. This means uncollected delinquent taxes due to Sauk County equal \$31,135,051, which is \$893,227 less than a year ago at this time. Of this total, about 24.35% (about \$7,583,000) was originally levied to fund County operations. The remaining 75.65% was originally levied by schools and other local governments. The second installment of the 2016 levy, collected 2017, is not due until July 31, 2017.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of April 30, 2016	Percent of County-Wide Levy Collected
2016	2017	\$4.72	30,351,664	122,691,581	29,927,278	75.61%
2015	2016	\$4.76	30,183,042	123,046,787	700,136	99.43%
2014	2015	\$4.97	29,878,110	121,004,422	300,435	99.75%
2013	2014	\$4.79	28,854,774	124,273,971	139,572	99.89%
2012	2013	\$4.66	28,531,297	122,259,549	28,677	99.98%
2011	2012	\$4.54	28,531,297	121,315,933	23,013	99.98%
2010	2011	\$4.42	28,531,297	122,553,732	8,030	99.99%
2009	2010	\$4.34	28,659,120	115,574,314	7,340	99.99%
2008	2009	\$4.18	27,714,671	111,860,501	165	100.00%
2007	2008	\$4.06	25,805,357	102,211,966	133	100.00%
2006	2007	\$4.13	24,802,350	97,232,872	135	100.00%
2005	2006	\$4.39	23,884,930	94,527,243	138	100.00%
Uncollected Taxes as of April 30, 2017					31,135,051	
One Year Ago - Uncollected Taxes as of April 30, 2016					32,028,278	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of March only contain sales made through February. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2017 to \$8,020,000. Adjusting the budget for historical seasonal receipts, 2017 sales tax collections are ahead of budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2012	2013	2014	2015	2016	2017	Average 2012-2016 Cumulative % of Year	Actual 2017 Cumulative % of Budget
March	January	435,158.73	454,709.15	469,138.97	513,922.40	525,300.25	601,458.52	5.98%	7.50%
April	February	449,639.66	461,710.95	563,416.07	723,897.32	640,270.58	576,910.42	13.06%	14.69%
May	March	641,470.31	637,322.50	651,138.69	643,104.33	614,213.68		21.01%	
June	April	587,498.00	496,081.68	537,693.71	572,371.61	780,604.53		28.43%	
July	May	486,110.02	666,351.94	728,144.84	744,908.83	752,232.51		36.86%	
August	June	912,510.03	934,491.76	925,946.95	873,543.69	882,536.83		48.15%	
September	July	771,294.38	790,868.27	843,602.12	947,389.99	1,011,133.99		59.04%	
October	August	781,031.61	853,073.27	930,904.65	976,099.73	865,618.18		70.03%	
November	September	684,022.91	623,467.77	668,122.90	634,826.87	736,732.53		78.38%	
December	October	476,559.35	493,957.92	568,787.82	701,190.80	739,248.21		85.81%	
January	November	497,240.32	613,919.79	590,860.86	649,276.21	502,924.87		92.93%	
February	December	601,159.43	493,915.32	522,498.10	503,348.20	713,871.10		100.00%	
Sales Tax Collected		7,323,694.75	7,519,870.32	8,000,255.68	8,483,879.98	8,764,687.26	1,178,368.94		
Sales Tax Budgeted		6,852,601.00	6,852,601.00	7,200,000.00	7,095,831.00	7,470,179.00	8,020,000.00		
Collected in Excess of (Below) Budget		471,093.75	667,269.32	800,255.68	1,388,048.98	1,294,508.26	(6,821,886.74)		

Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12th should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 23.13% of annual expenditures have been recognized through March. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues. Labor benefits are outpacing wages and salaries because all payrolls happen to have fallen such that there are four months of health insurance charges posted through March for some departments, or about an additional \$111,000.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	31,827,958	7,058,239	24,769,719	22.18%
Supplies & Services	30,326,260	6,957,137	23,369,123	22.94%
Labor Benefits	12,350,000	2,853,863	9,496,137	23.11%
Capital Outlay	3,889,142	1,263,230	2,625,912	32.48%
Total	78,393,360	18,132,469	60,260,891	23.13%

Current Sauk County 2017 Financial Position

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Economic Indicator Line Items	2014 Total for Year	2015 Total for Year	2016 Total for Year	2017 Annual Budget	Actual through March 2017	Avg 2013- 2016	2017 % of Budget
Interest Collected on Delinquent Taxes	961,223	768,355	598,024	450,000	131,274	22%	29%
Land Use Permits	68,669	103,667	114,274	78,000	6,476	8%	8%
Sanitary Permits	58,550	71,450	66,350	62,000	2,150	7%	3%
Real Estate Transfer Tax	199,135	245,920	234,296	185,000	49,102	16%	27%
Register of Deeds Filing Fees	295,570	338,228	364,999	305,000	70,788	23%	23%
Interest Earned on Investments	100,734	134,064	218,298	150,000	74,934	24%	50%

There are also certain line items that have particular attention paid to them:

Selected Line Items	2014 Total for Year	2015 Total for Year	2016 Total for Year	2017 Annual Budget	Actual through March 2017	2017 % of Budget
Huber Board Fees	154,188	196,109	131,802	160,000	30,714	19%
Housing Prisoners from Other Jurisdictions – All Sources	787,802	715,640	809,953	490,461	117,745	24%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

At this point, the Finance Committee has heard from one department that expects a budget overage in 2017. The 2017 contingency fund is originally \$350,000, all of which is funded by general fund balance.

Contingency Fund 2017 Appropriation		\$350,000
Administrative Coordinator -	-\$80,346	
Total Possible Uses		-\$80,346
Remaining 2017 Contingency Fund Balance		\$269,654

In Conclusion

In your role as oversight committee members, remain mindful of current and future indications that funding is changing, particularly from the State and Federal governments. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

I encourage you to contact me with questions as they come to mind.

Sauk County Financial Report

March 31, 2017

Percent of Year Complete

25.00%

	General Government				Justice & Public Safety				Public Works				Health & Human Services			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Revenues																
Property Taxes	(8904,511)	(\$201,128)	(\$603,383)	25.00%	\$13,867,254	\$3,456,814	(\$10,400,441)	25.00%	\$4,127,552	\$1,031,891	(\$3,095,672)	25.00%	\$11,448,481	\$2,862,123	(\$8,586,358)	25.00%
Other Taxes	645,150	180,417	(464,733)	27.97%	0	0	0	0	0	0	0	0	0	0	0	0
Sales Tax	8,020,000	1,178,368	(6,841,631)	14.68%	0	0	0	0	0	0	0	0	0	0	0	0
Grants & Aids	1,087,532	111,535	(975,997)	10.25%	727,480	188,170	(539,290)	25.87%	1,551,748	367,291	(1,184,457)	23.88%	13,468,989	759,360	(12,709,629)	5.63%
Licenses & Permits	15,000	2,005	(12,995)	13.37%	30,040	7,500	(22,540)	24.97%	0	0	0	0	497,480	12,811	(484,669)	2.56%
Fines, Forfeitures & Penalties	4,000	0	(4,000)	0.00%	392,800	64,540	(328,260)	16.43%	0	0	0	0	68,000	10,771	(57,229)	15.84%
User Fees	575,750	144,305	(431,445)	24.89%	928,665	173,044	(755,621)	18.63%	186,354	128,510	(57,844)	68.96%	7,180,200	1,774,936	(5,405,264)	24.72%
Intergovernmental Charges	1,890,120	514,095	(1,376,025)	27.20%	963,560	224,274	(739,286)	23.83%	3,756,197	1,509,840	(2,246,357)	40.20%	216,180	49,469	(166,711)	22.68%
Donations	0	0	0	0.00%	5,000	1,000	(4,000)	20.00%	0	0	0	0	85,500	16,739	(68,761)	19.35%
Interest	151,247	75,047	(76,200)	49.62%	100	0	(100)	0.00%	22,300	8,804	(13,496)	39.48%	11,600	2,902	(8,698)	25.02%
Rent	400,791	100,972	(299,819)	25.19%	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	6,620	27,000	20,380	407.86%	82,500	22,820	(59,680)	27.66%	0	0	0	0	900	442	(458)	49.07%
Transfers from Other Funds	749,600	5,037	(744,563)	0.67%	0	0	0	0	0	0	0	0	1,321,486	301,512	(1,019,976)	22.82%
Bond / Note Proceeds	0	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	12,745,399	2,137,655	(10,607,744)	16.77%	15,987,579	4,148,161	(12,839,418)	24.40%	9,624,161	3,046,335	(6,577,825)	31.65%	34,319,838	5,791,066	(28,528,772)	16.87%
Expenses / Expenditures																
Wages & Salaries	3,457,225	766,352	2,690,873	22.17%	9,800,844	2,184,031	7,616,813	22.28%	3,005,437	725,030	2,280,407	24.12%	14,385,040	3,146,774	11,237,266	21.88%
Labor Benefits	1,140,052	259,099	880,953	22.75%	3,825,866	879,548	2,946,308	22.99%	1,293,629	277,376	1,016,454	21.44%	5,716,668	1,359,420	4,357,248	23.78%
Supplies & Services	3,589,956	905,843	2,683,113	25.24%	3,563,464	923,991	2,639,463	25.63%	5,475,425	1,219,955	4,255,470	22.28%	13,160,519	2,772,271	10,388,248	16.51%
Debt Service - Principal	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0	856,208	N/A	856,208	N/A
Debt Service - Interest	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0	349,640	86,458	263,182	24.71%
Capital Outlay	1,559,247	409,098	1,150,149	26.24%	523,000	570,951	(47,951)	109.17%	700,000	257,866	442,134	36.84%	148,000	0	148,000	0.00%
Transfers to Other Funds / Debt Issuance Costs	2,746,822	657,846	2,088,976	23.95%	97,000	24,250	72,750	25.00%	8,000	2,000	6,000	25.00%	741,600	3,037	738,563	0.41%
Total Expenditures	12,492,342	2,998,238	9,494,104	24.00%	17,810,164	4,582,761	13,227,403	25.73%	10,482,591	2,482,226	8,000,465	23.69%	35,358,875	6,769,960	28,588,915	19.15%
Functional Expenditures as % of Total	14.82%	15.96%			21.13%	24.24%			12.44%	13.13%			41.96%	35.81%		
Net Increase/(Decrease) in Fund Balances	\$253,057	(\$860,583)	(\$1,113,640)		(\$812,585)	(\$434,601)	\$377,984		(\$658,530)	\$564,110	\$1,222,640		(\$1,039,037)	(\$378,894)	\$660,143	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service)

Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

* Sales tax receipts lag the month of sale on this report by one month. This report is through February, 2017 sales (13.06% as seasonally adjusted).

