

Sauk County Finance, Personnel & Insurance Committee
Wednesday, December 11, 2024
Room 213, West Square Building, Baraboo

Members present: Gaile Burchill, Sheila Carver, Lynn Eberl, Aaron Evert, Brandon Lohr, Andrea Lombard, Jake Roxen
Not present: Tim McCumber, Terry Spencer
Others present: Anna Cooke, Ian Crammond, Joe Fleischmann, Pat Gavinski, Lynn Horkan, Jessica Machovec, Jennifer Weitzel, Lisa Wilson

The meeting was called to order by Chair Eberl at 4:00 PM. Certification of open meeting compliance was given. **Motion by Lombard, second by Roxen to adopt the agenda. Motion carried. Motion by Carver, second by Evert to adopt the minutes of the previous meeting from November 6, 2024. Motion carried.**

Public Comment: None
Communications: None

Discussion and possible action to approve substitution allowing Highway Department to purchase pickup style Dump Trucks due to \$167,761 incurred savings on American Rescue Plan Act (ARPA) funded Highway equipment.
Gavinski reviewed the savings and equipment requested for substitution. **Motion by Lohr, second by Evert to approve the substitution allowing Highway Department to purchase pickup style dump trucks and 4x4 pickup trucks due to incurred savings on previously approved ARPA funded Highway Department equipment. Motion carried.**

Discussion and possible action to approve substitution allowing Building Services Department to purchase \$90,079 additional equipment due to remaining incurred savings on American Rescue Plan Act (ARPA) funded UW Campus AC Units.
Crammond reviewed the savings and items requested for substitution. **Motion by Lohr, second by Lombard to approve the substitution allowing Building Services to purchase requested items totaling \$14,548.14 due to incurred savings on previously approved ARPA funded UW Campus AC Units. Motion carried.**

Resolution to Amend the 2025 Budget and Accept Funding from the Medical College of Wisconsin Advancing a Healthier Wisconsin Endowments Community-Led Seed Grant to support the Public Health workforce by introducing Artificial Intelligence tools (AI) to help speed up document review and save time.
Weitzel reviewed the grant and benefits of the AI tool. **Motion by Lohr, second by Burchill to Amend the 2025 Budget and Accept Funding from the Medical College of Wisconsin Advancing a Healthier Wisconsin Endowments Community-Led Seed Grant to support the Public Health workforce by introducing Artificial Intelligence tools (AI) to help speed up document review and save time. Motion carried.**

Resolution to Authorize a Contract with Ayres Associates, Inc. for the Acquisition of Orthophotography and Amend the 2025.
Fleischmann reviewed the project and funding. **Motion by Burchill, second by Carver to Authorize a Contract with Ayres Associates, Inc. for the Acquisition of Orthophotography and Amend the 2025. Motion carried.**

Discussion of 2025 County Budget process and looking forward to 2026 County Budget.
Discussion by committee members on possible future budget concerns based on inflation and increasing employee expenses. Horkan noted 2026 budget policies, priorities and timeline will be on the March 2025 agenda.

Resolution to Approve Liability, Property, and Workers' Compensation Coverage, Insurance, Carrier, and Premiums for 2025.
Motion by Lohr, second by Lombard to Approve Liability, Property, and Workers' Compensation Coverage, Insurance, Carrier, and Premiums for 2025 pending no major changes from expected figures. Motion carried.

Discussion and possible action on Health Care Center (HCC) Employees' Vacation Hours.
Motion by Lohr, seconded by Evert to allow HCC employees to exceed maximum vacation hours through February 15, 2025. Motion Carried.

Discussion and possible action on the revisions for the Sauk County Employee Handbook for January 1, 2025.
Motion by Burchill, seconded by Lombard to approve the revisions for the Sauk County Employee Handbook for January 1, 2025. Motion carried.

Presentation of County financial reports.
Horkan presented the county financial reports through October.

Personnel and Insurance Department Update.
Cooke reviewed departmental activities and various reports. **Motion by Lohr, second by Evert to approve invoices in the amount of \$199,000.01. Motion carried.**

Treasurers Department Update.

Machovec reviewed departmental activities, financial reports, and investment reports. **Motion by Burchill, second by Lombard to approve invoices for \$175,017.61. Motion carried.**

Accounting Department Update.

Horkan reviewed departmental activities, monthly report, and budget report. **Motion by Evert, second by Carver to approve invoices for \$8,814.00. Motion carried.**

Motion by Carver, second by Lombard to approve the Committee payments of \$13,532.27. Motion carried.

Next meeting(s):

Wednesday, January 8, 2025, at 4:00 PM.

Motion by Roxen, second by Evert to adjourn the meeting at 5:28 PM. Motion carried.

Respectfully submitted,



Gaile Burchill,
Finance, Personnel & Insurance Committee Secretary