

Sauk County Electronic Monitoring Pre-Commitment Information

****Report to the Huber Center, not the Jail****

Prior to Commitment

- **Transferring to Another County** ○ If you wish to transfer your commitment to another County, requests must be completed and sent by Sauk County Huber personnel. Contact Sauk County Huber Center to complete request.
 - Your case must authorize transfer to another county in order for request to be submitted.
 - All transfers must be approved by the other County in order to execute transfer.
- **Electronic Monitoring Program(EMP)** ○ EMP Applications and forms can be picked up at the Huber Center or found online at Sauk County Website: <https://www.co.sauk.wi.us/sheriffsoffice/electronic-monitoring-program-emp>.
 - EMP applications must be completed and turned into Sauk County Huber Center on or before commitment start date. If the application is turned in prior to your start date, placement on the program may be able to occur the same day you book in. ○ EMP placement is subject to availability of EM staff and placement date/time is at the discretion of the Sheriff's Office. Those who qualify for placement will be informed of time and date of placement prior to placement. Placement of subject on EM is at the discretion of the Sheriff's Office (WI SS 302.425)
 - Bring 2 weeks EMP/Equipment fees equal to \$435 (cash or money order).
 - If you are employed; also bring:
 - Employment paperwork: Work Schedule, Work Release Agreement, & Workman's Compensation Certificate (pick up prior to booking in).
 - **ALL** prescription medications in original prescription bottles. (If your prescribed dose will be due around the time you are scheduled to book in, you should take it before coming to the Huber Center)
 - Identification (driver's license, state ID, SS card, birth certificate and/or passport).

Information:

- You are required to report on the date and time on the Judgement of Conviction. If you fail to report on the court ordered date and time you can receive a new criminal charge and/or face disciplinary sanctions, such as loss of good time and restriction of EM Program.
- Everyone will be required to complete a UA upon booking in. Placement on the EMP program may be denied or delayed for a positive UA.
- If you are serving your sentence and don't wish to exercise work release, you will report to the Sauk County Huber Center on or before your start date and time to book in.

24 hours prior to your commitment or during your incarceration--- DO NOT:

- Drink any alcoholic beverages.
- Take any illegal substances.

*** If you report to serve your sentence/commitment under the influence or with any alcohol in your system, you may lose good time credit and/or face an alternative sanction including restriction of work release and pass release privileges.*** **DO NOT BRING:**

- * Any contraband, drugs, weapons, sharp objects, tools, etc.
- * Any suitcases, duffel bags, purses, etc.
- * Any cigarettes, chewing tobacco, matches, or lighters

- * Any books, magazines, or newspapers
- * Any cosmetics, jewelry, or hygiene items

Questions:

Ph: 608-355-3264

Fax: 608-355-3464

Mailing Address:

Inmate's Name

Sauk County Sheriff's Dept.

1300 Lange Ct

Baraboo, WI 53913

Visitation hours & Info found on Sauk County's Website:

<http://www.co.sauk.wi.us/sheriffsoffice>