



## Health Department

505 Broadway Street, Suite 372  
Baraboo, WI 53913  
Telephone: (608) 355- 3290  
Fax: (608)355-4329



### Board of Health Meeting Minutes

**DATE: Tuesday, August 9, 2022, TIME: 1:00 P.M.**

**PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI  
REGULAR MEETING**

**Members Present:** Patricia Rego, David Clemens, Tom Dorner, Melanie Burkhalter, Rebecca Klitzke, Barclay Shultz

**Members Absent:** Kiana Beaudin (excused) Treemanisha Stewart (excused)

**Others Present:** Jennifer Weitzel, Julie Jaech, Heather Rebedew, Siobhan Allan, Barb Walsh

**Public:** None

1. The meeting was called to order at 1:00 p.m. by Pat Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Patricia Rego requested a motion to approve the agenda, motion made to approve by Tom Dorner, second by Rebecca Klitzke Motion carried.
3. Motion by Rebecca Klitzke, second by David Clemens to approve the July 12, 2022, minutes. Motion carried.
4. **Communications- Emailed:**
  - A. BOH COMMUNICATION- FW\_ Weekly COVID-19 Data Update\_ July 18, 2022
  - B. BOH COMMUNICATION- FW\_ Weekly COVID-19 Data Update\_ July 25, 2022
  - C. BOH COMMUNICATION- FW\_ August Clinic & Testing Schedules 7-28-2022
  - D. BOH COMMUNICATION- FW\_ Press Release High COVID-19 Community Levels 7-29-2022
  - E. BOH COMMUNICATION- FW\_ Weekly COVID-19 Data Update\_ August 1, 2022
  - F. BOH COMMUNICATION- FW\_ Weekly COVID-19 Data Update\_ August 8, 2022
5. **Business Items for Discussion and/or Review:**
  - A. Discussion and PowerPoint presentation on Performance Management presented by Siobhan Allen.
7. **Business Items for Discussion and/or Action:**
  - A. Discussion on the Grant Award Letter for the Qualitative Data for Capacity Building and Alignment Grant awarded to Puiblic Health.
  - B. Discussion and board member signatures on thank you letters for towns that volunteered to have their water tested.
  - C. Motion by Tom Dorner to accept \$10,000 -Data to Action Grant to address our higher-than-average carbon monoxide poisoning rates, second by Rebecca Klitzke, motion carried.
8. **Directors Monthly Report**
  - i. Jennifer Weitzel stated that a possible COVID-19 surge this fall may cause the Public Health department to accommodate the needs of the community.
  - ii. Public Health has applied to receive the Monkeypox vaccine but is unlikely to receive it at this time due to a vaccine shortage.
  - iii. The Sauk County WIC department was awarded the Gold Award for their breastfeeding effort.
  - iv. The Community Health Worker position has been filled and has a start date of October 7, 2022. This is a parttime position focusing on Community Outreach around the Maternal Child Health (MCH) program.

**Program Updates and Numbers**

- i. Siobhan Allen reviewed the Performance Management Dashboard and discussed the goals and measures.
8. **Department Updates:**
  - A. Financial Reports Review for July 2022
    - i. Heather Rebedew gave an update on the grants spreadsheet and stated next month there will be two grants' spreadsheets 2021-2022 and 2022-2023 due to the budget process.
    - ii. Motion by Tom Dorner, second by Melanie Burkhalter to approve the July Invoices Warrant# 081222 \$99,713.58. Motion carried.
9. Wisconsin Public Health Association (**WPHA**)/Wisconsin Association of Local Health Departments and Boards (**WALHDAB**)
  - i. There were no new updates to report.
10. **Agenda Items for next meeting**
  - ii. Discussion and presentation by Siobhan Allen and Jodie Molitor – Equity 2.0 Grant Results
  - iii. Discussion and presentation – 2023 Budget by Heather Rebedew
11. Motion for adjournment by Rebecca Klitzke, second by Tom Dorner, motion carried.
12. **Next Meeting Date:** Tuesday, September 13, 2022, at 1:00pm  
Time 1:55 p.m.

Respectfully submitted by:



Melanie Burkhalter  
Secretary