

**Sauk County Library Board  
Agenda  
July 25, 2023 3:30p.m.  
Reedsburg Public Library  
370 Vine Street, Reedsburg  
608-768-7323**

**Members of the public can access this meeting in-person or via the options listed below.**

**Video:** <https://us02web.zoom.us/j/87933181826?pwd=MmllVmdZNHR6d2tOQWpURFJ3aEMwdz09>

**Phone:** +1 312 626 6799

**Meeting ID:** 879 3318 1826

**Passcode:** 759037

1. Call to Order and verification of compliance with the open meetings law
2. Adoption of Agenda
3. Approval of the minutes of the May 2023 meeting
4. Public Comments
5. SCLS report – Tamara Ramski
6. Consider finalizing and approving the 2024 Budget request and forwarding it to Sauk County for consideration
7. Librarians’ Reports – Directors in attendance
8. Next Meeting November 28, 2023, 3:30 p.m. Location and format TBD
9. Adjournment

Posted 7/19/2023

Sue Ann Kucher

## **Sauk County Library Board Meeting**

Tuesday, May 23, 2023

Board Members Present: Joan Fordham, Joel Chrisler, Linda Kettner, Carolyn Kotchi-Aslaksen, Glenn Slaats, Terry Slack

Others Present: Tamara Ramski (SCLS); Natalie Jones (Lavalle), Nick Studnicka (Plain), Emily Whitmore (Spring Green), Sue Ann Kucher (Reedsburg), Lisa Thomas\* (Sauk City), Cathy Borck\* (Wisconsin Dells), Lauren White (Prairie du Sac), Becky Anderson\* (Rock Springs)

\*participated remotely

1. The meeting was called to order by Joan Fordham at 3:30 PM. Sue Ann Kucher verified compliance with the Wisconsin Open Meeting Law.
2. Adoption of Agenda: Kettner moved to adopt the agenda, seconded by Kotchi-Aslaksen. Motion carried.
3. Approval of the minutes of the January 2023 meeting: Slaats moved to approve the minutes from the January 2023 meeting, seconded by Chrisler. Motion carried.
4. Public Comment: none
5. SCLS Report – Tamara Ramski: on file
6. Budget Discussion:
  - a. Review Output Performance Measures from Library's Annual Reports: Sue Ann Kucher went over the printed report. She will check on getting Wisconsin Dells info updated.
  - b. County Reimbursement Funding Proposal: Sue Ann Kucher went over the printed report. Sue Ann will provide us with a spreadsheet at our July meeting.
  - c. Consider Formation of Budget Subcommittee: no action taken
7. Librarians' Reports – Directors in Attendance: on file
8. Next Meeting : Tuesday, July 25, 2023, 3:30 PM in Reedsburg
9. Adjournment: Business was finished and the meeting was declared adjourned.

Linda Kettner

**SCLS Report** (Compiled by SCLS Consultant Team Staff)

SCLS Projects: Local Holds Pilot Project Update: A vote of clusters was taken, and it was decided that local holds will continue to be an option for new Adult books at interested libraries.

Intellectual Freedom Continuing Education Needs Survey: · Responses to the survey will be used for planning of an in-person workshop (following July All-Directors meeting).  
· Survey link: <https://forms.gle/pPXo5VYZPt3tPqHX6> · Closes on Friday, June 16, 2023.

United for Libraries: · United for Libraries, a division of the ALA, is the national association of library trustees, advocates, Friends groups, and library foundations.  
· Statewide access to the program for trustees, staff, friends, and foundation members.  
· Webinars (Learning Live), on-demand videos, tip sheets and toolkits, digital publications, and practical guides.

· Register: <https://www.ala.org/united/login-request/wisconsin>

Meetings and Events: Bus to ALA Exhibits: Saturday, June 24

· ALA Annual Conference at McCormick Place, Chicago.

· Cost for the bus is \$30. Attendees responsible for obtaining own exhibit passes (\$100).

· Details and registration: Contact Jean Anderson or Tamara.

All Directors: July 20 at Pinney Branch (Madison Public Library)/virtual

· November 16 at Fitchburg Public Library/virtual

Trustee Training Week is scheduled for August 21 – 25.

Reminder: Watch for Top 5 emails and Online Update for information on services, upcoming meetings, and CE opportunities. Meeting minutes are available on the SCLS website.

**SCLS New Building:**

· Due to a delay in obtaining building permits, the data center move has been postponed. Internet service will not be cut off on Memorial Day Weekend.

· The Data Center move will likely take place sometime during the last two weeks of June. Updates on this will continue to be provided.

· May 24-deadline to submit the form about the cutover.

· SCLS administration, except for the data center, will move starting May 22.

· Address change will be effective June 1st: 1650 Pankratz Street, Madison, WI 53704

· Due to construction at Pankratz, all SCLS meetings will be 100% virtual for June and July, and possibly longer.

· More details (including cutover information): <https://www.scls.info/new-building>

### **LaValle Public Library** - Natalie Jones

- A new Village clerk has made life much easier here in LaValle. Communication has been restored, there is hope for accurate financial reports and less time spent on battles has allowed my staff and I to focus on real library work. I want to thank nearby libraries that have taken us on as kind of the “orphan little brother” and helped us in donations, guidance and listening ears through these past months.
- We are two shelves away from having gone through each item in the collection. Lost, missing, trace, miscataloged, weeded or damaged issues have been addressed. Now it is time to start all over again. I can't guarantee every book has an RFID tag, I admit I have been selective on a couple areas, but the project is basically complete.
- Our revitalized Friends group continues their monthly evening story hour with great attendance and success. We have collaborated to set an active schedule of summer programming and reading challenge. I am so thankful for their vitality, input, fresh ideas but mostly their eagerness to be involved.
- Saturday June 10<sup>th</sup> the Friends will be sponsoring a Smoothie Bike at the 400 State Trail 30<sup>th</sup> Anniversary celebration. Stop by to pedal your way to a refreshing drink.

