

**SAUK COUNTY BOARD OF SUPERVISORS**  
**Land Resources and Environment Committee**  
**Meeting Minutes**  
**Thursday, May 9, 2024**  
**Room 213 - Sauk County West Square Building**

**Land Resources and Environment (LRE) Committee members present:** M. Krueger, D. Polivka, V. McAuliffe, B. Spencer, P. Kinsman, L. Eberl, B. Prosser, B. Lohr

**Others present:** L. Wilson, M. Schlupp, B. Simmert, M. Stieve, R. Meyer, J. Fleischmann, B. Bailey, J. Hoffman, J. Gurgel, P. Hunt.

**Absent:** R. Puttkamer (Excused)

At 9:00 a.m. Krueger called the Land Resources and Environment Committee meeting to order. R. Meyer certified the meeting to be compliant with Open Meetings Law.

**Adopt agenda** - Motion by Eberl / McAuliffe to adopt the May 9, 2024 amended agenda. Motion carried unanimously.

**Committee Member Assignments on Southern Area Association – WI Land and Water.** D. Polivka nominated P. Kinsman. McAuliffe / Polivka to close nominations and cast a unanimous ballot for P. Kinsman for the Southern Area Association – WI Land and Water member. Motion carried unanimously. Nominations for an alternate, B. Spencer nominated D. Polivka. Eberl / McAuliffe to close nominations and cast a unanimous ballot for Polivka as an alternate for the Southern Area Association – WI Land and Water member. Motion carried unanimously.

**Adopt minutes of previous meetings – April 11, 2024** - Motion by McAuliffe / Spencer to approve the April 11, 2024, LRE Committee meeting minutes. Motion carried, unanimously.

**Public comment** – No public comment

**Communications** – L. Wilson noted the following communication to the committee.

- a. May 16<sup>th</sup> Pasture Walk
- b. Email regarding Agricultural Impact Statement-4472 for the I-39/90/94 Corridor Study
- c. May 30<sup>th</sup> Open House – Comprehensive Outdoor Recreation Plan
- d. Mirror Lake Management District Update – April 2024
- e. Letter from DNR regarding Aerial Spraying for Spongy Moth
- f. Justine Bula's last day will be on May 17<sup>th</sup> to continue her education in the conservation field.
- g. The Active Shooter training is going on.
- h. Randy Puttkamer is still recovering with an excused absence.

**Surveyor**

- a. **Surveyor Department Report.** – M. Krueger noted that the Surveyor was unable to attend the meeting today.
- b. **Review and approval of vouchers.** M. Krueger presented the vouchers in the amount of \$736.50. Motion by McAuliffe / Spencer to pay Surveyors vouchers in the amount of \$736.50. Motion carried unanimously.

**Land Records**

- a. Land Records Department Report. – J. Fleischmann provided the Land Records Department Report
- b. Review and approval of vouchers. – J. Fleischmann presented vouchers in the amount of \$629.00. Motion by Spencer / Kinsman to pay Register of deed vouchers in the amount of \$629.00. Motion carried unanimously.

### **Register of Deeds**

- a. Register of Deeds Department Report. – B. Bailey provided the Register of Deeds Department report.
- b. Review and approval of vouchers. – B. Bailey presented vouchers in the amount of \$7,735.00. Motion by Eberl / Kinsman to pay Register of Deeds vouchers in the amount of \$7,735.00. Motion carried unanimously.

