

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA  
AGENDA**

**COMMITTEE: FINANCE, PERSONNEL & INSURANCE**

**DATE: Wednesday, March 12, 2025**

**TIME: 4:00 p.m.**

**PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI 53913**

**REASON FOR MEETING: REGULAR**

*A quorum may be present consisting of members of the Aging & Disability Resource Center Committee; Economic Development Committee; Finance, Personnel & Insurance Committee; Health and Human Services Committee; Land Resources & Extension Committee; Law Enforcement & Judiciary Committee; Public Works and Infrastructure Committee; and Executive & Legislative Committee. No governing body will exercise any responsibilities, authority or duties except for the Executive & Legislative Committee. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.*

**SUBJECTS FOR DISCUSSION:**

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Adopt Minutes of Previous Meeting(s).
4. Public Comment.
5. Communications.
6. Business Items.
  - a. Discussion and possible action on Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance Funding; and Amending the 2025 Budget.
  - b. Discussion and possible action on Resolution to Amend the Land Resources and Environment 2025 Budget and Award a Contract to The Lakota Group for an Update to the Sauk County Comprehensive Plan.
  - c. Discussion and possible action on Resolution to Approve the Aging Disability Resource Center (ADRC) Hire a 1.0 Full Time Equivalent (FTE) Disability Benefit Specialist to overlap for transition and training purposes due to the ADRC Director Retirement and the Amend the 2025 Budget.
  - d. Discussion and possible action on Resolution to Consider Gratefully Accepting Donations and Gifts Presented to Sauk County in 2024.
  - e. Discussion and Possible Action to Promote Shelly Fossen to the Meal Site Coordinator position for the ADRC Department effective March 16, 2025.
  - f. Discussion and Possible Action to approve the continuation of an Limited Term Employee (LTE) position for Cheryl Brickl for the County Clerk Department through December 31, 2025.
  - g. Review of per diem and mileage paid to the County Board members per Rule VII. B. of the Rules of the Sauk County Board of Supervisors.
  - h. Discussion of County Long Term Budget Planning and looking forward to future budgets.
  - i. Presentation of County financial reports.
7. Personnel and Insurance Department Update.
  - a. WC/Safety/Risk Management Report
  - b. Benefits Report
  - c. Department Report
  - d. Monthly report and Year-to-date budget report.
  - e. 2024 Annual Report.
  - f. Discussion and possible approval to carryforward funds from 2024 to 2025 for the Personnel and Insurance Department.
  - g. Review and approval of invoices: Personnel and Insurance Department.
8. Treasurer's Department Update.
  - a. Discussion and possible approval on resolution Designating County Depositories: Establishing Investment and Related Financial Procedures.
  - b. Discussion and possible action on Ordinance Amendment to ordinance section 43.06 Assessing service fee on worthless checks and processing overpayments received by the County.
  - c. Monthly report – Year-to-date budget report. Investment reports.
  - d. 2024 Annual Report.
  - e. Review and approval of invoices: Treasurer Department.
9. Accounting Department Update.
  - a. Discussion and possible approval to carryforward funds from 2024 to 2025 for the Accounting Department.

- b. Monthly report – Year-to-date budget report.
- c. 2024 Annual Report.
- d. Review and approval of invoices: Accounting Department.
- e. Review and approval of Committee payments.

10. Next Meeting.

11. Adjournment.

COPIES TO:

Burchill Carver Eberl Evert, A Lohr Lombard McCumber Roxen Spencer, T  
Blodgett Cooke Evert, B Horkan Kabat Machovec Schlupp Thompson Wilson

PREPARED BY: *Accounting, Personnel and Treasurer Department*

**Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.**