

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA
AGENDA**

COMMITTEE: FINANCE, PERSONNEL & INSURANCE

DATE: Wednesday, September 11, 2024

TIME: 4:00 p.m.

PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI 53913

REASON FOR MEETING: REGULAR

A quorum may be present consisting of members of the Aging & Disability Resource Center Committee; Economic Development Committee; Finance, Personnel & Insurance Committee; Health Resources Committee; Land Resources & Environment Committee; Law Enforcement & Judiciary Committee; Public Works and Infrastructure Committee; and Executive & Legislative Committee. No governing body will exercise any responsibilities, authority or duties except for the Finance, Personnel & Insurance Committee. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Observe Moment of Silence in Remembrance of 9/11.
3. Adopt Agenda.
4. Adopt Minutes of Previous Meeting(s).
5. Public Comment.
6. Communications.
7. Business Items.
 - a. Discussion and Possible Action on Resolution to Authorize the Purchase of a 2023 Ford Explorer Replacement Squad under Emergency Procedure and Amend the 2024 Budget.
 - b. Discussion and Possible Action on Resolution to Authorize to Amend the 2024 Budget for Allocation of American Rescue Plan Act (ARPA) Funds for Patrol/Rescue Boat, Prisoner Transport Van and Fingerprint Machine.
 - c. Discussion and Possible Action to Authorize Resolution to accept funding from the State of Wisconsin Department of Health Services and amend the 2024 budget to expand harm reduction efforts across Sauk County through its Public Health Vending Machine Project.
 - d. Discussion and Possible Action to Accept Land Resources & Environment Alliant Energy Foundation Grant.
 - e. Discussion and Possible Action to Promote Kristen Ederer to the Office Manager Position in the Corporation Counsel Department effective September 29, 2024.
 - f. Discussion and Possible Action to Authorize Resolution to Create a Public Health Nurse Supervisor Position.
 - g. Discussion and Possible Action to Promote Michelle Bauer to the Public Health Nurse Supervisor Position effective September 15, 2024, and eliminate the Public Health Nurse position 40008 effective September 15, 2024.
 - h. Discussion on Updates for Sauk County Employee Handbook, Sauk County Administration and Management Manual, and Sauk County Safety Manual.
 - i. Discussion and Possible Action to Approve Extension of Limited Term Employee (LTE) Positions.
 - i. Accounting - Kerry Beghin – LTE position through 10/25/2025
 - ii. Highway - Diana Fox – LTE position through 12/11/2025
 - iii. ADRC - Linda Kohlmeyer-Searls – LTE position through 12/18/2025
 - iv. ADRC - Mark Fossen – LTE position through 11/15/2025
 - j. Update and possible action for the American Rescue Plan (ARPA) funds.
 - k. Discussion and Possible Action Regarding New Position Requests and Reclassifications Recommended for Inclusion in the 2025 Budget.
 - l. Budget Update.
 - m. Presentation of County financial reports.
8. Personnel and Insurance Department Update.
 - a. WC/Safety/Risk Management Report
 - b. Benefits Report
 - c. Department Report
 - d. Monthly report and Year-to-date budget report.
 - e. Review and approval of invoices: Personnel and Insurance Department
9. Treasurer's Department Update.
 - a. Monthly report – Year-to-date budget report. Investment reports.

- b. Review and approval of invoices.
- 10. Accounting Department Update.
 - a. Monthly report – Year-to-date budget report.
 - b. Review and approval of invoices: Accounting Department
 - c. Review and approval of Committee payments.
- 11. Next Meeting.
- 12. Adjournment.

COPIES TO:

Burchill Carver Eberl Evert, A Lohr Lombard McCumber Roxen Spencer, T
Cooke Horkan Machovec Miller Thompson Desmond Hoenisch Meister Wilson Weitzel

PREPARED BY: *Accounting, Personnel and Treasurer Department*

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.