

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: PERSONNEL AND INSURANCE COMMITTEE
DATE: Monday, December 14, 2020 **TIME:** 5:00 P.M.
PLACE: West Square Building, Second Floor, Room 213
505 Broadway, Baraboo, WI

REASON FOR MEETING: REGULAR

This meeting is open to the public. However, in light of the COVID-19 pandemic, members of the public may wish to watch the meeting on streaming video, which can be found on the County's webpage at <https://www.co.sauk.wi.us/meetings>. No one should attend the meeting if they are experiencing COVID- or flu-like symptoms, have a fever, sore throat or recently experienced a loss of taste or smell. Social distancing of 6 feet is required.

- 1) Call to Order and Certify Compliance with Open Meetings Law.
- 2) Adopt Agenda.
- 3) Adopt Minutes of November Meeting.
- 4) Adopt Minutes of Special November Meeting.
- 5) Public Comment.
- 6) Communications.
- 7) Building Services- Discussion and Possible Action for the Internal Promotion of Custodian.
- 8) Discussion and Possible Action on the Resolution for Property, Liability, and Workers Compensation Insurances for 2021.
- 9) Discussion and Possible Action of Revising the Sauk County Employee Handbook.
- 10) Department Updates:
 - a. Safety Report
 - b. Safety Manual Update
 - c. Approval of Insurance Claims or Deductibles
 - d. Monthly Report
 - e. Review and Approval of Vouchers
 - f. Next Meeting
- 11) The Committee will convene in closed session pursuant to the exemption contained in Wis. Stat. § 19.85 (1) (c) for the purpose considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 90 day performance review for K. Hodges.
- 12) The Committee will reconvene in open session.
- 13) Adjournment.

COPIES TO:

County Clerk B. Evert
Administrative Coordinator
Corporation Counsel
Personnel Committee: T.Bychinski/S. Gibson/C. Gruber/T. Spencer/S. Detter
Personnel Department, Accounting Department

DATE NOTICE POSTED AND MAILED: December 8, 2020

PREPARED BY: Personnel Department

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.