### **Ruth Culver Library**, Prairie du Sac , Lauren White

- The Bank of Prairie du Sac had a community week April 17-21, and they sent over two reading volunteers to read money or bank-related stories at storytime. It was really fun, and it was unique opportunity to talk about saving and spending money with the kids.
- Early Release: Giant Board Games: We set up a number of giant board games in the community room including Jenga, Kerplunk, Connect Four, and more. We also set up a large floor-is-lava-obstacle course where kids were challenged to make it to the other side without touching the lava. They were also able to move the pieces around to make courses of their own.
- 3<sup>rd</sup> Grade Visits: We partnered with the 3rd grade Grand Avenue classes again this year for library cards and class visits. Students were given the opportunity prior to the visit day to submit the library card application to their teachers who brought them in for us to process. Several students already had cards, which was really encouraging. Each of the three visit sessions included a brief look at how to use Linkcat, a few funny picture books read aloud, and some time to select a book to borrow or read in the children's area.
- String Painting: Our last STEAM Day of the 2022-2023 school-year was quite messy (in a good way). Kids created a variety of art using string and bubbles to paint with instead of a normal brush. While some of the participants made several different pieces, others really enjoyed mixing up the bubble paint solution and blowing bubbles into the bowl until the bowl was full.

- We had a craft program for adults May 8. Attendees painted pots to look like toadstools or gnomes.
- Free Comic Book Day was May 6. We gave out about 230 comics that day alone.
- Teens were really into the Headwear Fashion Show April 25. They decorated hats and headbands and walked the runway after. May 9 we had a mini pie bar. Mini graham cracker crusts and a variety of fillings and toppings were provided. All 50 take and make bags went out in April. There will be 48 May bags available with supplies for Nilla Wafer treats, a hex nut fidget puzzle, and Model Magic. The summer teen events schedule has been made and Late Night will be back by popular demand.
- Meagan went to special interest day at St. Al's May 12 to do a session of shrinky dinks with 12 kids. Everyone had a great time.
- Sauk Prairie World Bike Day is coming up Saturday, June 3 and we will participate with lemonade, sidewalk chalk, and a bubble machine to bike through.
- The Friends of the Library treated the staff to surprises all week during National Library Week and they were much appreciated!
- Staff were gifted personalized tumblers and Costco snacks for National Library Week by Lauren. Jazmin helped to create a staff bingo game where the winner received a pint of ice cream (their choice!)—Caitlin was the winner.

**Kraemer Library & Community Center**, Plain – Nick Studnicka

Published Summer Library Program flyer with Spring Green and Lone Rock Libraries  
 Upgrading landscaping and planters; completed steel shingle roof  
 Seeking new Library Board Members (2), including school representative.

**George Culver Community Library**, Sauk City Lisa Renier Thomas

Ongoing Library Events:

Two Storytimes per week

Weekly Music and Movement Storytime Friends of the Library Bingo: Twice per month

Monthly Book Club

Read to a Dog Program: Twice per month Family Storytime and Craft: Once per month

Puzzle Swap (take a puzzle, leave a puzzle): Ongoing

Special Events Since Last Meeting:

Wings of Fire Dragon Party, Birdfeeder Building, Sauk County Natural Areas with Mike Mossman, Life-Size Family Games, Leprechaun Trap Building, Pie Making, Window Box Craft, Earth Day Planters, and worm races. “Shell Week” and “National Library Week” April 24-28: shell-themed storytimes, showed movie Marcel the Shell With Shoes On, gave away bookmarks, candy, and vinyl stickers to all patrons, held book cart naming contest, and hosted biologist Lisie Kitchel who spoke about Wisconsin’s freshwater mussels.^ Merrimac Preserve field trip ^, Stuffed Animal Sleepover, The Apples of Sauk County with Dan Bussey (presentation followed by field trip).^ (^ denotes grant-funded activity)

## Other

Exterior security camera system being installed this week.

Staffing: We continue to be short-staffed but are interviewing promising candidates this week.

Reevaluating youth services staffing structure.

Following a lull in activity, we held an Open House for our Friends of the Library in February, and have several new members who have reinvigorated the group.

Participating in Sauk Prairie World Bike Day on Saturday, June 3. Will have an all-ages read-aloud on the patio, followed by popsicles and an opportunity to customize your own bike, stroller, or wagon license plate.

Summer Library Program plans (coordinating with Ruth Culver Community Library):

Reading incentives and special activities and events for all ages. Using Beanstack and paper tracking with SignUp online registration. Children's activities include a magic show, variety show, weaving, line dancing, dot painting, pebble art, paper lantern craft, and a team puzzle competition. Program runs June 12-August 19.