### **Extension Education**

- a. 2024 Educator plans of work. J. Hoffman introduced himself and presented an overview of Extension Education department and Priorities for 2023-2024 which includes Community Development Programming, Crops and Soils Programming, Horticulture Programming, Health and Well-Being Programming, Nutrition Programming, and 4-H / Youth Development Programming.
- b. Area Director Report - J. Hoffman provided the Area Director Report which included the Wisconsin Extension Master Gardener Program Annual Summary.
  - i. Crops Educator hiring - Anastasia Kurth starts employment June 24, 2024 and will be housed in the Sauk Extension office. This is a regional position covering Sauk, Juneau, and Richland.
- c. Review and approval of vouchers. – J. Gurgel presented vouchers in the amount of \$1,368.60. Motion by Lohr / Spencer to pay Extension Education vouchers in the amount of \$1,368.60. Motion carried unanimously.
- d. Discussion and possible action on including Extension in the name of LRE Committee. M. Krueger requested that this item be postponed until the June 13<sup>th</sup> meeting. Motion by Kinsman / Lohr to postpone this item to the June 13<sup>th</sup> meeting. Motion carried unanimously.

### **Land Resources and Environment**

- a. LRE Department Report – L. Wilson provided the LRE Department report.
- b. Review and approval of vouchers. – L. Wilson presented the 2 sets of vouchers for Conservation, Planning & Zoning in the amount of \$15,397.21 and \$12,370.31 for a total of \$27,767.52 and vouchers for Parks in the amount of \$461,385.00. Motion by Lohr / McAuliffe to pay 2 sets of vouchers for Conservation, Planning & Zoning totaling the amount of \$27,767.52 and vouchers for Parks in the amount of \$461,385.00. Motion carried unanimously.
- c. Discussion and possible action to Authorize an Amendment to a Contract with Ayres Associates for Additional Engineering Services and Inspections for the Delton Dam. M. Stieve presented on the reason for the amendment to the Contract with Ayres Associates for Additional Engineering Services and Inspections for the Delton Dam. Motion by McAuliffe / Lohr to Authorize an Amendment to a Contract with Ayres Associates for Additional Engineering Services and Inspections for the Delton Dam. Motion carried unanimously.
- d. Discussion and possible action on a Resolution to Amend the Land Resources and Environment (LRE) 2024 Budget for the Purchase of Permitting & Licensing Community Development Software from Opengov. L. Wilson presented a Resolution to Amend the Land Resources and Environment (LRE) 2024 Budget for the Purchase of Permitting & Licensing Community Development Software from Opengov in the amount of \$90,380. L. Wilson requested using \$28,186 of carryforward funds and \$62,194 from General Fund. Motion by Polivka / Eberl to approve a Resolution to Amend the Land Resources and Environment (LRE) 2024 Budget for the Purchase of Permitting & Licensing Community Development Software from Opengov in the amount of \$90,380 using \$28,186 of carryforward funds and \$62,194 from General Fund. Motion carried unanimously.

