

Sauk County Finance, Personnel & Insurance Committee
Wednesday, June 12, 2024
Room 213, West Square Building, Baraboo

Members present: Gaile Burchill, Sheila Carver, Lynn Eberl, Aaron Evert, Brandon Lohr, Andrea Lombard, Tim McCumber, Terry Spencer

Excused: Jake Roxen

Others present: Lynn Horkan, Jessica Machovec, Brent Miller, Jed Seidel, Tara Thompson, Lisa Wilson, Jennifer Weitzel

The meeting was called to order by Chair Eberl at 4:00 PM. Certification of open meeting compliance was given. **Motion by Carver, second by Spencer to adopt the agenda. Motion carried. Motion by Spencer, second by McCumber to adopt the minutes of the previous meetings from May 8, 2024. Motion carried.**

Public Comment: None

Communications: None

Preliminary update from auditors on 2023 audit results.

Justin Hoagland gave a brief overview of the audit results.

Discussion and possible action on a Resolution to Authorize a Two-Year Extension of the Sauk County Groundwater Trend Data Project. Wilson discussed the need to authorize the extension of Sauk County Groundwater Trend Data project in conjunction with UW Stevens Point with a cost of \$28,448. Discussion followed. **Motion by Lohr, second by Spencer to Authorize a Two-Year Extension of the Sauk County Groundwater Trend Data Project. Motion carried.**

Discussion and possible action on a Resolution on funding for a Mobile Command Post capital expenditure purchase.

Seidel discussed the need for mobile command post in the amount of \$1,299,105. Discussion followed. **Motion by Lohr, second by Evert to approve the use \$1,299,105 of American Rescue Plan Act (ARPA) funding for a Mobile Command Post capital expenditure resolution. Motion carried.**

Discussion and possible action on a Resolution to Authorize Purchase of Vehicle for Public Health and Amend the 2024 Budget.

Weitzel discussed the need for the new vehicle for Public Health in the amount of \$27,600, a 2024 Trailblazer, to replace a vehicle that was totaled in 2023. Discussion followed. **Motion by Lohr, second by Carver to approve the Resolution to Authorize Purchase of Vehicle for Public Health and Amend the 2024 Budget. Motion carried.**

Discussion and possible action on a Resolution Assigning Funds as of December 31, 2023 and Amending the 2023 Budget.

Horkan presented the need to transfer \$2,986 from the contingency fund for the 2023 budget year. Discussion followed. **Motion by Lohr, second by Burchill to approve the Resolution to Assigning Funds as of December 31, 2023 and Amending the 2023 Budget. Motion carried.**

Discussion and possible action on a Resolution Assigning Funds as of December 31, 2023 and Amending the 2024 Budget.

Horkan discussed the carryforward amounts for departments in the amount of \$11,141,164. Discussion followed. **Motion by Lohr, second by Lombard to approve the Resolution to Assigning Funds as of December 31, 2023 and Amending the 2024 Budget. Motion carried.**

Update and possible action for the American Rescue Plan (ARPA) funds.

Horkan presented the list of funded projects for ARPA funds that have been spent through March 31, 2024. **Motion by Lombard, second by McCumber to receive the American Rescue Plan (ARPA) funds report. Motion carried.**

Discussion and consideration of budget guidelines, priorities, strategic issues, and calendar.

Miller discussed the budget guidelines, priorities, strategic issues, and the timeline. **Motion by Carver, second by Evert to approve the budget guidelines, priorities, strategic issues, and calendar. Motion carried.**

Presentation of County financial reports.

Horkan presented the county financial reports. **Motion by Spencer, second by Lombard to receive the County financial reports. Motion carried.**

Personnel and Insurance Department Update.

Miller reviewed departmental activities and various reports. **Motion by Spencer, second by Lombard to approve the June 2024 invoices in the amount of \$192,913.10. Motion carried.**

Treasurers Department Update.

Machovec reviewed departmental activities, financial reports, and investment reports. **Motion by McCumber, second by Carver to approve the June 2024 invoices in the amount of \$185,413.39. Motion carried.**

Accounting Department Update.

Horkan reviewed departmental activities, monthly report, and budget report. **Motion by Carver, second by Evert to approve invoices for \$1,875.00. Motion carried.**

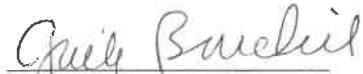
Motion by McCumber, second by Burchill to approve the Committee payments of \$10,093.64. Motion carried.

Next meeting(s):

Wednesday, July 10th, 2024, at 4:00 PM.

Motion by McCumber, second by Carver to adjourn the meeting at 5:48 PM. Motion carried.

Respectfully submitted,



Gaile Burchill,

Finance, Personnel & Insurance Committee Secretary