## **Spring Green Community Library** Emily Whitmore

- Using the technology money from Sauk County, Spring Green purchased three new computers, two new screens, and a printer.
- Spring Green celebrated Youth Art Month by putting out mini-canvases for patrons to paint, decorate, or color. Once completed, they were displayed. It was really fun to see what teens and kids made.
- In March 2023, The River Valley Area Community Gardens presented a program on garden planning. It was a full house!
- The community of Spring Green has had a library in it for 100 years this year! The Library hosted a Birthday Party celebration on April 20<sup>th</sup> and it was a success.
- We held a Poetry Slam in April for National Poetry Month. It was a great night of teens and adults reading out poems.
- As of April 2023, Spring Green is now circulating Pickleball sets.
- In April, we started two different book groups. One is a classics read-along. We are reading four Toni Morrison novels and some of her essays. The other book group is a standard book group.
- Our Storytimes and Tuesday afternoon movies have been very well with the community.

## **Reedsburg Public Library** – Sue Ann Kucher

Recently hired a new Circulation Assistant and an LTE Youth Services Assistant

New calendar, room reservation and program registration software launched at the

## **Rock Springs Public Library – Becky Anderson**

Homeschool/GATHERING PRESENTATIONS: Uganda by Jeanette Kruse, Tammy Koenecke of Mind/Body Harmony: presented how certain body stretches can help mobility and balance. Sunny Morrow from Upham Woods did 2 presentations, 1 Homeschool, 1 Gathering on Plant Energy and healing the body. Liz Radke on Personal Safety, and Jeanne Marg on End of Life Checklist. We had a Talent Show for the Homeschool group with pizzas following to wrap up the program until next fall.

Library Story/Project Themes: Valentines, Iditarod, Dog Sledding, Lions/Lambs, Shamrocks, Bunnies, In-Library Easter Egg Hunt, Earth Day, May Leis, Mother's Day, Trains, Memorial Day, Otters. We are reading stories for the Littles Story Hour with a project/snack following.

New Staff: Jacky submitted her resignation in February, stayed on to work Mondays, and has agreed to stay on as a substitute. Kristine Blauert from North Freedom was hired in March. She worked in the Balsam Public Library near St. Croix. She moved to North Freedom in October. She is a great addition to our library team and has been reorganizing our Youth Non-Fiction section, entering books, and helping with summer and other programming, FACEBOOK and website updates.

Summer Programming: We have been putting together a summer schedule to include T-Ball, Softball on 3 Wednesday mornings in June. July and August we are planning on highlighting a country from each of the 7 continents ending with Africa and a tour of the Big Cats. We have several reading logs for patrons. We will also be having a rock display from a local patron during the week of July 10 to celebrate International Rock Day on July 13. Rocks to be displayed will be from Amethyst to Chrysocola to Black Onyx and more. We have small prizes like popcorn and Culver's custard coupons, and 3 themed coolers for a Checkout Drawing, one each month. Every time patrons check out an item, they will put their name into a drawing and we will pull out a winning name at the end of each summer month.

RECOLLECTION WISCONSIN: Shane finished a big project of the Donna Lange Facebook Rock Springs History Photo Collection. He also refurbished a shelf for the hall to display local history items.

ADCI (Lake Delton) Meeting with Harmony Construction (Madison): Village Board/ Building Committee met with them to discuss crack issues in the library. Agreed on starting with expansion joints above the director's office door frame and leave exposed to see if holds or continues to crack within a year's time.

Library Board: One resignation by Susie Clam 15+ years. Another interested person to be approved by the board.

Class Update: Finished Organization and Management of Collections. From this, I will be submitting an update of our Circulation Policy to the Library Board at our next meeting in June.

**Kilbourn Public Library, Wisconsin Dells / Lake Delton – Cathy Borck**

We just finished up our baseball essay contest. The contest is held annually by the family of a local man in order to share his love of baseball with the youth of the community. Two winners were chosen and each won 2 tickets to a Brewers game and a gift card to cover expenses.

We are having an early summer sign up day and special program on Monarch Butterflies by author Bev Davis tomorrow. It is an early release day for the school district so we hope to get a good turnout. Our summer library program kick-off celebration will be held on Saturday, June 3. We also have our first book sale on Friday and Saturday that week. Our Friends group along with the Historical Society have rented our old library building. It sits on the same block as our current building. They will be setting up the top floor of the building for the book sales, so it will be a more permanent site for the sales.

We are having several big events this summer. In June we will be having Duke Otherwise for a musical concert, Upham Woods is doing a program on teamwork and we finish out the month with Family Zumba. In July, we are having a Chick to Egg Launch party put on by an Adams County 4-H program educator and naturalist, Upham Woods will be back with an animal detective program and Dinosaur Dimensions with dinosaur puppets. In August the college mascots will be here and then we finish out the year with our end of summer reading finale with a pint Size Polka Party. In addition we will have weekly story hour and toddler time along with school age and teen activity days.

For the adults we are having 3 Wisconsin authors come. In June, David Benjamin will be here to discuss his book, *The Life and Times of the Last Kid Picked* which chronicles his years growing up in Tomah. In July, retired Milwaukee firefighter, Greg Renz will be here to discuss his novel *Beneath the Flames*. In August we will have our annual patio party with Sue Berg and we will be discussing her *Driftless Mystery* series. Also, for the adults we will have a reading incentive program sponsored by local businesses and weekly activities and crafts.

We are participating in the Check Out Wisconsin's State Parks at Your Library program. The Friends purchased 30 passes for us to check out to patrons throughout the summer.

We had a longtime library assistant retire at the end of February. We filled her position last month but she will not be able to start now until the end of the summer. In the meantime, our children's librarian announced her retirement effective August 1. We are interviewing for her position today and tomorrow and we hope to have someone in place by mid-June.