A Interest greater than the conservative estimate in the budget.

B Unbudgeted Focus on Energy funds and gain on sale of tax deeds

C Hwy sale of materials higher than expected.

D Slow reimbursement of Human Services billings.

E Environmental Health license fees are received mid-year

SAUK COUNTY FINANCIAL REPORT (Unaudited)

Department / Account Title	2017 Expense Budget			2017 Revenue Budget Excluding			Department Net Favorable / (Unfavorable) to Budget
	Percent of Year Complete	25.00%	Year-to-Date Expenses	Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	
General Fund Property Tax		0	0	-6,479,909	-1,619,977	25.00%	4,859,932
Miscellaneous Sales Tax		0	0	150	41	27.10%	(109)
County Sales Tax		0	0	8,020,000	1,178,369	14.69%	(6,841,631)
Shared Revenue		0	0	701,889	0	0.00%	(701,889)
Computer Aid		0	0	95,000	0	0.00%	(95,000)
Indirect Cost Reimbursement		0	0	139,097	34,774	25.00%	(104,323)
Arts & Humanities Grants		0	0	7,010	0	0.00%	(7,010)
Interest on Loan Payments		0	0	47	30	64.57%	(17)
Rent of County Buildings		0	0	135,691	25,257	18.61%	(110,434)
Sale of County-Owned Property		0	0	5,000	233	4.66%	(4,767)
Miscellaneous Revenues		0	0	1,000	126	12.63%	(874)
Transfer from Human Services		0	0	7,000	1,750	25.00%	(5,250)
Transfer from Health Care Center		0	0	734,600	1,287	0.18%	(733,313)
Transfer from Highway		0	0	8,000	2,000	25.00%	(6,000)
Use of Fund Balance		0	0	0	0	--	0
Miscellaneous Expenses		1,883	0	0	0	--	1,883
Charitable/Penal Fines, Misc		242	121	0	0	--	121
Contingency Fund Remaining		350,000	0	0	0	--	350,000
Baraboo-Dells Airport		4,100	4,100	0	0	--	0
Reedsburg Airport		4,100	4,100	0	0	--	0
Sauk-Prairie Airport		4,100	4,100	0	0	--	0
Tri-County Airport		15,665	15,665	0	0	--	0
Wisconsin River Rail Transit		28,000	28,000	0	0	--	0
Pink Lady Transit Commission		1,200	1,200	0	0	--	0
Sauk County Libraries		1,027,131	1,025,905	0	0	--	1,226
Arts & Humanities		75,772	65,592	0	0	--	10,180
UW-Baraboo / Sauk County		131,000	131,000	0	0	--	0
Sauk County Development Corp		50,000	50,000	0	0	--	0
ATC Environmental Impact Fee Projects		683,250	95,200	0	0	--	588,050
Transfer to Debt Service Fund		1,425,334	356,334	0	0	--	1,069,000
Transfer to Health Care Center (for debt service)		1,321,488	301,512	0	0	--	1,019,976
TOTAL GENERAL FUND NON-DEPARTMENTAL		5,123,265	2,082,829	3,374,575	-376,110	-11.15%	(710,249)
County Board		152,026	37,789	152,026	38,007	25.00%	218
Clerk of Courts		1,082,312	233,431	1,082,312	216,444	20.00%	(16,986)
Circuit Courts		664,253	150,089	664,253	221,048	33.28%	70,959
Court Commissioner		236,714	52,072	236,714	56,857	24.02%	4,785
Register in Probate		225,094	85,290	225,094	59,683	26.51%	(25,607)
Accounting		588,219	111,151	588,219	151,413	25.74%	40,262
County Clerk / Elections		349,004	100,256	349,004	137,427	39.38%	37,171
Personnel		545,683	128,511	545,683	139,354	25.54%	10,843
Treasurer		506,600	172,858	506,600	265,575	52.42%	92,717
Register of Deeds		223,200	50,675	223,200	56,922	25.50%	6,247
District Attorney / Victim Witness		734,672	137,359	734,672	153,628	20.91%	16,269
Corporation Counsel		620,979	141,147	620,979	149,723	24.11%	8,576
Surveyor		81,346	13,507	81,346	20,337	25.00%	6,829
Building Services		3,426,749	643,961	2,576,749	665,628	25.83%	871,657
Sheriff		13,626,127	3,781,484	13,601,127	3,353,506	24.66%	(402,978)
Coroner		164,155	28,146	164,155	41,039	25.00%	12,893
Emergency Management		192,152	39,201	192,152	31,025	16.15%	(8,175)
Administrative Coordinator		247,588	51,217	242,588	60,647	25.00%	14,430
Management Information Systems		2,302,037	715,656	2,290,787	607,330	26.51%	(97,076)
Criminal Justice Coordinating		457,312	50,735	412,312	77,420	18.78%	71,685
Public Health		1,726,665	352,188	1,726,665	446,713	25.87%	94,525
WIC		437,223	91,488	389,718	6,114	1.57%	(37,870)
Environmental Health		552,332	104,128	552,332	9,858	1.78%	(94,270)
Child Support		933,928	194,671	933,928	24,356	2.61%	(170,315)
Veterans Service		315,769	71,405	315,769	82,871	26.24%	11,466
Parks		2,226,628	99,910	974,349	101,047	10.37%	1,253,415
Conservation, Planning & Zoning		1,879,883	272,050	1,668,031	328,916	19.72%	268,716
UW Extension		372,818	83,151	372,818	94,116	25.24%	10,964
TOTAL GENERAL FUND		39,994,733	10,076,355	35,798,157	7,220,893	20.17%	1,341,114
Aging & Disability Resource Center		1,992,098	430,811	1,985,098	342,359	17.25%	(81,452)
Human Services		17,282,710	3,079,280	17,282,710	2,304,313	13.33%	(774,966)
Jail Fund		97,000	24,250	97,000	14,931	15.39%	(9,319)
Land Records Modernization		481,958	101,941	399,928	82,068	20.52%	62,157
Landfill Remediation		115,665	17,276	14,300	6,804	47.58%	90,892
Drug Seizures		11,100	0	100	0	0.00%	11,000
Community Development Block Grant		582,276	250,000	55,151	15,298	27.74%	292,423
CDBG Flood Recovery Small Business		2,400	0	2,400	0	0.00%	0
CDBG Housing Rehabilitation		20,000	65	20,000	72	0.36%	7
TOTAL SPECIAL REVENUE FUNDS		20,585,207	3,903,623	19,856,687	2,765,845	13.93%	(409,258)

SAUK COUNTY FINANCIAL REPORT (Unaudited)

March 31, 2017		2017 Expense Budget			2017 Revenue Budget			Department Net
Percent of Year Complete	25.00%				Budget Excluding			Favorable /
		Excluding Addition	Year-to-Date	% of	Carryforwards,	Year-to-Date	% of	(Unfavorable)
Department / Account Title		to Fund Balance	Expenses	Budget	or Fund Bal Use	Revenues	Budget	to Budget
DEBT SERVICE FUND		1,078,060	0	0.00%	1,523,084	383,338	25.17%	(61,686)
HEALTH CARE CENTER FUND		11,943,150	2,360,759	19.77%	11,105,618	2,561,987	23.07%	1,038,760
Highway		10,309,861	2,407,784	23.35%	9,609,861	3,039,532	31.63%	1,331,748
Insurance		49,500	0	0.00%	96,624	83	0.09%	(47,041)
Workers Compensation		284,779	145,808	51.20%	284,779	61,831	21.71%	(83,977)
TOTAL INTERNAL SERVICE FUNDS		10,644,140	2,553,593	23.99%	9,991,264	3,101,446	31.04%	1,200,729
Dog License		28,000	11,730	41.89%	28,000	12,495	44.63%	765
TOTAL TRUST & AGENCY FUNDS		28,000	11,730	41.89%	28,000	12,495	44.63%	765
TOTAL COUNTY		84,273,290	18,906,060	22.43%	78,302,810	16,046,003	20.49%	3,110,424

SAUK COUNTY FUND BALANCES

	December 31, 2016	2017 Net Income/Adj	March 31, 2017
GENERAL FUND			
Nonspendable - Inventories	24,380	0	24,380
Nonspendable - Prepaid Items	79,079	0	79,079
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,237,091	0	1,237,091
Nonspendable - LT Receivable (Loan to Tri-County Airport)	2,698	-674	2,023
Nonspendable - Interfund Receivable (Tri-County Airport)	94,993	0	94,993
Assigned - Encumbrances	80,594	0	80,594
Assigned - Carryforward Funds	2,165,395	0	2,165,395
Assigned - Subsequent Yr Budgeted Fund Bal Use	4,133,811	0	4,133,811
*Unassigned - Working Capital	14,255,594	1,154,781	15,410,375
*Unassigned	17,093,995	-4,009,569	13,084,426
TOTAL GENERAL FUND BALANCE	39,167,630	-2,855,462	36,312,168
* County Reserves (working capital and unassigned)	31,349,589	-2,854,788	28,494,801
OTHER FUNDS			
Aging & Disability Resource Center	417,292	-88,452	328,840
Human Services	2,260,790	-774,966	1,485,824
Jail Assessment	0	-9,319	-9,319
Land Records	586,834	-19,873	566,962
Landfill Remediation	4,877,815	-10,473	4,867,342
Drug Seizures	79,258	0	79,258
CDBG Revolving Loan Fund	469,704	-234,702	235,002
CDBG Housing Rehabilitation	19,047	7	19,054
Health Care Center	4,601,266	201,228	4,802,495
Highway	13,336,712	631,748	13,968,460
Insurance	476,235	83	476,318
Workers Compensation	801,625	-83,977	717,648
Dog License	0	765	766
TOTAL ALL FUNDS' BALANCES	67,992,155	-2,860,056	65,132,098

CURRENT DEBT PRINCIPAL BALANCE

2009 HCC Refunding Bonds	4,510,000
2010 HCC Refunding Bonds	4,925,000
2014 Law Enforcement Refunding Bonds	873,792
2014 HCC Refunding Bonds	791,208
2016 Law Enforcement Refunding Bonds	7,125,000

Principal Payments are Due October 1 18,225,000

Resolution 53 -2017
Resolution Honoring Douglas Ament

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Douglas Ament has faithfully served as a member of the Sauk County Board of Supervisors since April 2016; and

WHEREAS, Douglas Ament has tendered his resignation as a member of the Sauk County Board of Supervisors on March 13, 2017;

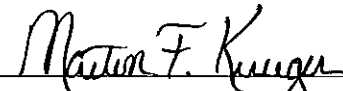
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Douglas Ament for months of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Douglas Ament an appropriate certificate of commendation as a token of our esteem.


