



Health Department

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Board of Health Meeting Minutes

DATE: Wednesday, September 9, 2020 TIME: 1:00 P.M.

PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI

REGULAR MEETING



Public Health
Prevent. Promote. Protect.

Members Present: Patricia Rego, Rebecca Klitzke, Thomas Dorner, Ross Curry, Ken Carlson, Kiana Beaudin, Melanie Burkhalter
Members Absent: None
Others Present: Shane Gibson, Valerie McAuliffe, Bill Stehling, Tim Lawther, Cathy Warwick (via Google Hangout connection), Dave Bretl, Amy Elizabeth Merwin
Public: Donna Stehling

1. The meeting was called to order at 1:00 p.m. by Patricia Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Motion by Ken Carlson, second by Rebecca Klitzke to approve the Board of Health Agenda for September 9, 2020. Motion carried.
3. Motion by Rebecca Klitzke, second by Melanie Burkhalter to approve the minutes for the August 12, 2020 Board of Health meeting. Motion carried.
4. **Communications:**
 - a. 09/03/2020 - Email from John Templin- condemning mass protest gatherings
 - b. 09/09/2020 – Email from Janine Godfriaux-Leystra – Thank you to Tim Lawther for his leadership and Public Health Staff
5. **Public Comment:** None
6. **Election of Officer for Vice-Chairperson of the Board of Health**
 - a. Patricia Rego called for nominations for Vice Chair:
Nomination by Ross Curry for Tom Dorner for Vice Chair. Tom Dorner accepts nomination.
Nomination by Rebecca Klitzke for Ross Curry for Vice Chair. Ross Curry declines nomination.
Motion to close nominations by Ross Curry, second by Melanie Burkhalter.
Roll Call vote: Tom Dorner (AYE) for Tom Dorner, Pat Rego for (AYE) Tom Dorner, Ken Carlson for (AYE) Tom Dorner, Ross Curry for (AYE) Tom Dorner, Melanie Burkhalter for (AYE) Tom Dorner, Rebecca Klitzke for (AYE) Tom Dorner. Tom Dorner unanimously elected as Vice Chair of the Board of Health.
7. **Business Items for Discussion and/or Action:**
 - a. Motion by Ross Curry to go into closed session, pursuant to Wisc. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Consider One (1) year review of Public Health Director. Reconvene in open session immediately following the closed session, second by Ken Carlson.

Roll Call: Pat Rego – Aye, Ken Carlson – Aye, Ross Curry – Aye, Tom Dorner – Aye, Rebecca Klitzke – Aye, Ken Carlson – Aye, Melanie Burkhalter – Aye, Kiana Beaudin – Aye, Dave Bretl – Aye. Motion Carried.

Motion to reconvene open session by Tom Dorner, second by Ross Curry. Motion carried.

- b. Discussion regarding the Environmental Health Appeals process pursuant to Chapter 29 of the County Ordinance - Food Safety and Recreational Licensing and Inspection. Tim Lawther reported that this is still in the review process in Corporation Counsel office. We can revisit at the October Board of Health meeting.
- c. Discussion of the placement of the Justice, Diversion, and Support (JDS) program. Cathy Warwick reported that when the CJCC/JDS program had been moved to the Health Department, the grants had been brought in to compliance and the programs have grown, even with-in the Covid19 pandemic. Warwick explained the Re-entry position was a key position for the JDS programing to move forward with Pretrial monitoring, which would support the Board of Supervisor's Stepping Up Initiative. Having the JDS programing located in the Health Department has placed us on the cutting edge of improvement. Ken Carlson wanted to know what the rational behind suddenly placing the JDS program back in the County Administrator's office, when that department doesn't have the infastructure to support the programs. The Board of Health discussed that they were not in favor of the JDS programs moving back to the Administrators office and feared that moving them back, they may lose ground and the Board decided to reaffirm their previous motion. Motion by Rebecca Klitzke, second by Ken Carlson to reaffirm the motion listed below, made at the August 12, 2020 Board of Health meeting and submit to the Executive & Legislative Committee for consideration at the Special Executive & Legislative Committee meeting on September 10, 2020, at 3:00p.m., and if the discussion and action is moved forward to the Sauk County Board of Supervisors, that it also be considered at the next Sauk County Board of Supervisors meeting in which this agenda item appears. "August 12, 2020 - Motion by Tom Dorner, second by Rebecca Klitzke to leave the Justice, Diversion, and Support (JDS) Programs in the Health Department. Keep the financial oversight with the Board of Health. The Health department would provide regular program report to the Criminal Justice Coordinating Council and Executive and Legislative Committees. Fill the Justice, Diversion, and Support Manager position as soon as possible. Motion carried unanimously." Motion Roll call: Patricia Rego – Aye, Ken Carlson – Aye, Ross Curry – Aye, Melanie Burkhalter – Aye, Kiana Beaudin – Aye, Thomas Dorner – Aye, Rebecca Klitzke – Aye. Motion carried unanimously.
- d. Discussion of the Pre-trial diversion funds, current balance of over \$90,000. Due to Covid reallocate \$20,000 of these funds to assist with increased need for housing and food assistance for JDS participants. Motion by Rebecca Klitzke, second by Tom Dorner to reallocate up to \$20,000 of the Pre-Trial Diversion funds to assist with increased need for housing and food assistance for JDS participant. If the need becomes greater than \$20,000, bring it back to the Board for approval. Motion carried unanimously.