One of library board members passed away unexpectedly so we now have an opening on our library board. She had been a trustee for many years so we will definitely miss the history and knowledge she brought to the board. She was one of the representatives from the Village of Lake Delton so we will be working with the village clerk there to find a replacement.



## 2024 SCLS Libraries - County Reimbursement Funding - SAUK COUNTY

Based on Wisconsin Statutes, s.43.12 (1) - Statistics taken from 2022 Wisconsin Public Library Annual Reports

(full decimal numbers are "behind the scenes" for the "2022 Expenditures divided by Circulation" column)

Library	2022 Operational Expenditures (excludes federal funds)	2021 Total Circulation	2022 Expenditures divided by Circulation	County Avg. 2022 (Expenditures Divided by Circulation)	2022 Circulation to Sauk County Residents w/o a library	Reimbursement to be paid in 2024 - Sauk Co. Libraries at 100% (WID @ 70%)	Reimbursement to be paid in 2024 - Sauk Co. Libraries at 100% (WID @ 80%)	Reimbursement to be paid in 2024 - Sauk Co. Libraries at 100% (WID @ 85%)	Reimbursement to be paid in 2024 - Sauk Co. Libraries at 100% (WID @ 90%)	Reimbursement to be paid in 2024 - Sauk Co. Libraries at 100% (WID at 95%)	Reimbursement to be paid in 2024 - Sauk Co. Libraries at 100%
Baraboo	\$949,798.00	165,004	\$5.76		55,125	\$317,311	\$317,311	\$317,311	\$317,311	\$317,311	\$317,311
LaValle	\$43,388.00	5,233	\$8.29		2,903	\$24,069	\$24,069	\$24,069	\$24,069	\$24,069	\$24,069
North Freedom	\$79,352.00	11,705	\$6.78		5,133	\$34,798	\$34,798	\$34,798	\$34,798	\$34,798	\$34,798
Plain	\$151,062.00	17,575	\$8.60		10,633	\$91,394	\$91,394	\$91,394	\$91,394	\$91,394	\$91,394
Prairie du Sac	\$572,975.00	86,133	\$6.65		20,127	\$133,889	\$133,889	\$133,889	\$133,889	\$133,889	\$133,889
Reedsburg	\$747,799.00	124,832	\$5.99		43,306	\$259,422	\$259,422	\$259,422	\$259,422	\$259,422	\$259,422
Rock Springs	\$64,653.00	7,941	\$8.14		4,165	\$33,910	\$33,910	\$33,910	\$33,910	\$33,910	\$33,910
Sauk City	\$427,032.00	86,878	\$4.92		23,284	\$114,448	\$114,448	\$114,448	\$114,448	\$114,448	\$114,448
Spring Green	\$236,540.00	49,919	\$4.74		16,142	\$76,488	\$76,488	\$76,488	\$76,488	\$76,488	\$76,488
Wisconsin Dells *	\$583,087.00	54,496	\$10.70		7,012	\$52,518	\$60,021	\$63,772	\$67,523	\$71,275	\$75,026
<b>TOTALS</b>	<b>\$3,855,686</b>	<b>609,716</b>	<b>\$6.32</b>	<b>\$7.06</b>	<b>187,830</b>	<b>1,138,248</b>	<b>1,145,751</b>	<b>1,149,502</b>	<b>1,153,253</b>	<b>1,157,005</b>	<b>1,160,756</b>
<i>Totals from 2020 Spreadsheet</i>	\$3,813,380	872,273	\$4.37	\$5.37	255,787	\$1,081,474	\$1,081,474	\$1,081,474	\$1,081,474	\$1,081,474	\$1,081,474

### NOTE:

\* Wisconsin Dells has territory located in both Columbia & Sauk Counties Shown here at \_\_\_\_\_%

### Calculations for Sauk County Library Funding:

- 1) Divide Operational Expenditures by Total Circulation (the resulting full decimal number is "behind the scenes" & used to calculate totals)
- 2) Multiply this "Expenditures divided by Circulation" by the Library's Circulation to Sauk County Residents without a Library