For consideration by the Sauk County Board of Supervisors on May 16, 2017.

Respectfully submitted,

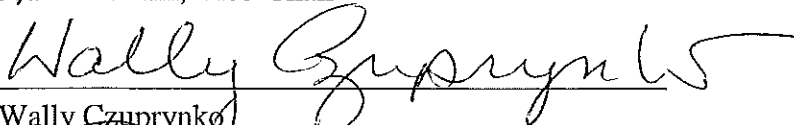
EXECUTIVE & LEGISLATIVE COMMITTEE:



Marty Krueger, Chair



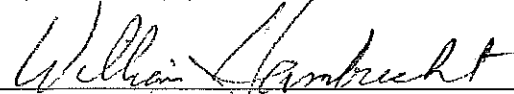
Joan Fordham, Vice-Chair



Wally Czuprynski



Dennis Polivka



William Hambrecht

Fiscal & MIS note: no impact

Y8B

Resolution 54 -2017
Resolution Honoring Connie Lehman

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Connie Lehman has faithfully served as a member of the Sauk County Board of Supervisors since November 2015; and

WHEREAS, Connie Lehman has tendered her resignation as a member of the Sauk County Board of Supervisors on April 18, 2017;

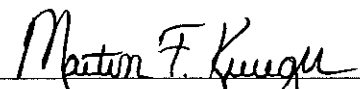
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Connie Lehman for 1+ years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Connie Lehman an appropriate certificate of commendation as a token of our esteem.

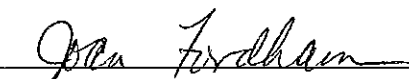
For consideration by the Sauk County Board of Supervisors on May 16, 2017.

Respectfully submitted,

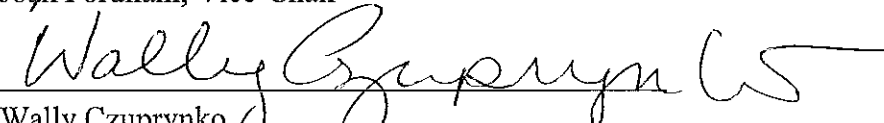
EXECUTIVE & LEGISLATIVE COMMITTEE:



Marty Krueger, Chair



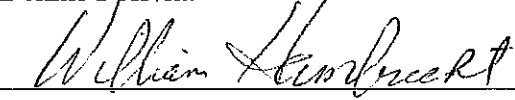
Joan Fordham, Vice-Chair



Wally Czuprynski



Dennis Polivka



William Hambrecht

Fiscal & MIS note: no impact

KPB

RESOLUTION No. 55 - 17

**Commending Karen Johnston for over 25 Years of Faithful Service
To the People of Sauk County**

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, **Karen Johnston** has faithfully served the people of Sauk County as a Certified Nursing Assistant at the Sauk County Health Care Center for over 25 years; and

WHEREAS, Karen Johnston retired from the Health Care Center on May 01, 2017;

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Karen Johnston** for over 25 faithful years of service to the people of Sauk County;

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to Karen Johnston an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on May 16, 2017.

Respectfully submitted,

SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES

Henry Netzing, Chair

Richard "Mike" Flint

William Higgins

Terri Langer

Mary Ellen Murray

Dennis Polivka

Nathan Johnson

No Fiscal Impact
No Information System Impact

KJB

RESOLUTION #56 -17
Commending Betty Kryka For Over 25 Years of Service
To The People Of Sauk County

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and,

WHEREAS, Betty Kryka faithfully served the people of Sauk County as a substance use counselor since January 13, 1992; and,

WHEREAS, Betty Kryka provided exceptional service to the citizens of Sauk County which contributed greatly to the safety, stability, and overall wellbeing of families; and,

WHEREAS, Betty Kryka maintained professional and ethical integrity while serving in a stressful career; and,

WHEREAS, Betty Kryka was instrumental in organizing and implementing substance use treatment, the intoxication driver program, crisis response services which assists Sauk County residents; and,

WHEREAS, Betty Kryka greatly contributed to the Sauk County Department of Human Services' professional development and coordination of County-based services; and,

WHEREAS, Betty Kryka has left the service of the Sauk County Human Services Department as of April 20, 2017; and,

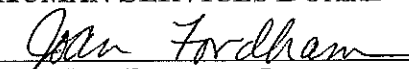
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its sincere appreciation and admiration for her 25 years of faithful service to the people of Sauk County; and,

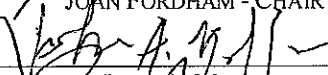
BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed on behalf of the Sauk County Board of Supervisors to present Betty Kryka with an appropriate certificate and commendation to express our highest esteem for her extraordinary contributions to our community.

For consideration by the Sauk County Board of Supervisors on May 16, 2017.

Respectfully submitted:

**SAUK COUNTY
HUMAN SERVICES BOARD**

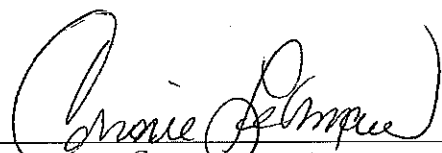

JOAN FORDHAM - CHAIR

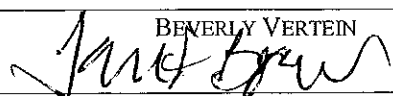

JOHN A. MILLER

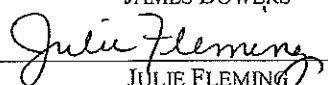

PETER VEDRO


JEAN BERLYN


JOHN DEITRICH


CONNIE LEHMAN


JAMES BOWERS


JULIE FLEMING

RESOLUTION NO. 51-17

**Commending Cyndra Whitehead for over 27 Years of Faithful Service
To the People of Sauk County**

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, **Cyndra Whitehead** has faithfully served the people of Sauk County in the District Attorney's Office for over 27 years; and

WHEREAS, **Cyndra Whitehead** retired from the Sauk County District Attorney's Office on April 28, 2017;

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Cyndra Whitehead** for over 27 faithful years of service to the people of Sauk County;

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Cyndra Whitehead** an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on May 16, 2017..

Respectfully submitted,

LAW ENFORCEMENT AND JUDICIARY COMMITTEE

William F. Wenzel, Chair

Wally Czuprynski

John Deitrich

Thomas Kriegl

Fiscal Note: No Fiscal Impact.

KPB

Information System Note: No MIS Impact.

RESOLUTION NO. 50-2017

**AUTHORIZING COUNTY VETERANS SERVICE OFFICE TO ENTER INTO A
MULTI-YEAR DATA SHARING AGREEMENT WITH THE WISCONSIN
DEPARTMENT OF VETERAN AFFAIRS**

WHEREAS, The Wisconsin Department of Veterans Affairs, stores and compiles information and data on the veterans of Sauk County, and

WHEREAS, the Veterans Service Office needs access to the data base and information that the State of Wisconsin Department of Veterans Affairs has on the Veterans of Sauk County in order to serve our veterans; and,

WHEREAS, the State of Wisconsin offers the ability to enter into agreements involving multi-year data sharing; and,

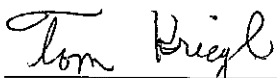
WHEREAS, your undersigned committee has been advised by the Veteran's Service Officer regarding the need for this, and does recommend that the attached agreement be adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the attached agreement with the State of Wisconsin Department of Veterans Affairs, be, and hereby is, adopted.

For consideration by the Sauk County Board of Supervisors on May 16, 2017.

Respectfully submitted,

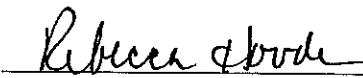
AGING, AND DISABILITY RESOURCE CENTER COMMITTEE



TOM KRIEGL, CHAIR



CRAIG BRAUNSCHWEIG



REBECCA HOVDE



DAVID MOORE



CHUCK SPENCER



April 18, 2017

WDVA Bulletin No. 1053

TO: County Veterans Service Officers
Tribal Veterans Service Officers

SUBJECT: WDVA/CVSO/TVSO VBATS Access and Data Sharing Agreement

In the pursuit of enhancing the Wisconsin Department of Veterans Affairs' (WDVA) valued partnerships with the Wisconsin County Veterans Service Officers (CVSOs) and the Tribal Veterans Service Officers (TVSOs), we are pleased to announce the attached Veterans Benefits Application Tracking System (VBATS) Access and Data Sharing Agreement (Agreement) for each CVSO and TVSO office. The Agreement recognizes that CVSOs and TVSOs are professional veterans advocates and constitute a critical partner with WDVA. WDVA and the Wisconsin County Veterans Service Officer Association of Wisconsin (CVSOA-WI), with input from the Wisconsin Counties Association (WCA), have all worked in partnership towards this final version of the Agreement.

The purpose of this Agreement is two-fold: (1) to allow Wisconsin CVSOs and TVSOs access to the WDVA VBATS database without restriction and remove the requirement for release forms signed by the veteran, dependents, survivors, or duly authorized representatives (excluding current and former WDVA staff); and (2) to protect the confidentiality, integrity, and availability of information created, processed, stored, aggregated, and transmitted by the Disclosing Party.

The development of this Agreement is first the result of WDVA's renewed commitment to our partnership and the need to cooperate and provide the greatest possible access to CVSOs and TVSOs. The privacy and security aspect of this agreement stems from an investigation in 2015 by the Federal Office of Inspector General (OIG) regarding unauthorized disclosure of confidential veteran information at the claims office. WDVA reported to OIG that all necessary steps would be taken to protect the privacy of veteran information maintained in our Department and shared with outside agency.

CVSOs and TVSOs access under this Agreement will allow the following:

1. Statewide access to VBATS records.
2. Ability to "add," "edit," and "upload documents" in VBATS without WDVA verification.
3. View VBATS Veteran records without a Request for Release of Records (Form 1042), except for WDVA former/current employee VBATS record.
4. Elimination of the annual requirement to submit a VBATS Account Authorization Request Form to maintain access to VBATS. Note: An initial WDVA Form 2419 will still be required for Officers who have not submitted one to date; and, additionally, for new employees of an office when there is a change in staff. If there is a current WDVA Form 2419 on file for the Officer,

the office does not need to provide a new form with the signed VBATS Access and Data Sharing Agreement.

5. Access to Recently Separated Veterans contact information/report in VBATS.
6. Access to the Department of Defense Personnel Records Retrieval System (DPRIS) for DD214 information (with DoD approval).
7. Access to reports on a statewide basis.
8. Ensured mutual safeguards and security of the confidentiality of Veteran Personal Records.

