



Health Department

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Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

Tuesday, November 20, 2018

Board Room Gallery, West Square Building

REGULAR MEETING

Members Present: Ken Carlson, Kiana Beaudin, Diane Reinfeldt, Scott VonAsten, Glen Johnson

Members Absent: Donna Stehling, John Miller

Others Present: Tara Hayes, Cathy Warwick, Amy Merwin

Public:

1. The meeting was called to order at 5:39 p.m. by Glen Johnson. Certification of the open meeting law was noted.
2. Motion by Scott VonAsten, second by Diane Reinfeldt, to approve the Board of Health Agenda for November 20, 2018. Motion carried.
3. Motion by Diane Reinfeldt, second by Scott VonAsten to approve the minutes for October 9, 2018 meeting and the November 13, 2018 Special meeting. Motion carried. Communications: an email "Getting to Self-Sufficiency by Tackling Health Financial Stability" by Judy Sarashn HSS.gov, TobaccoTalk email containing links to "Altria to Stop Selling some E-Cigarette Brands That Appeal to Youths" and " Juul Drops E-Cig Education Program for Schools," November 1, 2018 letter from The Wisconsin Department of Health Services from Christopher A Cook, Auditor-Advanced regarding the Audit period ending December 31, 2017 and it was determined we were in compliance with state and federal audit requirements and reporting guidelines. An email containing a link to a video <https://www.today.com/video/is-juuling-safe-what-s-really-inside-the-popular-e-cigarette-1359007811946?v=railb&> , An email containing additional information on FDA's Announcement to Restrict Flavored E-cigarettes and Ban Menthol from Tobacco Is Changing.
4. **Public Comment:** None
5. **Business Items for Discussion and/or Action:**
 - A. Tara Hayes gave an update for the accreditation process. Tara reported that we continue to work on processes, policies, and documentation for this coming year's annual report.
 - B. Tara Hayes provided a written Director's monthly report to all Board of Health members via Granicus. We went through the report program by program. She also gave a report of the Community Health Needs Assessment (CHNA) and the top three priorities; Substance Abuse, Mental Health and Obesity. Affordable housing and chronic disease was a close fourth and fifth place need. We will now be working on the Community Health Improvement Plan (CHIP). This is the follow-up to the CHNA, what we implement next to work on the priorities. Tara also provided a Coalition update via a report on Granicus. Reported on our current outreach to schools and local leaders regarding the Juuling (vaping)

trend among area youth in our communities. Looking into having local school districts participate in the Youth Risk Behavior Survey (YRBS). So that we can apply for the Drug Free Communities grant. The data from the YRBS survey could provide a valuable resource and identify key areas of concentration for the action plan.

We also reviewed the Environmental Health Report provided on Granicus.

6. Department Updates

- A. Amy Merwin gave the monthly financial reports for October 2018.
- B. Amy Merwin reported on the October 2018 invoices. Motion by Scott VonAsten, second by Ken Carlson, to approve the October 2018 invoices in the amount of \$59,739.47. Motion carried.

7. Tara Hayes reported on Wisconsin Association of Local Health Departments and Boards (WALHDAB) meeting. She reported that there was not much to report on.

8. Agenda Items for next meeting:

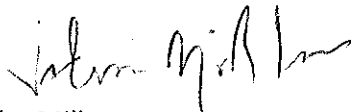
- A. Sara Jesse will come to the December meeting to report on her programming Prescription Drug Overdose Grant, and various Coalitions
- B. Jody Bruni to Come and Speak about Childhood safety programs and Maternal Child Health in January
- C. Scott VonAsten requested that we have Concentrated Animal Feeding Operations (CAFO) in Sauk County on the December agenda.

9. Next Meeting Date: December 11, 2018

10. Call for Adjournment – Motion to adjourn the meeting by Scott VonAsten; second by Kiana Beaudin, Motion carried.

The time was 7:06 p.m.

Respectfully submitted by:



John Miller
Secretary