

MINUTES  
CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC)

Meeting: July 18, 2024, 3:30 p.m., County Board Room 326A, West Square Building, Baraboo, WI

Chair, Michael Albrecht called the meeting to order and certified compliance with the Open Meeting Law at 3:32 p.m.

PRESENT: Michael Albrecht, Patrick Cummings, Jessica Mijal, Patricia Rego, Scott Alexander, Judge Michael Screnock, Jennifer Weitzel, Lewis Lange, Timothy McCumber, Jaime Sathasivam, Leonie Dolch; EXCUSED: Brent Miller, Richard Meister, Jay Englund, Nicole Dobbs

Others Present: Amanda Hanson, Lori Dee

Motion by Leonie Dolch, seconded by Patricia Rego, to adopt agenda. Motion carried.

Motion by Leonie Dolch, seconded by Patricia Rego, to approve the minutes for the previous Criminal Justice Coordinating Council meetings held on December 7, 2023, and March 21, 2024. Motion carried.

**Public Comment:**

None.

**Discussion on Member Vacancies and Changes Needed to the Bylaws:** Michael Albrecht spoke about the Human Services and Health Boards combining into one Health Resources Committee and the need to update the Bylaws. Discussed including another County Board supervisor on the committee in the future if needed. Judge Screnock discussed keeping a balance with Department representation. The quorum of 10 will be changed to 9.

Timothy McCumber arrived at 3:37 p.m.

Michael Albrecht discussed the committee's purpose is to provide oversight that Justice, Diversion, and Support (JDS) needs to maintain its funding. Updates to the Bylaws will be brought to the next meeting for a vote.

**Discussion and Approval on Adult Treatment Court (ATC) and Diversion Supervision Agreement Policy and Procedure Manuals:** Amanda Hanson reviewed changes to the ATC Policy and Procedure Manual. Amanda indicated that both Tracks will have 5 phases. The National recommendation is to no longer have a requirement of maintaining sobriety for a certain length of time in order to move to the second phase. Participants in Phase 1 can have bi-weekly meetings if doing well, otherwise need to meet weekly. Incentives no longer allowed by the grant were removed. Options for a fee reduction were added as an incentive.

Motion by Leonie Dolch, seconded by Scott Alexander, to approve updates to the Adult Treatment Court Policy and Procedure Manual. Motion carried.

Amanda reviewed minor formatting changes to the Diversion Supervision Agreement (DSA) Policy and Procedure Manual. A \$25 fee for the program was removed. Language for tracking gift cards was added.

Motion by Leonie Dolch, seconded by Patricia Rego, to approve updates to the Diversion Supervision Agreement Policy and Procedure Manual. Motion carried.

**Discussion on Request for Increased Treatment Alternatives and Diversion (TAD) Funding and Support Letter Needed to be signed by all Committee Members:** Amanda Hanson discussed changes in the grant that now requires all committee members to sign the letter of support. Amanda and Michael Albrecht will work on the letter and bring to the next meeting.

**Justice, Diversion, and Support Report:** Amanda Hanson indicated the Educational Navigator program is going well, supporting participants in earning their GED or HSED and currently has nine students. Amanda stated she is looking for additional funding to go beyond 2025. Amanda stated this program goes at the participant's pace where other community classes do not.

Amanda described the Recovery Support Network (RSN). The grant allows for self-referral or others to refer them. It is a voluntary program. The new grant will be a Justice Assistance Grant (JAG) and run from 10/1/2024 to

9/30/2025, reduced down to \$140,000. This quarter there have been 34 referrals, 12 admissions, 4 graduations, and 8 terminations.

Amanda reviewed the Diversion Supervision Agreement (DSA) program. Requesting funding increase to \$125,000 from the Department of Justice (DOJ) to support the program in 2025 with a cash match from tax levy of \$41,666.67. Continued challenges with housing, transportation, and waitlist for treatment services. Grant restrictions increased this year. Next year emergency housing is no longer an approved expense. This quarter there have been 13 referrals, 1 admission, 0 graduations, and 0 terminations.

Amanda reviewed the Adult Treatment Court (ATC) program. Requesting funding of \$150,000 with a cash match from tax levy of \$50,000. This quarter there have been 28 referrals (2 duplicates), 3 admissions, 0 graduations, and 1 termination. Graduation invitations will be coming.

Amanda stated the Day at Devil's Lake community event will be on Tuesday, July 30, 2024, from 10 to 4 p.m. This event is being held in conjunction with Public Health.

**Next Meeting Date and Agenda Items:**

The next meetings of the Criminal Justice Coordinating Council will be September 26, 2024, and December 19, 2024, at 3:30 p.m. in County Board Room 326A. Send agenda items to Michael Albrecht.

Motion by Leonie Dolch, seconded by Patricia Rego, to adjourn at 4:27 p.m. Motion carried.

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