CVSOs and TVSOs will have until **Friday, June 30, 2017** to return a signed copy of this Agreement to James Bond at the e-mail address or mailing address below.

Only one Agreement is required from each CVSO or TVSO office.

Due to system design and limitations, there are only two options to VBATS access: (1) unrestricted access as outlined above or; (2) no access. If a CVSO or TVSO office is unable to return a signed Agreement within the time limit, access to VBATS will be terminated at that time. However, upon receipt of a signed Agreement, that CVSO or TVSO office will be granted access. This process will allow WDVA to comply with the OIG report.

Again, we are pleased to announce this Agreement and appreciate the hard work of the CVSOA-WI and WCA in working with us to make this happen. If you have any questions, please contact James Bond at (608) 2778 or james.bond@dva.wisconsin.gov.

WDVA/CVSO/TVSO VBATS Access and Data Sharing Agreement

THIS AGREEMENT for Release of Confidential Veterans' information, made this ____ day of _____ (month), ____ (year), between state of Wisconsin, Department of Veterans Affairs, (hereinafter "WDVA" or "Disclosing Party"), and _____ (hereinafter "Receiving Party").

Background

1. WDVA is a state agency created under the provisions of Chapter 45, Wisconsin Statutes, whose mission is to give health, educational, and economic assistance to Veterans and their dependents who are residents of this state; and
2. WDVA is the recipient of United States Department of Defense service records and other information provided by the U.S. Department of Veterans Affairs (hereinafter referred to as "VA") which are considered to be confidential pursuant to Title 38 United States Code and Wis. Stat. § 45.04(3); and
3. The Receiving Party is a Wisconsin County or Tribal Veterans Service Office authorized to receive confidential information pursuant to Wis. Stat. § 45.04, and the Wisconsin Administrative Code, § VA 1.10; and
4. The Receiving Party has demonstrated the need to receive Veterans' confidential information in order for Receiving Party to continue to provide information and services related to Veterans' benefits; and
5. The intent of this Agreement is twofold: (1) to allow the Receiving Party access to the WDVA Veterans Benefit Application Tracking System (VBATS) database without restriction and remove the requirement for release forms signed by the Veteran, dependents, survivors, or duly authorized representatives (excepting current and former WDVA staff); and (2) to protect the confidentiality, integrity, and availability of information created, processed, stored, aggregated, and transmitted by the Disclosing Party; and
6. The Disclosing Party and Receiving Party wish to discuss and exchange information related to benefits for Veterans and their dependents, which the parties hereto and applicable regulatory bodies as part of their joint missions and partnership in serving Veterans, consider highly confidential, while at the same time ensuring full compliance with applicable state and privacy laws; and
7. Receiving Party's access under this Memorandum and other benefits include:
 - A. Statewide access to VBATS records.
 - B. Ability to "add," "edit," and "upload documents" in VBATS without WDVA verification.
 - C. View VBATS Veteran records without a Request for Release of Records (Form 1042), except for WDVA former/current employee VBATS records.
 - D. Elimination of the annual requirement to submit a VBATS Account Authorization Request Form to maintain access to VBATS.
 - E. Access to Recently Separated Veterans contact information/report in VBATS.
 - F. Access to the Department of Defense Personnel Records Retrieval System (DPRIS) for DD214 information (with DoD approval).
 - G. Access to the following reports on a statewide basis:
 1. Death Report by County or Cemetery Report;
 2. Grave Registration Activity Report;
 3. County Benefits Report; and
 4. Museum Veteran Search.

Therefore the parties hereto, intending to be legally bound in consideration of the mutual covenants and Agreements set forth herein, hereby agree as follows:

I. Definitions.

- A. "**Veteran**" shall mean an individual that meets the definitions contained in Wis. Stat. §§ 45.001, 45.01(12), 45.02, 45.43(1), 45.51 (2)(a)1, and 45.51(2)(a)2, 45.61(2).
- B. "**Confidential, Sensitive and/or Protected Information (collectively hereinafter referred to as 'PI')**" shall include all forms of personally or individually identifiable information, personally identifiable health information, sensitive information, information whose improper use or disclosure could adversely affect the ability of an agency

to accomplish its mission, proprietary information, and records about individuals requiring protection, and all information related to the Veteran provided by Disclosing Party to Receiving Party as further defined by VA DIRECTIVES 6509, Provision 5 and VA Handbook 6500, and successor directives and handbooks pertaining to these definitions published by the U.S. Department of Veterans Affairs. PI shall also mean all information provided by Disclosing Party with respect to the Veteran regardless of whether it is written, oral, contained on various storage media, or human or machine-readable documents.

- C. **"Data Breach"** shall mean the loss, theft, or any other unauthorized access, other than that incidental to the scope of employment, to data containing PI in electronic or printed form which results in the compromise of the confidentiality or integrity of the data.
- D. **"Maintain"** shall mean to collect, create, use, process, store, disseminate, transmit, or dispose of PI.

II. Legal Obligation to Safeguard Veteran Data. Each party is individually responsible for determining which laws apply to their respective organizations, and for ensuring compliance. A non-exhaustive list of current laws which apply to the type of data provided by WDVA under this Agreement; including the following:

A. Provisions of law directly related to VA Claims:

- 1. 38 U.S.C. § 5701 Confidential Nature of Claims (USDVA claims confidentiality):
 - a. Provides for the confidentiality of all VA patient claimant information, with special protection for their names and home addresses.
 - b. Provides for the same for information about their dependents.
 - c. Prohibits disclosure of these names and addresses except as authorized by the statute.
 - d. Does not apply to employee information.
- 2. VHA Handbook 1605.1, Privacy and Release of Information, establishes guidance on privacy use and disclosure of PI. This handbook (link below) provides guidance as to the legal obligations relative to federal law, applicable to the Claims Staff: http://www1.va.gov/vhapublications/ViewPublication.asp?pub_ID=1423.

B. Veterans' personal data may also be protected by the following provisions of law. All parties must follow appropriate procedures to safeguard the privacy of Veterans' personal data..

1. **State Law:**

- a. Wis. Stats. § 19.80(3)(a);
- b. Wis. Stats. § 45.04;
- c. Wis. Stats. § 106.01;
- d. Wis. Stats. § 134.97;
- e. Wis. Admin. Code § 296.01; and
- f. Wis. Admin. Code § VA 1.10.

2. **Federal Law and Guidance:**

- a. 38 CFR § 1.500;
- b. 38 U.S.C. § 7332;
- c. 38 CFR. §§ 14.626-14.637;
- d. 38 C.F.R. §§ 75.111-119;
- e. 38 U.S.C. § 5721 et seq.;
- f. 38 U.S.C. § 3672;
- g. Privacy Act of 1974, 5 U.S.C. § 552a;
- h. To the extent Receiving Party is subject to the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law 104-191 and its implementing regulations at 45 C.F.R. parts 160 and 164; and HIPAA/HITECH Act Omnibus Final Rule, 78 Fed. Reg. 5566 (Jan. 25, 2013) and section 13402 of the Health Information Technology for Economic and Clinical Health (HITECH) Act (codified at 42 U.S.C. § 17932) Breach Notification Rule at 45 C.F.R. §§ 164.400-414 as independently determined in

consultation with corporation counsel, Office of Management and Budget (OMB) Memorandum 07-16, Safeguarding Against and Responding to the Breach of Personally Identifiable Information;

- i. VA Directive and Handbook 0710, Personnel Suitability and Security Program;
- j. VA Directive 6500, Manage Information Security Risk: VA Information Security Program;
- k. VA Handbook 6500, Risk Management Framework for VA Information Systems, Tier 3: VA Information Security Program;
- l. VA Handbook 6500.2, Management of Breaches Involving Sensitive Personal Information;
- m. VA Directive 6502, VA Enterprise Privacy Program;
- n. VA Handbook 6502.1, Privacy Violation Tracking System (PVTs), the Formal Event Reporting and Evaluation Tool (FERET) guidebook;
- o. VHA Directive 1605, VHA Privacy Program;
- p. VHA Handbook 1605.1, Privacy and Release of Information;
- q. VHA Handbook 1605.02, Minimum Necessary Standard for Protected Health Information; and
- r. Memorandum from Office of General Counsel (02) to Under Secretary for Health (10), "Request for Advisory Opinion – Department Information Ownership," dated December 31, 2007.

III. Use of PI.

A. The parties agree:

1. **Privacy Right.** The privacy of PI shall be protected in all functions, services, and facilities.
2. **VBATS Account Authorization.**
 - a. To gain access and to login to the VBATS, the Receiving Party must submit a VBATS Account Authorization Request (WDVA Form 2419) to WDVA for each county employee seeking access to ensure that access is authorized to utilize the VBATS for WDVA programs and benefits. Completed forms can be emailed to WDVA at eligibility@dva.wisconsin.gov. The WDVA Form 2419 must be received and approved by WDVA before VBATS access or login is granted to the Receiving Party.
 - b. The corporation counsel of Receiving Party shall notify WDVA upon his or her notice that an authorized user will terminate employment via email to eligibility@dva.wisconsin.gov. This is to ensure privacy and security by disabling user access to only authorized employees of Receiving Party.
 - c. Access to VBATS records of former or current WDVA employees requires a signed Confidential Release of Information Form (WDVA 1045) from said employee granting access on file at WDVA.
3. **Annual Review.** Each party shall annually review applicable privacy and security safeguards that are in place to protect PI. PI shall be maintained in a manner that will ensure legal compliance with federal and state statute, laws, rules and guidelines as determined appropriate by each party in consultation with each party's respective legal counsel.
4. **PI will be kept confidential.** In accordance with 5 U.S.C. 552a, 38 U.S.C. §§ 5701, 5705, and 7332, and other applicable federal privacy laws and regulations, as appropriate, parties shall ensure that all PI that is maintained in any medium, is kept confidential, except when disclosure is permitted or compelled under law.
5. **PI will be properly controlled.** All PI in the custody and control of each party shall be used and disclosed only as permitted or required by law.
6. **Contractor-controlled PI will be properly maintained.** Parties shall ensure that all contracts in which any data containing WDVA-owned PI or Veteran PI that is maintained by contractors will contain the appropriate clauses as may be required by law.
7. **Data will be protected.** The physical input and output products of WDVA information and systems that contain PI, such as disks, paper, flash drives or any other data storage devices, shall be protected against misuse and unauthorized access, unauthorized disruption, unauthorized disclosure, or unauthorized modification or destruction. No technology utilized to collect, use, or disclose PI shall erode privacy protections afforded by applicable state or federal law or WDVA policy.

