

**SAUK COUNTY
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE
MINUTES**

Meeting of December 9, 2024

SUBJECTS FOR DISCUSSION:

1. Meeting called to Order by Chairman Brian Peper at 5:00 P.M.

Members present: Brian Pepper, Kevin Schell, Terry Spencer, Bob Spencer, Tom Dorner, Smooth Detter, Bill Stehling, Valerie McAuliffe, and Bryant Hazard.

Members Absent: None.

County Employees present: Patrick Gavinski, Darin Carigan, Ian Crammond, Bill Cummings, Kelly Finup, Steve Pate, Phil Raab, and Jessica Machovec.

Others in attendance: None.

2. Adopt Agenda.

Motion to adopt agenda by Kevin Schell, seconded by Bob Spencer.

Motion carried unanimously.

3. Discussion and Action Adopting Minutes of Previous Meeting.

a. November 11th, 2024 – Public Works and Infrastructure Regular Meeting.

Motion to approve the minutes from the Monday, November 11th, 2024, meeting by Kevin Schell, seconded by Tom Dorner.

Motion carried unanimously.

4. Public Comment. None.

5. Communications. None.

6. MIS

a. Review and approval of vouchers.

Steve Pate updated committee on their vouchers.

Motion to Approve Monthly Vouchers in the amount of \$196,216.80 by Kevin Schell and seconded by Terry Spencer

Motion carried unanimously.

b. Monthly Report.

Steve Pate updated the committee.

c. Consideration of computer donation requests.

NONE

7. Treasurer

- a. Set minimum bid prices on parcel 008-0735-00000 to \$377,000.00 and parcel 008-0736-00000 to \$567,000.00.

Motion to set minimum bid at half of appraised value by Terry Spencer and seconded by Tom Dorner.

Motion carried unanimously.

- b. Discuss and possible approval of sealed bid on 024-2709-00000

Motion to take next bid that covers Sauk County costs by Kevin Schell and seconded by Bob Spencer.

Motion carried unanimously.

8. Buildings, Communications/Towers & Landfill

- a. Review and approval of vouchers.

Motion to pay the vouchers in the amount of \$259,877.26 by Kevin Schell and seconded by Vallerie McAuliffe.

Motion carried unanimously.

- c. Building Services capital project update

Ian Updated the Committee

- d. Discussion and possible action to approve substitutions allowing Building Services Department to purchase **\$90,079** additional equipment due to remaining incurred savings on American Rescue Plan Act (ARPA) funded UW Baraboo Campus air conditioning unit replacement:

- i. Communication Channel filtering to be installed at the Baraboo Highway facility at a cost of **\$55,828.00**.
- ii. New Western plow for Reedsburg Facility from Madison Truck **\$8,686.00**.
- iii. Various Milwaukee hand tools to be used at facilities for Maintenance **\$6,665.00**.
- iv. 6' Skid steer snow pusher for parking lot use at Baraboo Facilities **\$8,000.00**.
- v. United Rentals used model #2319 man lift use at various facilities **\$6,800.00**.
- vi. Pointon Heating & Air Conditioning A/C unit for West Boo Garage **\$4,100.00**.

Motion to approve the substitutions to utilize ARPA funds by Bryant Hazard seconded by Vallerie McAuliffe.

Motion carried unanimously.

- e. Discussion and possible action to allow Building Services to purchase a 2025 Chevy 3500 truck with a plow frame attachment as a part of the Highway Department bid process to upgrade the fleet with unused funds from the 2024 Building Services annual budget:

Motion to purchase Truck from Highway bid (\$58,710.00 plus \$15,000 set up and equipment cost) with Building Services director able to approve change orders up to 10% by Terry Spencer seconded by Vallerie McAuliffe.

Motion Carried unanimously.

- f. Discussion on the Request for Security at the West Square Administration Building.
- g. Discussion and possible action to approve a cold storage lease of the former maintenance building at the Sauk County Landfill with the Association of Sauk County Snowmobile Clubs, Inc.

Motion by Kevin Schell seconded by Bob Spencer to approve proposed lease agreement.

Motion carried unanimously.

9. Highway

- a. Review and approve monthly vouchers.
Motion to approve the vouchers in the amount of \$370,607.16 by Kevin Schell seconded by Terry Spencer.
Motion Carried unanimously.
- b. Review of Highway Department monthly reports
Pat Gavinski reviewed the reports.
- c. Discussion and action on bids for Pickup style Dump.
Motion by Smooth Detter seconded by Bob Spencer to approve moving forward with four (4) trucks with the bids of \$72,722.00 for each truck with Gavinski to look for other chassis options, if possible, to stay within \$10,000 of quoted chassis.
Commissioner has authority to approve change orders up to 10%.
- d. Discussion and action on bids for Pickups
Motion by Kevin Schell seconded by Terry Spencer to approve the bids of \$58,710.00 plus \$15,000 for set up and equipment for five (5) trucks.
Commissioner has authority to approve change orders up to 10%.
- e. Discussion and possible action on a Resolution Authorizing Reimbursement for Attendance at the Wisconsin County Highway Association 2024 Summer Road School Highway Conference in Wisconsin Dells on January 13 – 15, 2024
No Action
- f. Discussion and action on possible updates to the Highway Department Employee Handbook (Work hours, safety equipment, High Volume/High Speed roadway additional compensation)

Motion by Kevin Schell seconded by Bob Spencer to approve Handbook as presented with addition of no alterations to clothing for high-visibility clothing section.

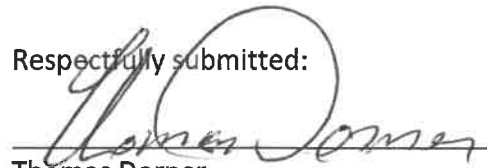
10. Next Meeting Date and Items for the Agenda. January 13th, 2025, at 5pm.

11. Adjournment.

Motion by Kevin Schell seconded by Bryant Hazard.

Motion carried unanimously.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Thomas Dorner", written over a horizontal line.

Thomas Dorner
Secretary

Cc: County Clerk
Committee
County Website