

**SAUK COUNTY  
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE  
MINUTES**

Meeting of October 14, 2024

**SUBJECTS FOR DISCUSSION:**

1. Meeting called to Order by Chairman Brian Peper at 5:30 P.M.  
Members present: Brian Pepper, Kevin Schell, Terry Spencer, Bob Spencer, Tom Dorner, Smooth Detter, Bill Stehling, and Valerie McAuliffe.  
Members Absent: Bryant Hazard  
County Employees present: Patrick Gavinski, Ian Crammond, Bill Cummings, Brian Desmond, Kelly Finup, Steve Pate, Lewis Lange, Jessica Machovec, and Quintin Bradley.
2. Adopt Agenda.  
Motion to adopt agenda by Bob Spencer, seconded by Kevin Schell.  
Motion carried unanimously.
3. Discussion and Action Adopting Minutes of Previous Meeting.
  - a. September 9th, 2024 – Public Works and Infrastructure Regular Meeting.  
Motion to approve the minutes from the Monday, September 9<sup>th</sup>, 2024, meeting by Terry Spencer, seconded by Bob Spencer.  
Motion carried unanimously.
4. Public Comment. None.
5. Communications. None.
6. Resolution Allocating American Rescue Plan Act (ARPA) Funds and Amending the 2024 Budget.  
Motion to approve allocation of ARPA funds and amending the 2024 Budget by Kevin Schell and seconded by Vallerie McAuliffe.  
Motion carried unanimously.
7. MIS
  - a. Review and approval of vouchers.  
Steve Pate updated committee on their vouchers.  
Motion to Approve Monthly Vouchers in the amount of \$103,649.20 by Terry Spencer and seconded by Bob Spencer  
Motion carried unanimously.
  - b. Monthly Report.  
Steve Pate updated the committee.

c. Discussion and possible action for consideration of computer donation requests.

Motion to approve CCS-1 -CCS-6 donation request by Tom Dorner and seconded by Vallerie McAuliffe.

Motion carried unanimously.

d. Review of 2025 MIS Department Budget.

Steve Pate updated the committee.

8. Treasurer’s report.

a. Treasurer’s report.

Jessica Machovec updated the committee.

b. Properties for sale.

Motion to set the minimum sale price below for the properties listed below by Kevin Schell and seconded by Vallerie McAuliffe.

	<u>PARCEL #</u>	<u>LEGAL DESCRIPTION OR ADDRESS</u>	<u>APPRAISED VALUE (Minimum Bid Amount)</u>
	<b>TOWN OF DELTON</b>		
1	#008-0735-00000	S1974 County Road A Lake Delton	\$754,000
2	#008-0736-00000	Parcel of Land 37.65 acres on County Road A	\$1,134,000
	<b>TOWN OF EXCELSIOR</b>		
3	#010-0552-00000	2 acres of land between Evergreen & Hwy 23. <b>Only eligible bidders are adjacent land owners due to land locked land.</b>	\$2,800
	<b>TOWN OF LAVALLE</b>		
4	#024-2709-00000	Lot 795 Green Knoll Addition to Branigars Dutch Hollow Lake	\$3,000
	<b>TOWN OF SUMPSTER</b>		
5	#034-0388-10000	Lehman Road with remaining Conservation Easement	\$6,000
	<b>TOWN OF WOODLAND</b>		
6	#044-1414-00000	S1195 Summit Point Drive LaValle	\$15,000
7	#044-1162-00000	Lot 529 Netherlands Addition to Branigars Dutch Hollow	\$2,000
8	#044-1165-00000	Lot 532 Netherlands Addition to Branigars Dutch Hollow	\$2,000
9	#044-1341-00000	Lot 350 Sioux Trails to Branigars Dutch Hollow	\$2,000
10	#044-1510-00000	Lot 64 Staghorn Addition to Branigars Dutch Hollow	\$2,000

9. Highway

a. Review and approve monthly vouchers.

Motion to approve vouchers in the amount of \$1,446,687.34 Bob Spencer and seconded by Smooth Detter.

b. Review of Highway Department monthly reports.

Patrick Gavinski updated the committee.

c. Review and approve bids for patch wagons.

Motion to approve bid of \$109,000 for 2 patch wagons by Vallerie McAuliffe and seconded by Bob Spencer.

Motion Carried unanimously.

d. Discussion and action on possible updates to the Highway Department Employee Handbook (Work hours, safety equipment, High Volume/High Speed roadway additional compensation).

Motion to approve staying on four/ten's schedule year-round, and a wage increase of \$2.00/Hour for working on high-speed roadways and pushing back discussion of safety equipment to the next meeting by Tom Dorner and seconded by Smooth Detter.

Motion carried unanimously.

e. Review of 2025 Highway Department Budget.

Pat Gavinski updated the committee.

#### 10. Buildings, Communications/Towers & Landfill.

a. Review and approval of vouchers.

Motion to pay the vouchers in the amount of \$538,027.07 by Kevin Schell and seconded by Terry Spencer.

Motion carried unanimously.

b. Building Services & Communications monthly update

Ian Crammond and Bill Cummings updated the committee.

c. Building Services capital projects update.

Ian Crammond updated the committee.

d. Discussion and possible action on the 2025 Building Services and Landfill annual budgets.

Ian Crammond and Bill Cummings updated the committee. No Action needed.

e. Discussion and possible action to contract with Telecom Construction, LLC to reroute fiber optic line & conduit in three locations in the County.

Motion to contract with Telecom Construction, LLC by Kevin Schell and seconded by Bob Spencer.

Motion carried unanimously.

f. Discussion and possible action to contract with Pointon Heating & Air Conditioning, Inc. to replace the existing condenser unit & air handling unit cooling coil in the Hill Music Center on the UW Platteville Baraboo-Sauk County Campus with ARPA funds.

Motion to contract with Pointon Heating & Air Conditioning, Inc. to replace the existing condenser unit and air handling unit cooling coil in the Hill Music Center on the UW Platteville Baraboo-Sauk County Campus with ARAPA funds by Bob Spencer and seconded by Terry Spencer.

Motion carried unanimously.

g. Discussion and possible action on the amendment of ordinance 43.20.

Motion to take the amendment of ordinance 43.20 to the Sauk County Board made by Terry Spencer and seconded by Tom Dorner.

Motion carried unanimously.

h. Consider motion to convene in closed session pursuant to Wis. Stat. s. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," to wit: lease with Federal Government for office space in West Square Building. The Board will reconvene in open session immediately following the closed session and may have discussion and take official action on matters discussed in closed session regarding the lease with Federal Government for office space in West Square Building or other action as required because of the closed session.

Motion to go into closed session by Kevin Schell and seconded by Bob Spencer.

10. Next Meeting Date and Items for the Agenda.

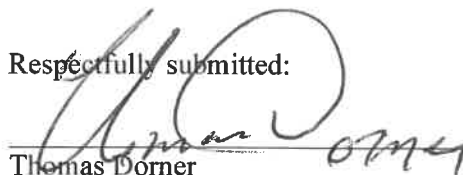
Next meeting to be November 11th at 5 P.M.

11. Adjournment.

Motion to adjourn by Kevin Schell and seconded by Tom Dorner at.

Motion carried unanimously.

Respectfully submitted:



Thomas Dorner  
Secretary

Cc: County Clerk  
Committee  
County Website