- e. Tim Lawther reported on the Re-Accreditation process and explained best practice, ultimately recommending that we do not reapply for Re-Accreditation through the Public Health Accreditation Board (PHAB). Several other Wisconsin counties have also opted not move forward with the Re-Accreditation process.
- f. Tim Lawther and Amy Elizabeth Merwin presented the 2nd draft 2021 Health Department Budget for the Public Health; WIC; Justice, Diversion, and Support; and Environmental Health units. Tim Lawther also explained the new positions and reclassifications. Motion by Tom Dorner to approve the draft Health Department budget in the amount \$4,458,003. Motion carried.
- g. Tim Lawther gave the Director's monthly report:
 - i. Covid-19 – We currently have 670 cases. We've had 110 cases in the last 14 days. Approximately 8 cases per day. We're going in the right direction but being watchful and taking extreme caution as area schools are back in session. Most of the cases continue to be in the Baraboo area. We are down to 2-3 mass testing sights a week. 86% of positive cases are under 60 years of age. And 73% of those are under 40 years old. We have many documents we share with School Administrators, hospitals, area Businesses, and other community partners. We need to continue to focus on community education to keep the simple messages at the forefront.
 - ii. We need to be mindful as we enter the Influenza season. Normally ~45% of the population get the flu shot in southern Wisconsin. Lawther is very concerned about the flu season combined with Covid. Health care systems may become overwhelmed quickly.
 - iii. The Director's report was provided to Board members via email and Granicus. Tim highlighted a few topics:
 - 1. Seal-A-Smile is on hold, most likely until 2021.
 - 2. PNCC – Prenatal Care Coordination, NFP – Nurse Family Partnership and MCH – Maternal Child Health are working hard to expand from 0-3 to 0-5 yrs and include non-first time parents. Goal is to provide equitable opportunities for these families to thrive.
 - 3. Environmental Health continues to do an incredible amount of inspections, COVID checks and education with facilities.
 - iv. Coalitions – Our focus is on data-informed, community-driven strategies and interventions to improve health and health equity in Sauk County.
 - 1. Partnership for Prevention
 - a. Youth Alcohol use – Not My House social hosting campaign
 - b. Alcohol age compliance checks starting soon with Law Enforcement
 - 2. Healthy Sauk 2030 – Umbrella coalition focused on equity and social determinants of health

3. Data Council – will roll out in September 2020 to start looking at best ways to collect meaningful and comprehensive information about our community's health and wellbeing.

h. Department Updates

i. Covid-19 Budget Impact

1. Amy Merwin provided a fiscal report, on Granicus, for Covid-19 expenses through August 31, 2020. The total was \$768,682.52 and we have received \$233,935 in Covid-19 reimbursement funding so far.

ii. Financial Reports

1. Amy Merwin gave the monthly financial reports for August 2020.
2. Amy Merwin reported on the August 2020 invoices Warrant 091120. Motion by Tom Dorner, second by Ross Curry to approve the August 2020 invoices in the amount of \$86,198.66. Motion carried.

i. Wisconsin Public Health Association (APHA)/ Wisconsin Association of Local Health Departments and Boards (WALHDAB). There was no meeting due to Covid-19.

j. Agenda Items for next meeting

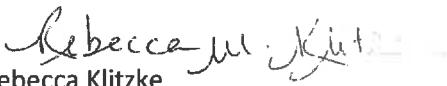
1. Final Draft of the 2021 Health Department budget including: Public Health; Justice, Diversion, and Support; Environmental Health; and WIC.
2. Revisit the rates pursuant to Sauk County Ordinance Chapter 27.010: Keeping of Certain Restricted Animals if applicable.
3. Covid-19 Update
4. NFP Program Report, if time on the agenda.

k. Next Meeting Date: Wednesday, October 14, 2020 at 1:00 p.m.

l. Call for Adjournment: Motion to adjourn the meeting by Rebecca Klitzke, second by Ross Curry. Motion carried.

Time: 3:55 p.m.

Respectfully submitted by:


Rebecca Klitzke
Secretary