Adjacent County 2023 Budget

Library.	Total Reimbursement Requested	Total 2024 Reimbursement (Multiplier * Circ to NonLib)	County	System	2022 Op Exp	2022 Circ	Exp/Circ	(Exp/Circ) *70%	2023 Adj County outside Municipality
Barneveld		\$0.00	Iowa	SWLS	\$135,477	10894	12.44	8.71	0
Blanchardville		\$0.00	Iowa/Lafayette	SWLS	\$95,005	6354	14.95	10.47	0
Cobb		\$0.00	Iowa	SWLS	\$39,461	5179	7.62	5.33	0
Dodgeville	\$7.77	\$7.77	Iowa	SWLS	\$442,618	39898	11.09	7.77	1
Livingston		\$0.00	Grant/Iowa	SWLS	\$31,874	2993	10.65	7.45	0
Lone Rock	\$2,178.81	\$2,178.81	Richland	SWLS	\$28,410	2793	10.17	7.12	306
Mineral Point		\$0.00	Iowa	SWLS	\$241,652	23920	10.10	7.07	0
Montford		\$0.00	Grant/Iowa	SWLS	\$27,495	2353	11.69	8.18	0
Muscoda	\$12.19	\$12.26	Grant/Iowa	SWLS	\$54,948	12553	4.38	3.06	4
Richland Center	\$2,227.22	\$2,227.22	Richland	SWLS	\$402,938	50783	7.93	5.55	401
Viola		\$0.00	Richland/Vernon	SWLS	\$94,095	4742	19.84	13.89	0
Elroy	\$237.00	\$236.89	Juneau	WRLS	\$151,418	19240	7.87	5.51	43
Hillsboro	\$9,853.00	\$9,852.70	Vernon	WRLS	\$143,720	30806	4.67	3.27	3017
Mauston	\$1,610.00	\$1,609.76	Juneau	WRLS	\$496,238	72289	6.86	4.81	335
New Lisbon	\$139.00	\$138.80	Juneau	WRLS	\$233,884	42462	5.51	3.86	36
Readstown		\$0.00	Vernon	WRLS					
Viroqua		\$0.00	Vernon	WRLS					
Wonewoc	\$34,997.00	\$34,997.12	Juneau	WRLS	\$150,251	14834	10.13	7.09	4936
Belleville Public Library	\$0.00	\$0.00	Green (Dane)	SCLS					
Black Earth Public Library	\$306.43	\$306.51	Dane	SCLS	\$186,777	23034	8.11	5.68	54
Jane Morgan Memorial Library (Cambria)		\$0.00	Columbia	SCLS					
Cambridge Community Library	\$19.81	\$19.81	Dane	SCLS	\$244,185	43141	5.66	3.96	5
Columbus Public Library	\$81.95	\$81.95	Columbia	SCLS	\$419,140	53702	7.80	5.46	15
Rosemary Garfoot Public Library (Cross Plains)	\$8,802.05	\$8,802.05	Dane	SCLS	\$445,656	56494	7.89	5.52	1594
Dane County Library Service (Bookmobile)	\$11.56	\$42.84	Dane	SCLS	\$6,512,756	106417	61.20	42.84	1
Deerfield Public Library	\$35.56	\$35.67	Dane	SCLS	\$234,847	27655	8.49	5.94	6
DeForest Area Public Library	\$998.93	\$999.79	Dane	SCLS	\$971,044	180846	5.37	3.76	266
Fitchburg Public Library	\$228.06	\$228.06	Dane	SCLS	\$2,112,089	304686	6.93	4.85	47
Lodi Woman's Club Public Library	\$780.90	\$780.90	Columbia	SCLS	\$284,946	57726	4.94	3.46	226
Madison Public Library	\$11,072.37	\$11,073.98	Dane	SCLS	\$20,222,353	2230598	9.07	6.35	1745
Marshall Community Library		\$0.00	Dane	SCLS					
Mazomanie Free Library	\$1,472.16	\$1,472.16	Dane	SCLS	\$128,559	21395	6.01	4.21	350
E.D. Locke Library (McFarland)	\$79.10	\$79.17	Dane	SCLS	\$1,003,123	159652	6.28	4.40	18
Middleton Public Library	\$2,613.53	\$2,614.86	Dane	SCLS	\$2,157,140	515679	4.18	2.93	893
Monona Public Library	\$359.26	\$360.56	Dane	SCLS	\$836,489	170519	4.91	3.43	105
Mount Horeb Public Library	\$636.89	\$636.89	Dane	SCLS	\$768,462	157098	4.89	3.42	186
Oregon Public Library	\$0.00	\$0.00	Dane	SCLS					
Angie W. Cox Public Library (Pardeeville)	\$57.01	\$57.01	Columbia	SCLS	\$130,712	16050	8.14	5.70	10
Portage Public Library	\$12,845.70	\$12,851.44	Columbia	SCLS	\$782,383	100700	7.77	5.44	2363
Poynette Public Library	\$87.52	\$87.62	Columbia	SCLS	\$251,130	42134	5.96	4.17	21
Hutchinson Memorial Library (Randolph)		\$0.00	Columbia	SCLS					
Rio Public Library	\$7.62	\$7.64	Columbia	SCLS	\$164,398	15061	10.92	7.64	1
Lester Public Library of Rome		\$0.00	Adams	SCLS					
Stoughton Public Library		\$0.00	Dane	SCLS					
Sun Prairie Public Library	\$267.89	\$267.89	Dane	SCLS	\$2,702,985	536786	5.04	3.52	76
Verona Public Library	\$399.55	\$400.07	Dane	SCLS	\$2,181,410	557256	3.91	2.74	146
Waunakee Public Library	\$560.89	\$561.47	Dane	SCLS	\$1,447,771	279773	5.17	3.62	155
Wycocena Public Library		\$0.00	Columbia	SCLS					

SCLS	\$41,724.74	\$41,768.33
SWLS	\$4,425.99	\$4,426.05
WRLS	\$46,836	\$46,835
<b>2021 Reimbursement for 2023 Budget</b>	<b>\$92,986.73</b>	<b>\$93,029.65</b>

## Outside Agency Funding Request Application

SAUK COUNTY, WISCONSIN  
2024 BUDGET  
Agency Type:

<b>Organization</b>	Sauk County Library Board
<b>Prepared by:</b>	Sue Ann Kucher
<b>Phone #</b>	608-768-7323
<b>E-Mail</b>	kuchers@reedsburglibrary.org

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**1. Request for Sauk County Funds for the year beginning January 1, 2024:**

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- 2. Type of organization. (LLC, Corporation, Partnership, etc.) and Registered Agent.** Sauk County Library Board – Special Committee
- 3. Attach Bylaws and Articles of Organization.**
- 4. Provide Proof of who can sign for the organization.**
- 5. Are you a Not-for-Profit Organization?** Yes
- 6. Organization Mission and Vision:**

The mission of the Sauk County Library Board is to provide library service to rural residents in the most accountable and efficient manner. The Board requests and distributes county funds for ten libraries within Sauk County and provides advocacy to ensure that our libraries meet the needs of residents of all ages and walks of life.