8. **PI will be kept secure.** Security plans shall be continually developed and security controls implemented on all networks and filing systems that maintain PI in any form. These controls shall be implemented, as required by applicable law or policy, to, among other things, protect the security and privacy of all operating or filing systems used to access or store PHI, application software used to access or store PHI, and data in WDVA information systems. The purpose of these plans is to prevent the accidental or malicious disclosure, alteration or destruction of PI, and to provide assurances to the user of the quality, integrity, and confidentiality of such information maintained by the parties. Technologies used to maintain this information should allow for continuous auditing of compliance with this Agreement.
 - a. **Privacy and data breaches shall be reported.** Parties shall report all breaches by their personnel, contractors, and authorized users involving PI in a timely and complete manner, as required by applicable law to the WDVA Privacy Officer within (five) 5 business days of discovery. The party at fault shall resolve all such breaches with privacy implications in a timely fashion in accordance with applicable law and policy. For further guidance, see VA Handbook 6502.1, Privacy Violation Tracking System (PVTs), the Formal Event Reporting and Evaluation Tool (FERET) guidebook, and VA Handbook 6500.2, Management of Breaches Involving Sensitive Personal Information.
 - b. **A data breach process shall be sustained.** Each Party shall maintain a process for the tracking and reporting of suspected or actual breaches involving PI in compliance with the references above.
9. **Training.** The WDVA Privacy/Security Officer shall be available to provide privacy awareness training to Receiving Party on reasonable notice and accommodation of schedules.

B. Rules for Electronic Communications:

1. Parties acknowledge email messages sent by or to their offices may be read by someone other than the person to whom they are sent and may have to be disclosed to outside parties or in court in connection with a lawsuit. Accordingly, each party must take care to ensure that their messages are courteous, professional, and that the tone and words they use would not cause embarrassment to themselves or their organization if the message were made public.
 - a. Any email sent outside each party's network or information system should be considered non-secure.
 - b. Email is subject to applicable privacy, security, and records retention laws and guidelines for the information that particular message contains. As such, email records must be appropriately secured and retained.
2. Each party is responsible for the content of all text, audio or images that they place or send on the state's email, or Internet systems.
3. No party may email PI unless using approved methods.
4. All emails between parties that contain or transmit PI must be encrypted before transmission.

C. Internal Security Controls with Communications to CVSOs/TVSOs:

1. **Release of Veteran-Claimant Information.** In alignment with USDVA procedures, the WDVA Bureau of Claims will only release PI to those CVSO/TVSO and CVSO/TVSO staff who are officially "accredited" for USDVA purposes. If a CVSO office does not have an accredited representative, the WDVA Claims Officer will not discuss or provide any information specific to a pending claim unless authorized by the claimant during that specific communication. If the claimant is present in the CVSO/TVSO office at the initiation of such contact, the WDVA Claims Officer can speak directly to the claimant (after proper verification of identity using established USDVA protocol) to gain such authorization.
2. **Fax Messages.** The parties will accept fax messages; however, neither party shall fax PI to unauthorized third parties without the written consent of the Veteran or the Veteran's duly appointed representative.
3. **Encrypted Messages Other than VA.** Parties to this Agreement when communicating with the WDVA Claims office must register for an email account through VA.Gov and utilize VA.Gov access and Personal

Identification Verification Cards (PIV Cards) to ensure data security to accomplish any communication of PI with the WDVA Claims Office.

4. **Release of Veteran-PI by WDVA.** The WDVA Divisions of Veteran Benefits, Services and Homes, will only release information by U.S. Mail, telephone or encrypted emails.

IV. Non-Assignable. This Agreement shall be non-assignable.

V. Governing Law. This Agreement and all questions relating to its validity, interpretation, performance and enforcement (including, without limitation, provisions concerning limitations of actions), shall be governed by and construed in accordance with the laws of the state of Wisconsin.

VI. Binding Nature of Agreement and Term. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns, with a term of five (5) years from the date of the last signature below. In the event of substantial changes in the applicable law(s), parties may amend this Agreement or enter into a new Agreement to ensure compliance. In the event of a WDVA transition to a replacement of the VBATS tracking system, this Agreement shall continue to be binding and in effect for the replacement system(s) until such time as a new Agreement or amendment hereto shall be drafted between the parties. Receiving party represents that he or she has authority to bind the County or Tribal Authority to this Agreement, and that the Executive head of the County or Tribal entity of the Receiving Party has approved this Agreement for execution.

VII. Umbrella Provision. This Agreement constitutes an umbrella agreement to the recipient's office, so long as any person accessing data who is accredited by the United States Department of Veterans Affairs, possesses a PIV Card, and is authorized by the Receiving Party to do so.

VIII. Entire Agreement. This Agreement sets forth all of the covenants, promises, Agreements, conditions and understandings between the parties and there are no covenants, promises, Agreements or conditions, either oral or written, between them other than herein set forth. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon either party unless reduced in writing and signed by them.

IN WITNESS OF THEIR AGREEMENT, the parties have set their hands to it below effective the day and year first written above.

**DISCLOSING PARTY
WDVA SECRETARY**

Signature: _____

Print Name: Daniel J. Zimmerman

Date: _____

**RECEIVING PARTY
COUNTY/TRIBAL VETERAN SERVICE OFFICER**

Signature: _____

Print Name: _____

County: _____

Date: _____

APPROVED IN FORM BY CORPORATION COUNSEL

Signature: _____

Print Name: _____

Date: _____

RESOLUTION NO. 59 - 2017

**Authorizing Reimbursement For Attendance At The WCA Conference
In Wisconsin Dells At The Kalahari**

WHEREAS, on September 24-26, 2017 the Wisconsin Counties Association is hosting their annual conference in Wisconsin Dells at the Kalahari and,

WHEREAS, these sessions will allow policy makers an opportunity to learn about a variety of topics that occur in state legislative issues as well as the technological advances used in state legislature today; and,

WHEREAS, the Rules of the Board stipulate that attendance at a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V. B. of the Rules of the Sauk County Board of Supervisors); and,

WHEREAS, Wisconsin Counties Association is offering free registration for newly elected supervisors.

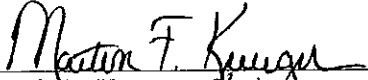
NOW, THEREFORE BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby approves compensating and reimbursing expenses of County Board of Supervisors (per diem, mileage, and registration fees) for attendance at the Wisconsin Counties Association Conference in Wisconsin Dells at the Kalahari, WI on September 24 – 26, 2017; and,

BE IT FURTHER RESOLVED, that the number of Supervisors attending is limited to twenty (20), with the County Board Chair being one of the twenty (20) attendees.

For consideration by the Sauk County Board of Supervisors on May 16, 2017.

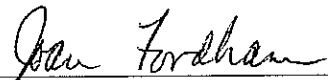
Respectfully submitted,

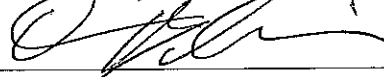
EXECUTIVE AND LEGISLATIVE COMMITTEE:


Martin F. Krueger, Chair


William Hambrecht


Wally Czuprynski


Joan Fordham, Vice-Chair


Dennis Polivka

Estimated Costs	Cost Per Person	Number of Persons	Total Estimated Cost
Registration	\$ 175.00	20	\$3,500.00
Hotel Accommodations	\$0	0	\$0
Per Diem	\$150.00	20	\$3,000.00
Mileage (average)	\$31.80	20	\$636.00
Total Estimated Costs	\$356.80	20	\$7,136.00

Fiscal Note: Estimated costs including per diem, mileage and related travel expenses. The free registration would include whomever is appointed in Supervisor District #5, Supervisor Braunshweig and Supervisor Flint.
MIS Note: None.

2017 WCA ANNUAL CONFERENCE

Sauk County • Wisconsin Dept. of Wisconsin
Kalahari Resort & Convention Center

TENTATIVE AGENDA

SUNDAY

9-24-17

- 8:30 a.m.-5:00 p.m. Registration
- 8:30-10:00 a.m. Credentials Pick-up for Business Meeting
- 10:00 a.m. 2017 WCA Annual Business Meeting
- 10:00 a.m. Networking Session
- Dinner on Your Own (See the Wisconsin Dells restaurant flyer at the WCA registration table)
- *Time may change pending Package schedule

MONDAY

9-25-17

- 8:30 a.m.-5:00 p.m. Registration
- 8:00-8:45 a.m. WCA Hot Breakfast
- 8:45 a.m.-6:00 p.m. WCA Marketplace Open
- 8:00 a.m.-12:00 p.m. Opening General Assembly
- 12:00-1:30 p.m. Exhibitor Luncheon
- 1:45-3:00 p.m. CONCURRENT WORKSHOPS
 - Future of Agriculture in Wisconsin
 - Compliance with Wisconsin's Open Meetings Law
 - Wisconsin's Drug Crisis and Its Impact on Counties
 - Protecting County Government From Fraud
 - PACE - Property Assessed Clean Energy

- 3:00-3:15 p.m. Break
- 3:15-4:30 p.m. CONCURRENT WORKSHOPS
 - Water Quality Near Agriculture
 - Maintaining an Effective Criminal Justice Coordinating Council
 - Open Records in Employment Matters
 - Countywide Strategic Planning
 - Do You Know Your Real Property Lister? Every County Has One
- 4:30-6:00 p.m. Exhibitor Reception
- 6:00-7:30 p.m. WCA "Festival of Food" (food stations)

TENTATIVE AGENDA

TUESDAY

9-26-17

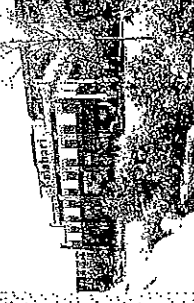
- 7:15-11:30 a.m. Registration
- 7:30-8:15 a.m. Wisconsin County Mutual Insurance Corporation Breakfast
- 8:30-9:45 a.m. CONCURRENT WORKSHOPS
 - Roles and Responsibilities of a County Board Member
 - Community Activated Recovery Enhancement (CARE) Program
 - Public Safety Collective Bargaining
 - Enbridge: Fueling Wisconsin's Future
 - Transportation Funding
- 9:45-10:00 a.m. Break
- 10:00-11:15 a.m. CONCURRENT WORKSHOPS
 - Cooperative Extension Reorganization: Next Steps for the nEXT Generation Project
 - Budgeting 101
 - Community Placemaking
 - Badger State Sheriff's Association: Resources
 - Assisting the Office of Sheriff
 - 2020 Census: Local Update of Census Addresses (LUCA) Program
- 11:30 a.m.-12:45 p.m. Closing General Assembly (lunch provided)
- 1:00 p.m. Conference Concludes

VENUE



KALAHARI RESORT & CONVENTION CENTER

The Kalahari Resort & Convention Center offers a premier destination for the 2017 WCA Annual Conference. It is an ideal venue for the 2017 WCA Marketplace with more than 100 trade show booths. The venue is complemented by authentic, African-themed décor and a wealth of onsite activities. Conference attendees are encouraged to make a vacation out of their stay, bringing the whole family to enjoy water park attractions, diverse onsite dining, Spa Kalahari and Salon, nearby golf and much, much more.



