

**SAUK COUNTY
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE
MINUTES**

Meeting of March 10, 2025

SUBJECTS FOR DISCUSSION:

1. Meeting called to Order by Chairman Brian Peper at 5:15 P.M.

Members present: Brian Pepper, Kevin Schell, Bob Spencer, Tom Dorner, Mark Waldon, and Bryant Hazard.

Members Absent: Terry Spencer, Valerie McAuliffe, and Smooth Detter.

County Employees present: Patrick Gavinski, Darin Carigan, Ian Crammond, Steve Pate, Lewis Lange, and Quintin Bradley.

2. Adopt Agenda.

Motion to adopt agenda by made by Kevin Schell, seconded by Bryant Hazard.

Motion carried unanimously.

3. Discussion and Action Adopting Minutes of Previous Meeting.

a. February 10th, 2025– Public Works and Infrastructure Regular Meeting.

Motion to approve the minutes from the Monday, February 10th, 2025, meeting made by Kevin Schell, seconded by Tom Dorner.

Motion carried unanimously.

4. Public Comment. None.

5. Communications. None.

6. MIS

a. Review and approval of vouchers.

Steve Pate updated committee on their vouchers.

Motion to Approve February Vouchers in the amount of \$105,766.95 made by Tom Dorner and seconded by Bob Spencer.

Motion carried unanimously.

b. Monthly Report.

Steve Pate updated the committee.

c. Consideration of computer donation requests.

Motion to Approve computer donation requests from Grace Counseling made by Kevin Schell and seconded by Bob Spencer.

Motion carried unanimously.

d. Review and approval of 2024 MIS carryforward funds.

Steve Pate updated the Committee on 2024 carryforward funds.

Motion to approve 2024 MIS Carryforward Funds in the amount of \$1,129,885.00 made by Tom Dorner and seconded by Bob Spencer.

Motion carried unanimously.

7. Buildings, Communications/Towers & Landfill

a. Review and approval of vouchers.

Ian Crammond updated the Committee on the Vouchers.

Motion to approve vouchers in the amount of \$415,175.74 made by Mark Waldon and seconded by Kevin Schell.

Motion carried unanimously.

b. Building Services & Communications monthly update.

Ian Crammond updated the Committee.

c. Discussion and possible action to accept the 2024 annual report for Building Services.

Motion to approve 2024 Annual Report made by Bryant Hazard and seconded by Kevin Schell.

Motion carried unanimously.

d. Update and discuss the addition of a staff member to the Building Services department to help with Maintenance and Custodial duties at the Baraboo-Sauk County campus.

Ian Crammond updated the committee.

e. Discussion and possible action to add a tour of select buildings to the Spring Road Tour in April.

No Action.

8. Highway

a. Review and approval of monthly vouchers.

Pat Gavinski updated the committee on the monthly vouchers.

Motion to approve monthly vouchers in the amount of \$985,146.82 made by Kevin Schell and seconded by Bob Spencer.

Motion carried unanimously.

b. Review of Highway Department monthly reports.
Pat Gavinski updated the Committee.

c. Discussion and possible action to accept the 2024 annual report Highway Department.
Motion to accept the 2024 annual report for the Highway Department made by Bryant Hazard and seconded by Bob Spencer.

Motion carried unanimously.

d. Discussion of Highway Department monument sign.
Pat Gavinski updated the committee.

e. Discussion and action on louver hood pricing.
Pat Gavinski proposed pricing on louver hoods and other options.
No action.

f. Discussion and possible action on use of fill from Building Excavation.
Pat Gavinski proposed some options to use the fill from the building excavation.

No action.

g. Discussion and action on 2025 construction material bids.
Motion on construction materials bids made by Kevin Schell and seconded by Mark Waldon.

Motion carried unanimously.

h. Discussion and action on Brush chipper bid.
Motion to purchase a Morbark brush chipper in the amount of \$104,274.00 made by Kevin Schell and seconded by Tom Dorner.

Motion carried unanimously.

i. Discussion and action on M320 wheeled excavator trade in.
Motion to trade wheeled excavator made by Kevin Schell and seconded by Tom Dorner.

Motion carried unanimously.

j. Discussion on list of stops for Spring Road Tour in April.
The committee discussed possible sites for the annual road tour.
No Action.

9. Next Meeting Date and Items for the Agenda March 10, 2025, at 5pm.

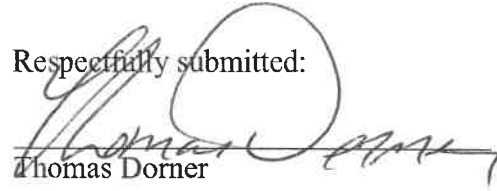
- a. Road tour April 5th, 2025, at 7:00 A.M.
- b. April 14th, 2025, at 5:00 P.M.

10. Adjournment.

Motion to adjourn made by Kevin Shell seconded by Bryant Hazard.

Motion carried unanimously.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Thomas Dorner', written over a horizontal line.

Thomas Dorner
Secretary

Cc: County Clerk
Committee
County Website