**7. What is the primary purpose of the use of these funds (feel free to attach more information)?**

The requested funds represent reimbursement for use of the Sauk County Libraries by rural residents as measured by circulation of library materials from January 1 - December 31, 2022, the last full year for which circulation statistics are available. These funds are utilized for operating costs including staffing, materials, programming, library system membership, Interlibrary catalog System (ILS), computer and network support services, statewide delivery services and technology.

Provide **revenue and expense figures for the project for which you are requesting** Sauk County support, not necessarily your total organization's budget:

REVENUES AND EXPENSES	ACTUAL 2022	ESTIMATED 2023	REQUEST 2024
REVENUES:			
SAUK COUNTY REQUEST	\$1,226,129	\$1,267,935	
USER FEES			
ALL OTHER REVENUE			
<b>TOTAL REVENUES</b>			
EXPENSES:			
SALARIES, WAGES & FRINGES			
SUPPLIES & SERVICES			
CAPITAL OUTLAY			
<b>TOTAL EXPENSES</b>	\$1,226,129	\$1,267,935	

**8. List the programs provided to Sauk County residents (not just the program requesting funds for):**

- 24/7 access to shared library catalog (LINKcat), shared databases and digital collections via computers and mobile devices.
- Leisure materials – Books in a variety of physical and digital formats, music, movies, periodicals and unique collections including tools, equipment kits and technology.
- Research Materials - Local history resources, databases, microfilm readers and skilled reference staff.
- Equipment - Audiovisual equipment, fax machines, flatbed scanners, photocopiers, typewriters.
- Internet access – High-speed bandwidth, computers for public use and wireless internet.
- Training - Computer assistance, youth and adult literacy programs, exam proctoring, resources for job searching and skills, language training and assistance with identifying and navigating available resources.
- Programming for all ages – Literacy programs, discussion groups, creative programs, cultural displays, summer reading programs.
- Community Outreach - Homebound delivery, community information, public meeting spaces, and collaboration with community organizations and resources.
- Safe, neutral community spaces for people of all backgrounds to meet, interact and exchange ideas.

**9. List the goals of your organization for the program requesting funds for 2024 and beyond and the output measures used to define success of those goals:**

Goals and implementation measures are listed in the Library Service Plan, included with this budget request, all with the goal of maintaining and enhancing quality library service for rural residents of Sauk County. Goals include ensuring a basic level of service for all county residents, obtaining equitable funding for public libraries serving rural Sauk County residents, funding for a county resource library, delivery service and meeting technology needs. Additional goals include encouraging libraries to seek and provide services to those who experience barriers to traditional library services and inform rural residents and the Sauk County Board of Supervisors about the wide range of services and needs of the libraries.

In addition to setting recommended standards for open hours, staffing, collection development and technology, the County Library Board reviews quantitative accomplishments of the individual libraries and the Sauk County Libraries as a whole to ensure equitable library service throughout the county. The 2022 Output Performance Measures are included with this budget request.

**10. List ways in which you collaborate with partners throughout the community. How will this funding increase these efforts?**

The Sauk County Libraries have a long-standing commitment to maximizing and sharing resources through participation in the South Central Library System and cooperation between the libraries in the development and promotion of services. Local collaborations extend to area school districts, emergency management, Aging and Disability Resources, Park Departments, County Extension offices, universities and technical colleges, community and regional job services and members of the local business and arts communities. This funding request ensures that the libraries can continue our existing partnerships and extend our services within the community to serve all residents.

By signing this document, I agree and bind the organization in the following ways:

- a. No money provided by Sauk County will be used for any prohibited purpose, including any illegal or unconstitutional purpose.
- b. The organization will work with Sauk County to provide accurate reporting of how the funds have been used.
- c. The organization will provide to Sauk County a written description by January 30, 2024 on how the money has positively affected Sauk County citizens. ***The Provided Output Performance Measures give a quantitative report of the programming and services provided by Sauk County Libraries in 2022, for reimbursement in 2024.***