RESOLUTION 60 - 2017

Authorizing Amendments to the 2016 Budget

WHEREAS, throughout the year, various additional funds become available that require no additional County matching funds or are expansions of existing grant funding and programs; and,

WHEREAS, throughout the year, additional expenditures are incurred for which funding is available; and,

WHEREAS, expenditure of these additional funds sometimes causes a department to exceed their expenditure appropriations, while not exceeding their net budget or available fund balances, as summarized below:

Departments Exceeding Expenditure Budgets, But Offsetting Revenues or Fund Balances Exist

Amount	Department	Primary Reason for Variance	Revenue Source
\$1,595	Community Development Block Grant -- Housing Rehabilitation	Repaid loans allowed issuance of new loans that were not anticipated in the budget.	Loan repayments received completely fund expenditures.
\$14,174	County Clerk	Presidential recount	Reimbursement from recount requester.
\$7,388,786	Debt Service Fund	Refunding of debt produced an unbudgeted payoff of existing debt.	Proceeds from refunding.
\$1,228	Dog License Fund	Dog license fees collected are less than budget.	Fund balance for this purpose is available.
\$13,712	Environmental Health (EH)	Additional staff time preparing for 1-1-17 dissolution of EH consortium.	Program revenues.
\$3,419,264	Human Services Fund	Transfer favorable 2015 yearend fund balance over set maximum to the General Fund per policy. Large increase in Comprehensive Community Services enrollments, institutional placements, and addition of Medication Assisted Treatment grant after budget adopted.	Fund balance and additional revenues for these purposes are available.
\$41,396	Insurance Fund	Beginning 2016 fund balance met the minimum required by policy; lower charges to departments were needed. These charge revenues had been anticipated in the budget.	Fund balance for this purpose is available.
\$30,796	Treasurer	Sale of tax deeded properties for less than their cost due to blighted conditions, such as contamination and impaired/razed structures. Postage for mailing tax bills exceeded budget.	Offsetting gains on sale of other tax deeded properties, and charges to municipalities for mailing tax bills.
\$20,946	Workers Compensation Fund	Beginning 2016 fund balance exceeded the maximum allowed by policy; excess was refunded to departments.	Fund balance for this purpose is available.

Resolution 60 - 2017 Authorizing Amendments to the 2016 Budget

WHEREAS, the following General Fund departments' net budgets, expenses less revenues received, were exceeded in 2016 due to revenues being less than anticipated, as follows:

Departments Exceeding Overall Budgets

Contingency Transfer Amount	Percent of Budget	Expenditure Budget Exceeded	Department	Primary Reason for Variance
\$4,529	2.31%	\$6,006	Administrative Coordinator	Recruitment costs.
\$95,558	8.68%	\$53,346	Clerk of Courts	Shortfall in revenues due to lower collections. Payroll costs exceeding budget due to staff turnover. Appointed counsel and expert witness costs exceeded budget.
\$5,600	3.94%	\$5,600	County Board	Increase to County Board Chair salary in April and higher than expected attendance at WCA annual conference.
\$21,505	4.16%	\$162,897	District Attorney	Addition of Sexual Assault Justice Initiative grant after budget adopted. Late reimbursement needs contingency coverage in 2016, but will be received in 2017.
\$127,192	Total Required Transfer from Contingency Fund			

WHEREAS, Resolution 74-16 authorized use of \$299,729 from the 2016 contingency fund for purchase of an armored vehicle; however, this vehicle was purchased in 2017, so 2016 contingency funds can be returned.

NOW, THEREFORE, BE IT RESOLVED that the 2016 budgets of the above-described departments that did not exceed their net appropriations be amended to appropriate the additional funds received or fund balances as proper; and,

BE IT FURTHER RESOLVED, that \$127,192 be transferred from the 2016 contingency fund to the above-described departments' 2016 budgets that were exceeded when other balances were not available, and that \$299,729 be returned to the contingency fund since unneeded in 2016.

For consideration by the Sauk County Board of Supervisors on May 16, 2017.

SAUK COUNTY FINANCE COMMITTEE

TOMMY LEE BYCHINSKI

ERIC PETERSON

RICHARD "MIKE" FLINT

KRISTIN WHITE EAGLE



MARTIN F KRUEGER

Resolution 60 - 2017 Authorizing Amendments to the 2016 Budget

FISCAL NOTE:

Original 2016 Contingency Fund	\$	350,000
Previously Approved Uses of Contingency Fund		
Deputy County Clerk / Program Assistant position		(26,295)
Sheriff armored vehicle		<u>(299,729)</u>
Contingency Fund Available Prior to This Resolution	\$	23,976
Plus: Return of funds not needed in 2016 for Sheriff Armored Vehicle		299,729
Minus: Use of funds for overdrawn departments		<u>(127,192)</u>
Ending 2016 Contingency Fund	\$	<u>196,513</u>

KPB

INFORMATION SYSTEMS NOTE: No information systems impact.

Sauk County Financial Report

December 31, 2016

as of 5/2/16

Percent of Year Complete

100.00%

	General Government			% of Budget
	Budget	Actual	Favorable / (Unfavorable)	

Revenues				
Property Taxes	(\$378,789)	(\$334,190)	(\$44,599)	88.23%
Other Taxes	692,150	864,559	172,409	124.91% A
Sales Tax	7,470,179	8,764,687	1,294,508	117.33%
Grants & Aids	917,738	1,864,487	946,749	203.34% B
Licenses & Permits	15,000	17,045	2,045	113.63%
Fines, Forfeitures & Penalties	4,000	5,441	1,441	136.01%
User Fees	586,725	671,059	84,334	114.37%
Intergovernmental Charges	2,302,595	2,021,689	(280,906)	87.80%
Donations	0	0	0	—
Interest	86,264	218,528	132,262	255.32% C
Rent	397,496	427,163	29,667	107.46%
Miscellaneous	33,915	96,795	62,880	285.29% D
Transfers from Other Funds	641,600	2,148,596	1,506,996	334.88%
Bond / Note Proceeds	0	0	0	—

Total Revenues	12,768,873	16,785,776	4,016,903	131.46%
Expenses / Expenditures				
Wages & Salaries	3,247,892	3,195,282	52,710	98.38%
Labor Benefits	1,047,765	985,861	61,904	94.09%
Supplies & Services	4,046,589	3,263,870	782,719	81.40%
Debt Service - Principal	0	0	0	—
Debt Service - Interest	0	0	0	—
Capital Outlay	2,543,481	1,029,754	1,513,727	40.49%
Transfers to Other Funds / Debt Issuance Costs	2,793,000	2,793,000	0	100.00%

Total Expenditures	13,678,827	11,287,767	2,391,060	82.59%
Functional Expenditures as % of Total	16.48%	13.18%		

Net Increase/(Decrease) in Fund Balances	(\$909,954)	\$5,498,009	\$6,397,963	
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	Justice & Public Safety			% of Budget
	Budget	Actual	Favorable / (Unfavorable)	

	\$13,586,971	\$13,566,971	\$0	100.00%
	0	0	0	—
	0	0	0	—
	532,106	668,544	136,438	129.40% E
	30,100	35,810	5,710	118.97%
	398,800	376,821	(22,179)	94.44%
	945,725	848,346	(97,377)	89.70%
	897,148	1,280,503	383,355	142.73% F
	5,000	4,917	(83)	98.35%
	1,000	44	(956)	4.37%
	382,229	152,490	(229,739)	39.89% G
	0	0	0	—
	0	0	0	—

	18,779,079	16,974,248	1,804,831	101.16%
	9,633,187	9,789,399	(156,212)	101.62%
	3,685,391	3,614,928	70,463	98.03%
	3,493,043	3,455,556	37,487	98.93%
	0	0	0	—
	0	0	0	—
	520,229	320,922	299,307	61.74%
	95,000	93,094	1,906	97.99%

	17,528,850	17,273,898	254,952	98.56%
	21.13%	20.16%		

	(\$747,771)	(\$269,650)	\$478,121	
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	Public Works			% of Budget
	Budget	Actual	Favorable / (Unfavorable)	

	\$4,065,490	\$4,065,490	\$0	100.00%
	0	0	0	—
	0	0	0	—
	1,445,775	1,755,450	310,675	121.49% H
	0	0	0	—
	0	0	0	—
	185,163	158,810	(26,353)	85.88%
	3,798,130	4,250,838	452,708	111.92%
	0	0	0	—
	19,300	59,058	39,758	306.00% I
	0	0	0	—
	0	27,657	27,657	— J
	0	0	0	—
	0	0	0	—

	9,523,659	10,319,303	795,644	108.35%
	2,889,136	2,831,968	57,168	98.02%
	1,203,196	1,375,992	(175,796)	114.61%
	5,586,756	4,845,049	746,707	85.63%
	0	0	0	—
	0	0	0	—
	700,000	0	700,000	0.00%
	5,000	22,729	(17,729)	454.59%

	10,384,088	9,073,738	1,310,350	87.38%
	12.52%	10.59%		

	(\$860,230)	\$1,245,565	\$2,105,795	
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	Health & Human Services			% of Budget
	Budget	Actual	Favorable / (Unfavorable)	

	\$11,275,196	\$11,275,196	\$0	100.00%
	0	0	0	—
	0	0	0	—
	11,963,976	14,732,986	2,769,010	123.14%
	100,050	100,050	4,538	104.75%
	95,512	59,439	(1,561)	97.44%
	7,558,228	6,976,433	(581,795)	92.30%
	311,083	236,902	(74,181)	76.15% K
	120,000	147,859	27,859	123.20% L
	11,608	28,869	17,261	243.56% M
	0	0	0	—
	1,150	18,384	17,234	1596.00%
	1,219,401	1,219,401	0	100.00%

	32,617,094	34,795,659	2,178,565	106.68%
	13,972,684	13,535,885	436,799	96.87%
	5,389,588	5,402,389	(12,801)	100.24%
	12,523,751	14,065,876	(1,542,085)	112.31%
	839,328	N/A	839,328	N/A
	360,073	359,882	191	99.95%
	185,835	39,823	156,012	20.33%
	636,600	2,125,857	(1,489,257)	333.94%

	33,917,899	35,529,722	(1,611,823)	104.75%
	40.88%	41.46%		

	(\$1,300,805)	(\$734,062)	\$566,743	
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Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

* Sales tax receipts are for the full year.

