

Sauk County Finance, Personnel & Insurance Committee
Wednesday, February 12, 2025
Room 213, West Square Building, Baraboo

Members present: Gaile Burchill (virtual), Sheila Carver (virtual), Lynn Eberl, Andrea Lombard, Jake Roxen, Tim McCumber, Terry Spencer (virtual)

Excused: Aaron Evert, Brandon Lohr

Others present: Anna Cooke, Cassandra Fowler (virtual), Lynn Horkan, Jessica Machovec, Keri Menke, Tara Thompson, Eric Van Den Heuvel, Lisa Wilson

The meeting was called to order by Chair Eberl at 4:03 PM. Certification of open meeting compliance was given. **Motion by Lombard, second by Roxen to adopt the agenda. Motion carried. Motion by Burchill, second by Lombard to adopt the minutes of the previous meeting from January 8, 2025. Motion carried.**

Public Comment: None

Communications: Peer Review of Baker Tilly

Update on possible 2024 budget overrun for Sheriff Department.

Van Den Heuvel explained the budget overrun. Discussion followed.

Consideration of resolution Approving Projects Utilizing \$90,259 Pursuant to an Intergovernmental Agreement Between Sauk County, Wisconsin, and the Ho-Chunk Nation.

Discussion followed. **Motion by McCumber, second by Lombard to approve the list as submitted excluding the Badger Recreation feasibility study \$30,000, Mamava Lactation Pod \$28,200 and County Farm educational signage \$3,000. The remaining funds of \$255 added to Human Services Safety items; utilizing \$90,259 Pursuant to an Intergovernmental Agreement Between Sauk County, Wisconsin, and the Ho-Chunk Nation. Motion carried.**

Update on American Rescue Plan (ARPA) funds.

Horkan presented the status of the American Rescue Plan (ARPA) funds.

Discussion of County Long Term Budget Planning and looking forward to future budgets.

Wilson reviewed strategic planning goals and discussed ideas regarding long term budget planning.

Discussion and Possible Action to Promote Donna Ellis to the Full Time Environmental Services Central Supply Lead position at the Health Care Center effective February 16, 2025.

Motion by McCumber, second by Roxen to promote Donna Ellis to the Full Time Environmental Services Central Supply Lead position at the Health Care Center effective February 16, 2025.

Discussion and Possible Action to Promote Maggie Taylor to the Full Time Environmental Services Assistant position at the Health Care Center effective February 16, 2025.

Motion by McCumber, second by Roxen to promote Maggie Taylor to the Full Time Environmental Assistant position at the Health Care Center effective February 16, 2025.

Presentation of Quarterly Accounts Receivable Reports as of December 31, 2024.

Horkan presented the Quarterly Accounts Receivable Reports.

Presentation of County financial reports.

Horkan presented the county financial reports through December.

Personnel and Insurance Department Update.

Cooke reviewed departmental activities and various reports. **Motion by McCumber, second by Lombard to approve invoices in the amount of \$218.00 and \$4,551.62. Motion carried.**

Treasurers Department Update.

Machovec reviewed departmental activities, financial reports, and investment reports. **Motion by McCumber, second by Lombard to approve invoices for \$185,228.09. Motion carried.**

Accounting Department Update.

Horkan reviewed departmental activities, monthly report, and budget report. **Motion by McCumber, second by Lombard to approve invoices for \$105,000.00 and \$122,540.92. Motion carried.**

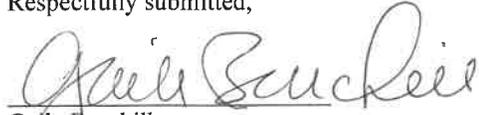
Motion by McCumber, second by Lombard to approve the Committee payments of \$15,101.26. Motion carried.

Next meeting(s):

Wednesday, March 12, 2025, at 4:00 PM.

Motion by Roxen, second by McCumber to adjourn the meeting at 5:13 PM. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gale Burchill". The signature is written in black ink and is positioned above a horizontal line.

Gale Burchill,
Finance, Personnel & Insurance Committee Secretary