

RESOLUTION NO. _____ - 2020

**A RESOLUTION ADOPTING AMENDMENTS TO THE FEE SCHEDULE FOR
CHAPTER 10 COUNTY PARKS AND CHAPTER 22 LAND DIVISION AND
SUBDIVISION REGULATIONS**

Pursuant to Chs. 10 and 22 of the Sauk County Code of Ordinances, the Sauk County Board of Supervisors has the authority to establish fees as follows:

Chapter 10 County Parks Ordinance: Pursuant to s. 10.04 Fees. (1) The Sauk County Highway and Parks Committee, upon authorization of the County Board, will establish reasonable fees for the use of Sauk County Parks, camping and pavilion facilities in accordance therewith. Due to the purchase of canoes and paddleboards by the parks service area for rental by the public, fees must be set similar to those set for kayaks.

Chapter 22 Land Division and Subdivision Regulations Ordinance: The subdivider shall pay such fees as shall periodically be established by the Sauk County Board of Supervisors.

Sauk County is responsible for the review of proposed subdivision plats and related documents to assure the protection of natural resources, human health and safety, and property. The review of these documents can result in a need for assistance from outside engineering and/or legal consultants as well as other County Departments to ensure that proposal does not cause adverse environmental or legal issues.

Historically, Sauk County employed a professional engineer whose responsibility was to review stormwater and erosion control plans associated with proposed subdivisions. This position has been eliminated. To assure adequate review of stormwater and erosion control plans, Sauk County must now contract with a private professional engineering consultant to review respective plans at Sauk County's expense. This resolution establishes a requirement that subdivision developers establish an escrow account upon submittal of a preliminary and final plat, which can be drawn upon by Sauk County to cover expenses related to contracted professional services for engineering review of stormwater and erosion control plans.

Note: Ch 10 refers to the Highway and Parks Committee. Oversight of the Parks is now by the Land Resources and Environment (LRE) Committee. As such, this resolution is presented to the County Board by the LRE Committee.

Fiscal Impact: ☒ None ☐ Budgeted Expenditure ☐ Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the fee schedule for Chapter 10 County Parks and Chapter 22 Land Division and Subdivision Regulations Ordinance of the Sauk County Code of Ordinances attached hereto as Appendix A be approved.

For consideration by the Sauk County Board of Supervisors on June 16, 2020

Respectfully submitted,

LAND RESOURCES AND ENVIRONMENT COMMITTEE

Martin Krueger, CHAIR

Ross Curry

Peter Kinsman, Vice Chair

Brandon Lohr

Rob Nelson

Valerie McAuliffe

Dennis Polivka

Randy Puttkamer

Fiscal Note: Increased will result in increased revenue to cover the costs for implementation of the ordinance and/or program. The 2020 LRE Budget does include \$25,000 for contracted services.

MIS Note: No information systems impact.



Land Resources & Environment Department 2020 Fee Schedule

LAND RESOURCES AND ENVIRONMENT

Whenever “escrow” is referred to in any Land Resources and Environment Fee Schedule, it shall mean that the applicant shall sign an escrow agreement and pay the required escrow before the project/application request commences. Applicants are responsible for the actual costs incurred, regardless of the outcome of a project or application request. Actual costs consist of planning, engineering, and legal services provided by consultants or other County departmental staff on behalf of the LRE Department. If at any time actual costs should exceed the escrowed amount, the applicant shall remit additional funds into the escrow fund when requested by the County. If the applicant fails to replenish the escrow as requested, the County may stop reviewing the application until such time as the escrow is replenished. Any remaining funds in the escrow at the conclusion of the project shall be refunded to the applicant when all actual costs are paid.

LAND DIVISION AND PLATTING – 22.62 as established by the County Board.				
Fees	Amount	Ordinance Authority	As of	Comments
Condominiums				
Condo plat review	\$350.00, plus \$25.00 per LCE	22.21(2)		
Land Division				
Certified Survey Map (CSM)	\$125.00, plus \$25.00 each lot	22.62		
Final plat escrow	\$500.00	22.62		For legal and engineering services provided by consultants and/or other county departmental staff.
Final plat review	\$350.00	22.62		
Preliminary plat escrow	\$1,500.00	22.62		For legal and engineering services provided by consultants and/or county departmental staff.
Preliminary plat review	\$350.00, plus \$25.00 each lot	22.62		

PARK AND RECREATION – 10.04(1) and (2) set and amended upon authorization of the County Board.				
Fees	Amount	Ordinance Authority	As of	Comments
Equipment Rental				
Canoe – per hour	\$12.00	10.04		
Paddleboard – per hour	\$8.00	10.04		