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Signature

Joan Fordham, Chair, Sauk County Library Board

Printed name and authority to sign

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Date

# Sauk County Libraries

# Fast Facts: 2022

Select a County  
Sauk County Libraries

Visits

**480,023**

Registered Borrowers

**31,350**

% service population= 46

Circulation-Total

**609,716**

% children's items= 38

Downloads

**137,444**

% children's items= 5



Materials Owned

In-Library

**344,404**

**21,561**

**69,340**



Electronic

**174,127**

**73,920**

**1,207**

WiFi Session



**1,353,243**

Computer Use

**37,165**



Preliminary  
Data

Select Year  
2022



Programs-Total

**2,116**

Children's **1,183**

Teens **196**

Adult/Other **737**

Programs-Attendance

**36,050**

Children's **23,317**

Teens **1,990**

Adult/Other **10,743**



**Sauk County - Performance Output**  
**Circulation and Visits 2022**

Location	Total Annual Circulation	Circulation of Children's Materials	Items loaned to other libraries	Items borrowed from other libraries	Resident Registered Users	Nonresident Registered Users	Total Registered Users	Reference Transactions	Library Visits
BARABOO PUBLIC LIBRARY	165,004	62,057	57,870	60,989	5,013	2,735	7,748	9,256	76,821
KILBOURN PUBLIC LIBRARY	54,496	18,341	18,179	21,031	2,609	2,461	5,070	20,504	70,401
KRAEMER LIBRARY & COMMUNITY CENTER	17,575	4,568	15,043	8,330	286	370	656	2,080	20,254
La Valle Public Library	5,233	1,397	5,936	2,692	157	291	448	36	1750
NORTH FREEDOM PUBLIC LIBRARY	11,705	1,674	11,394	4,150	307	117	424	650	5,809
REEDSBURG PUBLIC LIBRARY	124,832	42,131	58,502	41,601	4,287	2,857	7,144	Did not collect	124,535
ROCK SPRINGS PUBLIC LIBRARY	7,941	5,635	3,520	4,132	171	88	259	Did not collect	2,640
RUTH CULVER COMMUNITY LIBRARY	86,133	42,100	34,936	31,686	1,997	1,956	3,953	1,062	56,530
SAUK CITY PUBLIC LIBRARY	86,878	40,219	25,483	34,576	1,618	1,869	3,487	10,872	91,255
SPRING GREEN COMMUNITY LIBRARY	49,919	16,018	24,775	21,135	791	1,370	2,161	3172	30028
	<b>609,716.00</b>	<b>234,140.00</b>	<b>255,638.00</b>	<b>230,322.00</b>	<b>17,236.00</b>	<b>14,114.00</b>	<b>31,350.00</b>	<b>47,632.00</b>	<b>480,023.00</b>

**Output  
LIBRARY SERVICES 2022**

Location	Total Hours per year (this location only)	Annual Public Service Hours	Books in Print	Books in Print Added	Audio Materials	Audio Materials Added	Video Materials	Videos Materials Added	Other Materials	Subscriptions	Total Materials Added	Total Holdings	Local Electronic Collections	Statewide Databases	Total Local and other databases	E-Books	E-audio Units	E-video Units
<b>BARABOO PUBLIC LIBRARY</b>	3,016	3,016	69,483	3,322	3,531	130	12,864	528	2,175	108	3,980	332,774	2	63	3	173,351	71,196	0
<b>KILBOURN PUBLIC LIBRARY</b>	2,703	6,732	42,295	1,389	3,416	133	4,623	113	374	105	1,635	297,413	12	63	13	174,127	72,077	320
<b>KRAEMER LIBRARY &amp; COMMUNITY CENTER</b>	2,236	2,236	16,773	805	987	71	3,460	345	96	46	1,221	265,976	3	63	4	173,351	71,196	0
La Valle Public Library	1,040	1,040	7,871	396	308	40	2,081	69	3	28	505	254,904	2	63	3	173,351	71,196	0
<b>NORTH FREEDOM PUBLIC LIBRARY</b>	1,768	1,768	9,588	798	1,074	81	7,553	1,346	366	11	2,225	263,205	2	63	3	173,351	71,196	0
<b>REEDSBURG PUBLIC LIBRARY</b>	3,410	3,410	83,171	3,234	5,069	157	16,167	395	381	105	3,786	352,287	5	63	6	173,351	73,920	54
<b>ROCK SPRINGS PUBLIC LIBRARY</b>	1,092	1,092	6,228	396	21	1	1,853	44	50	4	441	252,770	3	63	4	173,351	71,196	0
<b>RUTH CULVER COMMUNITY LIBRARY</b>	3,120	3,120	51,982	2,051	3,819	200	7,108	393	1,138	96	2,644	308,758	4	63	5	173,351	71,196	0
<b>SAUK CITY PUBLIC LIBRARY</b>	3,016	3,016	33,245	1,991	1,618	35	7,217	269	425	64	2,295	290,334	4	63	5	173,833	72,657	1,207
<b>SPRING GREEN COMMUNITY LIBRARY</b>	2,392	2,392	23,768	1,581	1,718	72	6,414	543	127	62	2,196	276,703	3	63	4	173,351	71,196	0
<b>TOTALS</b>	23,793	27,822	34,440	15,963	2,156	920	6,934	4,045	514	629	20,928	2,895,124	40	63	50	1,734,768	717,026	1,581

Sauk County Libraries - Performance Output  
LIBRARY PROGRAMS 2022

Name of Library	In-Person Children's Programs Ages 0 to 5	In-Person Children's Programs Ages 6 to 11	In-Person Young Adult Programs	In-Person Adult Programs Ages 19+	In-Person General Interest Programs	Total In-Person Library Programs	Total Attendance Children's Programs Ages 0-11	In-Person Young Adult Program Attendance 12-18	In-Person Adult & General Program Attendance	Total In-Person Program Attendance	Total Number of Drop-in Programs	Total Participation in Drop-in Activities	Total Pre-recorded Programs	Total Pre-recorded Program Views	Total Live Virtual Programs	Total Live Virtual Program Attendance	% of Programs hosted on-site	% of Programs hosted off-site
<b>Carnegie-Schadde Memorial Public Library</b>	179	85	116	54	34	468	6,058	1,270	2,156	9,484	33	1,378	1	45	8	84	34%	66%
<b>Kraemer Library &amp; Community Center</b>	38	0	0	8	19	65	122	0	716	838	1	20	0	0	0	0	100%	0%
<b>La Valle Public Library</b>	8	3	0	0	1	12	44	0	10	54	5	10	0	0	0	0	17%	8%
<b>North Freedom Public Library</b>	0	0	0	0	0	0	0	0	0	0	30	188					100%	0%
<b>Reedsburg Public Library</b>	11	81	40	48	75	255	3,828	447	2,059	6,334	31	997	0	0	23	140	84%	16%
<b>Rock Springs Public Library</b>	50	51	0	48	11	160	1,419	0	795	2,214	345	353	0	0	0		99%	1%
<b>Ruth Culver Community Library</b>	123	12	29	31	41	236	2,686	230	2,761	5,677	169	10,914			2	8	90%	10%
<b>George Culver Community Library</b>	132	115	5	21	13	286	5,341	9	788	6,138	24	1,209	4	84			64%	36%
<b>Kilbourn Public Library</b>	210	45	1	189	61	506	4,376	4	3,080	7,460	95	6,627	0	0	3	16	65%	35%
<b>Spring Green Community Library</b>	29	7	5	3	3	47	443	30	291	764	36	1,752	5	1258	0	0	100%	0%
<b>COUNTY TOTAL</b>	<b>780</b>	<b>399</b>	<b>196</b>	<b>402</b>	<b>258</b>	<b>2,035</b>	<b>24,317</b>	<b>1,990</b>	<b>12,656</b>	<b>38,963</b>	<b>769</b>	<b>23,448</b>	<b>10</b>	<b>1,387</b>	<b>36</b>	<b>248</b>		