A Interest on delinquent taxes exceeds budget by \$98,000 and real estate transfer tax exceeds budget by \$49,000.

B Unbudgeted ATC environmental impact fee received of \$908,645.

C Conservative budget estimates are being exceeded.

D Profitable sale of tax decided property.

E Unbudgeted District Attorney Sexual Assault Justice Initiative grant received \$144,000.

F Revenues exceeding budget for renting jail beds to other jurisdictions by \$394,000.

G Budget includes transfer from contingency fund for beaureat \$289,729.

H Unbudgeted payment from DOT on County Highway D project \$400,000.

I Landfill interest on invested funds paid in December.

J Insurance recovery (and loss) not anticipated

K Public Health assistance to Home Care less than budgeted.

L HCC gazebo donations not received in cash. ADRC donations lagging budget.

M Interest earned on interfund transactions.

Sauk County Financial Report
December 31, 2016
as of 5/2/16
Percent of Year Complete

100.00%

Conservation, Development, Recreation, Culture & Education

	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Revenues								
Property Taxes	\$1,634,234	\$1,634,234	\$0	100.00%		\$30,183,042	\$30,227,641	\$44,599 100.15%
Other Taxes	0	0	0	—		692,150	864,559	172,409 124.91%
Sales Tax	0	0	0	—		7,470,179	8,764,687	1,294,508 117.33%
Grants & Aids	1,113,250	643,668	(469,582)	57.82% N		15,972,845	19,706,115	3,733,270 123.37%
Licenses & Permits	227,100	295,274	68,174	130.02% O		367,712	448,179	80,467 121.88%
Fines, Forfeitures & Penalties	5,000	2,721	(2,279)	54.41% O		486,800	444,222	(24,578) 91.76%
User Fees	166,110	222,927	56,817	134.20% P		9,451,951	8,878,577	(573,374) 93.93%
Intergovernmental Charges	1,000	9,760	8,760	976.01% P		7,308,956	7,799,673	488,717 106.70%
Donations	0	800	800	—		125,000	153,676	28,676 122.94%
Interest	21,471	1,436	(20,035)	6.69% Q		140,393	315,101	174,708 224.44%
Rent	0	0	0	—		397,496	427,163	29,667 107.46%
Miscellaneous	79,829	135,996	56,167	170.36% R		487,123	431,282	(55,841) 88.76%
Transfers from Other Funds	30,000	28,014	(1,986)	93.38%		3,559,600	5,062,704	1,503,104 142.23%
Bond / Note Proceeds	0	0	0	—		0	7,392,309	7,392,309 —
Total Revenues	3,277,994	2,974,829	(303,165)	90.75%		76,635,247	90,915,886	14,279,639 118.63%
Expenditures / Expenditures								
Wages & Salaries	1,153,376	1,102,253	51,123	95.57%		30,896,375	30,454,787	441,588 98.57%
Labor Benefits	390,486	330,984	59,502	84.76%		11,716,426	11,713,154	3,272 99.97%
Supplies & Services	4,525,809	2,389,984	2,135,825	52.81% N		30,175,988	28,045,334	2,130,654 92.94%
Debt Service - Principal	0	0	0	—		890,672	8,205,672	(7,315,000) 921.29% S
Debt Service - Interest	0	0	0	—		333,249	314,175	19,074 94.28%
Capital Outlay	133,859	55,540	78,319	41.49%		683,322	674,057	9,265 97.22%
Transfers to Other Funds /						4,193,404	1,446,038	2,747,366 34.48%
Debt Issuance Costs	30,000	28,014	1,986	93.38%		3,559,600	5,155,565	(1,595,965) 144.84%
Total Expenditures	6,233,530	3,906,775	2,326,755	62.67%		82,965,115	85,694,608	(2,729,493) 103.29%
Functional Expenditures as % of								
Total	7.51%	4.56%				100.00%		
Net Increase/(Decrease) in Fund								
Balances	(\$2,855,536)	(\$931,946)	\$2,023,590			(\$6,326,868)	\$5,221,279	\$11,550,147

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

- N Budget includes \$520,000 for recreational trails not yet received (or spent).
O Land use permits exceed budget \$46,000.
P Park entrance fees exceed budget (\$95,000 versus \$55,000).
Q Reallocation of CDBG-Flood Recovery Small Business loan repayments.
R Community Development Block Grant loan repayments exceed budget by \$45,000.
S Refunding of 2005 Law Enforcement bonds to take advantage of lower interest rates.

SAUK COUNTY FINANCIAL REPORT (Unaudited)

December 31, 2016 as of 5/02/17

Percent of Year Complete

100.00%

Department / Account Title	2016 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2016 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget
General Fund Property Tax	0	0	--	-5,800,584	-5,755,985	99.23%	44,599
Miscellaneous Sales Tax	0	0	--	150	131	87.03%	(19)
County Sales Tax	0	0	--	7,470,179	8,764,687	117.33%	1,294,508
Shared Revenue	0	0	--	701,728	709,341	101.08%	7,613
Computer Aid	0	0	--	95,000	100,808	106.11%	5,808
Indirect Cost Reimbursement	0	0	--	102,122	102,122	100.00%	(0)
Arts & Humanities Grants	0	0	--	7,010	7,010	100.00%	0
ATC Environmental Impact Fee	0	0	--	0	908,645	--	908,645
Interest on Loan Payments	0	0	--	64	74	115.92%	10
Rent of County Buildings	0	0	--	133,396	133,313	99.94%	(83)
Sale of County-Owned Property	0	0	--	5,000	9,584	191.67%	4,584
Miscellaneous Revenues	0	0	--	1,000	10,924	1092.39%	9,924
Transfer from Human Services	0	0	--	7,000	1,418,361	20262.30%	1,411,361
Transfer from Health Care Center	0	0	--	629,600	707,506	112.37%	77,906
Transfer from Highway	0	0	--	5,000	22,729	454.58%	17,729
Use of Fund Balance	0	0	--	0	0	--	0
Court Appointed Special Advocate (CASA)	50,000	50,000	100.00%	0	0	--	0
Miscellaneous Expenses	2,000	70	3.49%	0	0	--	1,930
Charitable/Penal Fines, Misc	2,020	2,021	100.05%	0	0	--	(1)
Contingency Fund Remaining	23,976	0	0.00%	0	0	--	23,976
Contingency Fund Used	326,024	0	0.00%	0	0	--	326,024
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	4,100	100.00%	0	0	--	0
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	15,665	15,665	100.00%	0	0	--	0
Wisconsin River Rail Transit	28,000	28,000	100.00%	0	0	--	0
Pink Lady Transit Commission	900	900	100.00%	0	0	--	0
Sauk County Libraries	1,001,008	1,002,049	100.10%	0	0	--	(1,041)
Arts & Humanities	71,772	67,477	94.02%	0	0	--	4,295
UW-Baraboo / Sauk County	174,859	100,585	57.52%	0	0	--	74,274
Sauk County Development Corp	10,000	10,000	100.00%	0	0	--	0
Transfer to Debt Service Fund	1,573,599	1,573,599	100.00%	0	0	--	0
Transfer to Health Care Center (for debt service)	1,219,401	1,219,401	100.00%	0	0	--	0
TOTAL GENERAL FUND NON-DEPARTMENTAL	4,511,524	4,082,066	90.48%	3,356,665	7,139,249	212.69%	4,212,042
County Board	142,044	147,644	103.94%	142,044	142,044	100.00%	(5,600)
Clerk of Courts	1,065,738	1,119,084	105.01%	1,065,738	1,023,526	96.04%	(95,558)
Circuit Courts	686,677	629,997	91.75%	649,877	649,799	99.99%	56,602
Court Commissioner	248,880	223,864	89.95%	232,442	227,996	98.09%	20,570
Register in Probate	170,324	155,915	91.54%	170,324	175,747	103.18%	19,831
Accounting	570,126	529,233	92.83%	546,626	546,732	100.02%	41,000
County Clerk / Elections	355,218	369,392	103.99%	355,218	378,590	106.58%	9,199
Personnel	526,166	405,273	77.02%	485,347	483,907	99.70%	119,453
Treasurer	456,551	487,347	106.75%	456,551	972,743	213.06%	485,396
Register of Deeds	217,796	212,136	97.40%	217,796	334,098	153.40%	121,961
District Attorney / Victim Witness	516,626	679,522	131.53%	516,626	658,018	127.37%	(21,505)
Corporation Counsel	616,887	606,677	98.34%	616,887	616,635	99.96%	9,957
Surveyor	81,619	64,877	79.49%	81,619	81,619	100.00%	16,742
Building Services	4,259,532	3,180,997	74.68%	2,841,144	2,867,268	100.92%	1,104,659
Sheriff	13,727,874	13,397,385	97.59%	13,727,874	13,804,163	100.56%	406,779
Coroner	159,287	155,335	97.52%	159,287	165,037	103.61%	9,702
Emergency Management	160,911	148,100	92.04%	160,911	169,534	105.36%	21,434
Administrative Coordinator	195,864	201,869	103.07%	195,864	197,340	100.75%	(4,529)
Management Information Systems	2,618,937	2,125,164	81.15%	2,508,309	2,138,890	85.27%	124,334
Criminal Justice Coordinating	349,046	174,873	50.10%	250,000	247,339	98.94%	171,512
Public Health	1,394,696	1,294,834	92.84%	1,350,056	1,329,806	98.50%	79,612
WIC	429,538	397,121	92.45%	382,033	368,077	96.35%	18,460
Environmental Health	440,746	454,458	103.11%	334,405	430,264	128.67%	82,147
Child Support	922,794	887,597	96.19%	922,794	930,023	100.78%	42,427
Veterans Service	302,689	301,785	99.70%	297,769	309,269	103.86%	12,404
Parks	1,780,897	537,098	30.16%	901,762	443,256	49.15%	785,293
Conservation, Planning & Zoning	2,233,264	1,720,704	77.05%	1,870,996	1,989,289	106.32%	630,854
UW Extension	386,296	349,215	90.40%	373,936	387,781	103.70%	50,926
TOTAL GENERAL FUND	39,528,547	35,039,581	88.64%	35,170,900	39,208,040	111.48%	8,526,106
Aging & Disability Resource Center	1,847,202	1,790,290	96.92%	1,847,202	1,864,541	100.94%	74,251
Human Services	16,114,320	19,533,584	121.22%	15,893,921	18,768,832	118.09%	(544,353)
Jail Fund	95,000	93,094	97.99%	95,000	93,094	97.99%	0
Land Records Modernization	503,277	400,820	79.33%	352,370	398,962	113.22%	151,049
Landfill Remediation	117,665	79,331	67.42%	14,300	36,329	254.05%	60,362
Drug Seizures	12,000	7,411	61.76%	1,000	7,335	733.51%	10,924
Community Development Block Grant	525,434	70,040	13.33%	81,300	89,017	109.49%	463,111
CDBG Flood Recovery Small Business	30,000	28,014	93.38%	30,000	28,014	93.38%	0
CDBG Emergency Assistance Program	86,544	86,544	100.00%	0	0	--	0
CDBG Housing Rehabilitation	20,000	21,595	107.97%	20,000	37,472	187.36%	15,877
TOTAL SPECIAL REVENUE FUNDS	19,353,442	22,110,722	114.25%	18,335,093	21,323,595	116.30%	231,222