- e. Discussion and possible action on a Resolution Authorizing the Director of Land Resources and Environment to Submit Grant Applications for DATCP Clean Sweep Program and Authorization for the Chair/Vice Chair to Submit a Letter of Support. L. Wilson presented a Resolution Authorizing the Director of Land Resources and Environment to Submit Grant Applications for DATCP Clean Sweep Program and Authorization for the Chair/Vice Chair to Submit a Letter of Support. Motion by McAuliffe / Kinsman to approve the Resolution Authorizing the Director of Land Resources and Environment to Submit Grant Applications for DATCP Clean Sweep Program and Authorization for the Chair/Vice Chair to Submit a Letter of Support. Motion carried unanimously.
- f. Discussion and possible action on a Resolution to Authorize the Sauk County Land Resources and Environment Department to Enter into a Contract with GRAEF to provide Civil Engineering Services on a Non-Exclusive, As-Needed Basis. B. Simmert presented a Resolution to Authorize the Sauk County Land Resources and Environment Department to Enter into a Contract with GRAEF to provide Civil Engineering Services on a Non-Exclusive, As-Needed Basis. Motion by McAuliffe / Spencer to approve a Resolution to Authorize the Sauk County Land Resources and Environment Department to Enter into a Contract with GRAEF to provide Civil Engineering Services on a Non-Exclusive, As-Needed Basis. Motion carried unanimously.
- g. Discussion and possible action regarding the Submittal of a Grant Application and Potential Additional Funding for the American Transportation Infrastructure and Investment Program for engineering/design and construction of the Great Sauk State Trail Corridor. B. Simmert presented the Submittal of a Grant Application and Potential Additional Funding for the American Transportation Infrastructure and Investment Program for engineering/design and construction of the Great Sauk State Trail Corridor. Discussion took place and a request for a breakdown of what has been accomplished, paid for and what is coming up. L. Wilson state that staff would put something together to address these concerns. Motion by Lohr / Spencer to approve the Submittal of a Grant Application and Potential Additional Funding for the American Transportation Infrastructure and Investment Program for engineering/design and construction of the Great Sauk State Trail Corridor and forward to the full County Board for their consideration. Motion carried unanimously.
- NOTE: M. Krueger and L. Wilson left the meeting at 10:35 am. D. Polivka became Chair of the meeting.**
- h. Discussion and possible action to Accept a Proposal from EC3 for Tree and Vegetation Removal at the County Farm. M. Schlupp presented a proposal from EC3 for Tree planting and Vegetation Removal at the County Farm in the amount of \$9,950 with the project to be completed by Fall of 2025. There is a grant for \$2,400 that would cover a portion of the cost. Discussion from the Committee with regards to whether this was necessary; and concerns were expressed. Motion denied due to a lack of a motion for the Proposal from EC3 for Tree planting and Vegetation Removal at the County Farm.
- i. Discussion and possible action to Award a Contract for Design and Engineering Services for a Maintenance Building at White Mound County Park. M. Stieve requested action to Award a Contract for Design and Engineering Services for a Maintenance Building at White Mound County Park. Motion by McAuliffe /Spencer to Award a Contract for Design and Engineering Services for a Maintenance Building at White Mound County Park to Jewell Associates Engineers, Inc. for \$78,750. Motion denied 7 – 0. This item will be postponed and looked into to see if an Engineer is needed for this project and will be placed on a future meeting agenda.
- j. Discussion and possible action to Awarding a Contract for a Golf Utility Vehicle. M. Stieve presented a Contract for a Golf Utility Vehicle. Motion by Eberl / Prosser to award a Contract for a Golf Utility Vehicle to Yamaha Golf & Utility in the amount of \$11,350. Motion carried unanimously.
- k. Discussion and Possible Action on 2024 Lake Management Grant Applications. M. Schlupp presented the 2024 Lake Management Grant Applications. The only application came from Friends of Dutch Hollow Lake in the amount of \$17,500. Phil Hunt presented a project summary and planned activities. Motion by McAuliffe / Lohr to approve the 2024 Lake Management Grant Application from Friends of Dutch Hollow Lake in the amount of \$17,500. Motion carried unanimously.

## **Reports**

- a. Natural Resources Conservation Service (NRCS) – No one present.
- b. Farm Service Agency (FSA) – No one present.
- c. Foresters – No one present.
- d. Economic Development Committee – M. Krueger was unavailable to give a report.
- e. Mirror Lake Management District – B. Prosser reported that there will be a meeting on June 6<sup>th</sup>. Equipment is being staged for the dredging project.
- f. Lake Virginia Management District – M. Krueger was unavailable to give a report
- g. Lake Redstone Protection District – P. Kinsman noted there is nothing new to report
- h. Southern Area Association – WI Land and Water – P. Kinsman noted there are a few pasture walks coming up. M. Schlupp reported that there is an upcoming meeting on Thursday, May 23 that Lisa Wilson will be attending. P. Kinsman noted that they send out too many emails.

**Next meeting dates** – The next meeting dates will be on Tuesday, May 28 and Thursday, June 13, 2024 at 9:00 a.m.

**Adjournment** - Motion to adjourn by Spencer / McAuliffe at 11:10 a.m. Motion carried, unanimously

Respectfully submitted,

Valerie McAuliffe, Secretary