Programs include in-person and live-virtual and hybrid programs. Program topics include storytimes & children's programs, craft programs, teen activities, senior programs, book clubs, performe

Pre-recorded programs include Show and Tell, Storytime, Book Readings, Garden Tours

Sauk County Libraries  
Revenues &  
Expenditures 2022

Name of Library	Name	Municipal Appropriation	Sauk County Total	Other County Payments	State Revenue (CE, Literacy & Culture Grants	Federal Government Revenue	Funds Carried Forward	Other Revenue	Total Revenue	Total Capital Revenue	Local Capital Revenue	Salaries and Wages	Employee Benefits	Total Collection Expenditures	Total Contracted Services	Other Operating Expenditures	Total Operating Expenditures	2023 Municipal Appropriation
Carnegie-Schadde Memorial Public Library	City of Baraboo	\$604,836	\$331,085	\$15,451	\$525	\$1,060	\$66,199	\$32,457	\$1,051,613	\$6,584,296	\$4,635,169	\$572,405	\$169,545	\$68,420	\$54,391	\$86,097	\$950,858	\$558,083
Kraemer Library & Community Center	Village of Plain	\$61,609	\$79,071	\$3,600	\$450	\$0	\$15,823	\$6,328	\$166,881	\$100,000	\$80,000	\$67,815	\$8,304	\$19,918	\$15,848	\$39,177	\$151,062	\$64,500
La Valle Public Library	Village of La Valle	\$15,250	\$29,606	\$2,808	\$255	\$765	\$13,312	\$522	\$62,518	\$0	\$0	\$24,569	\$2,781	\$2,534	\$9,634	\$4,635	\$44,153	\$7,000
North Freedom Public Library	Village of North Freedom	\$56,000	\$21,009	\$109	\$450	\$0	\$807	\$3,592	\$81,967	\$0	\$0	\$40,037	\$13,659	\$7,342	\$12,445	\$5,869	\$79,352	\$56,000
Reedsburg Public Library	City of Reedsburg	\$496,244	\$243,038	\$31,645	\$525	\$0	\$0	\$30,626	\$802,078	\$10,000	\$10,000	\$404,097	\$108,848	\$111,406	\$56,164	\$67,284	\$747,799	\$485,000
Rock Springs Public Library	Village of Rock Springs	\$20,000	\$22,258	\$0	\$7,258	\$808	\$14,610	\$8,982	\$73,916	\$42,258	\$42,258	\$30,953	\$2,368	\$5,061	\$18,921	\$8,158	\$65,461	\$20,000
Ruth Culver Community Library	Village of Prairie du Sac	\$346,810	\$117,658	\$89,291	\$475	\$0	\$0	\$20,741	\$574,975	\$0	\$0	\$292,291	\$75,065	\$58,079	\$41,133	\$106,407	\$572,975	\$407,302
George Culver Community Library	Village of Sauk City	\$210,000	\$120,757	\$67,130	\$475	\$615	\$8,560	\$20,110	\$427,647	\$0	\$0	\$204,351	\$79,745	\$36,586	\$30,095	\$76,870	\$427,647	\$219,135
Kilbourn Public Library	City of Wisconsin Dells and Village of Lake Delton	\$584,492	\$62,073	\$52,284	\$475	\$0	\$0	\$1,596	\$700,920	\$0	\$0	\$305,674	\$108,244	\$38,331	\$38,805	\$92,033	\$583,087	\$612,903
Spring Green Community Library	Village of Spring Green	\$102,939	\$83,072	\$33,537	\$475	\$1,000	\$0	\$16,581	\$237,604	\$0	\$0	\$121,880	\$8,805	\$29,324	\$24,255	\$53,276	\$237,540	\$104,998
<b>COUNTY TOTAL</b>		<b>\$2,498,180</b>	<b>\$1,109,627</b>	<b>\$295,855</b>	<b>\$11,363</b>	<b>\$4,248</b>	<b>\$119,311</b>	<b>\$141,535</b>	<b>\$4,180,119</b>	<b>\$6,736,554</b>	<b>\$4,767,427</b>	<b>\$2,064,072</b>	<b>\$577,364</b>	<b>\$377,001</b>	<b>\$301,691</b>	<b>\$539,806</b>	<b>\$3,859,934</b>	<b>\$2,534,921</b>

\* Kilbourn Public Library is recorded as a Columbia County Library on the DPI Annual Report. Figures here show Sauk as the home county for all libraries for consistency