



Health Department

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Board of Health Meeting Minutes

DATE: Thursday, November 05, 2020 TIME: 1:30 P.M.

PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI – Held Virtually via Zoom

REGULAR MEETING

Members Present: Patricia Rego, Rebecca Klitzke, Thomas Dorner, Ross Curry, Ken Carlson, Melanie Burkhalter

Members Absent: Kiana Beaudin

Others Present: Cathy Warwick, Brent Miller, Timothy McCumber, Amy Elizabeth Merwin, Jeff Jelinek, Sara Jesse, Siobhan Allen

Public: None

1. The meeting was called to order at 1:38 p.m. by Patricia Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Motion by Ross Curry, second by Ken Carlson to approve the Board of Health Agenda for November 05, 2020. Motion carried.
3. Motion by Ross Curry, second by Melanie Burkhalter to approve the minutes for the October 14, 2020 Board of Health meeting. Motion carried.
4. **Communications:**
 - A. No Communications sent.
5. **Public Comment:** None
6. **Business Items for Discussion and/or Action:**
 - A. Sara Jesse handed out an overview of the Community Health Improvement plan; mission, products, cycle, best practices and timeline. Sara explained the process and how the structure of the committee, data council and coalitions work together to identify our improvement goals. The Health department is required to go through this process every five years, however, the local hospitals are required to go through this every three years. To better serve the community and partner with our Healthcare providers the Health Department has adopted the 3 year cycle.
 - B. Discussion of the responsibilities of the Board of Health. Brent Miller, County Administrator, expressed that he was not interested in taking the lead as the Health officer and so the Board of Health would need to determine their authority and responsibilities will be per the State Statutes.
 - C. Discussion of Sauk County Ordinance #3 - Board of Health. It was suggested that the Board of Health have this as a regular agenda item to identify the sections of the ordinance that need to be revised. Changing the verbiage from Level II Health Department to Level III was identified. A deeper look at the powers of the Health Officer needs to be assessed and evaluated. Ken Carlson asked if there was something that the Board of Health could provide to educate the Board of Supervisors of the roles and responsibilities the Health Officer. Especially with the life safety issues related to a pandemic. McCumber said the enforcement is really up to the city and villages. The county is here to set policy. Several members of the Board of Health expressed that the Board needs to be the leader in education and enforcement. Carlson expressed that the health department has done an fantastic job but we need more education and buy in from the County Board Supervisors. Jeff Jelinek shared that we need to work together to provide stability to our constituents and be a united front.
 - D. Cathy Warwick and Jeff Jelinek gave the Director's monthly report:



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- i. Siobhan Allen gave the Covid-19 Update – We currently have 2150 cases (865 more cases since last month). We’ve had 654 cases in the last 14 days. Approximately 54 cases per day. These are not just numbers. These are our neighbors, friends and family. We’re not going in the right direction. The Community spread continues to expand. We continue to share many documents with School Administrators, hospitals, area Businesses, and other community partners and they may need to go to a more virtual learning model instead of in school. We need to continue to focus on community education to keep the simple messages at the forefront.
Everyone is experiencing Covid fatigue. People are tired of staying home and are venturing out and attending weddings or other large group settings. We are concerned for the holiday gatherings and what impact that may have. We are reaching capacity with contact tracers.
- ii. We need to be mindful as we enter the Influenza season. Normally ~45% of the population get the flu shot in southern Wisconsin. Health care systems may become overwhelmed quickly.
- iii. The Board of Health is encouraged to watch the recorded Community meetings that are released on Thursdays at 1:00 p.m.
- iv. The Director’s report was provided to Board members via email and Granicus.
- v. Coalitions – Our focus is on data-informed, community-driven strategies and interventions to improve health and health equity in Sauk County.
 1. Partnership for Prevention
 - a. Youth Alcohol use – Not My House social hosting campaign
 - b. Alcohol age compliance checks starting soon with Law Enforcement
 2. Healthy Sauk 2030 – Umbrella coalition focused on equity and social determinants of health

7. Department Updates:

- A. Amy Merwin provided the monthly Covid-19 fiscal report, on Granicus, and expenses through October 31, 2020. The total was \$855,946.57 and we have received \$318,574 in Covid-19 reimbursement funding so far.
- B. Amy Merwin gave the monthly financial reports for October 2020.
- C. Amy Merwin reported on the October 2020 invoices Warrant 110620. Motion by Ross Curry, second by Ken Carlson to approve the October 2020 invoices in the amount of \$212,969.95. Motion carried.

8. Wisconsin Public Health Association (APHA)/ Wisconsin Association of Local Health Departments and Boards (WALHDAB). There was no meeting due to Covid-19.

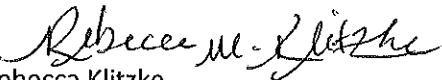
A. Agenda Items for next meeting

1. Community Health Needs Assessment discussion – Sara Jesse
2. Board of Health Responsibilities
3. Director Interviews update
4. NFP Program Report

- B. **Next Meeting Date:** Tuesday, December 8, 2020 at 1:00 p.m.
- C. **Call for Adjournment:** Motion to adjourn the meeting by Tom Dorner, second by Rebecca Klitzke. Motion carried.

Time: 3:14 p.m.

Respectfully submitted by:


Rebecca Klitzke
Secretary