SAUK COUNTY FINANCIAL REPORT (Unaudited)

December 31, 2016 as of 5/02/17

Percent of Year Complete

100.00%

Department / Account Title	2016 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2016 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget
DEBT SERVICE FUND	1,223,921	8,612,707	703.70%	1,669,349	9,066,070	543.09%	7,935
HEALTH CARE CENTER FUND	12,290,914	10,695,928	87.02%	11,560,914	10,768,949	93.15%	803,022
Highway	10,209,558	8,937,542	87.54%	9,509,558	10,282,975	108.13%	2,045,433
Insurance	52,093	52,182	100.17%	83,793	42,486	50.70%	(41,396)
Workers Compensation	278,640	218,819	78.53%	278,640	197,873	71.01%	(20,946)
TOTAL INTERNAL SERVICE FUNDS	10,540,291	9,208,544	87.37%	9,871,991	10,523,334	106.60%	1,983,091
Dog License	28,000	27,126	96.88%	28,000	25,898	92.49%	(1,228)
TOTAL TRUST & AGENCY FUNDS	28,000	27,126	96.88%	28,000	25,898	92.49%	(1,228)
TOTAL COUNTY	82,965,115	85,694,608	103.29%	76,636,247	90,915,866	118.63%	11,550,147

SAUK COUNTY FUND BALANCES

	December 31, 2015	2016 Net Income/Adj	December 31, 2016 as of 5/02/17
GENERAL FUND			
Nonspendable - Inventories	18,516	5,864	24,380
Nonspendable - Prepaid Items	98,684	-19,605	79,079
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,312,995	-75,904	1,237,091
Nonspendable - LT Receivable (Loan to Tri-County Airport)	4,047	-1,349	2,698
Nonspendable - Interfund Receivable (Tri-County Airport)	82,769	12,224	94,993
Assigned - Encumbrances	341,205	-260,610	80,594
Assigned - Carryforward Funds	1,837,819	327,576	2,165,395
Assigned - Subsequent Yr Budgeted Fund Bal Use	2,178,623	1,955,188	4,133,811
*Unassigned - Working Capital	14,452,129	-196,535	14,255,594
*Unassigned	14,672,385	2,421,610	17,093,995
TOTAL GENERAL FUND BALANCE	34,999,172	4,168,459	39,167,630
* County Reserves (working capital and unassigned)	29,124,514	2,225,075	31,349,589
OTHER FUNDS			
Aging & Disability Resource Center	343,041	74,251	417,292
Human Services	3,025,542	-764,752	2,260,790
Jail Assessment	0	0	0
Land Records	588,692	-1,858	586,834
Landfill Remediation	4,920,817	-43,003	4,877,815
Drug Seizures	79,334	-76	79,258
CDBG Revolving Loan Fund	450,727	18,977	469,704
CDBG Flood Recovery Small Business	0	0	0
CDBG Emergency Assistance Program	86,544	-86,544	0
CDBG Housing Rehabilitation	3,170	15,877	19,047
Building Projects	0	0	0
Health Care Center	4,528,245	73,022	4,601,266
Highway	11,991,280	1,345,433	13,336,712
Insurance	485,931	-9,696	476,235
Workers Compensation	822,571	-20,946	801,625
Dog License	1,228	-1,228	0
TOTAL ALL FUNDS' BALANCES	62,770,876	5,221,279	67,992,155

CURRENT DEBT PRINCIPAL BALANCE

2005 Law Enforcement Refunding Bonds	0
2009 HCC Refunding Bonds	4,510,000
2010 HCC Refunding Bonds	4,925,000
2014 Law Enforcement Refunding Bonds	873,792
2014 HCC Refunding Bonds	791,208
2016 Law Enforcement Refunding Bonds	7,125,000

Principal Payments are Due October 1 18,225,000

**RESOLUTION TO AUTHORIZE THE 2018 NON-REPRESENTED
EMPLOYEES' SALARIES EFFECTIVE JANUARY 1, 2018**

WHEREAS, in accordance with Section 13.29 of the Personnel Ordinance, the Personnel Committee in conjunction with the Finance Committee, shall conduct an annual salary review and make specific recommendations for changes in pay rates to the County Board; and

WHEREAS, Section 13.29 of the Personnel Ordinance further states that the "... *annual salary increase for non-represented employees shall be at least the average increase for the settled contracts*"; and

WHEREAS, the Personnel and Finance Committees have reviewed cost of living increases in the surrounding areas, Social Security, the Department of Revenue Consumer Price Index, and internal settlements; and

WHEREAS, the Personnel and Finance Committees believe it to be in the best interest of Sauk County to review the Sauk County Classification and Compensation Plan in coordination with the 2018 Budget planning cycle.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Classification and Compensation Plan for the non-represented employees be increased by XXX % effective January 1, 2018.

For consideration by the Sauk County Board of Supervisors on May 16, 2017.

Respectfully submitted,

SAUK COUNTY FINANCE COMMITTEE

SAUK COUNTY PERSONNEL COMMITTEE

TOMMY LEE BYCHINSKI

TIM MEISTER

MIKE FLINT

HENRY NETZINGER

ERIC PETERSON

DAVID MOORE

MARTIN F. KRUEGER

TOMMY LEE BYCHINSKI

KRISTIN WHITEEAGLE

JEAN BERLIN

Fiscal Note:

MIS NOTE: NONE

AUTHORIZATION TO PURCHASE REPLACEMENT BOAT, BOAT TRAILER, AND MOTOR

WHEREAS, the water patrol/water rescue/recovery boat and motor used by the Sauk County Sheriff's Office has been in service for 10 years; and

WHEREAS, the 2017 Sheriff's adopted budget contains an allocation of \$25,000 for the purchase of a replacement boat, trailer and motor; and

WHEREAS, your Committee has authorized the replacement of a patrol/rescue boat for law enforcement use; and

WHEREAS, your Committee has examined the bids received, which are enumerated on the bottom of this resolution; and

WHEREAS, after examination of the bids your Committee recommends it to be in the best interest of Sauk County to accept the bid of Mittelstaedt's Sports & Marine of LaValle, Wisconsin for a 2017 Lund boat, trailer and a 150XLMercury motor; and

WHEREAS, the Wisconsin Department of Natural Resources has a grant available that has a 5 year payback to Sauk County for the full cost of the boat, motor, and trailer; and

WHEREAS, the after trade cost of the boat and trailer from Mittelstaedt's Sports & Marine is \$7,550; and

WHEREAS, Mercury has a state bid pricing for the 150XL Mercury motor with a cost of \$8,964.

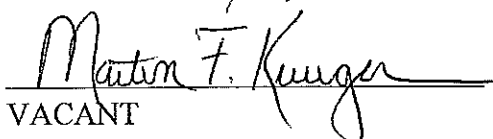
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that the Sauk County Sheriff be and hereby is authorized to purchase a 18 foot 2017 Lund boat and trailer from Mittelstaedt's Sports & Marine for \$7,550 and a Mercury motor from Mercury for a cost of \$8,964, for a final cost of \$16,514.00

For consideration by the Sauk County Board of Supervisors this 16th day of May, 2017

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE


WILLIAM WENZEL, CHAIR


VACANT


THOMAS KRIEGL


JOHN DEITRICH

Resolution 62-2017

Fiscal Note:

Expenditure of \$16,514 from the 2017 adopted Sheriff's budget, Capital Outlay-Teams, 10020245-581900, said replacement costs being reimbursed by the Wisconsin Department of Natural Resources over a five year period. The bids below include the trade in value of the current boat.

BIDS

Mittelstaedt Sports & Marine	\$16,514	Boat \$7,550 Motor \$8,964
Pharo Marine	\$20,786	Price includes boat and motor.

KPB

MIS NOTE: No impact.

RESOLUTION NO. 63-2017

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE
TOWN OF LAVALLE TO JOSEPH G. LEANE AND LORI S. LEANE**

WHEREAS, Sauk County has previously taken tax title to certain lands described as:

TOWN OF LAVALLE, RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE
LOT 705; more particularly described in the Sauk County Register of Deeds office at: Document
Number 657382. (Parcel #024-3002-00000); and,

WHEREAS, your Committee has previously advertised the sale and appraised value of
said property for three successive weeks prior to December 31, 2016, as a Class III Notice under
Chapter 985 of the Wisconsin Statutes, but said property remains unsold; and,

WHEREAS, Joseph G. Leane and Lori S. Leane have offered to purchase said property
for an amount equaling or exceeding the appraised value of said lot, offering the sum of
\$2,500.00, the appraised value of said property having been placed at \$2,500.00; and,

WHEREAS, Sauk County is now authorized by S.75.69 of the Wisconsin Statutes to sell
any parcel remaining unsold which was so previously advertised, as long as the price received
meets or exceeds the advertised aggregate appraised value placed thereon.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors
met in regular session that the Sauk County Clerk be and hereby is authorized and directed,
having received \$2,500.00 from Joseph G. Leane and Lori S. Leane on May 8, 2017 to issue a
quit claim deed to Joseph G. Leane and Lori S. Leane for the below described property:


TOWN OF LAVALLE, RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE
LOT 705; more particularly described in the Sauk County Register of Deeds office at: Document
Number 657382. (Parcel #024-3002-00000)

For consideration by the Sauk County Board of Supervisors on May 16, 2017.

Respectfully submitted,


SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:


SCOTT VON ASTEN, Chairperson


NATHAN S. JOHNSON


REBECCA HOVDE


WILLIAM HAMBRECHT


JEAN BERLIN

FISCAL NOTE: Sauk County funds invested in this property were \$2,192.25. Funds received from the sale were
\$2,500.00.

MIS NOTE: No impact